



PEACE RIVER REGIONAL DISTRICT

AUGUST BOARD MEETING MINUTES

DATE: August 24, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Johansson, District of Hudson's Hope
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Brethi, Electoral Area 'D'
Alternate Director Caisley, District of Tumbler Ridge
Alternate Director Christensen, City of Fort St. John
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Ackerman, City of Fort St. John
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director McPherson, District of Tumbler Ridge

Staff

Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kim Frech, Chief Financial Officer
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Deborah Jones-Middleton, Protective Services Manager
Phillip Kovacs, Solid Waste Manager
Claire Negrin, Planning Services Manager
Brenda Deliman, Recording Secretary

Call to Order The Chair called the meeting to order at 1:00 p.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Sperling Topics for NCLGA Executive Meeting

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/17/08/01 (24)

MOVED Director Bumstead, SECONDED Alternate Director Lavoie,
That the Peace River Regional District Board agenda for the August 24, 2017 meeting,
including Director's new business and additional items for the agenda, be adopted as
amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
M-1 Regional Board Meeting Minutes of August 10, 2017
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
C-1 August 14, 2017 – NEBC Coal & Energy Forum – 12th Annual NEBC Coal & Energy Forum
C-2 August 16, 2017 – Charles Helm – Sign Unveiling at Dinosaur Skull Discovery Site
C-3 August 16, 2017 – RCMP – Meeting with RCMP at 2017 UBCM Convention
C-4 August 17, 2017 – Meikle Wind – Meikle Wind Grand Opening
C-5 August 15, 2017 – Liquor Control & Licensing Branch – Special Event Permits
10. **Reports**
R-1 August 17, 2017 – Tyra Henderson, Corporate Officer – Recommendation from the August 17, 2017 Electoral Area Directors' Committee Meeting
R-2 August 10, 2017 – Chris Cvik, Chief Administrative Officer – Contract Award: Operational Review and Efficiency Audit
R-3 July 4, 2017 – Dan Ross, Charlie Lake Fire Department Fire Chief – Donation of Water Rescue Equipment
R-4 August 16, 2017 – Phil Kovacs, Solid Waste Manager – Moberly Lake Transfer Station Shed Donation
R-5 August 16, 2017 – Chris Cvik, Chief Administrative Officer – 2017 UBCM Draft Briefing Notes
R-6 August 17, 2017 – Brenda Deliman, Secretary of Legislative Services – Recommendations from the July 18, 2017 Agriculture Advisory Committee Meeting
R-7 August 16, 2017 – Shawn Dahlen, Deputy Chief Administrative Officer – Contract Award: Public Potable Water Tank Loader Facilities – Engineering Services
R-8 August 10, 2017 – Dale Widsten, Charlie Lake Fire Department Deputy Chief – Controlled Structure Burn – Live Training
R-9 August 15, 2017 – Deborah Jones-Middleton, Protective Services Manager – Chetwynd Rural Fire Protection Service Agreement
R-10 August 17, 2017 – Trish Morgan, General Manager of Community Services – Grant Applications to the National Disaster Mitigation Program
R-11 August 15, 2017 – Dan Ross, Charlie Lake Fire Department Fire Chief – Pembina Grant Application
R-12 ALR Subdivision Application 134/2017 (Callison) (Withdrawn by Applicant)
R-13 ALR Subdivision Application 163/2017 (Strandlund)

RD/17/08/01 (24)
(continued)

Adoption of Agenda: (continued)

11. Bylaws

B-1 Fort St. John Airport Specified Area Establishment and Loan Authorization Amendment Bylaw No. 2300, 2017

Consideration of Three Readings

- a) August 15, 2017 report from Tyra Henderson, Corporate Officer; and
- b) "Fort St. John Airport Specified Area Establishment and Loan Authorization Amendment Bylaw No. 2300, 2017"; and
- c) "Fort St. John Airport Specified Area Establishment and Loan Authorization Bylaw No. 133, 1977" (draft consolidation with markups)

B-2 Zoning Amendment Bylaw No. 2282, 2017 (Young)

Consideration of Third Reading

- a) August 3, 2017 report from Kole A. Casey, South Peace Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2282, 2017"

B-3 Zoning Amendment Bylaw No. 2292, 2017 (Devuyst) (see NB-3)

Consideration of Third Reading

- a) August 15, 2017 report from Kole A. Casey, South Peace Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2292, 2017"

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

NB-1 August 16, 2017 – South Peace Mile 0 Park Society – Donor Appreciation BBQ

NB-2 August 18, 2017 – Discourse Media – Temporary Work Camps in the PRRD

NB-3 August 15, 2017 – Ministry of Citizens' Services – Request for Consultation (FOIPPA)

NB-4 August 21, 2017 – Village of Pouce Coupe – Request to Waive Tipping Fees

NB-5 August 22, 2017 – Agricultural Land Commission – ALR Non-Farm Use Application (Devuyst)
(see B-3)

NB-6 August 22, 2017 – Northern Health – Meeting with Northern Health at 2017 UBCM Convention

NB-7 Director Sperling - Topics for NCLGA Executive Meeting

14. Appointments

- a) 2017 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

MA-1 Civic Properties Commission Meeting Minutes of May 23, 2017

CA-1 August 14, 2017 – Ministry of Municipal Affairs & Housing – 2017 Provincial Appointment Book

CA-2 August 11, 2017 – Enbridge – Wyndwood Pipeline Expansion Project

CA-3 August 16, 2017 – Tumbler Ridge Museum Foundation – Media Release: Celebrating Tumbler Ridge's Initial Dinosaur Trackway Discovery

CA-4 August 10, 2017 – STARS – Letter of Appreciation

RA-1 Building Permit Report for July 2017

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/17/08/02 (24)

MOVED Director Nichols, SECONDED Director Fraser,

That the Board Meeting Minutes of August 10, 2017 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
August 14, 2017 –
NEBC Coal & Energy
Forum

12TH ANNUAL NORTHEAST BC COAL & ENERGY FORUM

RD/17/08/03 (24)

MOVED Director Stewart, SECONDED Director Nichols,
That those Electoral Area Directors who wish to attend the 12th Annual Northeast BC
Coal & Energy Forum on September 7-8, 2017 in Tumbler Ridge, BC, be authorized to
do so.

CARRIED.

C-2
August 16, 2017 –
Charles Helm

SIGN UNVEILING AT DINOSAUR SKULL DISCOVERY SITE

RD/17/08/04 (24)

MOVED Director Stewart, SECONDED Director Fraser,
That those Directors who wish to attend the Dinosaur Skull Discovery Site – Sign
Unveiling on September 7, 2017 in Tumbler Ridge, BC, be authorized to do so.

CARRIED.

C-3
August 16, 2017 –
RCMP

MEETING WITH RCMP AT 2017 UBCM CONVENTION

RD/17/08/05 (24)

MOVED Director Stewart, SECONDED Alternate Director Christensen,
That the Regional Board Chair and Chief Administrative Officer be authorized to meet
with RCMP Staff Sergeants in the region to gather information regarding:

- a) Time allocated to policing rural areas and resulting impacts to municipalities, and
 - b) Impacts of deploying detachment members to assist during province-wide state of emergency events; and
 - c) Any issues of concern to the local detachment commanders; and
 - d) Lack of RCMP resources allocated to both rural and urban areas; and
- that a meeting be scheduled with the RCMP at the 2017 UBCM Convention to discuss
same.

CARRIED.

C-4
August 17, 2017 –
Meikle Wind

MEIKLE WIND ENERGY FACILITY GRAND OPENING

RD/17/08/06 (24)

MOVED Alternate Director Caisley, SECONDED Director Nichols,
That the email received August 17, 2017 from Meikle Wind Energy regarding its Facility
Grand Opening, be received for information.

CARRIED.

C-5
August 15, 2017 –
Liquor Control &
Licensing Branch

LIQUOR CONTROL & LICENSING BRANCH – SPECIAL EVENT PERMITS

RD/17/08/07 (24)

MOVED Director Nichols, SECONDED Alternate Director Christensen,
That the email dated August 15, 2017 from the Liquor Control and Licensing Branch
regarding Special Event Permits, be received for information.

CARRIED.

REPORTS:

**RECOMMENDATION FROM THE AUGUST 17, 2017 ELECTORAL AREA
DIRECTORS' COMMITTEE MEETING**

R-1
August 17, 2017 – Tyra
Henderson, Corporate
Officer

ELECTORAL AREA PLANNING FUNCTION (Recommendation No. 1)

RD/17/08/08 (24)

MOVED Director Rose, SECONDED Director Nichols,

That staff prepare four packages for each Electoral Area, for presentation to all of the Municipal Councils within the region, on options for participating in and voting on the Electoral Area Planning Function, to include existing costs to the municipalities and scope of participation within the function for Municipal Directors if their municipalities opt out.

CARRIED.

RD/17/08/09 (24)

MOVED Director Goodings, SECONDED Alternate Director Lavoie,

That use of the packages regarding municipal participation in regional planning be approved for use in presentations to member municipalities, and that staff be authorized to coordinate and schedule presentation dates with each municipality.

CARRIED.

R-2
August 10, 2017 –
Chris Cvik, Chief
Administrative Officer

CONTRACT AWARD – OPERATIONAL REVIEW AND EFFICIENCY AUDIT

RD/17/08/10 (24)

MOVED Alternate Director Christensen , SECONDED Alternate Director Lavoie,

1. That the “Operational Review and Efficiency Audit” contract be awarded to KPMG in the amount of \$80,500, excluding taxes; and
2. That the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

CARRIED.

R-3
July 4, 2017 – Dan
Ross, Charlie Lake
Fire Department Fire
Chief

DONATION OF WATER RESCUE EQUIPMENT

RD/17/08/11 (24)

MOVED Director Goodings, SECONDED Alternate Director Christensen,

That the Charlie Lake Fire Department be authorized to donate its water rescue equipment consisting of:

- 6 x dry suits; and
- 4 personal flotation devices; and
- 4 lengths of water rescue rope; and
- various pieces of hardware;

to North Peace Search and Rescue.

CARRIED.

REPORTS: (continued)

R-4
August 16, 2017 – Phil
Kovacs, Solid Waste
Manager

MOBERLY LAKE TRANSFER STATION SHED DONATION

RD/17/08/12 (24)

MOVED Director Rose, SECONDED Director Nichols,

That the structure formerly used as an office at the Moberly Lake Transfer Station be donated to the Moberly Lake Volunteer Fire Department (MLVFD), as is / where is.

CARRIED.

R-5
August 16, 2017 –
Chris Cvik, Chief
Administrative Officer

2017 UBCM DRAFT BRIEFING NOTES

It was agreed that the topic of 'Bridge Replacement on the Rolla Road (Snake Pit)' be added to the meeting with the Ministry of Transportation and Infrastructure at the 2017 UBCM Convention.

RD/17/08/13 (24)

MOVED Director Johansson, SECONDED Director Goodings,

That a meeting be arranged with Regional Board Directors, Mr. Ron Long, and Ministry of Environment and Climate Change Strategy staff at the 2017 UBCM Convention to discuss the proposed Pink Mountain Ecological Reserve.

CARRIED.

It was agreed that the 2017 UBCM Draft Briefing Notes to the Ministry of Environment and Climate Change Strategy be amended to clarify that the request is for a minimum 2.2 square kilometre ecological reserve at Pink Mountain, and that a larger area may be deemed appropriate.

RECOMMENDATIONS FROM THE JULY 18, 2017 AGRICULTURE ADVISORY COMMITTEE MEETING

R-6
August 17, 2017 –
Brenda Deliman,
Secretary of Legislative
Services

FIRE PREVENTION AND MITIGATION (Recommendation No. 1)

RD/17/08/14 (24)

MOVED Director Johansson, SECONDED Director Fraser,

That the Regional District advocate, with the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development, for implementation of fire prevention and mitigation measures, such as prescribed burning, ditch and road right-of-way maintenance as proactive solutions to reduce wildfires in the Province.

CARRIED.

REPORTS: (continued)

R-6 (continued)

ALR NON-FARM USE APPLICATIONS (Recommendation No. 2)

RD/17/08/15 (24)

MOVED Director Nichols, SECONDED Alternate Director Christensen,
That the Regional Board considers allowing the Agriculture Advisory Committee to provide recommendations on non-farm use ALR applications to the Rural Directors, via the General Manager of Development Services or designate, via electronic means within a given time frame.

DEFEATED.

R-7
August 16, 2017 –
Shawn Dahlen, Deputy
Chief Administrative
Officer

**CONTRACT AWARD – PUBLIC POTABLE WATER TANK LOADER FACILITIES –
ENGINEERING SERVICES**

RD/17/08/16 (24)

MOVED Director Goodings, SECONDED Director Rose,
That the “Public Potable Water Tank Loader Facilities – Engineering Services, Request for Proposal #18-2017” contract be awarded to Urban Systems Ltd. in the amount of \$226,183, excluding taxes; and that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Peace River Regional District.

CARRIED.

R-8
August 10, 2017 –
Dale Widsten, Charlie
Lake Fire Department
Deputy Chief

CONTROLLED STRUCTURE BURN – LIVE TRAINING

RD/17/08/17 (24)

MOVED Director Rose, SECONDED Alternate Director Christensen,
That the report dated August 10, 2017 from the Deputy Chief of the Charlie Lake Fire Department regarding the Controlled Structure Burn - Live Fire Training, be received for information.

CARRIED.

R-9
August 15, 2017 –
Deborah Jones-
Middleton, Protective
Services Manager

CHETWYND RURAL FIRE PROTECTION SERVICE AGREEMENT

RD/17/08/18 (24)

MOVED Director Rose, SECONDED Director Nichols,
That a 5 year agreement, effective August 1, 2017, with the District of Chetwynd for the provision of rural fire protection services be entered into, and that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED.

R-10
August 17, 2017 –
Trish Morgan, General
Manager of Community
Services

GRANT APPLICATIONS TO THE NATIONAL DISASTER MITIGATION PROGRAM

RD/17/08/19 (24)

MOVED Director Nichols, SECONDED Alternate Director Lavoie,
That staff be authorized to submit a grant application to the National Disaster Mitigation Program for the purpose of conducting a flood hazard risk assessment for the Pouce Coupe – Tomslake area to a maximum amount of \$65,000.

CARRIED.

REPORTS (continued)

R-11
August 15, 2017 – Dan
Ross, Charlie Lake
Fire Department Fire
Chief

PEMBINA GRANT APPLICATION

RD/17/08/20 (24)
MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That the Charlie Lake Fire Department be authorized to apply for a Fire Safety Grant in
the amount of \$4,000 from Pembina Pipeline Corporation for the purchase of leather
fire boots.

CARRIED.

R-12
July 19, 2017

ALR SUBDIVISION APPLICATION 134/2017 (CALLISON)

ALR Subdivision Application 134/2017 (Callison) was withdrawn by the applicant.

R-13
July 21, 2017

ALR SUBDIVISION APPLICATION 163/2017 (STRANDLUND)

RD/17/08/21 (24)
MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board support ALR Subdivision Application 163/2017 (Strandlund),
and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

BYLAWS:

B-1
August 15, 2017

**FORT ST. JOHN AIRPORT SPECIFIED AREA ESTABLISHMENT AND LOAN
AUTHORIZATION AMENDMENT BYLAW NO. 2300, 2017**

RD/17/08/22 (24)
MOVED Alternate Director Christensen, SECONDED Alternate Director Lavoie,
That "Fort St. John Airport Specified Area Establishment and Loan Authorization
Amendment Bylaw No. 2300, 2017" be given three readings this 24th day of August,
2017, and staff be directed to submit the bylaw to the Ministry of Municipal Affairs and
Housing for approval; further, that inclusion of the property legally described as SE 1/4
OF SEC 3 TP 84 R 18 W6M PEACE RIVER EXC PLS 3094 6093 7225 A2069 A2027
12682 15507 16432 17182 19395 PCL A (24906M) & PCL B (PL B6597) into the Fort
St. John Airport Specified Area be subject to registration of a Statutory Right of Way
over the portion of the property over the PRRD water and sewer lines, and registration
of a restrictive covenant on the property that prevents subdivision of the property except
for the severance of the existing home and shop where the water connection exists
from the parent parcel, such covenant to run with the lands and all parcels subdivided
therefrom, and that includes provision for a review of the conditions and necessity for
the covenant every five years, or sooner if mutually agreed by the parties.

CARRIED.

BYLAWS: (continued)

B-2
August 3, 2017

ZONING AMENDMENT BYLAW NO. 2282, 2017 (YOUNG)

RD/17/08/23 (24)
MOVED Director Rose, SECONDED Director Goodings,
That "Zoning Amendment Bylaw No. 2282 (Young), 2017" be read a third time this 24th
day of August, 2017.

CARRIED.

B-3 (see NB-5)
August 15, 2017

ZONING AMENDMENT BYLAW NO. 2292, 2017 (DEVUYST)

RD/17/08/24 (24)
MOVED Alternate Director Breti, SECONDED Director Fraser,
That "Zoning Amendment Bylaw No. 2292 (DeVuyst), 2017 be read a third time this 24th
day of August, 2017.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF DAYS EVENTS

The Chief Administrative Officer advised that the Regional Board tour of the Regional
Fire Training Facility would be postponed to a future date.

NEW BUSINESS:

NB-1
August 16, 2017 –
South Peace Mile 0
Park Society

SOUTH PEACE MILE 0 PARK SOCIETY – DONOR APPRECIATION BBQ

RD/17/08/25 (24)
MOVED Director Bumstead, SECONDED Alternate Director Christensen,
That those Electoral Area Directors who wish to attend the South Peace Mile 0 Park
Society – Donor Appreciation BBQ on August 26, 2017 in Dawson Creek, BC, be
authorized to do so.

CARRIED.

NB-2
August 18, 2017 –
Discourse Media

TEMPORARY WORK CAMPS IN THE PRRD

RD/17/08/26 (24)
MOVED Director Goodings, SECONDED Director Stewart,
That staff be directed to coordinate a meeting with Discourse Media representatives on
September 6, 2017 in Fort St. John, BC, to discuss temporary work camps; further, that
those Directors who wish to attend be authorized to do so.

CARRIED.

NEW BUSINESS: (continued)

NB-3
August 15, 2017 –
Ministry of Citizens’
Services

REQUEST FOR CONSULTATION (FOIPPA)
RD/17/08/27 (24)
MOVED Alternate Director Christensen, SECONDED Director Fraser,
That the correspondence dated August 15, 2017 from the Ministry of Citizens’ Services
regarding a Request for Consultation - *Freedom of Information and Protection of
Privacy Act* (FOIPPA), be received for information.

CARRIED.

NB-4
August 21, 2017 –
Village of Pouce
Coupe

VILLAGE OF POUCE COUPE – REQUEST TO WAIVE TIPPING FEES
RD/17/08/28 (24)
MOVED Alternate Director Lavoie, SECONDED Director Fraser,
That tipping fees at the Dawson Creek Tier 1 Transfer Station for Village of Pouce
Coupe residents needing to dispose of materials damaged by the 2017 hail storm event
be waived until October 31, 2017.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/17/08/29 (24)
MOVED Director Fraser, SECONDED Alternate Director Christensen,
That the following be added to the end of the resolution:
“; subject to presentation of written authorization from the Village of Pouce Coupe
to the landfill attendant verifying the legitimacy of the need for a waiver and
confirming no insurance payout has been received by the property owner for
disposal costs.”

CARRIED.

Motion as Amended

RD/17/08/28 (24)
MOVED Alternate Director Lavoie, SECONDED Director Fraser,
That tipping fees at the Dawson Creek Tier 1 Transfer Station for Village of Pouce
Coupe residents needing to dispose of materials damaged by the 2017 hail storm event
be waived until October 31, 2017, subject to presentation of written authorization from
the Village of Pouce Coupe to the landfill attendant verifying the legitimacy of the need
for a waiver and confirming no insurance payout has been received by the property
owner for disposal costs.

CARRIED.

NB-6
August 22, 2017 –
Northern Health

MEETING WITH NORTHERN HEALTH AT UBCM
RD/17/08/30 (24)
MOVED Director Bumstead, SECONDED Director Rose,
That a meeting be scheduled with Northern Health at the 2017 UBCM Convention to
discuss seniors housing, and assisted care and services for seniors in the Regional
District.

CARRIED.

NEW BUSINESS: (continued)

NB-7
Director Sperling

TOPICS FOR NCLGA EXECUTIVE MEETING

The Board suggested that Chair Sperling initiate discussion at the NCLGA Executive Meeting on August 25-26, 2017 regarding promotion and discussion of NCLGA endorsed resolutions with provincial representatives at the 2017 UBCM Convention.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/17/08/31 (24)
MOVED Director Fraser, SECONDED Director Johansson,
That the August 24, 2017 Consent Calendar be received.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 2:04 p.m.

CARRIED.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on August 24, 2017 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer