



PEACE RIVER REGIONAL DISTRICT

OCTOBER BOARD MEETING

MINUTES

DATE: October 11, 2018

PLACE: EnCana Events Centre, Mercer Hall, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Johansson, District of Hudson's Hope
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Breti, Electoral Area 'D'
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Ackerman, City of Fort St. John
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe

Staff

Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Crystal Brown, Electoral Area Manager
Brenda Deliman, Recording Secretary

Call to Order The Chair called the meeting to order at 10:24 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Nichols Southern Mountain Caribou

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/18/10/01

MOVED Director Stewart, SECONDED Director Fraser,
That the Peace River Regional District Board agenda for the October 11, 2018 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - M-1 Regional Board Draft Meeting Minutes of September 27, 2018
 - M-2 Special Regional Board Draft Meeting Minutes of October 4, 2018
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - C-1 October 4, 2018 - North Peace Savings & Credit Union – State of the Economy Forum
 - C-2 October 5, 2018 – Agricultural Land Commission (ALC) – ALC Tour of Regional District
10. **Reports**
 - R-1 October 4, 2018 – Chair Sperling – Reconsideration of 'Remuneration Bylaw No. 2304, 2017' Report
 - R-2 October 2, 2018 – Tyra Henderson, Corporate Officer – BC Oil and Gas Commission Delegation Topics
 - R-3 September 21, 2018 – Michael Blatz, North Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 18-251 (Woloschuk)
 - R-4 October 1, 2018 – Crystal Brown, Electoral Area Manager – Gotta Go Project Update
 - R-5 October 5, 2018 – Tyra Henderson, Corporate Officer – Notice of Closed Session
11. **Bylaws**
 - B-1 Zoning Amendment Bylaw No. 2316, 2018 (Cannabis-Related Business)
Consideration of the Rescinding of Second Reading, Second Reading as Amended, Third Reading and Adoption
 - a) September 13, 2018 report from Acting General Manager of Development Services; and
 - b) "Zoning Amendment Bylaw No. 2316, 2018"; and
 - c) Cannabis-Related Business Policy
12. **Schedule of Events**
 - a) Strategic Plan
 - b) Agenda Preparations Schedule
 - c) Schedule of Events

RD/18/10/01
(continued)

Adoption of Agenda: (continued)

13. New Business

NB-1 October 3, 2018 – Community Futures Peace Liard – South Peace B2B Expo

NB-2 October 9, 2018 – Natural Forces – Zonnebeke and Sukunka Wind Energy Projects
Open House

NB-3 October 9, 2018 – Tyra Henderson, Corporate Officer – Landslide Event at Old Fort
Area of Electoral Area 'C'

NB-4 Director Nichols – Southern Mountain Caribou

14. Appointments

A-1 October 5, 2018 – Crystal Brown, Electoral Area Manager – Environmental
Assessment Working Groups: Hermann Mine and Westcoast Connector Gas
Transmission

A-2 2018 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

MA-1 Civic Properties Commission Meeting Minutes of August 22, 2018

MA-2 Farmington Community Working Group Summary Notes of September 18, 2018

MA-3 Chetwynd Public Library Special Meeting Minutes of July 31, 2018

MA-4 Chetwynd Public Library Regular Board Meeting Minutes of June 26, 2018

CA-1 September 20, 2018 – Northern Development Initiative Trust – Regional Sports
Complex Study

CA-2 October 1, 2018 North Central Local Government Association – Regular Board
Meeting Highlights of September 10, 2018

CA-3 October 1, 2018 – Peace River District Women's Institute – Dissolution of the
Agriculture Advisory Committee

CA-4 October 4, 2018 – Ministry of Agriculture – Meeting with the Ministry of
Agriculture at the 2018 UBCM Convention

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/18/10/02

MOVED Director Nichols, SECONDED Alternate Director Lavoie,
That the Board Meeting Minutes of September 27, 2018 be adopted.

CARRIED.

M-2

RD/18/10/03

MOVED Director Nichols, SECONDED Alternate Director Lavoie,
That the Special Board Meeting Minutes of October 4, 2018 be adopted.

CARRIED.

REPORTS: (continued)

R-1 (continued)

MUNICIPAL DIRECTOR ANNUAL REMUNERATION

RD/18/10/08

MOVED Director Bumstead, SECONDED Director Fraser,
That an annual remuneration for Municipal Directors be developed for inclusion into Remuneration Bylaw No. 2304, 2017, and that meeting fees continue to be paid in addition to any remuneration.

CARRIED.

OPPOSED: Director Goodings

ELECTORAL AREA DIRECTOR ANNUAL REMUNERATION

RD/18/10/09

MOVED Director Bumstead, SECONDED Alternate Director Lavoie,
That Section 4 of Remuneration Bylaw No. 2304, 2017 be amended to adjust the current Electoral Area Director Annual Indemnity to the median average of \$20,132.

DEALT WITH BY THE FOLLOWING

RD/18/10/10

MOVED Director Bumstead, SECONDED Director Stewart,
That consideration of Resolution No. RD/18/10/09 which states:

“That Section 4 of Remuneration Bylaw No. 2304, 2017 be amended to adjust the current Electoral Area Director Annual Indemnity to the median average of \$20,132.”

be tabled until such time as staff has provided the Board with a report expanding on the options and impacts of proposed amendments to Remuneration Bylaw No. 2304, 2017 presented in the report dated September 18, 2018 from the Electoral Area Manager.

CARRIED.

MEETING FEES

RD/18/10/11

MOVED Director Goodings, SECONDED Nichols,
That no changes be made to Section 6 a) ‘Meeting Fees’ of Remuneration Bylaw No. 2304, 2017.

CARRIED.

REPORTS: (continued)

R-1 (continued)

DEFINITION OF MEETING

RD/18/10/12

MOVED Director Goodings, SECONDED Director Nichols,

That Section 6 d) i) of Remuneration Bylaw No. 2304, 2017 which states:

“the meeting request must come through the Regional District Office and be included on the Corporate Calendar (noting the Directors and Staff attending);”

be removed from the Bylaw.

CARRIED.

RD/18/10/13

MOVED Director Goodings, SECONDED Director Fraser,

That Section 6 d) ii) of Remuneration Bylaw No. 2304, 2017 which states:

“a staff member must be in attendance; and”

be removed from the Bylaw.

CARRIED.

RETROACTIVE AUTHORIZATION TO ATTEND

RD/18/10/14

MOVED Director Goodings, SECONDED Director Bumstead,

That Section 6 e) of Remuneration Bylaw No. 2304, 2017 which states:

“Meetings/events that a Director is asked to attend, representing the Regional District, but has no prior approval to do so, must have approval from the Chair to attend. This authorizes the Director to represent the Board at the meeting/event and to claim it on an expense claim. If this situation occurs, the Chair or Director should bring it to the next Regional Board meeting for ratification. The Chair or Director must enter this meeting onto the Corporate Calendar (or request staff to do so) noting date and method of approval (Chair or Board).”

be removed from the Bylaw as current practice is to ask the Board for retroactive authorization to attend.

CARRIED.

REPORTS: (continued)

R-1 (continued)

REGIONAL MEETINGS

RD/18/10/15

MOVED Director Fraser, SECONDED Director Goodings,

That a policy be developed that specifies categories for meeting types which will be automatically approved without a Board resolution, including:

- Regional Board Committees
- Regional Board Appointments
- Regional Board approved projects (Gotta Go, Rural Roads)
- Regional Board Initiatives (Regional Parks Day)
- Ministry Meetings
- Coal Forum
- Resource Forum
- Chair approved to attend all meetings

And further, that the meetings be charged to the function Legislative Regional.

CARRIED.

ELECTORAL AREA MEETINGS

RD/18/10/16

MOVED Director Goodings, SECONDED Director Johansson,

That an amendment to Remuneration Bylaw No. 2304, 2017 be drafted that provides Electoral Area Directors authorization to attend and claim meeting fees and mileage for any meeting within their Electoral Area, charged to Legislative – Electoral Area Administration, and paid only upon submission of a report to the Board summarizing the meeting.

CARRIED.

ANNUAL CONFERENCES

RD/18/10/17

MOVED Director Goodings, SECONDED Director Bumstead,

That Section 6 c) of Remuneration Bylaw No. 2304, 2017 be amended so that Electoral Area Directors have blanket authorization to attend annual Union of BC Municipalities and North Central Local Government Association Conventions, and that authorizes two Electoral Area Directors to attend the annual Federation of Canadian Municipalities Conference.

CARRIED.

REPORTS: (continued)

R-1 (continued)

INTERNET AND COMMUNICATION

RD/18/10/18

MOVED Director Goodings, SECONDED Director Bumstead,
That Section 8 of Remuneration Bylaw No. 2304, 2017 be amended so that
the Regional Board Chair is provided with a PRRD cellular phone.

CARRIED.

RD/18/10/19

MOVED Director Bumstead, SECONDED Director Goodings,
That the cost of adding Electoral Area Directors to the PRRD TELUS Mobility
plan for cell phone use, be investigated and reported back to the Board.

CARRIED.

R-2

October 2, 2018 –
Tyra Henderson,
Corporate Officer

BC OIL AND GAS COMMISSION

RD/18/10/20

MOVED Director Goodings, SECONDED Director Rose,
That the BC Oil and Gas Commission (BC OGC) be advised that the Regional
Board wishes to discuss the following topics with them at the November 8,
2018 Board meeting:

- OGC-ALC Delegation Agreement
- Farmington Community Working Group structure, direction and
measuring its success to evaluate applicability of the structure for use
in other areas

CARRIED.

R-3

September 21, 2018
– Michael Blatz,
North Peace Land
Use Planner

**APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-251
(WOLOSCHUK)**

RD/18/10/21

MOVED Director Stewart, SECONDED Director Bumstead,
That consideration of Application for Subdivision within the ALR, PRRD File
No. 18-251 (Woloschuk) be deferred to a future Board meeting, to be chosen
by the Electoral Area 'C' Director.

CARRIED.

R-4

October 1, 2018 –
Crystal Brown,
Electoral Area
Manager

GOTTA GO PROJECT

RD/18/10/22

MOVED Director Goodings, SECONDED Director Rose,
That the report dated October 1, 2018 from the Electoral Area Manager titled
“Gotta Go Project Update” be received for information.

CARRIED.

BYLAWS: (continued)

B-1 (continued) ZONING AMENDMENT BYLAW NO. 2316, 2018 (CANNABIS-RELATED BUSINESS) (continued)

RD/18/10/27

MOVED Director Goodings, SECONDED Director McPherson,
That Zoning Amendment Bylaw No. 2316, 2018 (Cannabis-Related Business)
be read a second and third time, as amended to delete references to cannabis
accessories, this 11th day of October, 2018.

CARRIED.

RD/18/10/28

MOVED Director Nichols, SECONDED Director Goodings,
That Zoning Amendment Bylaw No. 2316, 2018 (Cannabis-Related Business)
be adopted this 11th day of October, 2018.

CARRIED.

CANNABIS PRODUCTION / SALES ON FEDERAL LANDS

RD/18/10/29

MOVED Director Goodings, SECONDED Director Johansson,
That a report be provided summarizing the federal process for cannabis
production and sales on federal lands, and the potential for consultation and
impacts to the Regional District resulting from that process.

CARRIED.

BUFFER ZONES APPLICABLE TO CANNABIS-RELATED BUSINESSES

RD/18/10/30

MOVED Director Stewart, SECONDED Director Bumstead,
That staff investigate and report back on options to require buffer zones
applicable to cannabis-related businesses in rural areas of the Regional
District.

DEFEATED.

CANNABIS-RELATED BUSINESS POLICY

RD/18/10/31

MOVED Director Rose, SECONDED Director Fraser,
That the PRRD Cannabis-Related Business Policy stating that the PRRD will
only consider zoning amendments to allow for cannabis related business
within commercial and industrial zones, be approved as presented.

CARRIED.

APPOINTMENTS:

A-1
October 5, 2018 –
Crystal Brown,
Electoral Area
Manager –

**ENVIRONMENTAL ASSESSMENT WORKING GROUPS: HERMANN MINE AND
WESTCOAST CONNECTOR GAS TRANSMISSION**

RD/18/10/36

MOVED Director Nichols, SECONDED Director Goodings,
That Director Rose and the Electoral Area Manager be appointed to the
Hermann Mine Environmental Assessment Working Group on behalf of the
PRRD.

CARRIED.

RD/18/10/37

MOVED Director Nichols, SECONDED Alternate Director Lavoie,
That Directors Goodings and Rose, and the Electoral Area Manager be
appointed to the Westcoast Connector Gas Transmission (WCGT) Project
Working Group on behalf of the PRRD.

CARRIED.

REPORTS:

R-2
October 2, 2018 –
Tyra Henderson,
Corporate Officer

BC OIL AND GAS COMMISSION

RD/18/10/38

MOVED Director Goodings, SECONDED Director Rose,
That the BC Oil and Gas Commission be advised that the Regional Board
wishes to discuss the anticipated impact of the final investment decision on
the 'LNG Canada' project in Kitimat, BC on the Peace Region during their
delegation to the November 8, 2018 Board meeting.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/18/10/39

MOVED Director Nichols, SECONDED Director Goodings,
That the October 11, 2018 Consent Calendar be received.

CARRIED.

CONSENT CALENDAR: (continued)

CA-3
October 1, 2018 –
Peace River District
Women’s Institute

DISSOLUTION OF THE AGRICULTURAL ADVISORY COMMITTEE
RD/18/10/40
MOVED Director Goodings, SECONDED Director Bumstead,
That staff provide the Regional Board with a report on the dissolution of the
Agricultural Advisory Committee, and a draft letter to the Peace River District
Women’s Institute and the Peace River Regional Cattlemen’s Association
outlining same.

CARRIED.

REPORT:

R-5
October 5, 2018 –
Tyra Henderson,
Corporate Officer

NOTICE OF CLOSED SESSION
RD/18/10/41
MOVED Director Fraser, SECONDED Director Nichols,
That the Board recess to a Closed Meeting, following the conclusion of the
Regular Meeting agenda items, for the purpose of discussing the following
items:
Agenda Item M-1 – Closed Meeting Minutes (CC Section 97(1)(b))
Agenda Item R-1 - Old Fort Emergency (CC Section 90(2)(b))

CARRIED.

Recess
The Chair recessed the meeting to a Closed Session at 12:39 p.m. and
members of the public left the room.

Reconvene
The Chair reconvened the meeting at 1:51 p.m.

NEW BUSINESS:

NB-3

LANDSLIDE EVENT AT OLD FORT AREA OF ELECTORAL AREA 'C'

RD/18/10/42

MOVED Director Rose, SECONDED Director Johansson,

That the Regional Board confirm its consent for the Evacuation Order – 6, to be issued October 11, 2018 at 14:35 hours, that expands the evacuation area to include the islands located south of the north bank of the Peace River, east of Site C and west of Old Fort.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 1:58 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on October 11, 2018 in the EnCana Events Centre, Mercer Hall, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer