



PEACE RIVER REGIONAL DISTRICT

DECEMBER BOARD MEETING

MINUTES

DATE: December 13, 2019

PLACE: Northern Grand Hotel – Plaza 1, Fort St. John, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Kevan Sumner, General Manager of Development Services
Crystal Brown, Electoral Area Manager
Gerritt Lacey, Solid Waste Services Manager
Ian Thieves, IT Coordinator
Kelsey Bates, Executive Assistant
Jenn Baddeley, NDIT Intern
Brenda Deliman, Recording Secretary

Delegations

D-1 – Enbridge
Michaela Bjorseth, Community &
Indigenous Engagement

D-2 Northern Rockies Regional Municipality
Councillor Lorraine Gerwing
Terry Cavaliere, Public Works Administration
Manager

Call to Order The Chair called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/19/12/01

MOVED Director Michetti, SECONDED Director Bertrand,
That the Peace River Regional District Board agenda for the December 13,
2019 meeting, including Director's new business and additional items for the
agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**

M-1 Regional Board Draft Meeting Minutes of November 28, 2019

M-2 Regional Board Draft Committee of the Whole Meeting Minutes of November 28,
2019

M-3 Regional Board Draft Special Meeting Minutes of November 27, 2019

6. **Business Arising from the Minutes**

7. **Delegations**

1:30 p.m.

D-1 Enbridge

Re: Regional Projects Update

Michaela Bjorseth, Community and Indigenous Engagement

2:00 p.m.

D-2 Northern Rockies Regional Municipality

Re: Vermicompost at the Northern Rockies Landfill

Councillor Lorraine Gerwing

Terry Cavaliere, Public Works Administration Manager

8. **Petitions**

9. **Correspondence**

C-1 December 4, 2019 – Bob Zimmer, Member of Parliament – Christmas Open House

C-2 December 3, 2019 – Ministry of Forests, Lands, Natural Resource Operations and
Rural Development – Fort St. John Land and Resource Management Plan

Community Leaders Group

10. **Reports**

R-1 December 5, 2019 – Director Rose, Electoral Area 'E' – Caribou Leadership Table

R-2 November 22, 2019 – Kevan Sumner, General Manager of Development Services –
Temporary Use Permit No. 19-129

R-3 December 2, 2019 – Tyra Henderson, Corporate Officer – Policy Manual Updates
(Admin)

R-4 December 3, 2019 – Lyle Smith, Chief Financial Officer – Asset Management Policy

R-5 December 2, 2019 – Trish Morgan, General Manager of Community Services –
Goodlow Community Club Agreement

R-6 December 2, 2019 – Trish Morgan, General Manager of Community Services –
Taylor Rural Fire Protection Agreement

R-7 November 12, 2019 – Kevan Sumner, General Manager of Development Services –
Subdivision within the ALR, PRRD File No. 19-202, ALC ID 59946

R-8 October 7, 2019 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw
No. 2354, 2019 – Conference Authorization

RD/19/12/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-9 December 2, 2019 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw No. 2354, 2019 – Meeting Fees
- R-10 December 2, 2019 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw No. 2354, 2019 – Annual Indemnity
- R-11 December 2, 2019 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw No. 2354, 2019 – Reviews
- R-12 December 2, 2019 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw No. 2354, 2019 – Cost of Living Adjustments
- R-13 December 6, 2019 – Kevan Sumner, General Manager of Development Services – Issuance of Building Permit at Old Fort
- R-14 December 6, 2019 – Lyle Smith, Chief Financial Officer – Contract Award for ‘Financial Audit Services Request for Proposal No. 26-2019’

11. Bylaws

B-1 Operating Reserve Fund Establishment Amendment Bylaw No. 2392, 2019

Consideration of Three Readings and Adoption

- a) November 29, 2019 report from Tyra Henderson, Corporate Officer, and Lyle Smith, Chief Financial Officer; and
- b) “Operating Reserve Fund Establishment Amendment Bylaw No. 2392, 2019”

B-2 Board Procedure Amendment Bylaw No. 2395, 2019

Consideration of Three Readings and Adoption

- a) December 2, 2019 report from Tyra Henderson, Corporate Officer;
- b) “Board Procedure Amendment Bylaw No. 2395, 2019”;
- c) Draft Consolidated Board Procedure Bylaw; and
- d) Board motions requesting bylaw changes

B-3 Zoning Amendment Bylaw No. 2363, 2019, PRRD File No. 18-320

Consideration of Third Reading and Adoption

- a) November 20, 2019 report from Kevan Sumner, General Manager of Development Services; and
- b) “Zoning Amendment Bylaw No. 2363, 2019”

B-4 Clearview Arena Service Conversion Bylaw No. 2364, 2020

Consideration of Three Readings

- a) December 2, 2019 report from Tyra Henderson, Corporate Officer;
- b) “Clearview Arena Service Conversion Bylaw No. 2364, 2020”; and
- c) Clearview Arena Structural Walk-Through and Phase II Structural Review

B-5 Fleet Vehicle Capital Reserve Bylaw No. 2393, 2019

Consideration of Three Readings and Adoption

- a) December 2, 2019 report from Paulo Eichelberger, General Manager of Environmental Services; and
- b) “Fleet Vehicle Capital Reserve Bylaw No. 2393, 2019”

12. Strategic Plan

- a) Strategic Plan

13. New Business

- NB-1 December 10, 2019 – Director Goodings – BC Oil and Gas Commission – Surface Leases

14. Appointments

- A-1 December 2, 2019 – Shawn Dahlen, Chief Administrative Officer – Peace River Agreement Committee Nomination
 - a) 2019 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

- MA-1 Civic Properties Commission Meeting Minutes of October 22, 2019
- MA-2 Chetwynd Communications Society Meeting Minutes of October 18, 2019
- MA-3 Chetwynd Public Library Regular Board Meeting Minutes of October 22, 2019
- MA-4 Electoral Area Directors’ Committee Draft Meeting Minutes of November 21, 2019

RD/19/12/01
(continued)

Adoption of Agenda: (continued)

15. Consent Calendar (continued)

MA-5 North Peace Leisure Pool Commission Meeting Minutes of November 5, 2019
MA-6 North Peace Leisure Pool Commission Regular Meeting Minutes of October 1, 2019

MA-7 North Peace Leisure Pool Commission Meeting Minutes of June 4, 2019

MA-8 North Peace Leisure Pool Commission Meeting Minutes of April 2, 2019

MA-9 North Peace Leisure Pool Commission Regular Meeting Minutes of February 5, 2019

MA-10 North Peace Leisure Pool Commission – Budget/Finance 2019 Meeting Minutes of January 8, 2019

CA-1 November 19, 2019 – Minister of Public Safety and Solicitor General – 2019 UBCM Convention Follow-up

CA-2 November 27, 2019 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Forestry Worker Retraining Funding / Eligibility

CA-3 November 27, 2019 – MNP LLP – PRRD 2018 Financial Statements

CA-4 November 21, 2019 – Minister of Environment and Climate Change Strategy – UBCM Convention Follow-up

CA-5 November 27, 2019 – City of Fort St. John – Mayor’s Ice Carving Challenge

CA-6 November 27, 2019 – Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

GALLERY COMMENTS:

GC-1

BC OIL & GAS COMMISSION – SURFACE LEASE PAYMENTS

Les Willms expanded on his email to Director Goodings (Item NB-1) regarding outstanding surface lease payments owed to landowners by industry. Mr. Willms advised that the Surface Rights Board had ordered Ranch Energy Corporation to pay him 2 years worth of defaulted lease payments amounting to \$22,000, and that a search of Surface Rights Board decisions showed that 92 such orders to pay were made against the same company. Mr. Willms requested that the Regional Board work with the Agricultural Land Commission to advocate for higher levies on existing oil wells so that enough funds exist in the orphan well fund to cover defaulted surface lease payments.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/19/12/02

MOVED Director Heiberg, SECONDED Director Bertrand,

That the Board Meeting Minutes of November 28, 2019 be adopted.

CARRIED.

ADOPTION OF MINUTES: (continued)

M-2 ADOPTION OF MINUTES (continued)

RD/19/12/03

MOVED Director Hiebert, SECONDED Director Bertrand,

That the Committee of the Whole Meeting Minutes of November 28, 2019 be adopted.

CARRIED.

M-3 RD/19/12/04

MOVED Director Goodings, SECONDED Director Ackerman,

That the Special Board Meeting Minutes of November 27, 2019 be amended by changing the discussion point for item SR-1 (Agriculture in the Peace) from 'Carbon tax on natural gas bills for grain drying' to 'Carbon tax on any energy required for agricultural production'.

CARRIED.

RD/19/12/05

MOVED Director Hiebert, SECONDED Director Heiberg,

That the Special Board Meeting Minutes of November 27, 2019 be adopted as amended.

CARRIED.

VARY AGENDA

RD/19/12/06

MOVED Director Goodings, SECONDED Director Heiberg,

That the agenda be varied to deal with Item NB-1 (Surface Lease Payments) at this time.

CARRIED.

NEW BUSINESS:

NB-1 BC OIL & GAS COMMISSION – SURFACE LEASE PAYMENTS

Director Goodings

RD/19/12/07

MOVED Director Rose, SECONDED Director Hiebert,

That Les Willms be authorized to speak from the gallery at this time.

CARRIED.

Mr. Willms advised the Regional Board that he had spoken to the BC Oil and Gas Commission and requested that they make interim payments on the outstanding surface lease payment amounts owed to him by Ranch Energy Corporation.

NEW BUSINESS: (continued)

NB-1 (continued) **BC OIL & GAS COMMISSION – SURFACE LEASE PAYMENTS (continued)**

RD/19/12/08

MOVED Director Goodings, SECONDED Director Heiberg,

That a strongly worded letter be forwarded to the Minister of Energy, Mines, and Petroleum Resources requesting that the BC OGC review and consider any outstanding orders regarding unpaid surface right lease payments to property owners, prior to issuing permits and suggesting that no permits be issued or approved on any parcel that is subject to a Surface Rights Board Order for unpaid lease payments; further, that the letter also identify concern with the amount of land being removed from agricultural production for exploration and the resulting negative economic impact to producers who are unable to use their property for production, and are not being compensated for the reduction in available acres for crop production; and finally, that the letter be copied to the Honourable Lana Popham, Minister of Agriculture, Deputy Minister Dave Nikolejsin, Ministry of Energy, Mines, and Petroleum Resources, Jennifer Dyson, Agricultural Land Commission Chair, and Les and Hannah Willms.

CARRIED.

RD/19/12/09

MOVED Director Bumstead, SECONDED Director Courtoreille,

That the BC Oil and Gas Commission be invited to a Committee of the Whole meeting to discuss the Orphan Site Reclamation Fund, reclamation of sites and compensation to landowners for orphaned sites.

CARRIED.

CORRESPONDENCE:

C-1
Bob Zimmer, MP,
Prince George –
Peace River –
Northern Rockies

MP ZIMMER – CHRISTMAS OPEN HOUSES

RD/19/12/10

MOVED Director Zabinsky, SECONDED Director Goodings,

That the email dated and received December 4, 2019 from MP Zimmer, Prince George - Peace River - Northern Rockies, regarding MP Zimmer's Christmas Open House, be received for information.

CARRIED.

CORRESPONDENCE (continued)

C-2
Ministry of Forests,
Lands, Natural
Resource Operations
and Rural
Development

FORT ST. JOHN LAND AND RESOURCE MANAGEMENT PLAN – COMMUNITY
LEADERS GROUP

RD/19/12/11
MOVED Director Fraser, SECONDED Director Goodings,
That the email dated and received December 3, 2019 from the Ministry of
Forests, Lands, Natural Resource Operations and Rural Development
regarding the Fort St. John Land and Resource Management Plan, be received
for discussion.

CARRIED.

RD/19/12/12
MOVED Director Fraser, SECONDED Director Bertrand,
That the Regional Board Chair be appointed as the Regional Board
representative to Fort St. John Land and Resource Management Plan (LRMP)
Community Leaders Group.; further, that the Chair be authorized to appoint
an alternate to the Committee.

CARRIED.

REPORTS:

R-1
December 5, 2019 –
Director Rose,
Electoral Area ‘E’

CARIBOU LEADERSHIP TABLE

RD/19/12/13
MOVED Director Rose, SECONDED Director Heiberg,
That the report dated December 5, 2019 from Director Rose, Electoral Area
‘E’, titled ‘Caribou Leadership Table’ be received for discussion.

CARRIED.

RD/19/12/14
MOVED Director Ackerman, SECONDED Director Michetti,
That the Regional Board Chair and Vice-Chair be authorized to redraft the
letter dated December 2019 to the Premier of BC regarding the Caribou
Leaders' Table and Agreement Follow Up, to be reviewed by the Board and
signed by the Chair.

DEALT WITH BY THE FOLLOWING

REPORTS: (continued)

R-1
(continued)

CARIBOU LEADERSHIP TABLE (continued)

RD/19/12/15

MOVED Director Ackerman, SECONDED Director Hieberg,

That consideration of Resolution No. RD/19/12/14 which states:

"That the Regional Board Chair and Vice-Chair be authorized to redraft the letter dated December 2019 to the Premier of BC regarding the Caribou Leaders' Table and Agreement Follow Up, to be reviewed by the Board and signed by the Chair"

be tabled until later in the meeting when the Board has been provided with a redrafted letter.

CARRIED.

R-2
November 22, 2019
– Kevan Sumner,
General Manager of
Development
Services

TEMPORARY USE PERMIT NO. 19-129

RD/19/12/16

MOVED Director Hiebert, SECONDED Director Goodings,

That the Regional Board authorize issuance of Temporary Use Permit No. 19-129 for the property identified as PID 011-407-999, for a pipe and maintenance material storage site for a period of 3 years; further, that an application for rezoning be submitted in the new year.

CARRIED.

R-3
December 2, 2019 –
Tyra Henderson,
Corporate Officer

POLICY MANUAL UPDATES (ADMIN)

RD/19/12/17

MOVED Director Heiberg, SECONDED Director Zabinsky,

That the following policies be repealed:

- Beer Garden
- Land Tenure
- Liquor Licenses
- Park Maintenance

CARRIED.

R-4
December 3, 2019 –
Lyle Smith, Chief
Financial Officer

ASSET MANAGEMENT POLICY

RD/19/12/18

MOVED Director Hiebert, SECONDED Director Heiberg,

That the Peace River Regional District Asset Management Policy, which outlines the fundamental asset management principles to be implemented across the Peace River Regional District in development of its asset management system, be adopted.

CARRIED.

REPORTS: (continued)

R-5
December 2, 2019 –
Trish Morgan,
General Manager of
Community Services

GOODLOW COMMUNITY CLUB AGREEMENT RENEWAL
RD/19/12/19
MOVED Director Goodings, SECONDED Director Fraser,
That, after publication of the “notice of intent to provide assistance”
advertising required by the *Local Government Act*, Section 272, the License
Agreement with the Goodlow Community Club for the operation of the facility
and grounds known as the Goodlow Recreation Grounds be renewed for a
further five (5) year term, and further; that the Chief Administrative Officer be
authorized to sign the letter of renewal.

CARRIED.

R-6
December 2, 2019 –
Trish Morgan,
General Manager of
Community Services

TAYLOR RURAL FIRE PROTECTION AGREEMENT
RD/19/12/20
MOVED Director Fraser, SECONDED Director Hiebert,
That a 2 year agreement, effective January 1, 2020, be entered into with the
District of Taylor for the provision of rural fire protection services within the
Taylor Rural Fire Protection area, and further that the Chair and Chief
Administrative Officer be authorized to sign the agreement.

CARRIED.

R-7
November 12, 2019
– Kevan Sumner,
General Manager of
Development
Services

SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-202, ALC ID 59946
RD/19/12/21
MOVED Director Goodings, SECONDED Director Fraser,
That the Regional Board support ALR Subdivision Application 19-202 (ALC ID
59946), for the property identified as PID 004-715-551, to subdivide the
property into two 129.65 hectare half sections, and authorize the application
to proceed to the Agricultural Land Commission.

CARRIED.

R-8
October 7, 2019 –
Crystal Brown,
Electoral Area
Manager

REMUNERATION BYLAW NO. 2354, 2019 – CONFERENCE AUTHORIZATION
RD/19/12/22
MOVED Director Goodings, SECONDED Director Heiberg,
That Remuneration Bylaw No. 2354, 2019 be amended to add pre-
authorization for Electoral Area Directors to attend the Electoral Area
Directors’ Forum and Local Government Leadership Academy -
Leadership Forum, in addition to the existing authorization for the North
Central Local Government Association and Union of BC Municipalities
conventions each calendar year, with all costs to be paid from the Legislative
– Electoral Areas budget.

CARRIED.

REPORTS: (continued)

R-8
(continued) REMUNERATION BYLAW NO. 2354, 2019 – CONFERENCE AUTHORIZATION
(continued)

RD/19/12/23

MOVED Director Hiebert, SECONDED Director Michetti,
That Remuneration Bylaw No. 2354, 2019 be amended to confirm the
delegation of approval for Electoral Area Directors to attend conferences not
specifically noted in the list of approved events to the Rural Budgets
Administrative Committee with all costs to be paid from the Legislative –
Electoral Areas budget.

CARRIED.

R-9
December 2, 2019 –
Crystal Brown,
Electoral Area
Manager

REMUNERATION BYLAW NO. 2354, 2019 – MEETING FEES

RD/19/12/24

MOVED Director Bertrand, SECONDED Director Goodings,
That Remuneration Bylaw No. 2354, 2019 be amended to allow Electoral Area
Directors to claim meeting fees when attending Electoral Area meetings /
events, paid either upon submission of a report with their expense claim
summarizing the purpose and outcomes of the meeting, or receipt of the
minutes of the meeting.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/19/12/25

MOVED Director Hiebert, SECONDED Director Heiberg,
That the motion be amended by adding “within their Electoral Area” after
“Electoral Area meetings”.

AMENDED BY THE FOLLOWING

Motion to Amend
Amending Motion

RD/19/12/26

MOVED Director Fraser, SECONDED Director Bertrand,
That the Motion to Amend be amended by adding “, and removing ‘/ events.’”
to the end of the motion.

CARRIED.

The Chair called the Question to the Motion to Amend:

That the motion be amended by adding ‘within their Electoral Area’ after
‘Electoral Area meetings’, and removing ‘/ events.’

CARRIED.

REPORTS: (continued)

R-9 (continued) REMUNERATION BYLAW NO. 2354, 2019 – MEETING FEES (continued)

The Chair called the Question to the Motion as Amended:

That Remuneration Bylaw No. 2354, 2019 be amended to allow Electoral Area Directors to claim meeting fees when attending Electoral Area meetings within their Electoral Area, paid either upon submission of a report with their expense claim summarizing the purpose and outcomes of the meeting, or receipt of the minutes of the meeting.

CARRIED.

R-10 REMUNERATION BYLAW NO. 2354, 2019 – ANNUAL INDEMNITY

December 2, 2019 –
Crystal Brown,
Electoral Area
Manager

RD/19/12/27

MOVED Director Fraser, SECONDED Director Goodings,
That the report dated December 2, 2019 from the Electoral Area Manager titled 'Remuneration Bylaw No. 2354, 2019 - Annual Indemnity', be received for discussion.

CARRIED.

RD/19/12/28

MOVED Director Fraser, SECONDED Director Bertrand,
That Remuneration Bylaw No. 2354, 2019 be amended to increase the annual indemnity paid to Municipal Directors from \$11,680 to \$13,400; further that the following additional changes be made to reflect the Union of BC Municipalities Council and Board Remuneration Guidelines when setting remuneration rates:

- a) Increase the annual indemnity paid to each electoral area director from \$22,674 (11,680 charged regionally) to an annual indemnity of \$26,800, with \$13,400 charged regionally and the remainder charged to the function of Legislative – Electoral Areas;
- b) Increase the annual indemnity paid to the Board Chair position from \$29,408 to \$33,500 to reflect best practice and the equation listed in the Union of BC Municipalities Council and Board Remuneration Guide median when setting remuneration rates;
- c) Add a new annual indemnity for the Vice Chair position in the amount of \$6,700.

CARRIED.

OPPOSED: Director Rose

Director Ackerman left the meeting at 12:11 p.m.

Recess

The Chair recessed the meeting to luncheon at 12:11 p.m.

REPORTS: (continued)

Reconvene The Chair reconvened the meeting at 12:57 p.m.

R-11 **REMUNERATION BYLAW NO. 2354, 2019 - REVIEWS**

December 2, 2019 –
Crystal Brown,
Electoral Area
Manager

RD/19/12/29

MOVED Director Bertrand, SECONDED Director Heiberg,
That Remuneration Bylaw No. 2354, 2019 be amended to include a
requirement to conduct a remuneration bylaw review one year prior to each
Local Government Election.

CARRIED.

RD/19/12/30

MOVED Director Heiberg, SECONDED Director Michetti,
That a full review of Remuneration Bylaw No. 2354, 2019 be undertaken in
2021 based on the best practices from the Union of BC Municipalities Council
and Board Remuneration Guide, and further, that the review be conducted by
an independent task force.

CARRIED.

R-12 **REMUNERATION BYLAW NO. 2354, 2019 – COST OF LIVING ADJUSTMENTS**

December 2, 2019 –
Crystal Brown,
Electoral Area
Manager

RD/19/12/31

MOVED Director Bertrand, SECONDED Director Heiberg,
That Remuneration Bylaw No. 2354, 2019 be amended to include cost of living
adjustments for Municipal and Electoral Area Directors, effective January
31st, 2020, and each January 31st thereafter, based on the percentage of the
British Columbia Consumer Price Index previous calendar year as reported by
Statistics Canada.

CARRIED.

R-13 **ISSUANCE OF BUILDING PERMIT AT OLD FORT**

December 6, 2019 –
Kevan Sumner,
General Manager of
Development
Services

RD/19/12/32

MOVED Director Heiberg, SECONDED Director Bertrand,
That the report dated December 6, 2019 from the General Manager of
Development Services titled 'Issuance of Building Permit at Old Fort' be
received for information.

CARRIED.

The Regional Board Chair brought item R-13 (Building Permit at Old Fort)
forward for discussion. The Board commented that it was reasonable to
ensure that technical and supporting documents are completed by a qualified
professional to support the safety of the prospective buyer and those persons
impacted by the development.

REPORTS: (continued)

R-14
December 6, 2019 –
Lyle Smith, Chief
Financial Officer

FINANCIAL AUDIT SERVICES REQUEST FOR PROPOSAL NO. 26-2019 –
CONTRACT AWARD

RD/19/12/33
MOVED Director Bumstead, SECONDED Director Rose,
That the contract for “External Financial Auditing Services Request for
Proposal No. 26-2019,” be awarded to Pricewaterhouse Coopers LLP (PWC) at
the cost of \$144,715; and further, that the Chair and Chief Administrative
Officer be authorized to sign the contract on behalf of the Regional
District.

CARRIED.

BYLAWS:

B-1
November 29, 2019
– Tyra Henderson,
Corporate Officer
and Lyle Smith, Chief
Financial Officer

OPERATING RESERVE FUND ESTABLISHMENT AMENDMENT BYLAW NO. 2392,
2019

RD/19/12/34
MOVED Director Bumstead, SECONDED Director Heiberg,
That Operating Reserve Fund Establishment Amendment Bylaw No. 2392,
2019, to amend the maximum amounts for existing reserves and add new
operating reserves for Human Resources, Finance, and Information
Technology, be given first three readings.

CARRIED.
OPPOSED: Director Goodings

RD/19/12/35
MOVED Director Zabinsky, SECONDED Director Hiebert,
That Operating Reserve Fund Establishment Amendment Bylaw No. 2392,
2019 be adopted.

CARRIED.

B-2
December 2, 2019 –
Tyra Henderson,
Corporate Officer

BOARD PROCEDURE BYLAW AMENDMENT NO. 2395, 2019

RD/19/12/36
MOVED Chair Sperling, SECONDED Director Heiberg,
That the Regional Board give first three readings to Board Procedure Bylaw
Amendment No. 2395, 2019, which provides flexibility around scheduling and
hearing delegations, provides for electronic participation in Special Meetings
for any reason, and prohibits delegations of a commercial nature and
delegations regarding land use decisions that may be the subject of a public
hearing.

CARRIED.

BYLAWS: (continued)

- B-2
(continued) BOARD PROCEDURE BYLAW AMENDMENT NO. 2395, 2019 (continued)
- RD/19/12/37
MOVED Director Bumstead, SECONDED Director Bertrand,
That the Regional Board adopt Board Procedure Bylaw Amendment No. 2395,
2019.
- CARRIED.**
-
- B-3
November 20, 2019
– Kevan Sumner,
General Manager of
Development
Services ZONING AMENDMENT BYLAW NO. 2363, 2019, PRRD FILE NO. 18-320
- RD/19/12/38
MOVED Director Hiebert, SECONDED Director Rose,
That Zoning Amendment Bylaw No. 2363, 2019, to rezone a +/- 1.24 hectare
portion of the property identified as PID 012-231-657 from ‘R-4’ (Residential 4
Zone) to ‘A-2’ (Large Agricultural Zone) and to rezone a +/- 3.1 hectare portion
of the property identified as PID 014-597-276 from ‘A-2’ (Large Agricultural
Holdings Zone) to ‘R-4’ (Residential 4 Zone), be read a third time.
- CARRIED.**
-
- RD/19/12/39
MOVED Director Hiebert, SECONDED Director Goodings,
That Zoning Amendment Bylaw No. 2363, 2019, be adopted.
- CARRIED.**
-
- B-4
December 2, 2019 –
Tyra Henderson,
Corporate Officer CLEARVIEW ARENA SERVICE CONVERSION BYLAW NO. 2364, 2020
- RD/19/12/40
MOVED Director Goodings, SECONDED Director Hiebert,
That Clearview Arena Service Conversion Bylaw No. 2364, 2020 be given first
three readings and the bylaw be forwarded to the Inspector of Municipalities
for approval.
- CARRIED.**
-
- B-5
December 2, 2019 –
Paulo Eichelberger,
General Manager of
Environmental
Services FLEET VEHICLE CAPITAL RESERVE BYLAW NO. 2393, 2019
- RD/19/12/41
MOVED Director Bumstead, SECONDED Director Zabinsky,
That Fleet Vehicle Capital Reserve Bylaw No. 2393, 2019 be given first three
readings.
- CARRIED.**

BYLAWS: (continued)

B-5 FLEET VEHICLE CAPITAL RESERVE BYLAW NO. 2393, 2019 (continued)
(continued)

RD/19/12/42

MOVED Director Bumstead, SECONDED Director Zabinsky,
That Fleet Vehicle Capital Reserve Bylaw No. 2393, 2019 be adopted.

CARRIED.

APPOINTMENTS:

A-1 PEACE RIVER AGREEMENT COMMITTEE

December 2, 2019 –
Shawn Dahlen, Chief
Administrative
Officer

RD/19/12/43

MOVED Director Bumstead, SECONDED Director Hiebert,
That Shawn Dahlen, Chief Administrative Officer, Peace River Regional
District, be nominated to the Peace River Agreement Partnership Committee
from June 1, 2019 – May 31, 2021.

CARRIED.

2019 Board FORT ST. JOHN LAND AND RESOURCE MANAGEMENT PLAN COMMUNITY
Appointments LEADERS GROUP

Chair Sperling advised that Director Goodings, Electoral Area 'B', would be
appointed as his Alternate to the Fort St. John Land and Resource
Management Plan Community Leaders Group.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/19/12/44

MOVED Director Hiebert, SECONDED Director Zabinsky,
That the December 13, 2019 Consent Calendar be received.

CARRIED.

DELEGATIONS:

D-1
Enbridge – Michaela
Bjorseth,
Community and
Indigenous
Engagement

ENBRIDGE – REGIONAL PROJECTS UPDATE (1:30 p.m.)

The Regional Board was provided with a Regional Projects Update from
Enbridge representative Michaela Bjorseth, Community and Indigenous
Engagement. Topics included:

- Enbridge overview (BC operations, assets, community investment
mainline class location program, city planning)

DELEGATIONS: (continued)

D-1
Enbridge – Michaela
Bjorseth,
Community and
Indigenous
Engagement

ENBRIDGE – REGIONAL PROJECTS UPDATE (continued)

The presentation continued. Further topics included:

- Integrity and Maintenance Program (pipeline inspections, maintenance screening criteria, integrity digs)
- Frontier and Spruce Ridge Projects
- Compressor Station 1 Segregation Project
- T-South Reliability and Expansion Project
- Caribou habitat and restoration offsets

A question and answer period ensued. Topics included:

- Inline pipeline inspection tool
- Engagement plan requirements (caribou habitat offset location identification)
- Direction of pipeline flow / lines that cross BC/AB borders
- McMahan gas plant
- Provision of natural gas to unincorporated communities
- Restricted areas (compliance and contact information on signage)

D-2
Northern Rockies
Regional
Municipality –
Councillor Lorraine
Gerwing and Terry
Cavaliere, Public
Works
Administration
Manager

VERMICOMPOST AT THE NORTHERN ROCKIES LANDFILL (2:00 p.m.)

The Regional Board was provided with a presentation on vermicompost at the Northern Rockies Landfill by Northern Rockies Regional Municipality (NRRM) Councillor Lorraine Gerwing and Terry Cavaliere, Public Works Administration Manager. Topics included:

- Vermicomposting facts
- NRRM Solid Waste Management Plan
- How vermicomposting works
- Trial project
- Benefits (environmental, social, reduction in waste landfill volume, reduction of green house gas emissions, decrease in synthetic fertilizers application)
- What to do with organic waste
- Landfill (yard and food waste, cardboard, paper, wood)

DELEGATIONS: (continued)

D-2
(continued)

VERMICOMPOST AT THE NORTHERN ROCKIES LANDFILL (continued)

A question and answer period ensued. Topics included:

- Red wigglers vs. earthworms
- Food organics for worms
- Migration to food source
- Worm removal from compost
- Predators (bears)
- Staffing
- Winter care

REPORT:

R-1
Director Rose

CARIBOU LEADERSHIP TABLE

RD/19/12/45

MOVED Director Zabinsky, SECONDED Director Heiberg,
That Resolution No. RD/19/12/14 be lifted from the table.

CARRIED.

RD/19/12/14

MOVED Director Ackerman, SECONDED Director Michetti,
That the Regional Board Chair and Vice-Chair be authorized to redraft the
letter dated December 2019 to the Premier of BC regarding the Caribou
Leaders' Table and Agreement Follow Up, to be reviewed by the Board and
signed by the Chair.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 2:44 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on December 13, 2019 in the Northern Grand Hotel, Fort St. John, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer