



PEACE RIVER REGIONAL DISTRICT

COMMITTEE OF THE WHOLE MEETING **MINUTES**

DATE: October 24, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Alternate Directors

Alternate Director Hansen, City of Fort St. John
Alternate Director Kirby, District of Tumbler Ridge

Absent

Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Trish Morgan, General Manager of Community Services
Kevan Sumner, General Manager of Development Services
Crystal Brown, Electoral Area Manager
Trevor Ouellette, IT Manager
Michael Blatz, North Peace Land Use Planner
Jennifer Baddeley, NDIT Intern
Brenda Deliman, Recording Secretary

Call to Order The Chair called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA:

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CW/19/10/01

MOVED Director Rose, SECONDED Director Michetti,

That the Peace River Regional District Board agenda for the October 24, 2019 Committee of the Whole meeting be adopted:

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Gallery Comments or Questions**
- 4. Reports**
 - 4.1 Old Fort Landslide Debriefing Report – Trish Morgan, General Manager of Community Services
- 5. New Business**
- 6. Media Questions**
- 7. Adjournment**

CARRIED.

REPORTS:

4.1

Trish Morgan,
General Manager of
Community Services

OLD FORT LANDSLIDE DEBRIEFING

The Regional Board was provided with a debriefing of the Old Fort Landslide event. Topics included:

- Event background (homes evacuated, staff hours, Emergency Operations Centre)
- Media / social media statistics
- Debriefing groups (EOC staff / stakeholders, elected officials, Emergency Support Services)
- Worker care (burn-out, dual roles, personnel health, check-ins, exit interviews, work hours / workloads, worker care program)
- Structures and decision making (roles, changing objectives, planning, command structure, training, expense approval, public information campaigns)
- Communications (stakeholder needs, procedures, contacts, briefings, technology, public information tools / messaging, evacuation specific communications)

REPORTS: (continued)

4.1
(continued)

OLD FORT LANDSLIDE DEBRIEFING (continued)

The presentation continued. Further topics included:

- Staffing and deployments (sustainability, training, collaborative emergency response structure, on-call list)
- Documentation (version control, templates / forms, re-entry permits, contract/file management, archiving)
- Government roles and responsibilities
- Next steps (prioritize recommendations, set completion timelines, annual updates)

A question and answer period ensued. Topics included:

- Relationship with residents
- Staffing considerations
- Location of archives
- Emergency Operations Centre (management, staff workload)
- Emergency preparedness

ADJOURNMENT:

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The Chair adjourned the meeting at 10:57 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on October 24, 2019 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer