



# PEACE RIVER REGIONAL DISTRICT

## **COMMITTEE OF THE WHOLE MEETING** **MINUTES**

DATE: November 23, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope (*via teleconference*)  
Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Lavoie, Village of Pouce Coupe

**Absent**

Director Michetti, Village of Pouce Coupe

**Staff**

Chris Cvik, Chief Administrative Officer  
Shawn Dahlen, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Kim Frech, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Bruce Simard, General Manager of Development Services  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager  
Brenda Deliman, Recording Secretary

**Others**

Angela De Smit, Northern Health

**Presenters – Northern Development Initiative Trust**

Joel McKay, Chief Executive Officer  
Derek Baker, Director of Economic Development

Call to Order                      The Chair called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA:**

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CW/17/11/01

MOVED Director Fraser, SECONDED Director Nichols,  
That the Peace River Regional District Board agenda for the November 23,  
2017 Committee of the Whole meeting, including additional items for the  
agenda, be adopted as amended:

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Gallery Comments or Questions**
- 4. Presentation**

10:00 a.m.

- 4.1 Northern Development Initiative Trust (see 6.1)

Re: Funding Programs

Joel McKay, Chief Executive Officer

Derek Baker, Director of Economic Development

**5. Reports**

- 5.1 November 16, 2017 – Tyra Henderson, Corporate Officer – Draft  
Regional Agricultural Plan

5.2 Economic Development - 2018

- a) November 10, 2017 report from Chris Cvik, Chief Administrative  
Officer; and
- b) October 30, 2017 correspondence from Spark Women’s  
Leadership Conference

- 5.3 November 15, 2017 – Chris Cvik, Chief Administrative Officer – PRRD  
Activity Update #4

**6. New Business**

- 6.1 Northern Development Initiative Trust Presentation – Economic  
Development (see 4.1)

**7. Media Questions**

**8. Adjournment**

**CARRIED.**

**REPORTS:**

5.1  
November 16, 2017  
– Tyra Henderson,  
Corporate Officer

**DRAFT REGIONAL AGRICULTURAL PLAN**

CW/17/11/02

MOVED Director Goodings, SECONDED Director Rose,  
That consideration of the report dated November 16, 2017 from the  
Corporate Officer regarding the draft Regional Agricultural Plan be referred  
the January 25, 2018 Committee of the Whole meeting.

**CARRIED.**

5.2  
November 10, 2017  
- Chris Cvik, Chief  
Administrative  
Officer

**ECONOMIC DEVELOPMENT - 2018**

The Committee of the Whole engaged in a discussion regarding plans for  
economic development in 2018. Topics included:

- Requisition process
- Budget planning
- Referendum criteria

Director Stewart entered the meeting at 10:10 a.m.

The discussion continued. Further topics included:

- Grant criteria
- Exit strategies of South and North Peace Economic Development  
Commissions
- Grant writing

Director Johansson entered the meeting at 10:14 a.m.

The discussion continued. Further topics included:

- Economic development initiatives (regional, sub-regional, Electoral  
Area)
- 2018 projects
- Participation in functions

CW/17/11/03

MOVED Director Ackerman, SECONDED Director McPherson,  
That the Committee of the Whole recommend to the Regional Board that  
staff be directed to issue a Request for Proposal for the development of a  
regional economic development strategy; further, that pre-budget approval  
be given for same.

**CARRIED.**

**OPPOSED: Directors Goodings and Rose**

**PRESENTATION:**

4.1  
Northern  
Development  
Initiative Trust - Joel  
McKay, Chief  
Executive Officer,  
and Derek Baker,  
Director of  
Economic  
Development

**NORTHERN DEVELOPMENT INITIATIVE TRUST FUNDING PROGRAMS**

The Committee of the Whole received a presentation from Northern Development Initiative Trust (NDIT) regarding Economic Development. Topics included:

- Economic vs. community development
- Organizational models to deliver economic development
- An economic development strategic plan that can be measurable / evaluated
- Role of an Economic Development Officer
- NDIT annual capacity building grants
- NDIT community development grants

A question and answer period ensued. Topics included:

- Economic development benefits to municipalities and Electoral Areas
- NDIT capacity building grant
- Communication needs
- Soft infrastructure and community development in support of economic development
- Regional economic development strategic plan

**REPORTS:**

5.2  
November 10, 2017  
- Chris Cvik, Chief  
Administrative  
Officer

**ECONOMIC DEVELOPMENT - 2018**

CW/17/11/04

MOVED Director Ackerman, SECONDED Director Rose, That consideration of the report dated November 10, 2017 from the Chief Administrative Officer regarding Economic Development - 2018, including the October 30, 2017 correspondence from the Spark Women's Leadership Conference regarding sponsorship, be referred to the January 25, 2018 Committee of the Whole meeting.

**CARRIED.**

5.3  
November 15, 2017  
- Chris Cvik, Chief  
Administrative  
Officer

**PRRD ACTIVITY UPDATE #4**

The Committee of the Whole received an activity update from the Chief Administrative Officer. Discussion ensued regarding:

- Comprehensive Development Plans
- Municipal participation in regional initiatives
- Transfer of fire dispatch service to North Island 9-1-1

**REPORTS: (continued)**

5.3 (continued)      PRRD ACTIVITY UPDATE #4 (continued)

CW/17/11/05

MOVED Director Ackerman, SECONDED Director Stewart,

That the Committee of the Whole recommend to the Regional Board that staff be directed to issue a press release regarding the transfer of 9-1-1 service from local providers to North Island 9-1-1, and encouraging residents to be aware of their location and address so that they can provide accurate information to the dispatcher when dialing 9-1-1.

**CARRIED.**

**OPPOSED: Director Johansson**

CW/17/11/06

MOVED Director Stewart, SECONDED Director Ackerman,

That the Committee of the Whole recommend to the Regional Board that staff be directed to include a formal letter from the Board to the Fort St. John Municipal Council, and any other Councils involved, regarding regional initiatives that require municipal endorsement and participation so that municipal staff can be authorized to participate.

**CARRIED.**

**ADJOURNMENT:**

ADJOURNMENT

The Chair adjourned the meeting at 10:50 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on November 23, 2017 in the Regional District Office Board Room, Dawson Creek, BC.

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer