



PEACE RIVER REGIONAL DISTRICT

SEPTEMBER BOARD MEETING MINUTES

DATE: September 21, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Caisley, District of Tumbler
Ridge
Alternate Director Christensen, City of Fort St.
John
Alternate Director Heiberg, District of Hudson's
Hope
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Ackerman, City of Fort St. John
Director Johansson, District of Hudson's Hope
Director McPherson, District of Tumbler Ridge
Director Michetti, Village of Pouce Coupe

Staff

Chris Cvik, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Phillip Kovacs, Solid Waste Services Manager
Claire Negrin, Planning Services Manager
Brenda Deliman, Recording Secretary

Others

Dane Smith
Leanne Chartrand

Call to Order The Chair called the meeting to order at 11:25 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Rose Federal Income Tax Proposed for Small Businesses

Chief Administrative Physician Appreciation Meet and Greet
Officer

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/17/09/01 (21)

MOVED Director Rose, SECONDED Director Nichols,
That the Peace River Regional District Board agenda for the September 21, 2017 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
M-1 Regional Board Meeting Minutes of September 7, 2017
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - C-1 September 1, 2017 – Ministry of Transportation and Infrastructure – Presentation to Regional Board
 - C-2 September 5, 2017 – Community Energy Association – Climate Leadership Institute
 - C-3 September 1, 2017 – Northern BC Tourism – Northern BC Tourism Summit
 - C-4 September 11, 2017 – Official Opposition Critic for Municipal Affairs – UBCM Opposition Meeting Breakfast
 - C-5 September 12, 2017 – BC Utilities Commission – BC Hydro Customer Emergency Fund Pilot Program
 - C-6 September 13, 2017 – Greyhound Canada - Application for Reduced Greyhound Service; and September 12, 2017 – City of Prince George – UBCM Resolution: Commercial Inter-City Bus Transportation
 - C-7 September 14, 2017 – FrontCounter BC – BC Hydro Request for Approval for Changes in and About a Stream
 - C-8 September 14, 2017 – Minister of Municipal Affairs & Housing – Meeting at UBCM
 - C-9 September 14, 2017 – The Boreal Centre for Sustainability – Tree Canada 150 Recognition Event
 - C-10 September 15, 2017 – Composite Public Affairs Events – Politics, Policies and Priorities Conference
10. **Reports**
 - R-1 September 11, 2017 – Chris Cvik, Chief Administrative Officer – North Peace Leisure Centre Feasibility Study
 - R-2 September 13, 2017 – Kim Frech, Chief Financial Officer – Corporate Credit Card Policy
 - R-3 September 4, 2017 – Kim Frech, Chief Financial Officer – Policy: Employee Travel and Expense Reimbursement
 - R-4 September 4, 2017 – Kim Frech, Chief Financial Officer – Purchasing Policy
 - R-5 September 14, 2017 – Dan Ross, Fire Chief – Charlie Lake Fire Department Fire Prevention Week Activities

RD/17/09/01 (21)
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-6 Development Variance Permit Application 053/2017 (Smith)
- R-7 ALR Subdivision Application 192/2017 (Giesbrecht)
- R-8 ALR Subdivision Application 193/2017 (Keuth)
- R-9 September 14, 2017 – Crystal Brown, Electoral Area Manager – Recommendation from the September 14, 2017 Electoral Area Directors' Committee Meeting

11. Bylaws

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

- NB-1 September 16, 2017 – R.W. Gray Consulting Ltd. – White Paper on Wildfires and Community Resilience
- NB-2 Tate Creek Community Centre Establishment Bylaw No. 2291, 2017

Consideration of Adoption

- a) September 13, 2017 report from Tyra Henderson, Corporate Officer; and
 - b) Declaration of Official Election Results; and
 - c) "Tate Creek Community Centre Establishment Bylaw No. 2291, 2017"
- NB-3 September 18, 2017 – Environmental Assessment Office – Progress Energy: Town and Lily Dam Site Tour
 - NB-4 September 20, 2017 – City of Port Alberni – Open Burning Smoke Control Regulations
 - NB-5 September 19, 2017 – Parliamentary Committees Office – Select Standing Committee on Finance and Government Services' Budget Consultations
 - NB-6 September 20, 2017 – Legislative Assembly of BC – 2017 UBCM Roundtable Discussions
 - NB-7 Director Rose - Federal Income Tax Proposed for Small Businesses
 - NB-8 Chief Administrative Officer - Physician Appreciation Meet and Greet
 - NB-9 September 21, 2017 – Tyra Henderson, Corporate Officer – Recommendation from the September 21, 2017 Committee of the Whole Meeting

14. Appointments

- a) 2017 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

- CA-1 August 29, 2017 – Ministry of Forests, Lands, Natural Resource Operations & Rural Development – BC Wildfire Service Communications
- CA-2 August 28, 2017 – Office of the Ombudsperson – Quarterly Report
- CA-3 August 28, 2017 – North Central Local Government Association – 2017 NCLGA Resolutions
- CA-4 August 10, 2017 – NorthwesterTel – 2016 Year in Review
- CA-5 September 1, 2017 – Green Communities Committee – Greenhouse Gas Emissions
- CA-6 August 31, 2017 – National Energy Board – Statement of Intention
- RA-1 Building Permit Report for August 2017

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

VARY AGENDA:

VARY AGENDA

RD/17/09/02 (21)

MOVED Director Goodings, SECONDED Director Rose,
That the agenda be varied to deal with items R-7, R-8 and R-9 at this time.

CARRIED.

REPORTS:

R-7
August 21, 2017

ALR SUBDIVISION APPLICATION 192/2017 (GIESBRECHT)

RD/17/09/03 (21)

MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board support ALR Subdivision Application 192/2017 (Giesbrecht) and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with Zoning and Official Community Plan objectives.

CARRIED.

R-8
August 24, 2017

ALR SUBDIVISION APPLICATION 193/2017 (KEUTH)

RD/17/09/04 (21)

MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board support ALR Subdivision Application 193/2017 (Keuth) and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with Zoning and Official Community Plan objectives.

CARRIED.

RECOMMENDATION FROM THE SEPTEMBER 14, 2017 ELECTORAL AREA DIRECTORS' COMMITTEE MEETING

R-9
September 14, 2017 –
Crystal Brown,
Electoral Area
Manager

RURAL GRANT WRITER

RD/17/09/05 (21)

MOVED Director Goodings, SECONDED Alternate Director Christensen,
That an application be submitted to Northern Development Initiative Trust for a grant of up to \$8,000 that, if successful, will be used to contract the services of a rural grant writer.

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/17/09/06 (21)

MOVED Director Fraser, SECONDED Director Stewart,
That the Board Meeting Minutes of September 7, 2017 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
September 1, 2017 –
Ministry of
Transportation and
Infrastructure

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE – PRESENTATION TO
REGIONAL BOARD

RD/17/09/07 (21)

MOVED Director Fraser, SECONDED Alternate Director Christensen,
That the email dated September 1, 2017 from the Ministry of Transportation and
Infrastructure (MoTI) regarding its attendance at the October 26, 2017 Board meeting
be received for information, and that MoTI be scheduled to present at the October 26,
2017 Board meeting.

CARRIED.

C-2
September 5, 2017 –
Community Energy
Association

CLIMATE LEADERSHIP INSTITUTE

RD/17/09/08 (21)

MOVED Director Nichols, SECONDED Director Stewart,
That the CEA News – September 2017 Edition received on September 5, 2017
regarding the Climate Leadership Institute, be received for information.

CARRIED.

C-3
September 1, 2017 –
Northern BC Tourism

NORTHERN BC TOURISM SUMMIT

RD/17/09/09 (21)

MOVED Director Goodings, SECONDED Director Hiebert,
That those Electoral Area Directors who wish to attend the Northern BC Tourism
Summit on October 16-17, 2017 in Prince George, BC, be authorized to do so.

CARRIED.

Director Fraser left the meeting at 11:36 a.m.

C-4
September 11, 2017 –
Official Opposition
Critic for Municipal
Affairs

UBCM OPPOSITION MEETING BREAKFAST

RD/17/09/10 (21)

MOVED Director Hiebert, SECONDED Director Stewart,
That the correspondence dated September 11, 2017 from the Official Opposition Critic
for Municipal Affairs regarding the Official Opposition UBCM Breakfast, be received for
information.

CARRIED.

Director Fraser returned to the meeting at 11:37 a.m.

CORRESPONDENCE: (continued)

- C-5
September 12, 2017 –
BC Utilities
Commission
- BC HYDRO - CUSTOMER EMERGENCY FUND PILOT PROGRAM
- RD/17/09/11 (21)
MOVED Director Goodings, SECONDED Director Nichols,
That a letter be forwarded to the British Columbia Utilities Commission to advise that the Regional Board is opposed to the BC Hydro and Power Authority Customer Emergency Fund Pilot Program - Project No. 1598924.
- CARRIED.**
- C-6
September 13, 2017 –
Greyhound Canada,
and September 12,
2017 – City of Prince
George
- GREYHOUND CANADA
- RD/17/09/12 (21)
MOVED Director Bumstead, SECONDED Director Stewart,
That the Regional Board support the City of Prince George resolution to UBCM opposing northern bus route cancellations, and that a letter be forwarded to the Honourable Claire Trevena, Minister of Transportation and Infrastructure, to advise that the Regional Board is opposed to Greyhound Canada's application to the BC Passenger Transportation Board to eliminate certain bus routes and route points, and to reduce Minimum Route Frequencies.
- CARRIED.**
- C-7
September 14, 2017 –
FrontCounter BC
- BC HYDRO – REQUEST FOR APPROVAL FOR CHANGES IN AND ABOUT A STREAM
- RD/17/09/13 (21)
MOVED Director Fraser, SECONDED Director Stewart,
That the email dated September 14, 2017 from FrontCounter BC regarding the BC Hydro Request for Changes In and About a Stream Under Section 11 of the *Water Sustainability Act*, be received for information.
- CARRIED.**
- OPPOSED: Chair Sperling, Directors Bumstead and Goodings,
Alternate Director Heiberg**
- C-8
September 14, 2017 –
Minister of Municipal
Affairs & Housing
- MEETING WITH MINISTER OF MUNICIPAL AFFAIRS & HOUSING AT UBCM
- RD/17/09/14 (21)
MOVED Director Hiebert, SECONDED Director Bumstead,
That the email dated September 14, 2017 from the Minister of Municipal Affairs and Housing regarding meetings at the 2017 Union of BC Municipalities Convention, be received for information.
- CARRIED.**

CORRESPONDENCE: (continued)

C-9
September 14, 2017 –
The Boreal Centre for
Sustainability

TREE CANADA 150 RECOGNITION EVENT
RD/17/09/15 (21)
MOVED Director Goodings, SECONDED Director Hiebert,
That those Electoral Area Directors who wish to attend the Tree Canada 150
Recognition Event on September 30, 2017 in Moberly Lake, BC, be authorized to do so.
CARRIED.

C-10
September 15, 2017 –
Composite Public
Affairs Events

POLITICS, POLICIES AND PRIORITIES CONFERENCE
RD/17/09/16 (21)
MOVED Director Bumstead, SECONDED Alternate Director Christensen,
That those Electoral Area Directors who wish to attend the Politics, Policies and
Priorities Conference on October 27, 2017 in Vancouver, BC, be authorized to do so.
CARRIED.

NEW BUSINESS:

NB-8
Chief Administrative
Officer

PHYSICIAN APPRECIATION MEET AND GREET
RD/17/09/17 (21)
MOVED Director Stewart, SECONDED Director Rose,
That those Electoral Area Directors who wish to attend the Physician Meet and Greet
on October 4, 2017 in Fort St. John, BC, be authorized to do so.
CARRIED.

REPORTS:

R-1
September 11, 2017 –
Chris Cvik, Chief
Administrative Officer

NORTH PEACE LEISURE CENTRE FEASIBILITY STUDY
RD/17/09/18 (21)
MOVED Alternate Director Christensen, SECONDED Director Rose,
1. That a letter be forwarded to the District of Taylor and the City of Fort St. John to
see if their Councils support participation in a feasibility study to look at a
replacement for the North Peace Leisure Centre; and
2. That the Regional Board approve Electoral Area B and Electoral Area C
participating in the feasibility study.
CARRIED.

R-2
September 13, 2017 –
Kim Frech, Chief
Financial Officer

CORPORATE CREDIT CARD POLICY
RD/17/09/19 (21)
MOVED Director Nichols, SECONDED Director Hiebert,
That the Corporate Credit Card Policy be adopted as presented.
CARRIED.

REPORTS: (continued)

R-3
September 4, 2017 –
Kim Frech, Chief
Financial Officer

EMPLOYEE TRAVEL AND EXPENSE REIMBURSEMENT POLICY

RD/17/09/20 (21)
MOVED Director Nichols, SECONDED Director Fraser,
That the Employee Travel and Expense Reimbursement Policy be adopted as presented.

CARRIED.

R-4
September 4, 2017 –
Kim Frech, Chief
Financial Officer

PURCHASING POLICY

RD/17/09/21 (21)
MOVED Director Nichols, SECONDED Director Hiebert,
That the proposed Peace River Regional District Purchasing Policy be amended as follows:

1.1 Change '\$3,000 to \$15,000' to '\$3,001 to \$15,000'; and
Change 'Over \$50,000**' to '\$50,001 and over**'; and
be adopted as amended.

CARRIED.

R-5
September 14, 2017 –
Dan Ross, Fire

CHARLIE LAKE OPEN HOUSE AND BARBEQUE

RD/17/09/22 (21)
MOVED Director Hiebert, SECONDED Director Fraser,
That those Electoral Area Directors who wish to attend the Charlie Lake Open House and Barbeque on October 14, 2017 at the Charlie Lake Fire Hall in Charlie Lake, BC, be authorized to do so.

CARRIED.

R-6
September 12, 2017

DEVELOPMENT VARIANCE PERMIT APPLICATION 053/2017 (SMITH)

RD/17/09/23 (21)
MOVED Director Hiebert, SECONDED Director Stewart,
That the Regional Board approve issuance of Development Variance Permit No. 053/2017 (Smith) to allow an increase in the allowable floor area of a Secondary Suite from 75 square metres to 130 square metres, in order to allow for an in-law suite.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

It was agreed that the Electoral Area Roundtable Meetings be added to the Schedule of Events once confirmed.

Director Goodings left the meeting at 11:55 a.m.

Recess The Chair recessed the meeting to luncheon at 11:56 a.m.

Reconvene The Chair reconvened the meeting at 1:00 p.m.

NEW BUSINESS:

RECOMMENDATION FROM THE SEPTEMBER 21, 2017 COMMITTEE OF THE WHOLE MEETING

NB-9
September 21, 2017 –
Tyra Henderson,
Corporate Officer

SOLID WASTE EDUCATION AND OUTREACH SERVICES

RD/17/09/24 (21)
MOVED Director Fraser, SECONDED Alternate Director Christensen,
That staff be directed to investigate alternative options to issuing a request for proposal for the provision of solid waste education and outreach services in 2018 and beyond, and provide these options to the Regional Board for review at the October 26, 2017 Board meeting.

CARRIED.

NB-1
September 16, 2017 –
R.W. Gray Consulting
Ltd.

WHITE PAPER ON WILDFIRES AND COMMUNITY RESILIENCE

RD/17/09/25 (21)
MOVED Director Nichols, SECONDED Alternate Director Heiberg,
That the email dated September 16, 2017 from R.W. Gray Consulting Ltd. regarding the White Paper on Wildfires and Community Resilience, be received for information.

CARRIED.

NB-2
September 13, 2017

TATE CREEK COMMUNITY CENTRE ESTABLISHMENT BYLAW NO. 2291, 2017

RD/17/09/26 (21)
MOVED Director Hiebert, SECONDED Alternate Director Christensen,
That the Official Results of the Assent Voting held September 9, 2017 for "Tate Creek Community Centre Establishment Bylaw No. 2291, 2017" be received for information (In Favour - 118 / Opposed – 71), and that "Tate Creek Community Centre Establishment Bylaw No. 2291, 2017" be adopted this 21st day of September, 2017.

CARRIED.

NB-3
September 18, 2017 –
Environmental
Assessment Office

PROGRESS ENERGY – TOWN AND LILY DAM SITE TOUR

RD/17/09/27 (21)
MOVED Director Hiebert, SECONDED Director Nichols,
That Chair Sperlberg and Director Goodings, Electoral Area 'B', be authorized to attend the Progress Energy – Town Dam and Lily Dam Site Tour on October 2, 2017.

CARRIED.

NEW BUSINESS: (continued)

NB-4
September 20, 2017 –
City of Port Alberni

OPEN BURNING SMOKE CONTROL REGULATIONS

RD/17/09/28 (21)
MOVED Director Fraser, SECONDED Director Nichols,
That the email dated September 20, 2017 from the City of Port Alberni regarding Open
Burning Smoke Control Regulations, be received for information.

CARRIED.

NB-5
September 19, 2017 –
Parliamentary
Committees Office

**SELECT STANDING COMMITTEE ON FINANCE AND GOVERNMENT SERVICES’
BUDGET CONSULTATIONS**

RD/17/09/29 (21)
MOVED Director Fraser, SECONDED Director Stewart,
That the email dated September 19, 2017 from the Parliamentary Committees Office
regarding the Select Standing Committee on Finance and Government Services’
Budget Consultations, be received for information.

CARRIED.

NB-6
September 20, 2017 –
Legislative Assembly
of BC

2017 UBCM ROUNDTABLE DISCUSSIONS

RD/17/09/30 (21)
MOVED Director Stewart, SECONDED Director Hiebert,
That the correspondence dated September 20, 2017 from the Legislative Assembly of
BC regarding the 2017 Union of BC Municipalities Roundtable Discussions, be received
for information.

CARRIED.

NB-7
Director Rose

FEDERAL INCOME TAX PROPOSED FOR SMALL BUSINESSES

RD/17/09/31 (21)
MOVED Director Rose, SECONDED Director Nichols,
That a letter be forwarded to the Right Honourable Justin Trudeau, Prime Minister of
Canada, the Honourable William Morneau, Minister of Finance, and Mr. Bob Zimmer,
MP for Prince George – Peace River – Northern Rockies to:

- a) strongly urge that proposed federal tax changes related to small business and
proposed capital gains measures be set aside; and
- b) request that more meaningful consultations be held; and
- c) request that the objectives of these proposals be stated and that the benefits
and risks of proposed solutions be considered; and
- d) request that these tax and capital gains proposals be reconsidered.

CARRIED.

NOTICE OF MOTION:

NM-1
Chair Sperling

NORTHERN DEVELOPMENT INITIATIVE TRUST

Chair Sperling provided notice of his intent to move the following motion at the October 12, 2017 Regular Board meeting:

“That Northern Development Initiative Trust be invited to a future Committee of the Whole Meeting to provide information on its funding programs, particularly those related to economic development.”

CONSENT CALENDAR:

CONSENT CALENDAR

RD/17/09/32 (21)

MOVED Director Hiebert, SECONDED Alternate Director Christensen,
That the September 21, 2017 Consent Calendar be received.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 1:22 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on September 21, 2017 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer