



# PEACE RIVER REGIONAL DISTRICT

## JULY BOARD MEETING MINUTES

DATE: July 26, 2018

PLACE: Tupper Community Hall, 16010 Gundy Road, Tomslake, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Lavoie, Village of Pouce Coupe  
Alternate Director Shuman, City of Dawson Creek

**Absent**

Director Michetti, Village of Pouce Coupe  
Director Bumstead, City of Dawson Creek

**Staff**

Shawn Dahlen, Acting Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Lyle Smith, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Claire Negrin, Acting General Manager of Development Services  
Fran Haughian, Communications Manager  
Kelsey Bates, Recording Secretary

Call to Order                    The Chair called the meeting to order at 10:37 a.m.

**DIRECTORS' NOTICE OF NEW BUSINESS:**

Director McPherson        Tumbler Ridge Global Geopark

Staff                            Report titled "Production Facility Regulations in Zoning Bylaws" referred from the July 26, 2018 Committee of the Whole meeting.

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/18/07/01 (26)

MOVED Director Hiebert, SECONDED Director McPherson,  
That the Peace River Regional District Board agenda for the July 26, 2018 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

- 1. Call to Order**
- 2. Directors' Notice of New Business**  
Director McPherson – Tumbler Ridge Global Geopark  
Staff - Report titled "Production Facility Regulations in Zoning Bylaws" referred from the July 26, 2018 Committee of the Whole meeting
- 3. Adoption of Agenda**
- 4. Gallery Comments or Questions**
- 5. Adoption of Minutes**  
M-1 Regional Board Meeting Minutes of July 12, 2018
- 6. Business Arising from the Minutes**
- 7. Delegations**
- 8. Petitions**
- 9. Correspondence**  
C-1 July 13, 2018 – Ministry of Transportation and Infrastructure – Maintenance Contracts Information Session  
C-2 July 17, 2018 – The Shelter Church – Request to Waive Tipping Fees
- 10. Reports**  
R-1 July 17, 2018 - Claire Negrin, Acting General Manager of Development Services - Request for Consideration of OCP/Zoning Amendment Application No. 140/2016 (Shaman)  
R-2 July 13, 2018 - Paulo Eichelberger, General Manager of Environmental Services - Contract Award for Operation of Five Potable Water Treatment and Bulk Water Loading Stations  
R-3 July 10, 2018 - Paulo Eichelberger, General Manager of Environmental Services - Solid Waste Committee Recommendations - July 5, 2018 Meeting  
R-4 July 6, 2018 - Naomi Donat and Claire Negrin, Acting General Manager of Development Services - Application for Subdivision within the ALR, PRRD File No. 18-152 (Gerber)  
R-5 July 12, 2018 - Naomi Donat and Claire Negrin, Acting General Manager of Development Services - Application for Subdivision within the ALR, PRRD File No. 18-195 (Loewen)  
R-6 July 17, 2018 - Jill Rickert, Community Services Coordinator - Special Event Grant Request - Chetwynd Communications Society

RD/18/07/01 (26)  
(continued)

**Adoption of Agenda: (continued)**

**10. Reports (continued)**

- R-7 July 9, 2018 - Deborah Jones-Middleton, Protective Services Manager - Moberly Lake Fire Department Society Cistern Installation
- R-8 July 17, 2018 - Trish Morgan, General Manager of Community Services - North Peace Leisure Pool/Recreation Facility Study - First Nations Communication
- R-9 July 12, 2018 - Jill Rickert, Community Services Coordinator - Recommendation from the 2018 Search and Rescue Grant Allocation Meeting
- R-10 July 16, 2018 - Jill Rickert, Community Services Coordinator - Tower Lake Community Club - Request for Resolution of Support
- R-11 July 5, 2018 - Shawn Dahlen, Acting Chief Administrative Officer - 2014-2016 Board Resolutions Update and Recommendations from Basecamp

**11. Bylaws**

B-1 Official Community Plan and Zoning Amendment Bylaws No. 2314 and 2315, 2018 (Reid)

**Consideration of Third Reading and Adoption**

- a) July 13, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Official Community Plan Amendment Bylaw No. 2314 (Reid), 2018"; and
- c) "Zoning Amendment Bylaw No. 2315 (Reid), 2018".

B-2 Zoning Amendment Bylaw No. 2316 (Cannabis-Related Business), 2018

**Consideration of Second Reading**

- a) July 16, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Zoning Amendment Bylaw No. 2316 (Cannabis-Related Business), 2018"

B-3 Official Community Plan and Zoning Amendment Bylaws No. 2264 and 2265, 2018 (Stewart)

**Consideration of First and Second Readings**

- a) July 6, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Official Community Plan Amendment Bylaw No. 2264, 2018"; and
- c) "Zoning Amendment Bylaw No. 2265, 2018".

B-4 Official Community Plan and Zoning Amendment Bylaws No. 2318 and 2319, 2018 (Borton)

**Consideration of Third Reading**

- a) July 11, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Official Community Plan Amendment Bylaw No. 2318, 2018"; and
- c) "Zoning Amendment Bylaw No. 2319, 2018".

B-5 Zoning Amendment Bylaw No. 2320, 2018 (Heily/Sargent)

**Consideration of Third Reading and Adoption**

- a) July 13, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Zoning Amendment Bylaw No. 2320, 2018".

B-6 Zoning Amendment Bylaw No. 2321, 2018 (Gardiner)

**Consideration of Third Reading and Adoption**

- a) July 13, 2018 report from Claire Negrin, Acting General Manager of Development Services; and
- b) "Zoning Amendment Bylaw No. 2321, 2018".

**12. Schedule of Events**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

RD/18/07/01 (26)  
(continued)

**Adoption of Agenda: (continued)**

**13. New Business**

NB-1 Director McPherson – Tumbler Ridge Global Geopark

NB-2 Report titled “Production Facility Regulations in Zoning Bylaws” referred from the July 26, 2018 Committee of the Whole meeting

**14. Appointments**

A-1 July 16, 2018 - Claire Negrin, Acting General Manager of Development Services - Appointments to the Agricultural Advisory Committee

A-2 2018 List of Board Appointments

**15. Consent Calendar (for consideration and receipt)**

MA-1 Solid Waste Committee Meeting Minutes of July 5, 2018

MA-2 Emergency Executive Committee Meeting Minutes of July 5, 2018

MA-3 Search and Rescue Grant Allocation Meeting Minutes of July 11, 2018

CA-1 July 6, 2018 - Northern Development Initiative Trust - Clearview Arena Flooring Replacement

CA-2 July 6, 2018 - Northern Development Initiative Trust - Moberly Lake Community Hall Roof Replacement

CA-3 July 13, 2018 - Northern Development Initiative Trust - Rose Prairie Community Curling Centre Society

CA-4 July 19, 2018 - Karen Goodings - CN Rail and Truck Collision

CA-5 July 17, 2018 - Teresa Morris, Project Assessment Manager, EOA - Progress Energy Lily and Town Dams - Exemption Request Decisions

RA-1 June 2018 Building Permit Report

**16. Notice of Motion (for the next meeting):**

NoM-1 Director Ackerman – PRRD Grant Policy

**17. Media Questions (on agenda items and business discussed at the meeting)**

**18. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/18/07/02 (26)

MOVED Director Goodings, SECONDED Director Fraser,  
That the Board Meeting Minutes of July 12, 2018 be adopted.

**CARRIED.**

**VARY AGENDA:**

**VARY AGENDA**

RD/18/07/03 (26)

MOVED Director Rose, SECONDED Director Nichols,  
That the Agenda be varied to deal with item B-6 at this time.

**CARRIED.**

**BYLAW:**

B-6  
July 12, 2018

**ZONING AMENDMENT BYLAW NO. 2321, 2018 (GARDINER)**

RD/18/07/04 (26)

MOVED by Director Rose, SECONDED by Director Goodings,

1. That PRRD Zoning Amendment Bylaw No. 2321, 2018 be read for a third time this 26<sup>th</sup> day of July, 2018; and
2. That PRRD Zoning Amendment Bylaw No. 2321, 2018 be adopted this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

**CORRESPONDENCE:**

C-1  
July 13, 2018 –  
Ministry of  
Transportation and  
Infrastructure

**MAINTENANCE CONTRACTS INFORMATION SESSION**

RD/18/07/05 (26)

MOVED Director Goodings, SECONDED Director Ackerman,

That the Regional Board grant authorization for those Directors who wish to attend the Ministry of Transportation and Infrastructure - Maintenance Contract Renewal Information Session for Elected Officials on August 13, 2018 in Fort St. John, BC.

**CARRIED.**

C-2  
July 17, 2018 – The  
Shelter Church

**REQUEST TO WAIVE TIPPING FEES**

RD/18/07/06 (26)

MOVED Director Ackerman, SECONDED Director Fraser,

That the Regional Board table item C-1 (The Shelter Church), so staff can contact the requestor with clarifying questions on the remaining amount of waste on the property needing to be disposed of.

**CARRIED.**

**REPORTS:**

R-1  
July 17, 2018 - Claire  
Negrin, Acting  
General Manager of  
Development  
Services

**REQUEST FOR CONSIDERATION OF OCP/ZONING AMENDMENT APPLICATION  
NO. 140/2016 (SHAMAN)**

RD/18/07/07 (26)

MOVED Director Rose, SECONDED Director Ackerman,

That the Regional Board deny the request by Brandi Shaman to have Application No. 140/2016 (OCP & Zoning Amendment Bylaws No. 2259 & 2260, 2016), considered before completion of the North Peace Fringe Area Official Community Plan.

**CARRIED.**

**REPORTS: (continued)**

R-2  
July 13, 2018 - Paulo  
Eichelberger,  
General Manager of  
Environmental  
Services

CONTRACT AWARD FOR OPERATION OF FIVE POTABLE WATER TREATMENT  
AND BULK WATER LOADING STATIONS

RD/18/07/08 (26)

MOVED Director Goodings, SECONDED Alternate Director Shuman,  
That the Regional Board award a five (5) year contract for operation of the  
Area B Potable Water Treatment and Bulk Water Loading Stations to  
Aquatech Canadian Water Services Inc. for the annual operating price of  
\$361,836 (excluding taxes) for 2018/2019, with an annual cost of inflation  
increase of 2.5% thereafter for the remaining four years of the contract; and  
that the Acting Chief Administrative Officer and Board Chair be authorized to  
sign the contract on behalf of the Regional District.

**CARRIED.**

R-3  
July 10, 2018 – Paulo  
Eichelberger,  
General Manager of  
Environmental  
Services

SOLID WASTE COMMITTEE RECOMMENDATIONS - JULY 5, 2018 MEETING

GROUND BIRCH SOLID WASTE TRANSFER STATION RESEARCH  
(Recommendation No. 1)

RD/18/07/09 (26)

MOVED Director Rose, SECONDED Director Goodings,  
That the April 17, 2018 report regarding the location of the Groundbirch Solid  
Waste Transfer Station be deferred to the next Solid Waste Committee  
meeting to allow staff time to research and summarize all past  
recommendations, reports and action items with respect to the location of  
the Groundbirch Transfer Station.

**CARRIED.**

**REPORTS: (continued)**

R-3 (continued)

**MECHANISMS TO INCREASE DIVERSION RATES FOR  
CONSTRUCTION/DEMOLITION MATERIAL (Recommendation No. 2)**

RD/18/07/10 (26)

MOVED Director Ackerman, SECONDED Alternate Director Shuman,  
That staff be authorized to research mechanisms to increase diversion rates  
for construction/demolition material resulting from home/commercial  
building renovations/new builds, including:

- appropriate signage;
- identifying types of materials from the construction/demolition industries;
- determining whether or not there are limitations to share shed access;
- determining information sharing methodology for users;
- determining the need for policy support/changes; and
- determining incentives that will encourage diversion with minimal impact to the taxpayer

**CARRIED.**

**DEMOLITION PERMIT PROCESS AND SOURCE SEGREGATION  
(Recommendation No. 3)**

RD/18/07/11 (26)

MOVED Director Rose, SECONDED Director Goodings,  
That staff be authorized to determine which municipalities have a demolition  
permit process and investigate with municipal staff the feasibility of finding  
opportunities for source segregation.

**CARRIED.**

**SOLID WASTE FREQUENTLY ASKED QUESTIONS (Recommendation No. 4)**

RD/18/07/12 (26)

MOVED Director Ackerman, SECONDED Director Rose,  
That staff be authorized to work collaboratively with the Electoral Area  
Manager, to review/clarify the questions/comments received during the 2017  
and 2018 Electoral Area C and D Roundtable meetings and develop a  
Frequently Asked Questions (FAQ) document, focused on the topic of solid  
waste, for the PRRD website.

**CARRIED.**

**REPORTS: (continued)**

R-3 (continued)                      RECYCLING COUNCIL OF BC HOTLINE AND PRRD GREENLINE SERVICES  
(Recommendation No. 5)

RD/18/07/13 (26)

MOVED Director Rose, SECONDED Alternate Director Shuman,  
That the Recycling Council of BC Hotline and PRRD Greenline Services “apps”  
continue to be utilized to educate the public with respect to recycling and  
waste diversion and that staff update the “apps” annually, or as required.

**CARRIED.**

Director Stewart entered the meeting at 10:58 a.m.

YARD WASTE COLLECTION AND COMPOSTING (Recommendation No. 6)

RD/18/07/14 (26)

MOVED Director Rose, SECONDED Alternate Director Shuman,  
That staff be authorized to contact municipalities on yard waste collection to  
explore the potential opportunities for development of a regional composting  
program for the region.

**CARRIED.**

R-4    APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-152  
(GERBER)

July 6, 2018 - Naomi  
Donat and Claire  
Negrin, Acting GM of  
Develop. Services

RD/18/07/15 (26)

MOVED Director Goodings, SECONDED Director Rose,  
That the Regional Board support ALR subdivision application 18-152, and  
authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

R-5    APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-195  
(LOEWEN)

July 12, 2018 -  
Naomi Donat and  
Claire Negrin, Acting  
GM of Develop.  
Services

RD/18/07/16 (26)

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Regional Board support ALR subdivision application 18-195, and  
authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**



**REPORTS: (continued)**

R-6  
July 17, 2018 - Jill  
Rickert, Community  
Services Coordinator

SPECIAL EVENT GRANT REQUEST – CHETWYND COMMUNICATIONS SOCIETY  
RD/18/07/17 (26)  
MOVED Director Nichols, SECONDED Director Rose,  
That the Regional Board authorize a grant in the amount of \$1,000 payable from Grants to Community Organizations, Special Events to be issued to the Chetwynd Communications Society to assist the Beautiful Gardens Event being held on July 22, 2018.

**CARRIED.**

R-7  
July 9, 2018 -  
Deborah Jones-  
Middleton,  
Protective Services  
Manager

MOBERLY LAKE FIRE DEPARTMENT SOCIETY CISTERN INSTALLATION  
RD/18/07/18 (26)  
MOVED Director Rose, SECONDED Director Nichols,  
That the Regional Board authorize Moberly Lake Fire Department Society to install a cistern on the PRRD Fire Department property located at 6492 Lakeshore Drive.

**CARRIED.**

R-8  
July 17, 2018 - Trish  
Morgan, General  
Manager of  
Community Services

NORTH PEACE LEISURE POOL/RECREATION FACILITY STUDY - FIRST NATIONS COMMUNICATION  
RD/18/07/19 (26)  
MOVED Director Goodings, SECONDED Director Ackerman,  
That staff be directed to send letters to the Halfway First Nations, Doig River First Nations, Prophet River First Nations, and Blueberry River First Nations informing them of the North Peace Leisure Pool/Recreation Facility Feasibility Study, providing information on the public engagement events and opportunities and asking them if they would like to receive updates as the study proceeds.

**AMENDED BY THE FOLLOWING.**

Motion to Amend

RD/18/07/20 (26)  
MOVED Director Ackerman, SECONDED Director Fraser,  
That the motion be amended by including the following: “; further, that they be invited to sit at the Commission table.”

**CARRIED.**

**REPORTS: (continued)**

R-8 [continued]           The Chair called the Question to the Motion as Amended:

Motion as Amended    That staff be directed to send letters to the Halfway First Nations, Doig River First Nations, Prophet River First Nations, and Blueberry River First Nations informing them of the North Peace Leisure Pool/Recreation Facility Feasibility Study, providing information on the public engagement events and opportunities and asking them if they would like to receive updates as the study proceeds; further, that they be invited to sit at the Commission table.

**CARRIED.**

R-9  
July 12, 2018 - Jill  
Rickert, Community  
Services Coordinator    RECOMMENDATION FROM THE 2018 SEARCH AND RESCUE GRANT ALLOCATION MEETING

2018 SEARCH AND RESCUE GRANT ALLOCATIONS (Recommendation No. 1)

RD/18/07/21 (26)

MOVED Director Rose, SECONDED Director Hiebert,  
That the Regional Board approve the 2018 Search and Rescue Grant Allocations in the following amounts:

Chetwynd Search & Rescue Society	\$ 6,000.00;
South Peace Emergency Response Team	\$ 8,914.20;
North Peace Search & Rescue Society	\$ 9,125.80; and
Tumbler Ridge Search & Rescue Society	\$ 960.00

**Total allocation**                                   **\$25,000.00**

**CARRIED.**

R-10                                   TOWER LAKE COMMUNITY CLUB - REQUEST FOR RESOLUTION OF SUPPORT

July 16, 2018 - Jill  
Rickert, Community  
Services Coordinator

RD/18/07/22 (26)

MOVED Director Hiebert, SECONDED Director Nichols,  
That the Regional Board supports the application to Northern Development Initiative Trust from the Tower Lake Community Club for a grant of up to \$10,000 for the Turn Up the Heat Furnace Replacement Project from the Northeast Regional Development Account.

**CARRIED.**

**REPORTS: (continued)**

R-11  
July 5, 2018 - Shawn  
Dahlen, Acting Chief  
Administrative  
Officer

**2014-2016 BOARD RESOLUTIONS UPDATE AND RECOMMENDATIONS FROM  
BASECAMP**

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RD/18/07/23 (26)

MOVED Director Goodings, SECONDED Director Ackerman,  
That the following resolution from September 3, 2015 remain in place:

“That staff bring forward a report on options for expanding the  
boundary of the Regional District planning area and the implications of  
same.”

**CARRIED.**

RD/18/07/24 (26)

MOVED Director Goodings, SECONDED Director McPherson,  
That the following resolution from January 28, 2016 be removed from  
Basecamp and have no further action taken:

“That the report dated January 22, 2016 from Bruce Simard,  
General Manager of Development Services, regarding  
Temporary Use Permits for Worker Camps be received and  
reviewed in conjunction with the research being undertaken by  
the Community Development Institute (CDI); and, further that  
staff bring forward any further options to the Board, based on  
CDI’s research.”

**CARRIED.**

The Regional Board suggested leaving the following resolution from June 12,  
2014 in Basecamp:

“False Alarms in Rural Areas - That staff investigate and prepare a  
report for the Board’s consideration on False Alarm Bylaws  
adopted by other local governments.”

The Regional Board directed staff to remove the following resolution from  
January 14, 2016 from Basecamp and take no further action on it:

“Share Sheds - That staff investigate the feasibility of creating  
share areas for the distribution of wooden pallets that are taken to  
landfills and transfer stations.”

**BYLAWS:**

B-1  
July 13, 2018 report  
from Claire Negrin,  
Acting General  
Manager of  
Development  
Services

**OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAW NO. 2314  
AND 2315, 2018 (REID)**

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RD/18/07/25 (26)

MOVED Director Goodings, SECONDED Director Ackerman,

1. That Official Community Plan Amendment Bylaw No. 2314, 2018 be read a third time this 26<sup>th</sup> day of July, 2018.
2. That adoption of Official Community Plan Amendment Bylaw No. 2314, 2018 be considered at the same meeting as the third reading.

**CARRIED.**

RD/18/07/26 (26)

MOVED Director Goodings, SECONDED Director Rose,

That Zoning Amendment Bylaw No. 2315, 2018 be read a third time this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

RD/18/07/27 (26)

MOVED Director Goodings, SECONDED Director Rose,

That Official Community Plan Amendment Bylaw No. 2314, 2018 be adopted this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

RD/18/07/28 (26)

MOVED Director Goodings, SECONDED Director Ackerman,

That Zoning Amendment Bylaw No. 2315, 2018 be adopted this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

B-2  
July 16, 2018 report  
from Claire Negrin,  
Acting General  
Manager of  
Development  
Services

**CANNABIS-RELATED BUSINESS ZONING BYLAW AMENDMENT – 2ND READING**

RD/18/07/29 (26)

MOVED Director McPherson, SECONDED Director Hiebert,

1. That Zoning Amendment Bylaw No. 2316, 2018 (Cannabis-Related Business) be read a second time as amended this 26<sup>th</sup> day of July, 2018.
2. That a public hearing be authorized to take place at a future meeting of the Regional Board, following agency referrals.

The Chair Called the Question to the Motion.

**CARRIED.**

**BYLAWS: (continued)**

B-3  
July 6, 2018 report  
from Claire Negrin,  
Acting General  
Manager of  
Development  
Services

**OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAW NO. 2264  
AND 2265, 2018 (STEWART)**

RD/18/07/30 (26)

MOVED by Director Hiebert, SECONDED by Director Ackerman,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated July 6, 2018; and that Official Community Plan Amendment Bylaw No. 2264, 2018 be read a first and second time this 26<sup>th</sup> day of July, 2018;
2. That Zoning Amendment Bylaw 2265, 2018 be read a first and second time this 26<sup>th</sup> day of July, 2018; and
3. That a Public Hearing for Bylaws 2264 and 2265, 2018 be held pursuant to the *Local Government Act*; and that the holding of the Public Hearing be delegated to the Director of Electoral Area C.

**CARRIED.**

B-4  
July 13, 2018 report  
from Claire Negrin,  
Acting General  
Manager of  
Development  
Services

**OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2318  
AND 2319, 2018 (BORTON)**

RD/18/07/31 (26)

MOVED by Director Rose, SECONDED by Director Nichols,

1. That Official Community Plan Amendment Bylaw No. 2318, 2018 be read a third time this 26<sup>th</sup> day of July, 2018; and
2. That Zoning Amendment Bylaw No. 2319, 2018 be read a third time this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

B-5  
July 13, 2018 report  
from Claire Negrin,  
Acting General  
Manager of  
Development  
Service

**ZONING AMENDMENT BYLAW NO. 2320, 2018 (HEILY/SARGENT)**

RD/18/07/32 (26)

MOVED by Director Hiebert, SECONDED by Alternate Director Shuman,

1. That Zoning Amendment Bylaw No. 2320, 2018 be read a third time this 26<sup>th</sup> day of July, 2018; and
2. That Zoning Amendment Bylaw No. 2320, 2018 be adopted this 26<sup>th</sup> day of July, 2018.

**CARRIED.**

The Chair deferred items NB-1 and NB-2 until after lunch.

**APPOINTMENTS:**

A-1  
July 16, 2018 - Claire  
Negrin, Acting  
General Manager of  
Development  
Services

**APPOINTMENTS TO THE AGRICULTURAL ADVISORY COMMITTEE**

RD/18/07/33 (26)  
MOVED Director Hiebert, SECONDED Director Goodings,  
That that Regional Board refer the July 16, 2018 report titled "Appointments  
to the Agriculture Advisory Committee" from the Acting General Manager of  
Development Services to the August 2018 Electoral Area Directors' Committee  
Meeting for discussion.

**CARRIED.**

A-2  
2018 Board  
Appointments

**2018 BOARD APPOINTMENTS – PROGRESS ENERGY EXEMPTION COMMITTEE**

RD/18/07/34 (26)  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Regional Board dissolve the Progress Energy Exemption Committee.

**CARRIED.**

**CONSENT CALENDAR:**

**CONSENT CALENDAR**

RD/18/07/35 (26)  
MOVED Alternate Director Lavoie, SECONDED Director Hiebert,  
That the July 26, 2018 Consent Calendar be received.

**CARRIED.**

Recess

The Chair recessed the meeting at 11:50 a.m.

Reconvene

The Chair reconvened the meeting at 1:02 p.m.

**CORRESPONDENCE:**

C-2  
July 17, 2018 – The  
Shelter Church

**REQUEST TO WAIVE TIPPING FEES**

RD/18/07/36 (26)  
MOVED Director Goodings, SECONDED Director Ackerman,  
That item C-2 (The Shelter Church) be lifted from the table.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-2 (continued)

**REQUEST TO WAIVE TIPPING FEES (continued)**

RD/18/07/37 (26)

MOVED Director Johansson, SECONDED Director Goodings,

That the Regional Board waive the tipping fees for Roy Strange to address his City bylaw infraction, to a maximum amount of \$500.

The Chair called the Question to the Motion.

**CARRIED.**

RD/18/07/38 (26)

MOVED Director Ackerman, SECONDED Director McPherson,

That the Regional Board direct staff to draft a policy on how to manage requests for waiving tipping fees that can be approved at a staff level, and disseminated confidentially to the Board for their information, as opposed to all requests being considered at the Board level.

That Chair called the Question to the Motion.

**CARRIED.**

**NEW BUSINESS:**

NB-1  
Tumbler Ridge  
Geopark

**TUMBLER RIDGE GLOBAL UNESCO GEOPARK AND MUSEUM FOUNDATION**

RD/18/07/39 (26)

MOVED Director Fraser, SECONDED Director McPherson,  
That the Peace River Regional District (PRRD), a significant funder of both the  
Tumbler Ridge Museum Foundation (TRMF) and the Tumbler Ridge Global  
UNESCO GeoPark (TRUGG), send a letter to the TRMF Board and the TRUGG  
Board, with urgency, requesting:

- Clarification of the conversation that took place on July 20, 2018 with the Evaluators from UNESCO Global GeoPark, that has threatened the future certification of the TRUGG.
- Based on the discussion between Directors Fraser, Ackerman and the Evaluators from UNESCO Global GeoPark, that the TRMF Board immediately withdraws its plans to move any paleontological resources from the Tumbler Ridge Museum.
- That the TRMF Board immediately guarantees, in writing, that the TRMF Board will seek the PRRD's approval, as a significant funder, before any resources are removed or transferred from the museum.
- That the TRMF Board and the TRUGG Board work to develop more professional working relationships with the District of Tumbler Ridge, and the Royal BC Museum.
- Discussions that took place on a new governance and management structure, as outlined in the Facilitator's Summary of the November 23, 2016 meeting.

Further, that both letters be copied to the Ministry of Tourism, Arts and Culture, MP Bob Zimmer, North and South Peace MLA's, Royal BC Museum Foundation, and the BC Museums Association.

**CARRIED UNANIMOUSLY.**

NB-2  
COW  
Recommendation

**July 26, 2018 COW RECOMMENDATION "PRODUCTION FACILITY REGULATIONS IN ZONING BYLAWS"**

RD/18/07/40 (26)

MOVED Director Fraser, SECONDED Director Ackerman,  
That the Regional Board direct staff to forward the July 16, 2018 report titled "Production Facility Regulations in Zoning Bylaws" from the Acting General Manager of Development Services, as is, to the Deputy Minister of Energy, Mines and Petroleum Resources, with a letter from the Chair explaining its submission.

**CARRIED.**



**NOTICE OF MOTION:**

NOM-1  
Director Ackerman

**PRRD GRANT POLICY**

Director Ackerman, City of Fort St. John, provided notice that the following motion would be made at the August 9, 2018 Board Meeting:

That the PRRD resolves to create one Granting Policy that addresses all types of grants from the PRRD; and that reports from the recipients, which include financial and activity reporting, are required before the agency/organization can apply for further funding.

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 1:49 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on July 26, 2018 at the Tupper Community Hall in Tomslake, BC.

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer