



2019 Climate Action Revenue Incentive Program (CARIP) Survey

2019 Climate Action Revenue Incentive Program (CARIP) Survey

Overview

INTRODUCTION:

The 2019 CARIP survey highlights and celebrates local government climate action in British Columbia.

Local governments are required to submit the 2019 CARIP Survey by June 1, 2020.

Detailed survey instructions, FAQs and definitions can be found in the [2019 CARIP Program Guide](#).

Once the survey is complete, please download a copy of your responses (you will be given the download link at the end of the survey).

SURVEY CONTENT:

Section 1: Local Government Information

Section 2: Narrative Focus

2019 Corporate Climate Action

2019 Community-wide Climate Action

2019 Climate Change Adaptation Action

Section 3: 2019 Carbon Neutral Reporting

Section 1 – Local Government Information

Name of Local Government:

Peace River Regional District

Name of Regional District:

Peace River Regional District

Does your region have a Regional Growth Strategy (RGS):

- Yes
- No
- Don't know

Population:

- 0-4,999
- 5,000 to 9,999
- 10,000 to 49,999
- 50,000 to 99,999
- 100,000+

Submitted by:

Name

Teri Vetter

Position

Interim Chief Financial Officer

Email Address

teri.vetter@prrd.bc.ca

Phone Number

250-784-3219

Section 2 - Narrative Focus

Local government signatories to the B.C. Climate Action Charter have committed to taking climate action by:

- Working towards achieving corporate carbon neutrality;
- Measuring and reporting on their community-wide GHG emissions; and
- Creating complete, compact, energy-efficient communities.

A key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia.

In 2019, what actions has your local government taken to support the creation of compact, complete, and energy efficient communities?

- The West Peace Fringe Area Official Community Plan (OCP) was adopted 2019. This OCP balances the need of rural residents, with compact clustered development patterns in non-agricultural areas
- Upgrades to outdoor recreation areas and feasibility study for trails to promote healthy, active lifestyles and active transportation
- Four potable water stations were brought online in Area B to minimize distance residents need to travel for potable water, supporting access to an essential resource

2019 CORPORATE CLIMATE ACTION:

Corporate climate actions refer to actions that reduce the GHG emissions produced as a result of a local government's delivery of "traditional services", including fire protection, solid waste management, recreational/cultural services, road and traffic operations, water and wastewater management, and local government administration.

In 2019, when it comes to corporate climate action, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

Building and Lighting Actions

Energy Generation Actions

Greenspace Actions

Planning Actions

- Solid Waste Actions
- Transportation Actions
- Water and Wastewater Actions
- Other Climate Actions (PLEASE SPECIFY)
- Don't know

Please specify 'Other Climate Actions'

When it comes to corporate Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- New or upgraded energy-efficient lighting systems
- New or upgraded energy-efficient heating systems
- New or upgraded building envelope initiatives
- Upgrades to amenities in recreation facilities
- Studies related to building and/or lighting energy efficiency
- Other (PLEASE SPECIFY)
- Don't know

Please specify 'Other'

When it comes to corporate Energy Generation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- Solar power projects
- Heat recovery or heat reclamation projects
- Biomass or bio-gas projects

- Geo-exchange or geothermal projects
- Studies related to energy generation
- Other (PLEASE SPECIFY)
- Don't know

Please specify 'Other'

When it comes to corporate Greenspace Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- Tree planting
- Greenspace acquisition
- New or upgraded amenities in parks
- Invasive species management
- Plans or strategies related to greenspace
- Other (PLEASE SPECIFY)
- Don't know

Please specify 'Other'

When it comes to corporate Planning Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- Energy/Emissions Management Plan (New or Updated)
- Asset Management Plan (New or Updated)
- Corporate Climate Action Plan (New or Updated)
- Strategic Plan (New or Updated)

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

Draft Asset Management Policy was developed

When it comes to corporate Solid Waste Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Introduction, expansion or improvement of recycling initiatives at corporate facilities

Introduction, expansion or improvement of composting initiatives at corporate facilities

Communication or education for staff related to corporate solid waste initiatives

Studies or research related to corporate solid waste initiatives

Plans or strategies related to corporate solid waste initiatives

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to corporate Transportation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Fleet replacement or upgrades

New or improved electric vehicle initiatives

New or improved active transportation infrastructure for staff

Communication or outreach for staff related to corporate transportation initiatives

New or improved public transportation initiatives for staff

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to corporate Water and Wastewater Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

New or improved water or wastewater infrastructure

Studies or research related to water conservation

Plans or strategies related to water or wastewater

Water reduction initiative(s)

Plans or strategies related to water or wastewater

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

As mentioned, a key part of the 2019 CARIP Survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to reduce corporate GHG emissions.

When it comes to the corporate climate action, please highlight up to three significant actions focused on reducing GHG emissions that your local government undertook in 2019:

Corporate Action #1

Facility upgrades were conducted in 2019 on the Dawson Creek office and the PRRD's warehouse. The office upgrades included HVAC upgrades to more efficiently heat and cool the building, replacement of existing light fixtures with LED's, and the addition of conference rooms to encourage teleconferencing. To minimize fuel use by PRRD staff, an educational program was conducted to encourage the use of the

conference room and prevent excessive travel for meetings. The warehouse upgrades included replacement of existing light fixtures with LED's.

Corporate Action #2

The PRRD Asset Management Policy was submitted to the Regional Board, outlining an asset management program to be developed from 2019 to 2022. As part of this policy, the PRRD recognizes the importance of natural assets, and will include these in its inventories and asset management practices. One of the five statements of principle is that the PRRD focuses on long-term sustainability and resilience. Decision-making at the PRRD will consider the potential effects of climate change and other environmental changes, and how those will affect level of service to the community.

Corporate Action #3

A Solid Waste Management Plan was developed in 2019. Action in the 2019 year identified the first steps (phase 1) of a pilot composting program where the PRRD plans to collect organic solid waste from the 2020 BC Winter Games, and process the waste using a vermicompost process. The Plan determined that after phase 1 is complete, capacity could increase to a larger-scale pilot program. Later stages of the pilot program are planned to collect a greater quantity of compost in order to show that this pilot program is scalable and sustainable.

2019 COMMUNITY-WIDE CLIMATE ACTION:

Community-wide actions refer to actions that reduce GHG emissions across the community (i.e. actions not related to “traditional services” in corporate operations).

When it comes to community-wide climate action in 2019, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

- Building and Lighting Actions
- Energy Generation Actions
- Greenspace Actions
- Planning Actions
- Solid Waste Actions

Transportation Actions

Water and Wastewater Actions

Other Climate Actions (PLEASE SPECIFY)

Don't know

Please specify 'Other Climate Actions'

When it comes to community-wide Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

New or upgraded energy-efficient lighting systems

New or upgraded energy-efficient heating systems

BC Energy Step Code related projects

Incentives/rebate programs related to energy-efficient building or lighting

Outreach, education or communication related to energy-efficient building or lighting

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to community-wide Energy Generation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Solar power projects

Heat recovery or heat reclamation projects

Landfill gas capture/utilization projects

Micro-hydro projects

Studies or research related to energy generation

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to community-wide Greenspace Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Tree planting

Greenspace restoration or maintenance

Greenspace acquisition

Invasive species management

Plans or strategies related to greenspace

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

Trail Grants were allocated to the Bear Mountain Nordic Ski Association for a geotechnical study for a ski playground and for trail upgrades, and to the Whiskey Jack Nordic Ski Club for construction of a pit toilet and day lodge.

When it comes to community-wide Planning Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Official Community Plan (New or Updated)

Climate Action Plan (New or Updated)

Regional Growth Strategy (New or Updated)

New or updated bylaw(s) or zoning addressing climate issues

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to community-wide Solid Waste Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Introduction, expansion or improvement of recycling initiatives

Introduction, expansion or improvement of composting initiatives

Community clean-up initiatives

General waste reduction initiative (including landfill diversion strategies)

Outreach, education or communication related to solid waste

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to community-wide Transportation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

New or improved active transportation infrastructure

New or improved public transportation initiatives

New or improved electric vehicle initiatives

Outreach, education or communication related to transportation

Plans or strategies related to transportation

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

When it comes to community-wide Water and Wastewater Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

Water restrictions

Incentives/rebate programs related to water or wastewater

Outreach, education or communication related to water or wastewater

Studies or research related to water or wastewater

Plans or strategies related to water or wastewater

Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

Four potable water stations were opened to the public, allowing closer access to potable water, thereby reducing the need to travel for a potable water supply (less fuel).

As mentioned, a key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to reduce community-wide GHG emissions.

When it comes to the community-wide climate action, please highlight up to three significant actions focused on reducing GHG emissions that your local government undertook in 2019:

Community-Wide Action #1

The PRRD has been progressively introducing Solid Waste Diversion to the residents of the region, and informing residents through public bulletins and Facebook posts. Recycling tonnage in 2019 was greater than any previous year, in part due to public education. Preliminary planning was conducted to incorporate another municipality into the regional recycling program next year. For composting, the

Regional District planned the first compost collection in the region in 2019, and phase one of the pilot program was set for the 2020 BC Winter Games. The intent of the pilot – phase one, is to extend this pilot to a greater segment of the population in 2021 and beyond.

Community-Wide Action #2

The Connecting Communities Regional Trails Study (started in 2018 and completed in 2019) was conducted for trails connecting the City of Fort St. John to Charlie Lake, and connecting The City of Dawson Creek to Pouce Coupe. These trails were investigated to provide an active transportation option between communities that are currently connected by the highway, with limited options for cycling or walking traffic. This study used online engagement to ensure trails investigated were those that best fit the needs of the region.

Community-Wide Action #3

2019 CLIMATE PREPAREDNESS AND ADAPTATION ACTION:

This section of the 2019 CARIP survey is designed to collect information related to the types of climate impacts local governments are experiencing and how they are being addressed.

Please identify the climate impacts that are most relevant to your local government (PLEASE SELECT ALL THAT APPLY):

- Increased temperatures increasing wildfire activity
- Extreme weather events contributing to urban and overland flooding
- Changes to temperature and precipitation causing seasonal drought
- Warmer winter temperatures reducing snowpack
- Sea level rise and storms causing coastal flooding and/or erosion
- Other (PLEASE SPECIFY)
- Don't know

Please specify 'Other'

In 2019, did your local government take any of the following actions in an effort to consider or address the impacts of climate change? (PLEASE SELECT ALL THAT APPLY)

- Emergency response planning
- Asset management
- Infrastructure upgrades
- Public education and awareness
- Strategic and financial planning
- Risk and vulnerability assessments
- Risk reduction strategies
- Official Community Plan policy changes
- Other (PLEASE SPECIFY)
- Don't know

Please specify 'Other'

In 2019, did your local government partner with any of the following organizations to prepare for, and adapt to, a changing climate? (PLEASE SELECT ALL THAT APPLY)

- Adaptation to Climate Change Team (SFU)
- Columbia Basin Trust
- Community Emergency Preparedness Fund (UBCM)
- Federation of Canadian Municipalities
- Fraser Basin Council
- Pacific Institute for Climate Solutions (UVIC)
- Other (PLEASE SPECIFY)

Don't know

Please specify 'Other'

As mentioned, a key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to adapting to a changing climate.

When it comes to climate preparedness and adaptation actions, please highlight up to three significant actions/initiatives that your local government undertook in 2019:

Adaptation Action #1

A flood risk assessment was completed in 2019 covering Chetwynd fringe area, Pouce Coupe – Tomslake, and Moberly Lake. With a greater frequency of extreme weather events, the need for this assessment is becoming a necessity to build resilient communities. The PRRD is committed to expanding on the risk assessment with grant applications for Flood Plain mapping prepared in 2019.

Adaptation Action #2

Adaptation Action #3

Section 3: 2019 Carbon Neutral Reporting

Local governments are required to report on their progress in achieving their corporate carbon neutral goal under the B.C. Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee has established a common approach to determining corporate carbon neutrality for the purposes of the Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this portion of the survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, specifically the Workbook and Becoming Carbon Neutral: A Guide for Local Governments in British Columbia.

Please note: As a result of the BC Recycling Regulation, local governments are no longer required to account for GHG emissions from vehicles, equipment and machinery required for the collection, transportation and diversion of packaging and printed paper, in their annual CARIP reports.

2019 CARBON EMISSIONS

Did your local government measure corporate GHG emissions for 2019?

- Yes
- No
- Don't Know

If your local government measured 2019 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent (tCO₂e)) from:

| Service Delivery Type | 2019 Corporate GHG Emissions |
|--|------------------------------|
| Services Delivered Directly by your Local Government | 248 tCO ₂ e |
| Contracted Services | 283 tCO ₂ e |

TOTAL A - CORPORATE GHG EMISSIONS (DIRECT + CONTRACTED) FOR 2019:

531 tCO₂e

2019 CARBON REDUCTIONS

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions generated in 2019 by one or a combination of the following actions:

- Undertake Green Communities Committee-supported Option 1 Project(s)
- Undertake Green Communities Committee-supported Option 2 Project(s)
- Purchase carbon offsets from a credible offset provider

For more information about options to balance or offset corporate GHG emissions please refer to *Becoming Carbon Neutral: A Guidebook for Local Governments in British Columbia*.

If applicable, please report the 2019 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO₂e)) being claimed from any of the following Option 1 GHG Reduction Projects:

| Option 1 GHG Reduction Projects | 2019 GHG Emissions Reductions |
|---------------------------------------|-------------------------------|
| 1A Energy Efficiency Retrofits | N/A |
| 1B Solar Thermal | N/A |
| 1C Household Organic Waste | N/A |
| 1D Low Emission Vehicles | N/A |
| 1E Avoided Forest Conversion | N/A |
| 1F Trenchless Technology | N/A |

TOTAL B - REDUCTIONS FROM ALL OPTION 1 PROJECTS FOR 2019:

0 tCO₂e

If applicable, please report the names and 2019 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO₂e)) being claimed from Option 2 GHG Reduction Projects:

| | Names of Option 2 GHG Reduction Projects | 2019 GHG Emissions Reductions |
|----|--|-------------------------------|
| 1. | Landfill Gas Collection System | 4519 tCO ₂ e |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |

TOTAL C - REDUCTIONS FROM ALL OPTION 2 PROJECTS FOR 2019:

4519 tCO₂e

2019 CARBON OFFSETS

If applicable, please report the name of the offset provider, type of project and number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO₂e)) from an offset provider for the 2019 reporting year:

| | Name of Offset Provider | Name of Project | 2019 GHG Emissions Reductions |
|----|-------------------------|-----------------|-------------------------------|
| 1. | N/A | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |

TOTAL D - OFFSETS PURCHASED FOR 2019:

0 tCO₂e

TOTAL REDUCTIONS AND OFFSETS FOR 2019 (Total B+C+D):

4519 tCO₂e

Corporate GHG Emissions Balance for 2019

Your local government's corporate GHG emissions balance is the difference between total corporate offsettable GHG emissions (direct + contracted emissions) and the GHG emissions reduced through Green Communities Committee Option 1 and Option 2 projects and/or the purchase of offsets.

CORPORATE GHG EMISSIONS BALANCE FOR 2019 = (Total A – (B+C+D))

-3988 tCO₂e (credit)

If your corporate GHG emissions balance is negative or zero, your local government is carbon neutral. CONGRATULATIONS!

If your local government was carbon neutral in 2019, please record any emissions reductions you will be carrying over for future years and the source of the reductions, including the year they were earned (e.g. organics diversion, 2019 100 tCO₂e):

| | Source of Carryover Emission Reduction | Year Earned | GHG Emissions Reductions |
|----|--|-------------|--------------------------|
| 1. | Landfill Gas Collection | 2019 | 3988 tCO ₂ e |
| 2. | Landfill Gas Collection - carryover | 2018 | 4463 tCO ₂ e |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |

TOTAL E - BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR

8451 tCO₂e

GREEN COMMUNITIES COMMITTEE CLIMATE ACTION RECOGNITION PROGRAM:

The joint Provincial-UBCM Green Communities Committee is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the Green Communities Committee with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

Level 1 – Demonstrating Progress on Charter Commitments: For local governments who demonstrate progress on fulfilling one or more of their Charter commitments.

Level 2 – Measuring GHG Emissions: For local governments that achieve Level 1, who measure their corporate GHG emissions for the reporting year and demonstrate that they are familiar with their community’s energy and emissions inventory (i.e. CEEI).

Level 3 – Accelerating Progress on Charter Commitments: For those local governments who have achieved Level 1 and 2 and demonstrate significant action (corporately or community-wide) in reducing GHG emissions in the reporting year (e.g. through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).



Level 4 - Achievement of Carbon Neutrality: For local governments who achieve corporate carbon neutrality in the reporting year.

Based on your local government's 2018 CARIP Climate Action/Carbon Neutral Progress Survey, please check the Green Communities Committee Climate Action Recognition Program level that best applies:

- Level 1 – Demonstrating Progress on Charter Commitments
- Level 2 – Measuring GHG Emissions
- Level 3 – Accelerating Progress on Charter Commitments
- Level 4 - Achievement of Carbon Neutrality
- Don't know

Related to Level 3 recognition, if applicable, please identify any new or ongoing corporate or community-wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time and/or financial resources and is intended to result in significant GHG reductions:

N/A

Does your local government set aside funds in a climate reserve fund or similar?

- Yes
- No
- Don't know