COVID-19 **Quick Reference Guide**



Renting a PRRD Owned Community Facility

Description:

Societies that operate PRRD owned community facilities will need ensure that they abide by all Provincial Health Orders and guidelines as well as WorkSafe BC guidelines.

Starting June 1st, community societies will be allowed to enter their facility to conduct maintenance and clean their facility.

Starting July 1st, societies may host or rent their facility for small events of 50 people or less - upon approval from the PRRD. Societies must establish a policy outlining who will sanitize before and after each use, and the standards to which cleaning and sanitizing is done.



Procedures for Renting a PRRD Owned Community Facility:

1

If you are part of a group that wants to rent a PRRD owned facility, you will need to provide the society that operates your local communityfaacility with a plan on how you will hold your event responsibly and that plan will need to be submitted to prrd.dc@prrd.bc.ca for approval 14 days in advance.



The safety plan must include: event description, renter or organizer, number of people to be attending, food and beverage service plan, physical distancing plan, cleaning and sanitization plan.

2

Please follow all Provincial Health Orders and recommendations, including:

- 1) Physical distance: maintain 2m/6ft distance between vanyone who is not from the same household
- 2) Gloves & masks: can be used when touching common high touch surfaces or where physical distancing is not possible
- 3) Cleaning: cleaning common, high touch equipment between uses by individuals. Use a Health Canada approved cleaner.
- 4) No shared food (buffets or potlucks) follow WorkSafe guidelines for restaurants which details how food can be served safely







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