



PEACE RIVER REGIONAL DISTRICT

DECEMBER BOARD MEETING MINUTES

DATE: December 14, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Absent

Director Heiberg, District of Hudson's Hope

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Brenda Deliman, Recording Secretary

Others

Katrin Saxty, Urban Systems Ltd.

Call to Order The Chair called the meeting to order at 1:15 p.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/18/12/01

MOVED Director Hiebert, SECONDED Director Bertrand,
That the Peace River Regional District Board agenda for the December 14,
2018 meeting, including additional items for the agenda, be adopted as
amended:

- 1. Call to Order**
- 2. Directors' Notice of New Business**
- 3. Adoption of Agenda**
- 4. Gallery Comments or Questions**
- 5. Adoption of Minutes**
M-1 Regional Board Draft Meeting Minutes of November 22, 2018
- 6. Business Arising from the Minutes**
- 7. Delegations**
- 8. Petitions**
- 9. Correspondence**
 - C-1 November 22, 2018 – MNP – Farmers' Advocate Office Review Interview
 - C-2 November 5, 2018 – Village of Pouce Coupe – Rural Fire Protection Meeting
 - C-3 November 9, 2018 – Dawson Creek & District Chamber of Commerce – Town Hall Meeting: Business and Residential Crime
 - C-4 December 4, 2018 – District of Chetwynd – Minerals North Conference
 - C-5 November 29, 2018 – Ministry of Indigenous Relations & Reconciliation – Halfway River First Nation Treaty Land Entitlement
 - C-6 November 29, 2018 – Stephanie Feilberg – Old Fort Landslide
 - C-7 November 27, 2018 – Deputy Minister of Public Safety and Solicitor General, Emergency Management BC – Old Fort Landslide Emergency Response and Agency Collaboration
 - C-8 October 26, 2018 – Village of Pouce Coupe – Encana: Briar Ridge Development Meeting
- 10. Reports**
 - R-1 November 30, 2018 – Crystal Brown, Electoral Area Manager – UBCM Caribou Recovery News Update
 - R-2 December 3, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Land Purchase and Sales Agreement for Buick Tank Loading Station Site
 - R-3 November 23, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Authority to Enforce
 - R-4 November 29, 2018 – Kelsey Bates, Executive Assistant – 2019 Peace River Local Government Association Meeting
 - R-5 December 4, 2018 – Tyra Henderson, Corporate Officer – Temporary Use Permit Applications Security Requirements
 - R-6 December 2, 2018 – Lyle Smith, Chief Financial Officer – Economic Development Revenue Sources
 - R-7 November 30, 2018 – Lyle Smith, Chief Financial Officer – Board Remuneration – Elimination of One-third Non-Taxable Allowance
 - R-8 December 3, 2018 – Trish Morgan, General Manager of Community Services – Grant Request – Peace Country Beef Promotional Society
 - R-9 December 3, 2018 – Trish Morgan, General Manager of Community Services – Grant Request – Northern Co-Hort, Northern Environmental Action Team

RD/18/12/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-10 December 4, 2018 – Trish Morgan, General Manager of Community Services – Grant Request – Canadian Cancer Society, Peace of Mind Campaign
- R-11 December 5, 2018 – Tyra Henderson, Corporate Officer – Notice of Closed Session
- R-12 November 30, 2018 – Trish Morgan, General Manager of Community Services – Resolution of Support – Peace Liard Regional Arts Council
- R-13 December 4, 2018 – Trish Morgan, General Manager of Community Services – Old Fort Landslide Geotechnical Assessment
- R-14 November 28, 2018 – Michael Blatz, North Peace Land Use Planner – Temporary Use Permit File No. 16-224 (Wildfire Land & Cattle Co. Ltd.)
- R-15 November 29, 2018 – Michael Blatz, North Peace Land Use Planner – Temporary Use Permit File No. 18-096 (Two Bit Developments Inc.)
- R-16 November 13, 2018 – Michael Blatz, North Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 18-138 (Eason)
- R-17 September 17, 2018 – Kole Casey, South Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 18-150 (Hargreaves)
- R-18 November 20, 2018 – Kole Casey, South Peace Land Use Planner – Application for Non-Farm Use within the ALR, PRRD File No. 18-306 (Hartnell)
- R-19 November 26, 2018 – Kole Casey, South Peace Land Use Planner – Application for Non-Farm Use within the ALR, PRRD File No. 18-308 (Bowden)
- R-20 December 6, 2018 - Tyra Henderson, Corporate Officer - 2019 Board Appointments

11. Bylaws

B-1 Bylaw Notice Enforcement Amendment Bylaw No. 2353, 2018

Consideration of Third Reading and Adoption

- a) December 3, 2018 report from Erin Price, Bylaw Enforcement Officer; and
- b) "Bylaw Notice Enforcement Amendment Bylaw No. 2353, 2018"

B-2 Zoning Amendment Bylaw No. 2334, 2018 (Irvine)

Consideration of First and Second Readings

- a) November 13, 2018 report from Development Services; and
- b) "Zoning Amendment Bylaw No. 2334, 2018"

B-3 Zoning Amendment Bylaw No. 2335, 2018 (Pilgrim Bros. Ventures Ltd.)

Consideration of Third Reading and Adoption

- a) November 28, 2018 report from Michael Blatz, Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2335, 2018"

B-4 Zoning Amendment Bylaw No. 2294, 2017 (Kronhardt)

Consideration of Third Reading and Adoption

- a) November 26, 2018 report from Development Services; and
- b) "Zoning Amendment Bylaw No. 2294, 2017"

B-5 Zoning Amendment Bylaw No. 2323, 2018 (Brothers Industrial Services Ltd.)

Consideration of Third Reading and Adoption

- a) November 27, 2018 report from Development Services; and
- b) "Zoning Amendment Bylaw No. 2323, 2018"

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

- NB-1 November 30, 2018 – Crystal Brown, Electoral Area Manager – Regional District Cell Phone Use for Electoral Area Directors

14. Appointments

- A-1 November 22, 2018 – Northern Development Initiative Trust – Alternate Appointments to Northeast Regional Advisory Committee
- A-2 November 29, 2018 – North Central Local Government Association – NCLGA Board of Directors Vacancies

RD/18/12/01
(continued)

Adoption of Agenda: (continued)

15. Consent Calendar (for consideration and receipt)

- MA-1 Farmington Community Working Group Summary Notes of November 13, 2018
- MA-2 North Peace Fall Fair Meeting Minutes of November 13, 2018
- MA-3 North Peace Fall Fair 2018 Annual General Meeting Minutes of November 13, 2018
- MA-4 Chetwynd Public Library Regular Board Meeting Minutes of October 23, 2018
- CA-1 November 16, 2018 – Office of the Premier – 2018 Election Congratulations
- CA-2 November 15, 2018 – Minister of Municipal Affairs and Housing – Foundational Principles of Responsible Conduct
- CA-3 November 20, 2018 – District of Chetwynd – Civic Properties Commission Appointments
- CA-4 November 27, 2018 – Conuma Coal Resources – Update on Conuma Coal Resources
- CA-5 November 29, 2018 – Auditor General for Local Government – Message to New Councils and Boards
- CA-6 November 15, 2018 – STARS – Appreciation of PRRD Funding
- CA-7 November 30, 2018 – North Central Local Government Association – Regular Board Meeting Highlights
- CA-8 November 30, 2018 – Office of the Minister of Environment and Climate Change Strategy – Waste Reduction Projects Meeting
- CA-9 November 30, 2018 – Office of the Seniors Advocate, BC – 2018 Election Congratulations
- CA-10 December 3, 2018 – Minister of Environment and Climate Change Strategy – 2018 UBCM Convention
- CA-11 December 4, 2018 – District of Tumbler Ridge – Appointment to Peace River Regional District Board
- CA-12 November 27, 2018 – Minister of Health – Industrial Worker Camp Provincial Registry
- CA-13 November 20, 2018 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Population Status of Central Mountain Caribou Herds in BC
- CA-14 November 18, 2018 - Minister of Public Safety and Emergency Preparedness - Old Fort Landslide

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/18/12/02

MOVED Director Hiebert, SECONDED Director Zabinsky,

That the Board Meeting Minutes of November 22, 2018 be adopted.

CARRIED.

CORRESPONDENCE:

- C-1
November 22, 2018
– MNP
- FARMERS’ ADVOCATE OFFICE REVIEW INTERVIEW**
- RD/18/12/03
MOVED Director Hiebert, SECONDED Director Michetti,
That those Directors who have attended or wish to attend interviews with
MNP regarding the Farmers’ Advocate Office Review be authorized to do so.
CARRIED.
- C-2
November 5, 2018 –
Village of Pouce
Coupe
- RURAL FIRE PROTECTION MEETING**
- RD/18/12/04
MOVED Director Hiebert, SECONDED Director Michetti,
That the attendance of Directors at the Pouce Coupe – Rural Fire Protection
meeting on November 9, 2018 in Pouce Coupe, BC, be authorized
retroactively.
CARRIED.
- C-3
November 9, 2018 –
Dawson Creek &
District Chamber of
Commerce
- TOWN HALL MEETING – BUSINESS AND RESIDENTIAL CRIME**
- RD/18/12/05
MOVED Director Hiebert, SECONDED Director Bertrand,
That the invitation received on November 9, 2018 from the Dawson Creek &
District Chamber of Commerce regarding the Town Hall Meeting on Business
and Residential Crime, be received for information.
CARRIED.
- C-4
December 4, 2018 –
District of Chetwynd
- MINERALS NORTH CONFERENCE**
- RD/18/12/06
MOVED Director Ackerman, SECONDED Director Hiebert,
That those Electoral Area Directors who wish to attend the 2019 Minerals
North Conference on May 22-24, 2019 in Chetwynd, BC, be authorized to do
so.
CARRIED.
- C-5
November 29, 2018
– Ministry of
Indigenous Relations
& Reconciliation
- HALFWAY RIVER FIRST NATION TREATY LAND ENTITLEMENT**
- RD/18/12/07
MOVED Director Hiebert, SECONDED Director Courtoreille,
That the correspondence dated December 4, 2018 from the Ministry of
Indigenous Relations and Reconciliation regarding the Halfway River First
Nation Treaty Land Entitlement and Tripartite Land Agreement, be received
for information.
CARRIED.

CORRESPONDENCE: (continued)

C-6
November 29, 2018
– Stephanie Feilberg

OLD FORT LANDSLIDE
RD/18/12/08
MOVED Director Rose, SECONDED Director Ackerman,
That consideration of the email received and dated November 29, 2018 from Stephanie Feilberg regarding the Old Fort landslide, be referred to agenda item R-11 (Closed Session).

CARRIED.

C-7
November 27, 2018
– Deputy Minister of
Public Safety and
Solicitor General,
Emergency
Management BC

OLD FORT LANDSLIDE – EMERGENCY RESPONSE AND AGENCY
COLLABORATION
RD/18/12/09
MOVED Director Ackerman, SECONDED Director Rose,
That consideration of the correspondence received and dated November 27, 2018 from the Ministry of Public Safety and Solicitor General Emergency Management BC regarding Old Fort landside emergency response and agency collaboration, be referred to agenda item R-11 (Closed Session).

CARRIED.

C-8
October 26, 2018 –
Village of Pouce
Coupe

ENCANA – BRIAR RIDGE DEVELOPMENT MEETING
RD/18/12/10
MOVED Director Hiebert, SECONDED Director Bumstead,
That the attendance of Director Hiebert at the Encana – Proposed Briar Ridge Development meeting on November 8, 2018 in Dawson Creek, BC, be authorized retroactively.

CARRIED.

REPORTS:

R-1
November 30, 2018
– Crystal Brown,
Electoral Area
Manager

UBCM CARIBOU RECOVERY NEWS UPDATE

RD/18/12/11

MOVED Director Rose, SECONDED Director Ackerman,
That the approval obtained via email poll to send a response to the Province (Caribou.Recovery@gov.bc.ca – Ministry of Forests, Lands, Natural Resource Operations and Rural Development) and the Union of BC Municipalities (UBCM) refuting the claim made in the November 28, 2018 UBCM news bulletin addressing 2018 UBCM Convention Resolution B116 from the Peace River Regional District (PRRD) that meetings with the PRRD and senior government officials about caribou recovery plans in the Province were successful and provided the information requested by the PRRD regarding Partnership Agreements with First Nations, be ratified; further, that the response be forwarded to UBCM members.

CARRIED.

RD/18/12/12

MOVED Director Rose, SECONDED Director Hiebert,
That the Media Release dated December 13, 2018 from the office of Electoral Area 'E' regarding the cancellation of the meeting with the Federal Ministry of Environment and Climate Change regarding caribou recovery, be received for information.

CARRIED.

RD/18/12/13

MOVED Director Rose, SECONDED Director Hiebert,
That the correspondence dated December 11, 2018 from Saulteau First Nations regarding caribou recovery be forwarded to the Premier of BC, appropriate Ministries and local government representatives; further, that the recipients be advised that, as Ministerial negotiations with First Nations communities to date have caused a division in northern communities, and as the Regional Board values its ongoing relationships with First Nations communities, the Regional Board strongly advises that transparency in the process of creating a caribou recovery plan begin immediately.

CARRIED.

RD/18/12/14

MOVED Director Bumstead, SECONDED Director Goodings,
That, in response to the correspondence dated December 11, 2018 from Saulteau First Nations regarding caribou recovery, a letter be forwarded to Saulteau First Nations to advise that the Regional Board supports its stance on caribou recovery and appreciates the leadership role it has taken in sharing its viewpoint in an open and transparent way.

CARRIED.

REPORTS: (continued)

R-2
December 3, 2018 –
Paulo Eichelberger,
General Manager of
Environmental
Services

**LAND PURCHASE AND SALES AGREEMENT – BUICK TANK LOADING STATION
SITE**

RD/18/12/15

MOVED Director Goodings, SECONDED Director Fraser,

1. That the Regional Board approve the purchase of 1 hectare of land from the Northeast 1/4 of Section 32, Township 111, except Plan 19982, for the price of \$52,000, plus applicable taxes, as well as the provision of the raw water agreement as presented and the owner's reasonable legal fees, for the operation of a potable water tank loading station near Buick, B.C. and;
2. That the Chair and Chief Administrative Officer be authorized to sign the purchase and sales agreement of said land, in substantially the form as presented, on behalf of the Regional District.

CARRIED.

RD/18/12/16

MOVED Director Ackerman, SECONDED Director Goodings,

That, should the 1 hectare of land from the Northeast 1/4 of Section 32, Township 111, except Plan 19982 owned by the Peace River Regional District (PRRD) no longer be used for the operation of a potable water tank loading station or other PRRD purposes, the owner of the parent parcel from which the 1 hectare was subdivided from, be given the right of first refusal to enter into an agreement to purchase the 1 hectare of land from the PRRD.

CARRIED.

R-3
November 23, 2018
– Paulo
Eichelberger,
General Manager of
Environmental
Services

AUTHORITY TO ENFORCE

RD/18/12/17

MOVED Director Hiebert, SECONDED Director Zabinsky,

That consideration of the report dated November 23, 2018 from the General Manager of Environmental Services regarding Authority to Enforce be deferred until such time as PRRD Sewage Disposal Bylaw No. 741, 1991 and Charlie Lake Sewage Regulation Bylaw No. 835, 1993 are amended by clarifying the definition of 'inspector'.

CARRIED.

REPORTS: (continued)

R-4
November 29, 2018
– Kelsey Bates,
Executive Assistant

2019 PEACE RIVER LOCAL GOVERNMENT ASSOCIATION MEETING
RD/18/12/18
MOVED Director Zabinsky, SECONDED Director Fraser,
That Peace Region municipalities be invited to the 2019 Peace River Local Government Association meeting, hosted by the Peace River Regional District, to be held on March 28, 2019 in Fort St. John, BC.

CARRIED.

R-5
December 4, 2018 –
Tyra Henderson,
Corporate Officer

TEMPORARY USE PERMIT 174/2015 (TOP NOTCH OILFIELD CONTRACTING LTD)
Director Goodings proposed disposition of the following resolution deferred from the November 22, 2018 Regional Board meeting.

RD/18/11/14 (22)
MOVED and SECONDED,
That the issuance of Temporary Use Permit No. 174/2015 for a period of three years for the purpose of operating a 200 person work camp on District Lot 4244 be authorized.

DEALT WITH BY THE FOLLOWING

RD/18/12/19
MOVED Director Goodings, SECONDED Director Fraser,
That consideration of Resolution No. RD/18/11/14 (22) which states:
“That the issuance of Temporary Use Permit No. 174/2015 for a period of three years for the purpose of operating a 200 person work camp on District Lot 4244 be authorized.”
be tabled until Recommendation 1 from the report dated December 4, 2018 from the Corporate Officer regarding security requirements for temporary use permit applications has been dealt with.

CARRIED.

TEMPORARY USE PERMIT APPLICATIONS – SECURITY REQUIREMENTS

RD/18/12/20
MOVED Director Fraser, SECONDED Director Bertrand,
That a security deposit to guarantee site remediation and/or the completion of any terms and conditions imposed by the terms of a Temporary Use Permit (TUP), be required for all TUP applications.

CARRIED.

OPPOSED: Directors Bumstead, Goodings, Hiebert and Rose

REPORTS: (continued)

R-5 (continued) TEMPORARY USE PERMIT APPLICATIONS – SECURITY REQUIREMENTS
(continued)

Staff advised that reasonable efforts would be made to obtain appropriate security deposits for all temporary use permit applications as per the Board's direction.

TEMPORARY USE PERMIT 174/2015 (TOP NOTCH OILFIELD CONTRACTING LTD)

RD/18/12/21

MOVED Director Goodings, SECONDED Director Bumstead,
That Resolution No. RD/18/11/14 (22) (Temporary Use Permit 174/2015) be lifted from the table.

CARRIED.

RD/18/11/14 (22)

MOVED and SECONDED,
That the issuance of Temporary Use Permit No. 174/2015 for a period of three years for the purpose of operating a 200 person work camp on District Lot 4244 be authorized.

CARRIED.

Staff advised that based on the resolution directing security for all Temporary Use Permits that an appropriate security, based on a third party estimate, would be included in Temporary Use Permit No. 174/2015 prior to its issuance.

TEMPORARY USE PERMIT NO. 18-080 (WILDFIRE LAND & CATTLE CO. LTD.)

The Chair required reconsideration of Resolution No. RD/18/11/34 (08) from the November 8, 2018 Regional Board meeting.

RD/18/11/34 (08)

MOVED and SECONDED,

1. That the issuance of Temporary Use Permit No. 18-080 for a period of three years for the purpose of operating a 365 person work camp be authorized; and
2. That the issuance of Temporary Use Permit No. 18-080 be withheld until provision of security in the amount of \$43,415 is received by the PRRD from the applicant to ensure the reclamation of the property.

CARRIED.

REPORTS: (continued)

R-5 (continued) TEMPORARY USE PERMIT APPLICATIONS – SECURITY REQUIREMENTS
(continued)

RD/18/12/22

MOVED Director Goodings, SECONDED Director Rose,
That the Northern Rockies Regional Municipality be contacted to request
information regarding its management of worker camps, specifically in regard
to requests for security deposits as a condition of the issuance of temporary
use permits.

CARRIED.

Recess The Chair recessed the meeting at 2:39 p.m.

Reconvene The Chair reconvened the meeting at 2:51 p.m. Director Rose was not
present.

R-6
December 2, 2018 –
Lyle Smith, Chief
Financial Officer

ECONOMIC DEVELOPMENT REVENUE SOURCES

RD/18/12/23

MOVED Director Goodings, SECONDED Director Fraser,
That the report dated December 2, 2018 from the Chief Financial Officer
regarding Economic Development Revenue Sources, be received for
information.

CARRIED.

Director Rose entered the meeting at 2:52 p.m.

R-7
November 30, 2018
– Lyle Smith, Chief
Financial Officer

**BOARD REMUNERATION – ELIMINATION OF ONE-THIRD NON-TAXABLE
ALLOWANCE**

RD/18/12/24

MOVED Director Fraser, SECONDED Director Bumstead,
That, in order to provide net pay for the Chair and Directors in 2019 that is
equivalent to 2018 rates, the proposed Remuneration Bylaw reflect an annual
indemnity for the Chair in the amount of \$29,408 and an annual indemnity
amount for the Electoral Area Directors in the amount of \$22,674.

CARRIED.

OPPOSED: Director Goodings

REPORTS: (continued)

R-7 (continued)

BOARD REMUNERATION (continued)

RD/18/12/25

MOVED Director Zabinsky, SECONDED Director Bertrand,
That a benchmarking review of comparator Regional Districts be done in July, 2019 to review median rates in effect for Director remuneration following 2019 adjustments being made across the Province; further, that if the review discloses median rates greater than \$500 per year different (higher) than the rates included in the prevailing Remuneration Bylaw in effect at that time, that staff be authorized to bring forward a bylaw amendment to reflect the new median rates in effect across the Province amongst the nine comparator Regional Districts – Fraser Fort George, North Okanagan, Cowichan Valley, Okanagan-Similkameen, Comox Valley, Cariboo, East Kootenay, Central Kootenay, Sunshine Coast.

CARRIED.

The Board agreed to consider Resolution No. RD/18/10/09, which was deferred at the October 11, 2018 Regional Board meeting pending a staff report providing options and impacts of changes to remuneration.

RD/18/10/09

MOVED and SECONDED,

That Section 4 of Remuneration Bylaw No. 2304, 2017 be amended to adjust the current Electoral Area Director Annual Indemnity to the median average of \$20,132.

DEFEATED.

R-8

December 3, 2018 –
Trish Morgan,
General Manager of
Community Services

PEACE COUNTRY BEEF PROMOTIONAL SOCIETY

RD/18/12/26

MOVED Director Bumstead, SECONDED Director Ackerman,

That a grant in the amount of \$3,000, payable from Grants to Community Organizations, Annual Events (2018 budget), to the Peace Country Beef Promotional Society in support of the Peace Country Beef Congress taking place on January 11 and 12, 2019 at the Lakota Agriplex in Dawson Creek, BC, be authorized.

CARRIED.

REPORTS: (continued)

R-9 NORTHERN CO-HORT – NORTHERN ENVIRONMENTAL ACTION TEAM

December 3, 2018 –
Trish Morgan,
General Manager of
Community Services

RD/18/12/27

MOVED Director Rose, SECONDED Director Bumstead,
That the grant request from Northern Environmental Action Team, Northern Co-Hort to host a two day workshop on Farm Business Management and Co-op Development be denied as it does not meet the “Special Events” grant program criteria.

CARRIED.

Director Goodings requested that the grant request from Northern Environmental Action Team, Northern Co-Hort to host a two day workshop on Farm Business Management and Co-op Development be referred to the Rural Budgets Administration Committee.

R-10 CANADIAN CANCER SOCIETY – PEACE OF MIND CAMPAIGN

December 4, 2018 –
Trish Morgan,
General Manager of
Community Services

RD/18/12/28

MOVED Director Rose, SECONDED Director Hiebert,
That the grant application from the Canadian Cancer Society, BC & Yukon Division, for funding in the amount of \$150,000 to assist with the Peace of Mind Campaign which will offset patients costs for stays at the Kordyban Lodge, be received for discussion.

CARRIED.

RD/18/12/29

MOVED Director Rose, SECONDED Director Bumstead,
That a multi-year grant in the amount of \$50,000 each year in 2019, 2020, and 2021 for a total financial commitment of \$150,000, payable from Grants to Community Organizations, to the Canadian Cancer Society in support of the Peace of Mind Campaign which will allow patients to stay at Kordyban Lodge in Prince George, BC, free of charge or at a reduced rate, be authorized.

CARRIED.

VARY AGENDA:

VARY AGENDA

RD/18/12/30

MOVED Director Goodings, SECONDED Director Fraser,
That agenda item R-11 (Closed Session) be dealt with at the end of the meeting.

CARRIED.

REPORTS:

R-12
November 30, 2018
– Trish Morgan,
General Manager of
Community Services

PEACE LIARD REGIONAL ARTS COUNCIL

RD/18/12/31

MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board support the application to Northern Development Initiative Trust from the Peace Liard Regional Arts Council for a grant of up to \$2,500 for the 2019 Words North Writing Festival and Art Exhibit, from the Northeast Development Account.

CARRIED.

R-13
December 4, 2018 –
Trish Morgan,
General Manager of
Community Services

OLD FORT LANDSLIDE GEOTECHNICAL ASSESSMENT

RD/18/12/32

MOVED Director Ackerman, SECONDED Director Courtoreille,
That the PRRD Rural Emergency Response Plan be updated to include response plans in the event of landslide events which are an identified risk in the area.

CARRIED.

RD/18/12/33

MOVED Director Ackerman, SECONDED Director Fraser,
That the Regional Board receive the report dated December 4, 2018 from the General Manager of Community Services titled “Old Fort Landslide Geotechnical Assessment” including the attached ‘Emergency Landslide Assessment, Old Fort, BC report from Westrek Geotechnical Services Ltd., dated November 21, 2018, and the Peer Review of Westrek Geotechnical Services Emergency Assessment of Old Fort Landslide, BGC Engineering Inc.; further that following next steps be pursued:

1. Community Meeting on Monday, December 17th at 7:00 pm at the North Peace Cultural Centre to present the final Westrek Report to Old Fort Residents.
2. Testing and finalization of the Everbridge Mass Communications tool so that Old Fort residents can be added to the system for immediate targeted notifications prior to 2019 freshet.
3. Establishment of a Recovery Manager position (if funding approved by EMBC) for an initial 6 month term to assist with:
 - a) Finalization of an evacuation plan for Old Fort
 - b) Development of an emergency plan that gives consideration to specific response actions should there be a future landslide
 - c) Identification of unmet community needs and development of options to provide assistance where possible

Further, that landslide risk be added to the PRRD Hazard, Risk And Vulnerability Assessment that is part of the PRRD Emergency Plan.

CARRIED.

REPORTS: (continued)

R-13 (continued) **OLD FORT LANDSLIDE GEOTECHNICAL ASSESSMENT (continued)**

RD/18/12/34

MOVED Director Fraser, SECONDED Director Ackerman,

THAT WHEREAS the Emergency Program Management Regulations, Section 9 Schedule 1, states that in an emergency event involving debris avalanches, debris flows or landslides, the Minister of Transportation and Infrastructure is responsible for coordinating Government response;

AND WHEREAS the Ministry of Transportation and Infrastructure has jurisdiction and authority to approve subdivision of land in areas outside of municipal jurisdiction and in fact, was the approving authority for the creation of the Old Fort Subdivision beginning in approximately 1964;

AND WHEREAS the Old Fort landslide involved private land upon which a gravel pit was operating under permits issued by the Ministry of Energy, Mines, and Petroleum Resources and crown land managed by the Ministry of Forests, Land, Natural Resource Operations and Rural Development;

AND WHEREAS the role of the Regional District in the event of an emergency is to establish procedures by which those persons who may be harmed or suffer loss are notified, to coordinate transportation, food, clothing, shelter and medical services to victims of emergencies, to establish the priorities for restoring essential services provided by the local authority that may be interrupted by an emergency, and to recommend to external service providers the priorities for restoring essential services not provided by the local government; **AND WHICH DOES NOT EXTEND TO** monitoring of crown or private land;

NOW THEREFORE BE IT RESOLVED that the Peace River Regional District requests that the Ministry of Public Safety, with cooperation from other Provincial Ministries and Agencies as necessary, take full responsibility to implement a comprehensive ground movement monitoring system in the area affected by the landslide event in the vicinity of the Old Fort subdivision that commenced on September 30, 2018, and in an area surrounding the slide extending as far in every direction as necessary to capture any ground movement that could potentially impact the only access road into the Old Fort Subdivision, the homes in the subdivision, or the supply of power, gas, or telecommunications to those homes; further, that the monitoring system be implemented immediately.

CARRIED.

REPORTS: (continued)

R-13 (continued) **OLD FORT LANDSLIDE GEOTECHNICAL ASSESSMENT (continued)**

RD/18/12/35

MOVED Director Hiebert, SECONDED Director Michetti,

THAT WHEREAS the Peace River Regional District, in the event of an emergency, is responsible under legislation to establish procedures by which those persons who may be harmed or suffer loss are notified, to coordinate transportation, food, clothing, shelter and medical services to victims of emergencies, to establish the priorities for restoring essential services provided by the local authority that may be interrupted by an emergency, and to recommend to external service providers the priorities for restoring essential services not provided by the local government;

AND WHEREAS a landslide occurred above the Old Fort on September 30, 2018 that resulted in loss of road access to the subdivision, and loss of power and telephone service to the homes in the subdivision; circumstances which led to an evacuation of the entire subdivision on Sunday, October 7, 2018;

AND WHEREAS the Peace River Regional District, with permission of Emergency Management BC, hired Westrek Geotechnical Services Ltd. to assess the status of the landslide and to provide ongoing geotechnical information, advice, and recommendations regarding the advisability of issuing and maintaining various evacuation alerts and orders for the duration of the event to assist with management of the imminent risk to public safety, once provincial geotechnical staff were no longer available and on site to provide the needed information and advice to inform decisions regarding evacuation alerts and orders;

AND WHEREAS, the service contract with Westrek Geotechnical Services Ltd. did not extend beyond the 'conclusion' of the landslide and the provision of a final report; nor did the scope of work include investigation and analysis of the potential cause of the event;

NOW THEREFORE BE IT RESOLVED that the Peace River Regional District request that the Minister of Public Safety initiate a full investigation into the cause of the Old Fort landslide that happened on September 30, 2018, so that the Peace River Regional District can prepare emergency plans that take into consideration all known risk factors in the interest of the management of public safety.

CARRIED.

REPORTS: (continued)

R-14
November 28, 2018
– Michael Blatz,
North Peace Land
Use Planner

TEMPORARY USE PERMIT FILE NO. 16-224 (WILDFIRE LAND & CATTLE CO.
LTD.)

RD/18/12/36

MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board approve issuance of Temporary Use Permit 16-224
subject to receipt of financial security to secure reclamation of the property in
an amount to be determined by a third party assessment of the estimated
cost to remediate the property.

DEALT WITH BY THE FOLLOWING

RD/18/12/37

MOVED Director Fraser, SECONDED Director Bertrand,

That consideration of Resolution No. RD/18/12/36 which states:

“That the Regional Board approve issuance of Temporary Use Permit 16-224 subject to receipt of financial security to secure reclamation of the property in an amount to be determined by a third party assessment of the estimated cost to remediate the property.”

be deferred until the Board has considered a report regarding the legislation which guides the issuance of Temporary Use Permits (TUP), specifically long term land usage through the issuance of multiple TUPs and criteria for rezoning, at its January 10, 2019 meeting.

CARRIED.

RD/18/12/38

MOVED Director Fraser, SECONDED Director Goodings,

That, as the Regional Board has deferred consideration of Resolution No. RD/18/12/36 which states:

“That the Regional Board approve issuance of Temporary Use Permit 16-224 subject to receipt of financial security to secure reclamation of the property in an amount to be determined by a third party assessment of the estimated cost to remediate the property.”

that no enforcement action be taken against Wildfire Land & Cattle Co. regarding temporary use of the 10.7 hectare (26.6 acre) portion of Northeast 1/4, District Lot 41, Peace River, referred to in Temporary Use Permit File No. 16-224, for so long as consideration of Resolution No. RD/18/12/36 is deferred.

CARRIED.

Staff noted that as per the resolution earlier in the meeting, that appropriate financial security as verified by a third party estimate, would be required.

REPORTS: (continued)

R-15
November 29, 2018
– Michael Blatz,
North Peace Land
Use Planner

TEMPORARY USE PERMIT FILE NO. 18-096 (TWO BIT DEVELOPMENTS INC.)

RD/18/12/39
MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board authorize the issuance of Temporary Use Permit No. 18-096 for the continuation of a card lock fuel facility on a 3.23 hectare (8.0 acre) portion of District Lot 1371 excluding Plan 28971 to service the work camp on the same property for a twenty two month term expiring September 4, 2020.

CARRIED.

R-16
November 13, 2018
– Michael Blatz,
North Peace Land
Use Planner

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-138 (EASON)

RD/18/12/40
MOVED Director Goodings, SECONDED Director Ackerman,
That the Regional Board support ALR Subdivision Application 18-138 from S. Eason for PID #004-424-361 and authorize that the application proceed to the Agricultural Land Commission.

CARRIED.

Director Ackerman left the meeting at 3:53 p.m.

R-17
September 17, 2018
– Kole Casey, South
Peace Land Use
Planner

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-150 (HARGREAVES)

RD/18/12/41
MOVED Director Hiebert, SECONDED Director Goodings,
That the Regional Board support ALR Subdivision Application 18-150 from Clark Hargreaves MD Inc. for PID 003-726-827 and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

R-18
November 20, 2018
– Kole Casey, South
Peace Land Use
Planner

APPLICATION FOR NON-FARM USE WITHIN THE ALR, PRRD FILE NO. 18-306 (HARTNELL)

RD/18/12/42
MOVED Director Hiebert, SECONDED Director Rose,
That the Regional Board support ALR Non-Farm Use Application 18-306 from T. & C. Hartnell for the property described as Northwest 1/4 of Section 10, Township 81, Range 14, W6M, PRD, and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

Director Ackerman entered the meeting at 3:54 p.m.

REPORTS: (continued)

R-19
November 26, 2018
– Kole Casey, South
Peace Land Use
Planner

APPLICATION FOR NON-FARM USE WITHIN THE ALR, PRRD FILE NO. 18-308
(BOWDEN)

RD/18/12/43

MOVED Director Hiebert, SECONDED Director Fraser,
That the Regional Board support ALR Non-Farm Use Application 18-308 from
R. Bowden for the property legally described as that Part of the South 1/2 of
Section 5, Township 81, Range 17, W6M, PRD, which lies to the West of Plan
A938, Except Plans 26071 and PGP44855 and authorize the application to
proceed to the Agricultural Land Commission.

CARRIED.

R-20
December 6, 2018 -
Tyra Henderson,
Corporate Officer

EXECUTIVE COMMITTEE

RD/18/12/44

MOVED Director Rose, SECONDED Director Hiebert,
That the Executive Committee be dissolved.

CARRIED.

REGIONAL PARKS COMMITTEE

RD/18/12/45

MOVED Director Rose , SECONDED Director Goodings,
That Director Michetti be appointed to the Regional Parks Committee in place
of former Director McPherson.

CARRIED.

WATER STEWARDSHIP COMMITTEE

RD/18/12/46

MOVED Director Ackerman, SECONDED Director Fraser,
That the Water Stewardship Committee be dissolved.

CARRIED.

OPPOSED: Director Goodings

FACILITIES REQUIREMENTS SELECT COMMITTEE

RD/18/12/47

MOVED Director Ackerman, SECONDED Director Hiebert,
That the Facilities Requirements Select Committee be dissolved.

CARRIED.

REPORTS: (continued)

R-20 (continued)

HEALTH CARE SCHOLARSHIP COMMITTEE

RD/18/12/48

MOVED Director Rose, SECONDED Director Goodings,
That Director Sperling be appointed to the Health Care Scholarship
Committee in place of Director Hiebert.

CARRIED.

**WEST PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN COMMUNITY
ADVISORY COMMITTEE**

RD/18/12/49

MOVED Director Rose, SECONDED Director Hiebert,
That the West Peace Fringe Area Official Community Plan Community
Advisory Committee be dissolved.

CARRIED.

CHETWYND CIVIC PROPERTIES COMMISSION

RD/18/12/50

MOVED Director Rose, SECONDED Director Goodings,
That Walter MacFarlane and Larry Houley be reaffirmed as the PRRD
representatives to the Chetwynd Civic Properties Commission, and the District
of Chetwynd appointments of Councillor Janet Wark and Councillor Rochelle
Galbraith be accepted by the Peace River Regional District and appointed to
the Commission.

CARRIED.

EMERGENCY EXECUTIVE COMMITTEE

RD/18/12/51

MOVED Director Fraser, SECONDED Director Hiebert,
That former Directors McPherson and Nichols be removed from the
Emergency Executive Committee.

CARRIED.

REPORTS: (continued)

R-20 (continued)

LIAISON APPOINTMENTS TO OUTSIDE AGENCIES

RD/18/12/52

MOVED Director Ackerman, SECONDED Director Rose,

That the following liaison appointments to outside agencies be deleted from the Appointments List:

- Northeast Water Strategy Advisory Committee
- School Transportation Advisory Committee (UBCM)
- UNBC Northeast Regional Advisory Council
- Murray River Watershed Cumulative Effects Analysis (CEA) Steering Committee
- Health Program Advisory Committee for Northern Lights College
- Canadian Forest Products
- Tumbler Ridge Global Geopark Steering Committee

CARRIED.

TUMBLER RIDGE MUSEUM FOUNDATION – TUMBLER RIDGE UNESCO GLOBAL GEOPARK

RD/18/12/53

MOVED Director Goodings, SECONDED Director Hiebert,

That Director Fraser be appointed as the liaison to the Tumbler Ridge Museum Foundation and the Tumbler Ridge UNESCO Global Geopark.

CARRIED.

HYDRO GO FUND LIAISON POSITION

RD/18/12/54

MOVED Director Rose, SECONDED Director Ackerman,

That Director Sperling be re-appointed for a further two year term to the Hydro Go Fund liaison position.

CARRIED.

MUNICIPAL FINANCE AUTHORITY

RD/18/12/55

MOVED Director Hiebert, SECONDED Director Ackerman,

That Director Rose replace Director Sperling as the PRRD appointed representative to the Municipal Finance Authority, and that Director Sperling replace Director Hiebert as the alternate.

CARRIED.

REPORTS: (continued)

R-20 (continued)

2019 BOARD APPOINTMENTS

RD/18/12/56

MOVED Director Goodings, SECONDED Director Hiebert,
That the 2019 Board Appointments list be endorsed.

CARRIED.

BYLAWS:

B-1

December 3, 2018

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW NO. 2353, 2018

RD/18/12/57

MOVED Director Fraser, SECONDED Director Hiebert,
That PRRD Bylaw Notice Enforcement Amendment Bylaw No. 2353, 2018 be
read a third time this 14th day of December, 2018.

CARRIED.

RD/18/12/58

MOVED Director Fraser, SECONDED Director Rose,
That PRRD Bylaw Notice Enforcement Amendment Bylaw No. 2353, 2018 be
adopted this 14th day of December, 2018.

CARRIED.

B-2

November 13, 2018

ZONING AMENDMENT BYLAW NO. 2334, 2018 (IRVINE)

RD/18/12/59

MOVED Director Hiebert, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2334, 2018 be read a first and second
time this 14th day of December, 2018; further, that a Public Hearing be held
pursuant to the *Local Government Act*, and that the Public Hearing be
delegated to the Director of Electoral Area 'D'.

CARRIED.

B-3

November 28, 2018

ZONING AMENDMENT BYLAW NO. 2335, 2018 (PILGRIM BROS. VENTURES LTD.)

RD/18/12/60

MOVED Director Goodings, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2335, 2018 be read a third time this 14th
day of December, 2018.

CARRIED.

BYLAWS: (continued)

B-3 (continued) ZONING AMENDMENT BYLAW NO. 2335, 2018 (PILGRIM BROS. VENTURES LTD.) (continued)

RD/18/12/61

MOVED Director Goodings, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2335, 2018 be adopted this 14th day of
December, 2018.

CARRIED.

B-4 ZONING AMENDMENT BYLAW NO. 2294, 2017 (KRONHARDT)
November 26, 2018

RD/18/12/62

MOVED Director Goodings, SECONDED Director Hiebert,
That Zoning Amendment Bylaw No. 2294, 2017 be read a third time this 14th
day of December, 2018.

CARRIED.

RD/18/12/63

MOVED Director Goodings, SECONDED Director Hiebert,
That Zoning Amendment Bylaw No. 2294, 2017 be adopted this 14th day of
December, 2018.

CARRIED.

B-5 ZONING AMENDMENT BYLAW NO. 2323, 2018 (BROTHERS INDUSTRIAL SERVICES LTD.)
November 27, 2018

RD/18/12/64

MOVED Director Hiebert, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2323, 2018 be read a third time this 14th
day of December, 2018.

CARRIED.

RD/18/12/65

MOVED Director Hiebert, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2323, 2018 be adopted this 14th day of
December, 2018.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

The Board directed that the 2019 World Junior A Hockey Challenge to be held on December 7-15, 2019 in Dawson Creek, BC, be added to the Schedule of Events.

NEW BUSINESS:

NB-1
November 30, 2018
– Crystal Brown,
Electoral Area
Manager

PRRD CELL PHONE USE – ELECTORAL AREA DIRECTORS

RD/18/12/66

MOVED Director Goodings, SECONDED Director Rose,
That the report dated November 30, 2018 from the Electoral Area Manager regarding PRRD cell phone use for Electoral Area Directors, be received for discussion.

CARRIED.

RD/18/12/67

MOVED Director Zabinsky, SECONDED Director Fraser,
That Electoral Area Directors be provided with the option to either be added to the PRRD Telus Mobility plan and provided with a PRRD cell phone, or be reimbursed for \$46 per month towards the use of their personal cell phone to conduct Regional Board business.

CARRIED.

REMUNERATION BYLAW NO. 2304, 2017

RD/18/12/68

MOVED Director Ackerman, SECONDED Director Bumstead,
That the proposed updated remuneration bylaw allow all elected officials to claim for internet and cell or home phone charges, regardless of other reimbursement they may receive through their municipality or other organization.

CARRIED.

APPOINTMENTS:

A-1
November 22, 2018
– Northern
Development
Initiative Trust

NORTHEAST REGIONAL ADVISORY COMMITTEE – ALTERNATE APPOINTMENTS

RD/18/12/69
MOVED Director Ackerman, SECONDED Director Hiebert,
That Northern Development Initiative Trust be advised that, as the Electoral Area Directors appointed to the Northeast Regional Advisory Committee have alternates that are appointed rather than elected, the Regional Board is unable to appoint alternate representatives to the Committee.

CARRIED.

A-2
November 29, 2018
– North Central
Local Government
Association

NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION BOARD OF DIRECTORS

RD/18/12/70
MOVED Director Rose, SECONDED Director Michetti,
That Director Hiebert, Electoral Area 'D', be nominated for the position of Director-at-Large on the North Central Local Government Association Board of Directors.

CARRIED.

A-1

NORTH PEACE AIRPORT SOCIETY

RD/18/12/71
MOVED Director Fraser, SECONDED Director Goodings,
That the Regional Board reaffirms its appointments to the North Peace Airport Society.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/18/12/72
MOVED Director Hiebert, SECONDED Director Ackerman,
That the December 14, 2018 Consent Calendar be received.

CARRIED.

CA-4
November 27, 2018
– Conuma Coal
Resources Ltd.

CONUMA COAL RESOURCES LTD.

RD/18/12/73
MOVED Director Rose, SECONDED Director Zabinsky,
That a representative from Conuma Coal Resources Ltd. be invited to a future Board meeting to provide an update on its activities.

CARRIED.

REPORTS:

R-11
December 5, 2018 –
Tyra Henderson,
Corporate Officer

NOTICE OF CLOSED SESSION

RD/18/12/74

MOVED Director Zabinsky, SECONDED Director Michetti,

That the Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Item M-1 – Closed Meeting Minutes (CC Section 97(1)(b))

Agenda Item R-1 – Labour Relations (CC Section 90(1)(c))

Agenda Items NB-1 and NB-2 – Old Fort Landslide (CC Section 90(1)(g)).

CARRIED.

Recess

The Chair recessed the meeting to a Closed Session at 4:25 p.m.

Reconvene

The Chair reconvened the meeting at 5:01 p.m.

REPORT:

R-13
December 4, 2018 –
Trish Morgan,
General Manager of
Community Services

OLD FORT LANDSLIDE GEOTECHNICAL ASSESSMENT

RD/18/12/75

MOVED Director Rose, SECONDED Director Goodings,

That those Directors who wish to attend the Community Meeting being held to present the Westrek Geotechnical Services Ltd. - Emergency Landslide Assessment to Old Fort residents on December 17, 2018 in Fort St. John, BC, be authorized to do so.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 5:02 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on December 14, 2018 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer