



PEACE RIVER REGIONAL DISTRICT

NOVEMBER BOARD MEETING **MINUTES**

DATE: November 23, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope *(by teleconference)*
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Michetti, Village of Pouce Coupe

Staff

Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Bruce Simard, General Manager of Development Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Brenda Deliman, Recording Secretary

Others

Angel De Smit, Northern Health, Fort St. John

Delegations

D-1 – Peace Liard Regional Arts Council

Sue Popesku, President
Donna Kane, Executive Director
Pauline Casselman, Treasurer
Kit Fast, Curator, Dawson Creek Art Gallery

D-2 – Tumbler Ridge Global Geopark Society

Roxanne Gulick, President
Sarah Waters, Executive Director
Sue Kenny, Past President

Call to Order The Chair called the meeting to order at 11:50 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Chair Sperling Regular Meetings with the BC Oil and Gas Commissioner

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/17/11/01 (23)

MOVED Director McPherson, SECONDED Director Ackerman,
That the Peace River Regional District Board agenda for the November 23,
2017 meeting, including Director's new business and additional items for the
agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
Chair Sperling – Regular Meetings with the BC Oil and Gas Commissioner
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
M-1 Regional Board Meeting Minutes of November 9, 2017
6. **Business Arising from the Minutes**
7. **Delegations**

11:30 a.m.

- D-1 Peace Liard Regional Arts Council (PLRAC) (see NB-4)
Re: Update on PLRAC
Sue Popesku, President
Donna Kane, Executive Director

2:00 p.m.

- D-2 Tumbler Ridge Global Geopark (TRGG)
Re: Update on TRGG and Funding Request
Roxanne Gulick, President
Sarah Waters, Executive Director

8. **Petitions**
9. **Correspondence**
 - C-1 November 3, 2017 – Village of Pouce Coupe – 2018 NCLGA Conference Transport
 - C-2 November 14, 2017 – Local Government Leadership Academy – 2018 Leadership Forum
 - C-3 November 10, 2017 – FrontCounter BC – BC Hydro Application for Occupant License to Cut (Cache Creek)
 - C-4 November 10, 2017 - FrontCounter BC – BC Hydro Application for License of Occupation (Access Roads)
 - C-5 November 3, 2017 – City of Dawson Creek – Managing the Flood Risk in Dawson Creek Stakeholder Dialogue
 - C-6 October 6, 2017 – North Central Local Government Association – Northern Mayors and Chairs Roundtable
 - C-7 November 14, 2017 - Joseph Anthony David Pichie – Notice of Intent to Operate Passenger Directed Vehicle
10. **Reports**
 - R-1 November 14, 2017 – Jill Rickert, Community Services Coordinator – Northern Trails Historical Society – Resolution of Support

RD/17/11/01 (23)
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-2 November 15, 2017 – Paulo Eichelberger, General Manager of Environmental Services – Purchase of Replacement Equipment
- R-3 November 16, 2017 – Kim Frech, Chief Financial Officer – Write-Off Uncollectable Outstanding Accounts Receivable
- R-4 ALR Subdivision Application 231/2017 (Loewen)
- R-5 November 16, 2017 – Bryna Casey, Parks and Rural Recreation Coordinator – Imagine Grant Application – Trails Project
- R-6 November 15, 2017 – Tyra Henderson, Corporate Officer – Notice of Closed Session

11. Bylaws

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

- NB-1 November 22, 2017 – Chris Cvik, Chief Administrative Officer – North Peace Economic Development Commission Contract Awards
- NB-2 November 23, 2017 – Tyra Henderson, Corporate Officer – Recommendations from the November 23, 2017 Committee of the Whole Meeting
- NB-3 Chair Sperling – Regular Meetings with the BC Oil and Gas Commissioner
- NB-4 Peace Liard Regional Arts Council Presentation (*see D-1*)

14. Appointments

- a) 2017 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

- MA-1 Farmers' Advocate Management Committee Draft Meeting Notes of October 24, 2017
- CA-1 November 3, 2017 – Tumbler Ridge Museum Foundation – Provincial Funding
- CA-2 November 2, 2017 – Composite Public Affairs Inc. – Politics, Policies and Priorities Conference
- CA-3 October 30, 2017 – Dan Davies, MLA, Peace River North – Taylor Bridge
- CA-4 November 1, 2017 – District of Taylor – Building Inspection Services
- CA-5 November 9, 2017 – District of Tumbler Ridge – Conuma Coal Resources
- CA-6 November 1, 2017 – Village of Pouce Coupe – 2017 UBCM Convention Follow-Up

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/17/11/02 (23)

MOVED Director Ackerman, SECONDED Director McPherson,
That the Board Meeting Minutes of November 9, 2017 be adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BA-1 **NORTH PEACE LEISURE CENTRE FEASIBILITY STUDY – REPORT #2**

In response to Director Goodings, the Chief Administrative Officer confirmed that the Electoral Area Manager would be included in discussions regarding the North Peace Leisure Centre Feasibility Study.

DELEGATION:

D-1 (*see NB-4*) **PEACE LIARD REGIONAL ARTS COUNCIL**

Peace Liard Regional
Arts Council - Sue
Popesku, President,
and Donna Kane,
Executive Director

The Regional Board was provided with an update on the activities of the Peace Liard Regional Arts Council (PLRAC). Topics included:

- Planning meetings
- Mentoring Arts Councils
- Leadership and community development assistance
- 2017 Highlights (Lawrence Hill reading, PLRAC website)
- Alaska Highway 75th Anniversary projects (Alcan Craze of '42 play, Alaska Highway Songs CD, Auto Circle Tour, "Emergence" and "The Trencher" sculptures, Alaska Highway Road Show)
- Focus for 2018 (literary opportunities, Northern Trails Heritage Society partnership, indigenous artist participation, mentoring)

The Regional Board was presented with a watercolour entitled 'Lil Cowboy' by artist Carla Hauber for the PRRD permanent collection.

BUSINESS ARISING FROM THE MINUTES:

BA-2 **NORTH PEACE FALL FAIR ANNUAL GENERAL MEETING**

Director Goodings, Electoral Area 'B', advised that the North Peace Fall Fair Annual General Meeting scheduled on November 14, 2017 was cancelled due to inclement weather and would be rescheduled.

Recess The Chair recessed the meeting to luncheon and a Regional Hospital District Board meeting at 12:26 p.m.

Reconvene The Chair reconvened the meeting at 1:45 p.m.

CORRESPONDENCE:

C-1
November 3, 2017 –
Village of Pouce
Coupe

2018 NCLGA CONFERENCE – CHARTERED BUS TRAVEL

RD/17/11/03 (23)
MOVED Alternate Director Lavoie, SECONDED Director Hiebert,
That the correspondence dated November 3, 2017 from the Village of Pouce
Coupe regarding shared transportation to the 2018 North Central Local
Government Association Conference, be received for information.

CARRIED.

C-2
November 14, 2017
– Local Government
Leadership Academy

2018 LEADERSHIP FORUM

RD/17/11/04 (23)
MOVED Director Bumstead, SECONDED Director McPherson,
That those Directors who wish to attend the Local Government Leadership
Academy – 2018 Leadership Forum, January 31 – February 2, 2018 in
Richmond, BC, be authorized to so.

CARRIED.

C-3
November 10, 2017
– FrontCounter BC

BC HYDRO – OCCUPANT LICENSE TO CUT (CACHE CREEK)

RD/17/11/05 (23)
MOVED Director Fraser, SECONDED Director Goodings,
That the email dated November 10, 2017 from FrontCounterBC regarding the
BC Hydro application for a Licence of Occupation and Occupant Licence to
Cut, Reference Number 263725, be received for discussion.

CARRIED.

RD/17/11/06 (23)
MOVED Director Fraser, SECONDED Director Goodings,

1. That a letter be forwarded to FrontCounter BC regarding the BC Hydro application for a Licence of Occupation and Occupant Licence to Cut, Reference Number 263725, to request that its consideration of the application be deferred until such time as the BC Executive Council has released its decision regarding the Site C Clean Energy Project; and
2. That a letter be forwarded to BC Hydro regarding its FrontCounter BC application for a Licence of Occupation and Occupant Licence to Cut, Reference Number 263725, to request that, if approval is received, these activities be delayed until such time as the BC Executive Council has released its decision regarding the Site C Clean Energy Project.

CARRIED.

CORRESPONDENCE: (continued)

C-4
November 10, 2017
- FrontCounter BC

BC HYDRO – LICENSE OF OCCUPATION (ACCESS ROADS)

RD/17/11/07 (23)

MOVED Director Goodings, SECONDED Director Fraser,

That the email dated November 10, 2017 from FrontCounter BC regarding the BC Hydro application for a License of Occupation, Reference Number 263895, be received for discussion.

CARRIED.

RD/17/11/08 (23)

MOVED Director Fraser, SECONDED Director Goodings,

1. That a letter be forwarded to FrontCounter BC regarding the BC Hydro Crown land application for a Licence of Occupation, Reference Number 263895, to request that the application be denied; and
2. That a letter be forwarded to BC Hydro regarding its FrontCounter BC application for a Licence of Occupation, Reference Number 263895, to request that, if approval is received, these activities be delayed until such time as the BC Executive Council has released its decision regarding the Site C Clean Energy Project.

CARRIED.

OPPOSED: Director Fraser

C-5
November 3, 2017 –
City of Dawson
Creek

MANAGING FLOOD RISK IN DAWSON CREEK STAKEHOLDER DIALOGUE

RD/17/11/09 (23)

MOVED Director Bumstead, SECONDED Director Hiebert,

That the attendance of Director Hiebert, Electoral Area 'D', at the Managing Flood Risk in Dawson Creek: Stakeholder Dialogue held on November 22, 2017 in Dawson Creek, BC, be authorized retroactively.

CARRIED.

C-6
October 6, 2017 –
North Central Local
Government
Association

NORTHERN MAYORS AND CHAIRS ROUNDTABLE

RD/17/11/10 (23)

MOVED Director Ackerman, SECONDED Director Hiebert,

That the Regional Board Chair be authorized to attend the North Central Local Government Association - Northern Mayors & Chairs Roundtable on January 19, 2018 in Prince George, BC.

CARRIED.

OPPOSED: Director Goodings

CORRESPONDENCE: (continued)

C-6 (continued)

NORTHERN MAYORS AND CHAIRS ROUNDTABLE (continued)

RD/17/11/11 (23)

MOVED Director Ackerman, SECONDED Director McPherson,

That a letter be forwarded to the North Central Local Government Association to request that the Northern Mayors & Chairs Roundtable begin following the BC Natural Resources Forum to be held on January 18, 2018, and end at 12:00 p.m. on January 19, 2018, to accommodate travel time for attendees.

CARRIED.

DELEGATION:

D-2

Tumbler Ridge
Global Geopark -
Roxanne Gulick,
President, and Sarah
Waters, Executive
Director

TUMBLER RIDGE UNESCO GLOBAL GEOPARK

The Tumbler Ridge UNESCO Global Geopark Society provided an update on its 2017 activities and requested further long-term funding. Topics included:

- Geopark Program
- Education strategy
- Community events
- Engagement in the international Geopark community
- Twinning Agreement with Hateg UNESCO Global Geopark
- Youth global Instagram project
- Economic development
- 2017 funding
- International evaluation

CORRESPONDENCE:

C-7

November 14, 2017
- Joseph Anthony
David Pichie

NOTICE OF INTENT TO OPERATE PASSENGER DIRECTED VEHICLE

RD/17/11/12 (23)

MOVED Director McPherson, SECONDED Director Hiebert,

That the correspondence dated November 14, 2017 from Joseph Anthony David Pichie regarding his Notice of Intent to operate a passenger directed vehicle for Canadian Railway and Hallcon Corporation, be received for information.

CARRIED.

REPORTS:

R-1
November 14, 2017
– Jill Rickert,
Community Services
Coordinator

NORTHERN TRAILS HISTORICAL SOCIETY

RD/17/11/13 (23)
MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That the Regional Board support the Northern Trails Historical Society
application to Northern Development Initiative Trust – Northeast Regional
Development Account for a grant of up to \$50,000 to assist in the Exposing
the Museum Auto Circle Tour project.

CARRIED.

R-2
November 15, 2017
– Paulo
Eichelberger,
General Manager of
Environmental
Services

PURCHASE OF SKID STEER

RD/17/11/14 (23)
MOVED Director Ackerman, SECONDED Director Nichols,
That the purchasing policy be waived and staff be authorized to purchase a
Bobcat® skid steer with necessary implements for the price of \$67,620 (plus
applicable taxes), from Solid Waste Capital Equipment 01-2-4300-973.

CARRIED.

R-3
November 16, 2017
– Kim Frech, Chief
Financial Officer

UNCOLLECTABLE OUTSTANDING ACCOUNTS RECEIVABLE

RD/17/11/15 (23)
MOVED Director Nichols, SECONDED Director Rose,
That the following Accounts Receivable Balances be written off and the
accounts be closed permanently:

a. Greensmart Manufacturing	\$1,874.75	GREEN001
b. Red Dragon Taekwondo School	\$ 17.85	REDDR001
c. R Home Supply Centre	\$1,003.50	REDDR001

CARRIED.

RD/17/11/16 (23)
MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That the following Accounts Receivable balance of invoice #1403 be written
off and the account be left open:

a. G-T-Xcavating Ltd.	\$7,529.50	GTXCA001
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CARRIED.

REPORTS: (continued)

R-4
November 16, 2017

ALR SUBDIVISION APPLICATION 231/2017 (LOEWEN)

RD/17/11/17 (23)
MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board support ALR Subdivision Application 231/2017 (Loewen), and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan and Zoning Bylaws.

CARRIED.

R-5
November 16, 2017
– Bryna Casey, Parks and Rural Recreation Coordinator

IMAGINE GRANT APPLICATION – TRAILS PROJECT

RD/17/11/18 (23)
MOVED Director McPherson, SECONDED Director Hiebert,
That staff be directed to apply for a Northern Health Imagine Grant in the amount of \$5,000 to support the feasibility study that will examine trail development between Fort St. John and Charlie Lake, and Dawson Creek and Pouce Coupe, BC.

CARRIED.

R-6
November 15, 2017
– Tyra Henderson, Corporate Officer

NOTICE OF CLOSED SESSION

RD/17/11/19 (23)
MOVED Director Hiebert, SECONDED Alternate Director Lavoie,
That item R-6 be deferred to the end of the meeting.

CARRIED.

NEW BUSINESS:

NB-1
November 22, 2017
– Chris Cvik, Chief Administrative Officer

NORTH PEACE ECONOMIC DEVELOPMENT COMMISSION – CONTRACT AWARDS

RD/17/11/20 (23)
MOVED Director Fraser, SECONDED Director Goodings,
That the purchasing policy be waived and the North Peace Economic Development Commission be authorized to direct award a contract to Blackbird Environmental for consulting work for an amount not to exceed \$15,000 under the Agriculture Sector Initiative.

CARRIED.

NEW BUSINESS: (continued)

NB-1 (continued) NORTH PEACE ECONOMIC DEVELOPMENT COMMISSION – CONTRACT AWARDS (continued)

RD/17/11/21 (23)

MOVED Director Fraser, SECONDED Director Goodings,
That the purchasing policy be waived and the North Peace Economic Development Commission be authorized to direct award a contract to JK Solutions Ltd. for consulting work for an amount not to exceed \$25,000 under the Transportation Sector Initiative.

CARRIED.

RECOMMENDATIONS FROM THE NOVEMBER 23, 2017 COMMITTEE OF THE WHOLE MEETING

NB-2 November 23,
2017 – Tyra
Henderson,
Corporate Officer

PRESS RELEASE – NORTH ISLAND 9-1-1 (Recommendation No. 1)

RD/17/11/22 (23)

MOVED Director Nichols, SECONDED Director Goodings,
That staff be directed to issue a press release regarding the transfer of 9-1-1 fire dispatch service from local providers to North Island 9-1-1.

CARRIED.

OPPOSED: Directors Ackerman and Stewart

REGIONAL INITIATIVES REQUIRING MUNICIPAL PARTICIPATION (Recommendation No. 2)

RD/17/11/23 (23)

MOVED Director Ackerman, SECONDED Director Stewart,
That staff be directed to forward a formal letter from the Board to all member municipalities regarding regional initiatives that require municipal participation, so that municipal staff can be authorized to participate.

CARRIED.

NB-3
Chair Sperling

MEETINGS WITH BC OIL & GAS COMMISSIONER

RD/17/11/24 (23)

MOVED Director Hiebert, SECONDED Director Nichols,
That the local BC Oil and Gas Commissioner be invited to attend Regional Board meetings on a semi-annual basis to discuss issues that affect the Regional District.

CARRIED.

