



PEACE RIVER REGIONAL DISTRICT

SEPTEMBER BOARD MEETING MINUTES

DATE: September 7, 2017

PLACE: Tumbler Ridge Visitor Information Centre, Tumbler Ridge, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Johansson, District of Hudson's Hope
Director McPherson, District of Tumbler Ridge
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Brownlee, District of Chetwynd
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Nichols, District of Chetwynd

Staff

Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Phillip Kovacs, Solid Waste Services Manager
Claire Negrin, Planning Services Manager
Brenda Deliman, Recording Secretary

Others

Anne Clayton

Delegations

D-1 Discourse Media

Francesca Fionda
Emma Jones

D-2 PNG

Peter Schriber, PNG
Marco Mazafferro, Greenlane Biogas

D-2 Wolverine Nordic Mountain Society

Charles Helm

Call to Order The Chair called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/17/09/01

MOVED Director Fraser, SECONDED Director Ackerman,
That the Peace River Regional District Board agenda for the September 7, 2017
meeting, including additional items for the agenda, be adopted as amended:

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Gallery Comments or Questions
5. Adoption of Minutes
 - M-1 Regional Board Meeting Minutes of August 24, 2017
 - M-2 Committee of the Whole Meeting Minutes of August 24, 2017
6. Business Arising from the Minutes
7. Delegations
 - 10:30 a.m.
 - D-1 Discourse Media
Re: Impacts of Worker Camps
Francesca Fionda
Emma Jones
 - 11:00 a.m.
 - D-2 Wolverine Nordic Mountain Society
Re: Update on Wolverine Nordic Mountain Society
Thomas Clark, President
Charles Helm, Secretary
 - 1:00 p.m.
 - D-3 PNG
Re: Landfill Gas Options
Peter Schriber, Manager, Business Development & Stakeholder Relations
Marco Mazaferro, Greenlane Biogas
8. Petitions
9. Correspondence
 - C-1 August 31, 2017 – LNG Canada – LNG Canada Reception
 - C-2 August 31, 2017 – North Central Local Government Association – Greyhound Service in the Region
10. Reports
 - R-1 August 20, 2017 – Trish Morgan, General Manager of Community Services – Recommendation from the August 17, 2017 Electoral Area Directors' Committee Meeting
 - R-2 August 25, 2017 – Paulo Eichelberger, General Manager of Environmental Services – Recommendations from the August 22, 2017 Solid Waste Committee Meeting
 - R-3 August 28, 2017 – Tyra Henderson, Corporate Officer – Recommendations from the August 24, 2017 Committee of the Whole Meeting
 - R-4 August 30, 2017 – Tyra Henderson, Corporate Officer – National Disaster Mitigation Program Grant Applications
 - R-5 August 30, 2017 – Tyra Henderson, Corporate Officer – Bylaw Enforcement File Resolutions Referred from August 10, 2017 Regular Board Meeting
 - R-6 August 29, 2017 – Jill Rickert, Community Services Coordinator – Bear Mountain Nordic Ski Association
 - R-7 ALR Subdivision Application 113/2017 (Warncke)
 - R-8 ALR Subdivision Application 170/2017 (Ross)
 - R-9 August 31, 2017 – Chris Cvik, Chief Administrative Officer – North Peace Horticulture Business Case and Marketing Strategy

RD/17/09/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)
 - R-10 August 30, 2017 – Tyra Henderson, Corporate Officer – Recreational Use Trail Resolution Referred from August 10, 2017 Regular Board Meeting
 - R-11 August 25, 2017 – Trevor Ouellette, IT Manager – Contract Award – Network Storage and Server Hosts
11. Bylaws
 - B-1 Zoning Amendment Bylaw No. 2282, 2017 (Young)
Consideration of Adoption
 - a) August 30, 2017 report from Kole A. Casey, South Peace Land Use Planner; and
 - b) "Zoning Amendment Bylaw No. 2282, 2017"
 - B-2 Zoning Amendment Bylaw No. 2292, 2017 (Devuyst) (see NB-1)
Consideration of Adoption
 - a) August 28, 2017 report from Kole A. Casey, South Peace Land Use Planner; and
 - b) "Zoning Amendment Bylaw No. 2292, 2017"
12. Schedule of Events
 - a) Strategic Plan
 - b) Agenda Preparations Schedule
 - c) Schedule of Events
13. New Business
 - NB-1 September 5, 2017 – Renewable Energy Systems Canada Inc. – Standing Offer Program (SOP) (see B-2)
14. Appointments
 - a) 2017 List of Board Appointments
15. Consent Calendar (for consideration and receipt)
 - MA-1 Electoral Area Directors' Committee Meeting Minutes of August 17, 2017
 - MA-2 Solid Waste Committee Meeting Minutes of August 22, 2017
 - CA-1 August 15, 2017 – District of Chetwynd – Chetwynd Water Fill Station
 - CA-2 August 25, 2017 – Northern Health – Northern Health Active Communities Grant
 - CA-3 August 28, 2017 – EDF EN Canada – Invitation to Regional Board Meeting
 - CA-4 August 29, 2017 – Town of Smithers – Community Wildfire Protection Plan Grant Program
 - CA-5 August 29, 2017 – STARS – Letter of Thanks
 - CA-6 August 30, 2017 – MP Bob Zimmer, Prince George – Peace River – Northern Rockies - DriveBC
16. Notice of Motion (for the next meeting):
17. Media Questions (on agenda items and business discussed at the meeting)
18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/17/09/02

MOVED Director McPherson, SECONDED Director Fraser,
That the Board Meeting Minutes of August 24, 2017 be adopted.

CARRIED.

M-2

RD/17/09/03

MOVED Director McPherson, SECONDED Director Fraser,
That the Committee of the Whole Meeting Minutes of August 24, 2017 be adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

MEETING WITH RCMP AT 2017 UBCM CONVENTION

Following Adoption of Minutes the Board discussed Resolution No. RD/17/08/05 (24) from the August 24, 2017 Regional Board meeting which states:

"That the Regional Board Chair and Chief Administrative Officer be authorized to meet with RCMP Staff Sergeants in the region to gather information regarding:

- a) Time allocated to policing rural areas and resulting impacts to municipalities, and*
- b) Impacts of deploying detachment members to assist during province-wide state of emergency events; and*
- c) any issues of concern to the local detachment commanders; and that a meeting be scheduled with the RCMP at the 2017 UBCM Convention to discuss same"*

and requested that the following omitted item be added to the resolution:

- "d) Lack of RCMP resources allocated to both rural and urban areas; and"*

Director Stewart entered the meeting at 10:07 a.m.

2017 UBCM CONVENTION BRIEFING NOTES – PINK MOUNTAIN ECOLOGICAL RESERVE

RD/17/09/04

MOVED Director Johansson, SECONDED Director Goodings,

That the words 'until further study' be removed from the note regarding the 2017 UBCM Convention draft briefing notes on the Pink Mountain ecological reserve, found on page 6 of the Regional Board Meeting Minutes of August 24, 2017.

CARRIED.

CORRESPONDENCE:

C-1
August 31, 2017 –
LNG Canada

LNG CANADA RECEPTION

RD/17/09/05

MOVED Director Goodings, SECONDED Director Johansson,

That those Electoral Area Directors who wish to attend the LNG Canada Reception on September 25, 2017 in Vancouver, BC, be authorized to do so.

CARRIED.

C-2
August 31, 2017 –
North Central Local
Government
Association

GREYHOUND SERVICE

RD/17/09/06

MOVED Director Ackerman, SECONDED Alternate Director Brownlee,

That, in the event that Greyhound applies to the Ministry of Transportation and Infrastructure (MoTI) to reduce service, the Board Chair be authorized to respond on behalf of the Board to any resulting request for comments, if the matter is time sensitive.

CARRIED.

REPORTS:

RECOMMENDATION FROM THE AUGUST 17, 2017 ELECTORAL AREA
DIRECTORS' COMMITTEE MEETING

R-1
August 20, 2017 –
Trish Morgan, General
Manager of Community
Services

ZONING BYLAW UPDATE AND CONSOLIDATION

RD/17/09/07
MOVED Director Rose, SECONDED Director Johansson,
That the Zoning Bylaw update and consolidation process be commenced, with the
Electoral Area Directors' Committee acting as the Steering Committee for the project.
CARRIED.

RECOMMENDATIONS FROM THE AUGUST 22, 2017 SOLID WASTE COMMITTEE
MEETING

R-2
August 25, 2017 –
Paulo Eichelberger,
General Manager of
Environmental
Services

RECYCLING LOCATIONS (Recommendation No. 1)

RD/17/09/08
MOVED Director Rose, SECONDED Director Goodings,
That a letter be forwarded to Recycle BC [Multi-Material British Columbia] to request
that the Regional District be allowed to determine suitable recycling locations, provided
the total number of approved sites does not exceed the current limit of ten (10)
approved recycling locations.
CARRIED.

TIER 1 TRANSFER STATION FOR LONE PRAIRIE RESIDENTS
(Recommendation No. 2)

RD/17/09/09
MOVED Director Rose, SECONDED Director Goodings,
That staff be authorized to locate a suitable property, between the Lone Prairie turnoff
and Chetwynd, for the purposes of siting a Tier 1 Transfer Station for the residents of
Lone Prairie and Sukunka.
CARRIED.

WASTE REDUCTION, PROMOTION AND EDUCATION SERVICE CONTRACT
(Recommendation No. 3)

RD/17/09/10
MOVED Director Rose, SECONDED Alternate Director Brownlee,
That the Waste Reduction, Promotion and Education service contract provided by the
Northern Environmental Action Team be placed on the September 21, 2017 Committee
of the Whole agenda for review and evaluation, including results of the public
consultation process.
CARRIED.

REPORTS: (continued)

R-2 (continued) WASTE REDUCTION, PROMOTION AND EDUCATION SERVICE CONTRACT
(continued)

The Chief Administrative Officer confirmed that the Northern Environmental Action Team would be advised of the meeting date, time, and proposed discussion, and invited to send a representative to answer questions from the Board.

R-3 ELECTED OFFICIAL'S EMERGENCY MANAGEMENT HANDBOOK

August 28, 2017 – Tyra Henderson, Corporate Officer

RD/17/09/11

MOVED Director Bumstead, SECONDED Director Fraser,

1. That the Elected Official's Emergency Management Handbook be received; and
2. That the Elected Official's Emergency Management Handbook be adopted as presented.

CARRIED.

R-4 NATIONAL DISASTER MITIGATION PROGRAM GRANT APPLICATIONS

August 30, 2017 – Tyra Henderson, Corporate Officer

RD/17/09/12

MOVED Alternate Director Lavoie, SECONDED Director Goodings,

That Resolution No. RD/17/08/35, resolved by the Board at its August 10, 2017 meeting, which states:

"That a grant application be submitted to the National Disaster Mitigation Program for the purpose of conducting a flood hazard risk assessment for the Tomslake / Tupper area to a maximum amount of \$59,000."

be rescinded.

CARRIED.

DELEGATIONS:

D-1 IMPACTS OF TEMPORARY WORK CAMPS

Discourse Media -
Francesca Fionda and
Emma Jones

The delegation provided information on their investigation into impacts of temporary work camps on workers and host communities. Topics included:

- Overview of Discourse Media
- Perspective of communities, businesses, First Nations, local government, workers, and industry
- Worker populations
- Camp locations
- Social impacts

DELEGATIONS: (continued)

D-1 (continued)

IMPACTS OF TEMPORARY WORK CAMPS (continued)

A question and answer period ensued. Topics included:

- Pipeline projects in the Regional District
- Mobile phone connectivity
- Ministry regulations
- Solid / liquid waste
- Short term vs long term projects
- Jurisdictional capabilities
- Impacts to home communities

Recess

The Chair recessed the meeting at 10:54 a.m.

Reconvene

The Chair reconvened the meeting at 11:00 a.m.

D-2

Wolverine Nordic
Mountain Society -
Charles Helm,
Secretary

WOLVERINE NORDIC MOUNTAIN SOCIETY

The delegation provided an update on the activities of the Wolverine Nordic Mountain Society. Topics included:

- Babcock Falls boardwalk project
- Windfall Lake boardwalk project, campsites, rerouting and enhancements
- Greg Duke Lakes Trail

REPORTS:

BYLAW ENFORCEMENT FILE RESOLUTIONS REFERRED FROM AUGUST 10,
2017 BOARD MEETING

R-5

August 30, 2017 – Tyra
Henderson, Corporate
Officer

BYLAW ENFORCEMENT FILE (LUNDQUIST)

The Board considered and voted upon the following resolution which was deferred from its August 10, 2017 meeting:

RD/17/08/19

MOVED Director Goodings, SECONDED Director Hiebert,
That bylaw enforcement file (Lundquist) on land legally described as Lot 1, Section 24,
Township 83, Range 18, W6M, Peace River, Plan 9697, be closed.

CARRIED.

REPORTS: (continued)

R-5 (continued)

BYLAW ENFORCEMENT FILE (AKULENKO)

The Board considered and voted upon the following resolution which was deferred from its August 10, 2017 meeting:

RD/17/08/21

MOVED Director Goodings, SECONDED Alternate Director Brownlee,
That bylaw enforcement file (Akulenko) on land legally described as Southeast ¼,
Section 4, Township 87, Range 19, W6M, Peace River, be closed.

CARRIED.

R-6

August 29, 2017 – Jill
Rickert, Community
Services Coordinator

BEAR MOUNTAIN NORDIC SKI ASSOCIATION

RD/17/09/13

MOVED Director Rose, SECONDED Director Ackerman,
That the Regional Board supports the Bear Mountain Nordic Ski Association application
to Northern Development Initiative Trust – Northeast Regional Development Account for
a grant of up to \$50,000 to assist with the second phase of the multi-purpose trail
upgrades and development of the ski trails.

CARRIED.

R-7

July 17, 2017

ALR SUBDIVISION APPLICATION 113/2017 (WARNCKE)

RD/17/09/14

MOVED Director Rose, SECONDED Alternate Director Brownlee,
That the Regional Board support ALR Subdivision Application 113/2017 (Warncke), and
authorize the application to proceed to the Agricultural Land Commission as the
proposal meets the policies within the Official Community Plan, on the condition that the
proposed subdivision has a minimum footprint of 1.8 hectares (4.5 acres) and 28.9
hectares (72.2 acres).

CARRIED.

R-8

July 28, 2017

ALR SUBDIVISION APPLICATION 170/2017 (ROSS)

RD/17/09/15

MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That the Regional Board support ALR Subdivision Application 170/2017 (Ross), and
authorize the application to proceed to the Agricultural Land Commission as the
proposal meets the objectives and policies of the Official Community Plan, based on the
completion of two subdivision applications.

CARRIED.

REPORTS: (continued)

R-9 NORTH PEACE HORTICULTURE BUSINESS CASE AND MARKETING STRATEGY

August 31, 2017 –
Chris Cvik, Chief
Administrative Officer

RD/17/09/16
MOVED Director Fraser , SECONDED Director Johansson,
That the draft North Peace Horticulture Business Case and Marketing Strategy report be approved as the supporting documentation for the upcoming meeting with the Ministry of Agriculture at the 2017 UBCM Convention.

CARRIED.

R-10 RECREATIONAL USE TRAIL RESOLUTION REFERRED FROM THE AUGUST 10, 2017 REGULAR BOARD MEETING

August 30, 2017 – Tyra
Henderson, Corporate
Officer

The Board considered and voted upon the following resolution which was deferred from its August 10, 2017 meeting:

RD/17/08/06
MOVED Alternate Director Lavoie, SECONDED Director Hiebert,
That a letter be forwarded to CN Rail in support of the installation of a recreational use trail between the Village of Pouce Coupe and the City of Dawson Creek, BC, and requesting de-activation of the CN Rail line connecting the two communities to allow it to be used instead for the trail network.

DEFEATED.

R-11 CONTRACT AWARD – NETWORK STORAGE AND SERVER HOSTS

August 25, 2017 –
Trevor Ouellette, IT
Manager

RD/17/09/17
MOVED Director Rose, SECONDED Alternate Director Brownlee,
That the contract for the supply, delivery, and installation of network host servers, storage and switching equipment (RFP 17-2017 - Network Storage and Server Hosts) be awarded to CDW Canada Corp. at a cost of \$85,495.53, excluding taxes; and the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

CARRIED.

RD/17/09/18
MOVED Director Goodings, SECONDED Director McPherson,
That the Chief Administrative Officer be authorized to contact municipalities in the Regional District to discuss the potential for shared IT services and/or equipment.

CARRIED.

BYLAWS:

B-1
August 30, 2017

ZONING AMENDMENT BYLAW NO. 2282, 2017 (YOUNG)

RD/17/09/19

MOVED Director Rose, SECONDED Director Goodings,
That "Zoning Amendment Bylaw No. 2282 (Young), 2017" be adopted this 7th day of
September, 2017.

CARRIED.

B-2 (see NB-1)
August 28, 2017

ZONING AMENDMENT BYLAW NO. 2292, 2017 (DEVUYST)

RD/17/09/20

MOVED Director Rose, SECONDED Director Bumstead,
That "Zoning Amendment Bylaw No. 2292 (DeVuyst), 2017" be adopted this 7th day of
September, 2017.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

The Board agreed that the following be added to the Schedule of Events:

- PRRRDY Dayz – September 16, 2017 in Dawson Creek, and September 23, 2017 in Fort St. John, BC
- Grizzly Valley Fall Fair, September 16, 2017 in Tumbler Ridge, BC

NEW BUSINESS:

NB-1
September 5, 2017 –
Renewable Energy
Systems Canada Inc.

STANDING OFFER PROGRAM (SOP)

Item NB-1 was considered with item B-2.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/17/09/21

MOVED Director Stewart, SECONDED Director Bumstead,
That the September 7, 2017 Consent Calendar be received.

CARRIED.

Recess

The Chair recessed the meeting to luncheon at 11:45 a.m.

Reconvene

The Chair reconvened the meeting at 12:55 p.m.

DELEGATION:

D-3
PNG - Peter Schriber,
Manager, Business
Development &
Stakeholder Relations

Greenlane Biogas -
Marco Mazaferro,
Business Development
Manager

LANDFILL GAS OPTIONS

The delegation provided information on the proposed North PRRD Landfill Biogas Upgrading and Pipeline Injection Project. Topics included:

- Renewable Natural Gas (RNG)
- Provincial Greenhouse Gas Reduction Regulation
- RNG economics
- Marketing programs
- Technical approach to a project at the North Peace Landfill
- Emission reduction initial assessment

A question and answer period ensued. Topics included:

- Impacts if minimal production not met
- Solid Waste Management Plan
- Ministry of Environment and Climate Change regulations
- Organic waste
- Transportation of product
- Compression
- Carbon Dioxide (release of, uses)
- Byproducts

RD/17/09/22

MOVED Director Fraser, SECONDED Director Ackerman,
That staff be directed to organize a tour of the Surrey Biofuel Facility in Surrey, BC,
between September 25-29, 2017 for the Directors of the Regional Board.

CARRIED.

RD/17/09/23

MOVED Director Fraser, SECONDED Director Bumstead,
That the Regional Board further consider the proposed North PRRD Landfill Biogas
Upgrading and Pipeline Injection Project at its September 21, 2017 Committee of the
Whole meeting.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 1:52 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on September 7, 2017 in the Tumbler Ridge Visitor Information Centre, Tumbler Ridge, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer