



# PEACE RIVER REGIONAL DISTRICT

## SEPTEMBER BOARD MEETING MINUTES

DATE: September 27, 2018

PLACE: Northern Grand Hotel, Grand 1 Room, Fort St. John, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Bumstead, City of Dawson Creek  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Christensen, City of Fort St. John  
Alternate Director Lavoie, Village of Pouce Coupe

**Absent**

Director Ackerman, City of Fort St. John  
Director Fraser, District of Taylor  
Director Michetti, Village of Pouce Coupe

**Staff**

Shawn Dahlen, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Lyle Smith, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Claire Negrin, Acting General Manager of Development Services  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager  
Kristen Danczak, Communications Coordinator  
Brenda Deliman, Recording Secretary

**Delegations**

D-1 Canadian Cancer Society - Kordyban Lodge  
Margaret Jones-Bricker  
Sarah Weatherby

Call to Order                      The Chair called the meeting to order at 10:36 a.m.

**DIRECTORS' NOTICE OF NEW BUSINESS:**

Chair Sperling                      Special Board Meeting – Southern Mountain Caribou

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/18/09/01 (27)

MOVED Director Nichols, SECONDED Director Hiebert,  
That the Peace River Regional District Board agenda for the September 27,  
2018 meeting, including Director's new business and additional items for the  
agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
6. **Business Arising from the Minutes**
7. **Delegations**

11:30 a.m.

- D-1 Canadian Cancer Society – Kordyban Lodge (by invitation of the Board)  
Margaret Jones-Bricker - Canadian Cancer Society, Manager, Annual Giving,  
Northern BC  
Sarah Weatherby - Kordyban Lodge, Manager

**8. Petitions**

**9. Correspondence**

- C-1 September 6, 2018 – School District #60, Peace River North – Margaret Ma Murray  
Community School Grand Opening  
C-2 September 10, 2018 – Peace Liard Regional Arts Council – Words North Festival  
C-3 September 13, 2018 – School District #60, Peace River North – NE Elementary  
Groundbreaking  
C-4 September 20, 2018 – Northern Lights College – Opening of Trades Training Centre

**10. Reports**

- R-1 July 31, 2018 – Crystal Brown, Electoral Area Manager – North Peace Fall Fair  
Grounds  
R-2 September 18, 2018 – Kelsey Bates, Executive Assistant – Health Care Scholarship  
Committee Recommendations from September 2018  
R-3 August 22, 2018 – Trish Morgan, General Manager of Community Services –  
Northland Trailblazers Snowmobile Club – Use and Occupancy Agreements  
R-4 August 30, 2018 – Trish Morgan, General Manager of Community Services – Iver  
Johnson Community Park – Enbridge Funding Application  
R-5 September 13, 2018 – Trish Morgan, General Manager of Community Services –  
Bear Mountain Nordic Ski Association  
R-6 September 13, 2018 – Trish Morgan, General Manager of Community Services –  
Whiskey Jack Nordic Ski Club  
R-7 September 17, 2018 – Kelsey Bates, Executive Assistant – Impairment in the  
Workplace Policy

RD/18/09/01 (27)  
(continued)

**Adoption of Agenda: (continued)**

**10. Reports (continued)**

- R-8 September 18, 2018 – Crystal Brown, Electoral Area Manager – Remuneration Bylaw No. 2304, 2017
- R-9 September 18, 2018 – Trish Morgan, General Manager of Community Services – Clearview Arena Contract Award for Engineering and Project Management Services
- R-10 August 24, 2018 – Trish Morgan, General Manager of Community Services – Peace Region Forage Seed Association – Weather Station Funding
- R-11 September 12, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Kelly Lake Domestic Water Discharge Incident
- R-12 September 18, 2018 – Claire Negrin, Acting General Manager of Development Services – PRRD File No. 14-097 (Brewster) – Request for Reconsideration
- R-13 August 29, 2018 – Danielle B. Patterson, Planning Intern – Application for Non-Farm Use within the ALR, PRRD File No. 18-194 (Pickell)
- R-14 August 17, 2018 – Michael Blatz, North Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 18-223 (Reid / Rock of Ages Bible Camp)
- R-15 August 24, 2018 – Shawn Dahlen, Acting Chief Administrative Officer – Application for Subdivision within the ALR, PRRD File No. 18-228 (Moore)
- R-16 August 28, 2018 – Lyle Smith, Chief Financial Officer – 2019 Budget Process and Calendar
- R-17 September 18, 2018 – Lyle Smith, Chief Financial Officer – Economic Development Request for Proposal
- R-18 September 19, 2018 - Tyra Henderson, Corporate Officer – Notice of Closed Session

**11. Bylaws**

B-1 Zoning Amendment Bylaw No. 2323, 2018 (Brothers Industrial Services Ltd.)

**Consideration of First and Second Readings**

- a) July 18, 2018 report from Kole A. Casey, South Peace Land Use Planner; and
- b) “Zoning Amendment Bylaw No. 2323, 2018”

B-2 Solid Waste Regulation Amendment Bylaw No. 2342, 2018

**Consideration of Three Readings and Adoption**

- a) September 14, 2018 report from Tyra Henderson, Corporate Officer; and
- b) “Solid Waste Regulation Amendment Bylaw No. 2342, 2018”; and
- c) Draft Consolidated “Solid Waste Regulation Bylaw No. 2065, 2013”

B-3 Official Community Plan and Zoning Amendment Bylaws No. 2328 and 2329, 2018 (Graham)

**Consideration of First and Second Readings**

- a) September 11, 2018 report from Development Services; and
- b) “Official Community Plan Amendment Bylaw No. 2328, 2018”; and
- c) “Zoning Amendment Bylaw No. 2329, 2018”

B-4 West Peace Fringe Area Official Community Plan Bylaw No. 2312, 2018

**Consideration of First Reading**

- a) September 20, 2018 report from Claire Negrin, Acting General Manager of Development Services, and Danielle Patterson, Planning Intern; and
- b) “West Peace Fringe Area Official Community Plan Bylaw No. 2312, 2018”

B-5 Zoning Amendment Bylaw No. 2316, 2018 (Cannabis-Related Business)

**Consideration of the Rescinding of Second Reading, Second Reading as Amended, Third Reading and Adoption**

- a) September 13, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) “Zoning Amendment Bylaw No. 2316, 2018”; and
- c) Cannabis-Related Business Policy

**12. Schedule of Events**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

RD/18/09/01 (27)  
(continued)

**Adoption of Agenda: (continued)**

**13. New Business**

NB-1 September 24, 2018 – Encana Events Centre – Encana Events Centre 10th Anniversary / Birthday Celebration

NB-2 September 26, 2018 – Trish Morgan, General Manager of Community Services – Recommendations from the September 25, 2018 Regional Parks Committee Meeting

NB-3 Chair Sperling – Special Board Meeting – Southern Mountain Caribou

**14. Appointments**

a) 2018 List of Board Appointments

**15. Consent Calendar (for consideration and receipt)**

MA-1 Rural Roads Task Force Meeting Minutes of July 30, 2018

MA-2 Farmers' Advocate Management Committee Meeting Draft Record of Discussion of July 24, 2018

CA-1 September 4, 2018 – Director Goodings – BC Citizenship Award Nomination: Donna Kane

CA-2 September 6, 2018 – Director Goodings – BC Grain Producers Association

CA-3 August 29, 2018 – Union of BC Municipalities – PRRD Emergency Operations Centre IT Project

CA-4 September 5, 2018 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Rural Dividend Fund Program

CA-5 August 29, 2018 – aKd Resource – Review of the Auditor General for Local Government Act and Office

CA-6 August 27, 2018 – Canadian Association of Medical Cannabis Dispensaries – Private Cannabis Retailers and BC Municipalities

CA-7 September 8, 2018 – Office of Electoral Areas B, C, D and E – Highway Maintenance Contracts

CA-8 September 13, 2018 – Jodi Hammer - Health Care Aide Scholarship

CA-9 September 16, 2018 – Chetwynd Communications Society – Beautiful Gardens Event

CA-10 September 6, 2018 – Ministry of Municipal Affairs and Housing – Clearview Arena Assessment Infrastructure Planning Grant

CA-11 September 14, 2018 – Peace River Regional Cattlemen's Association – Dissolution of the Agriculture Advisory Committee

CA-12 September 14, 2018 – Northern Development Initiative Trust – King's Valley Camp Hall Renovation

CA-13 September 14, 2018 – Northern Development Initiative Trust – Tower Lake Community Hall Furnace Replacement

RA-1 Building Permit Report for August 2018

**16. Notice of Motion (for the next meeting):**

**17. Media Questions (on agenda items and business discussed at the meeting)**

**18. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/18/09/02 (27)

MOVED Director McPherson, SECONDED Director Hiebert,

That the Board Meeting Minutes of September 6, 2018 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

C-1  
September 6, 2018 –  
School District #60,  
Peace River North

MARGARET MA MURRAY COMMUNITY SCHOOL – GRAND OPENING

RD/18/09/03 (27)  
MOVED Director Bumstead, SECONDED Director Stewart,  
That those Directors who wish to attend the Grand Opening of the Margaret  
Ma Murray Community School on September 27, 2018 in Fort St. John, BC, be  
authorized to do so.

**CARRIED.**

C-2  
September 10, 2018  
– Peace Liard  
Regional Arts  
Council

WORDS NORTH FESTIVAL

RD/18/09/04 (27)  
MOVED Director Rose, SECONDED Director McPherson,  
That Directors Bumstead and Hiebert be authorized to represent the Peace  
River Regional District at the Words North event on September 27, 2018 in  
Dawson Creek, BC.

**CARRIED.**

C-3  
September 13, 2018  
– School District #60,  
Peace River North

NE ELEMENTARY GROUNDBREAKING

RD/18/09/05 (27)  
MOVED Director Stewart, SECONDED Alternate Director Christensen,  
That those Directors who wish to attend the NE Elementary Groundbreaking  
on September 27, 2018 in Fort St. John, BC, be authorized to do so.

**CARRIED.**

C-4  
September 20, 2018  
– Northern Lights  
College

OPENING OF NORTHERN LIGHTS COLLEGE TRADES TRAINING CENTRE

RD/18/09/06 (27)  
MOVED Director McPherson, SECONDED Alternate Director Christensen,  
That those Directors who wish to attend the opening of the Northern Lights  
College Trades Training Centre on October 11-12, 2018 in Dawson Creek, BC,  
be authorized to do so.

**CARRIED.**

**REPORTS:**

R-1  
July 31, 2018 –  
Crystal Brown,  
Electoral Area  
Manager

**NORTH PEACE FALL FAIR GROUNDS**

RD/18/09/07 (27)

MOVED Director Goodings, SECONDED Director Rose,  
That further consideration of the report dated July 31, 2018 from the Electoral Area Manager regarding the North Peace Fall Fair Grounds be deferred to the November 22, 2018 Board meeting.

**CARRIED.**

**RECOMMENDATIONS FROM THE SEPTEMBER 2018 HEALTH CARE SCHOLARSHIP COMMITTEE MEETING**

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R-2  
September 18, 2018  
– Kelsey Bates,  
Executive Assistant

**RN/RPN RETURN OF SERVICE SCHOLARSHIP (Recommendation No. 1)**

RD/18/09/08 (27)

MOVED Director Rose, SECONDED Director Nichols,  
That the RN/RPN Return of Service Scholarship be proactively amended to allow students in the proposed Northeast BC accelerated baccalaureate RN program to qualify; further, that the health care scholarship budget be reviewed if the Province of BC announces that a nursing school will move forward in the Northeast.

**CARRIED.**

**HEALTH CARE SCHOLARSHIP (Recommendation No. 2)**

RD/18/09/09 (27)

MOVED Director Rose, SECONDED Director Nichols,  
That the annual Health Care Scholarship program budget be increased from \$100,000 to \$110,000 to add a Licensed Practical Nursing (LPN) Scholarship to the program, to be implemented with the following parameters:

- Ten \$1,000 scholarships to students of the Northern Lights College (NLC) LPN program, who have:
  - lived in the PRRD for at least 2.5 years prior to enrolling in the program; and
  - are graduating from the program.
- Northern Health will administer the program and tie it to a 1 year return of service agreement following completion of their studies.

**CARRIED.**

**REPORTS: (continued)**

R-2 (continued)

**HEALTH CARE TECHNICAL CAREER PROFESSIONAL DEVELOPMENT  
SCHOLARSHIP (Recommendation No. 3)**

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RD/18/09/10 (27)

MOVED Director Rose, SECONDED Director Hiebert,

That the Health Care Technical Career Professional Development Scholarship be implemented as follows:

- 1) Provide a bridging scholarship to assist existing Northern Health (NH) employees, who have lived in the PRRD for at least three years, to bridge into a new health care career.
  - a) LPN's bridging to an RN program receive \$1,500 at the start of their third year of studies. Once they are entering their final year, they would be eligible to apply for the RN/RPN Return of Service Scholarship.
  - b) All other technical programs, students receive:
    - i. \$1,000 at the start of their program for programs that are two or more semesters in length and have a program cost of \$5,000 or more; and
    - ii. An additional \$1,000 upon completion of their program for programs that are two or more years in length and have a program cost of \$7,000 or more.
- 2) \$15,000 is currently allocated for this scholarship fund. It is proposed to be broken down as follows:
  - a) Four \$1,500 (total \$6,000) scholarships to be made available for existing NH Licensed Practical Nurses who have worked for NH for at least two years in the PRRD, and are registered in the 3rd year of an accredited Registered Nurse program (by distance education or on campus).
  - b) Five \$1,000 (total \$5,000) scholarships to be made available to existing NH employees, who have lived in the PRRD for at least 3 years, who are enrolling in a program that is two or more semesters in length, and have a program cost of \$5,000 or more.
  - c) Four \$1,000 (total \$4,000) scholarships to be made available to existing NH employees, who have lived in the PRRD for at least 3 years, who are enrolling in a program that is two or more years in length, and have a program cost of \$7,000 or more.
- 3) Northern Health will administer the program with an annual or semi-annual intake.
- 4) Northern Health will administer 1 year return of service agreements with the recipients of these scholarships following completion of their studies.

**CARRIED.**

**REPORTS: (continued)**

R-2 (continued)

**RN/RPN PROFESSIONAL DEVELOPMENT SCHOLARSHIP  
(Recommendation No. 4)**

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RD/18/09/11 (27)

MOVED Director Rose, SECONDED Director Bumstead,  
That the RN/RPN Professional Development Scholarship be implemented as follows:

Provide five \$3,000 scholarships (total \$15,000) to existing Northern Health (NH) Registered Nurses and Registered Psychiatric Nurses, who have worked within the PRRD for at least three years, and are undertaking career development programs costing \$5,000 or more per year. Applicants may apply in each year of their program should they meet the applicant criteria.

- \$15,000 is currently allocated for this scholarship fund. The PRRD will provide five \$3,000 scholarships to existing NH employees who are enrolling in a program that is two or more semesters in length, and have a program cost of \$5,000 or more per year.
- Eligible programs may include certificate, diploma or degree programs and professional development programs that directly align with Northern Health needs, as determined by Northern Health.
- Applicants can apply in each year that they are enrolled in a program as long as they meet the eligibility criteria. Northern Health will have the flexibility to decide if the applicant should receive the scholarship more than once.
- Northern Health will administer the program with an annual or semi-annual intake.
- Northern Health will administer two year return of service agreements with recipients of these scholarships that will begin at the time the education is completed.

**CARRIED.**

**SCHOLARSHIP MARKETING (Recommendation No. 5)**

RD/18/09/12 (27)

MOVED Director Rose, SECONDED Director Hiebert,  
That a plan be developed to market the region and scholarship programs to recruit health care professionals to the region, using the expertise of a third party health care recruitment professional; further, that the marketing and recruitment plan be brought back to the Health Care Scholarship Committee for endorsement prior to consideration by the Board.

**CARRIED.**



**REPORTS: (continued)**

R-3  
August 22, 2018 –  
Trish Morgan,  
General Manager of  
Community Services

**NORTHLAND TRAILBLAZERS SNOWMOBILE CLUB – USE AND OCCUPANCY AGREEMENTS**

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RD/18/09/13 (27)  
MOVED Director Goodings, SECONDED Director Nichols,  
That the Regional Board enter into a five (5) year Use and Occupancy License Agreement with the Northland Trailblazers Snowmobile Club for the operation of the facility and grounds located at Montney Centennial Park and that the Regional Board enter into a Sublease/License Agreement for the balance of the term of the tenure less a day (until March 27, 2028) with the Northland Trailblazers Snowmobile Club to satisfy a provincial requirement when subletting Crown Land.

**CARRIED.**

R-4  
August 30, 2018 –  
Trish Morgan,  
General Manager of  
Community Services

**IVER JOHNSON COMMUNITY PARK – ENBRIDGE FUNDING APPLICATION**

RD/18/09/14 (27)  
MOVED Director Rose, SECONDED Director Bumstead,  
That a grant application be submitted for the “Iver Johnson Memorial Community Park Re-Development Project” to Enbridge’s Community Investment Fund for \$25,000.

**CARRIED.**

R-5  
September 13, 2018  
– Trish Morgan,  
General Manager of  
Community Services

**BEAR MOUNTAIN NORDIC SKI ASSOCIATION**

RD/18/09/15 (27)  
MOVED Director Hiebert, SECONDED Director Bumstead,  
That the Regional Board support the application to Northern Development Initiative Trust from Bear Mountain Nordic Ski Association for a grant of up to \$50,000 for the Bear Mountain Nordic Ski Park from the Northeast Regional Development Account.

**CARRIED.**

R-6  
September 13, 2018  
– Trish Morgan,  
General Manager of  
Community Services

**WHISKEY JACK NORDIC SKI CLUB**

RD/18/09/16 (27)  
MOVED Director Bumstead, SECONDED Director Stewart,  
That the Regional Board support the application to Investing in Canada Infrastructure Program – British Columbia – Community, Culture, and Recreation Infrastructure from Whiskey Jack Nordic Ski Club for a grant of up to \$370,000 for the construction of a day lodge at Beatton Provincial Park.

**CARRIED.**

**REPORTS: (continued)**

R-7  
September 17, 2018  
– Kelsey Bates,  
Executive Assistant

**IMPAIRMENT IN THE WORKPLACE POLICY**

RD/18/09/17 (27)  
MOVED Director Hiebert, SECONDED Director Nichols,  
That the PRRD Impairment in the Workplace Policy be approved as presented.  
**CARRIED.**

RD/18/09/18 (27)  
MOVED Director Bumstead, SECONDED Director Stewart,  
That the PRRD Code of Conduct Policy be reviewed to ensure compatibility  
with the PRRD Impairment in the Workplace Policy, specifically in regard to  
references to legal / illegal drugs.  
**CARRIED.**

R-8  
September 18, 2018  
– Crystal Brown,  
Electoral Area  
Manager

**REMUNERATION BYLAW NO. 2304, 2017**

RD/18/09/19 (27)  
MOVED Director Rose, SECONDED Director Nichols,  
That the report dated September 18, 2018 from the Electoral Area Manager  
regarding “Remuneration Bylaw No. 2304, 2017” be received for information.  
**CARRIED.**

R-9  
September 18, 2018  
– Trish Morgan,  
General Manager of  
Community Services

**CLEARVIEW ARENA – ENGINEERING AND PROJECT MANAGEMENT SERVICES**

RD/18/09/20 (27)  
MOVED Director Goodings, SECONDED Director Bumstead,  
That the Purchasing Policy be waived and a contract be awarded to Force  
Engineering Group in the amount of up to \$58,500 (excluding taxes) for  
engineering and project management services for the Clearview Arena  
repairs.  
**CARRIED.**  
**OPPOSED: Director Bumstead**

R-10  
August 24, 2018 –  
Trish Morgan,  
General Manager of  
Community Services

**PEACE REGION FORAGE SEED ASSOCIATION – WEATHER STATION**

RD/18/09/21 (27)  
MOVED Director Hiebert, SECONDED Alternate Director Lavoie,  
That the grant request for \$16,333 from Peace Region Forage Seed  
Association to assist with the completion of their “Enhancing Peace Weather  
Stations Monitoring” project scheduled for completion in March 2019 be  
respectfully denied as funding is not available in the 2018 Financial Plan.  
**CARRIED.**

**REPORTS: (continued)**

R-10 (continued)                    PEACE REGION FORAGE SEED ASSOCIATION – WEATHER STATION (continued)

RD/18/09/22 (27)  
MOVED Director Goodings, SECONDED Director McPherson,  
That the grant application from Peace Region Forage Seed Association for a multi-year grant of \$15,000/year for three years beginning in 2019, be referred to the November 22, 2018 Regional Board meeting where all 2019 Economic Development grant requests will be presented to the Regional Board under one report for consideration.

**CARRIED.**

R-11                                        KELLY LAKE DOMESTIC WATER DISCHARGE

September 12, 2018  
– Paulo  
Eichelberger,  
General Manager of  
Environmental  
Services

RD/18/09/23 (27)  
MOVED Director Hiebert, SECONDED Alternate Director Lavoie,  
That the report dated September 12, 2018 from the General Manager of Environmental Services regarding the Kelly Lake Domestic Waste Discharge Incident, be received for information.

**CARRIED.**

R-12                                        PRRD FILE NO. 14-097 (BREWSTER) – REQUEST FOR RECONSIDERATION

September 18, 2018  
– Claire Negrin,  
Acting General  
Manager of  
Development  
Services

RD/18/09/24 (27)  
MOVED Director Rose, SECONDED Director Nichols,  
That the Regional Board accept the September 12, 2018 request from Cyril and Tarla Brewster to have Application 14-097 (Official Community Plan (OCP) and Zoning Amendment Bylaws No. 2127 & 2128, 2014), considered prior to completion of the West Peace Fringe Area OCP, further, that prior to bringing the application forward, staff be directed to work with the applicant to develop an alternative option for the proposed land use amendment based on staff and public concerns.

**CARRIED.**

R-13                                        APPLICATION FOR NON-FARM USE WITHIN THE ALR, PRRD FILE NO. 18-194 (PICKELL)

August 29, 2018 –  
Danielle B.  
Patterson, Planning  
Intern

RD/18/09/25 (27)  
MOVED Director Rose, SECONDED Director Nichols,  
That the Regional Board refuse authorization for ALR Non-Farm Use Application 18-194 to proceed to the Agricultural Land Commission.

**CARRIED.**

**REPORTS: (continued)**

R-14  
August 17, 2018 –  
Michael Blatz, North  
Peace Land Use  
Planner

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-223  
(REID/ROCK OF AGES BIBLE CAMP)

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RD/18/09/26 (27)  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Regional Board support ALR Subdivision Application 18-223, and  
authorize the application to proceed to the Agricultural Land Commission.  
**CARRIED.**

R-15  
August 24, 2018 –  
Shawn Dahlen,  
Acting Chief  
Administrative  
Officer

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-228  
(MOORE)

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RD/18/09/27 (27)  
MOVED Director Bumstead, SECONDED Director Rose,  
That the Regional Board support ALR Subdivision Application 18-228, and  
authorize the application to proceed to the Agricultural Land Commission.  
**CARRIED.**

R-16  
August 28, 2018 –  
Lyle Smith, Chief  
Financial

2019 BUDGET PROCESS AND CALENDAR

RD/18/09/28 (27)  
MOVED Director Nichols, SECONDED Director McPherson,  
That the 2019 Budget Process and Calendar, as detailed in the Chief Financial  
Officers' August 28, 2018 Board report, be approved.  
**CARRIED.**

R-17  
September 18, 2018  
– Lyle Smith, Chief  
Financial Officer

ECONOMIC DEVELOPMENT REQUEST FOR PROPOSAL

RD/18/09/29 (27)  
MOVED Director McPherson, SECONDED Director Nichols,  
That the Regional Board approve awarding a contract for service to KPMG for  
the development of an Economic Development strategy.  
**DEFEATED.**

R-18  
September 19, 2018  
- Tyra Henderson,  
Corporate Officer

NOTICE OF CLOSED SESSION

RD/18/09/30 (27)  
MOVED Director Nichols, SECONDED Director Rose,  
That item R-18 (Closed Session) be dealt with at the end of the meeting.  
**CARRIED.**

Recess  
The Chair recessed the meeting at 11:29 a.m.

Reconvene  
The Chair reconvened the meeting at 11:40 a.m.

**DELEGATION:**

D-1  
Margaret Jones-  
Bricker – Canadian  
Cancer Society,  
Manager, Annual  
Giving, Northern BC,  
and Sarah  
Weatherby –  
Kordyban Lodge,  
Manager

**KORDYBAN LODGE**

Representatives of the Canadian Cancer Society and the Kordyban Lodge provided the Regional Board with an overview of services provided by Kordyban Lodge and benefits to the residents of Northeast BC. Topics included:

- accommodation fees and amenities (meals, tranquility garden)
- services provided (prosthesis bank, wig bank, support programs, cancer information services, activities, beauty workshops)
- guest statistics
- Peace of Mind Campaign

A question and answer period ensued. Topics included:

- Peace of Mind Campaign (funding, program lifespan)
- public awareness

Recess The Chair recessed the meeting to luncheon at 11:59 a.m.

Reconvene The Chair reconvened the meeting at 1:04 p.m.

Directors Goodings, Rose, and Stewart and Alternate Director Christensen were not in attendance.

**BYLAWS:**

B-1  
July 18, 2018

**ZONING AMENDMENT BYLAW NO. 2323, 2018 (BROTHERS INDUSTRIAL SERVICES LTD.)**

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RD/18/09/31 (27)

MOVED Director Hiebert, SECONDED Director Nichols,

1. That "Peace River Regional District Zoning Amendment Bylaw No. 2323, 2018" be read a first and second time this 27<sup>th</sup> day of September, 2018; and
2. That a Public Hearing be held pursuant to the *Local Government Act*, and that holding of the Public Hearing be delegated to the Director of Electoral Area 'D'.

**CARRIED.**

B-2  
September 14, 2018

**SOLID WASTE REGULATION AMENDMENT BYLAW NO. 2342, 2018**

RD/18/09/32 (27)

MOVED Director Nichols, SECONDED Director Bumstead,

That "Solid Waste Regulation Amendment Bylaw No. 2342, 2018" be given three readings this 27<sup>th</sup> day of September, 2018.

**CARRIED.**

**BYLAWS: (continued)**

B-2 (continued)                    SOLID WASTE REGULATION AMENDMENT BYLAW NO. 2342, 2018 (continued)

RD/18/09/33 (27)

MOVED Director Nichols, SECONDED Director Bumstead,

That "Solid Waste Regulation Amendment Bylaw No. 2342, 2018" be adopted this 27<sup>th</sup> day of September, 2018.

**CARRIED.**

B-3    OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2328, 2018 (GRAHAM)

September 11, 2018

RD/18/09/34 (27)

MOVED Director Hiebert, SECONDED Director McPherson,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated September 11, 2018; and
2. That "Official Community Plan Amendment Bylaw No. 2328, 2018" be read a first and second time this 27<sup>th</sup> day of September, 2018; and
3. That a Public Hearing be held pursuant to the *Local Government Act*; and
4. That the holding of the Public Hearing be delegated to the Director of Electoral Area "D".

**CARRIED.**

ZONING AMENDMENT BYLAW NO. 2329, 2018 (GRAHAM)

RD/18/09/35 (27)

MOVED Director Hiebert, SECONDED Director McPherson,

1. That "Zoning Amendment Bylaw No. 2329, 2018" be read a first and second time this 27<sup>th</sup> day of September, 2018; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area "D".

**CARRIED.**

**BYLAWS: (continued)**

B-4 WEST PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN BYLAW NO. 2312,  
September 20, 2018 2018

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RD/18/09/36 (27)

MOVED Director Nichols, SECONDED Director Hiebert,

1. That “West Peace Fringe Area Official Community Plan Bylaw No. 2312, 2018” be read a first time this 27<sup>th</sup> day of September, 2018”; and
2. That “West Peace Fringe Area Official Community Plan Bylaw No. 2312, 2018” be referred to external agencies for comment.

**CARRIED.**

B-5 ZONING AMENDMENT BYLAW NO. 2316, 2018 (CANNABIS-RELATED  
September 13, 2018 BUSINESS)

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RD/18/09/37 (27)

MOVED Alternate Director Lavoie, SECONDED Director McPherson,

That consideration of “Zoning Amendment Bylaw No. 2316, 2018” (Cannabis-Related Business) and the Cannabis-Related Business Policy be deferred until completion of the Public Hearing scheduled to be held on October 11, 2018 in Dawson Creek, BC.

**CARRIED.**

**NEW BUSINESS:**

NB-1 ENCANA EVENTS CENTRE 10<sup>TH</sup> ANNIVERSARY / BIRTHDAY CELEBRATION  
September 24, 2018

– Encana Events  
Centre

RD/18/09/38 (27)

MOVED Director Bumstead, SECONDED Director Hiebert,

That the Regional Board Chair be authorized to attend the Encana Events Centre 10<sup>th</sup> Anniversary / Birthday Celebration – Cake Cutting Ceremony on October 6, 2018 in Dawson Creek, BC.

**CARRIED.**

RECOMMENDATIONS FROM THE SEPTEMBER 25, 2018 REGIONAL PARKS  
COMMITTEE MEETING

NB-2  
September 26, 2018  
– Trish Morgan,  
General Manager of  
Community Services

REGIONAL PARKS – SEASONAL MAINTENANCE CONTRACTS  
(Recommendation No. 1)

RD/18/09/39 (27)

MOVED Director Bumstead, SECONDED Director Hiebert,  
That the Regional Board terminate the seasonal maintenance contracts by  
September 30, 2018, for the following regional parks:

1. Blackfoot Regional Park;
2. Montney Centennial Regional Park;
3. Spencer Tuck Regional Park; and
4. Minaker River Regional Park.

**CARRIED.**

REGIONAL PARK MAINTENANCE – SEASONAL STAFFING MODEL  
(Recommendation No. 2)

RD/18/09/40 (27)

MOVED Director Bumstead, SECONDED Director Hiebert,  
That an investigation of a seasonal staffing cost/benefit model for regional  
park maintenance be brought back to the Regional Parks Committee for  
discussion in time for 2019 budget discussions.

**CARRIED.**

NB-3  
Chair Sperling

SPECIAL BOARD MEETING – SOUTHERN MOUNTAIN CARIBOU

RD/18/09/41 (27)

MOVED Director Bumstead, SECONDED Director Nichols,  
That a Special Regional Board Meeting be held at 1:00 p.m. on October 4,  
2018 at the Regional District Office Boardroom, Dawson Creek, BC, for the  
purpose of discussing Southern Mountain Caribou.

**CARRIED.**

**CONSENT CALENDAR:**

CONSENT CALENDAR

RD/18/09/42 (27)

MOVED Director Johansson, SECONDED Director Hiebert,  
That the September 27, 2018 Consent Calendar be received.

**CARRIED.**



**CONSENT CALENDAR: (continued)**

CA-10  
September 6, 2018 –  
Minister of  
Municipal Affairs  
and Housing

CLEARVIEW ARENA ASSESSMENT – INFRASTRUCTURE PLANNING GRANT  
RD/18/09/43 (27)  
MOVED Director Johansson, SECONDED Director Hiebert,  
That a letter be forwarded to the Minister of Municipal Affairs and Housing to  
express the Boards appreciation for the Clearview Arena Assessment –  
Infrastructure Planning Grant.

**CARRIED.**

**REPORT:**

R-18  
September 19, 2018  
- Tyra Henderson,  
Corporate Officer

NOTICE OF CLOSED SESSION  
RD/18/09/44 (27)  
MOVED Director McPherson, SECONDED Director Hiebert,  
That the Regional Board recess to a Closed Meeting, following the conclusion  
of the Regular Meeting agenda items, for the purpose of discussing the  
following items:  
Agenda Item M-1 – Closed Meeting Minutes (CC Section 97(1)(b))  
Agenda Item R-1 – CAO Release (CC Section 90(1)(i))

**CARRIED.**

Director Rose returned to the meeting at 1:17 p.m.

Recess  
The Chair recessed the meeting to a Closed Session at 1:18 p.m. and members  
of the public left the room.

Reconvene  
The Chair reconvened the meeting at 1:30 p.m.

**ADJOURNMENT:**

ADJOURNMENT

The Chair adjourned the meeting at 1:30 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on September 27, 2018 in the Northern Grand Hotel, Grand 1 Room, Fort St. John, BC.

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Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer