



# PEACE RIVER REGIONAL DISTRICT

## JUNE BOARD MEETING MINUTES

DATE: June 27, 2019

PLACE: North Peace Cultural Centre Carpet Room, Fort St. John, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Courtoreille, District of Chetwynd  
Director Goodings, Electoral Area 'B'  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Zabinsky, City of Fort St. John

**Alternate Directors**

Alternate Director Ponto, District of Taylor  
Alternate Director Smith, Village of Pouce Coupe

**Absent**

Director Bertrand, District of Tumbler Ridge  
Director Fraser, District of Taylor  
Director Michetti, Village of Pouce Coupe

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Lyle Smith, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Crystal Brown, Electoral Area Manager  
Trevor Ouellette, IT Manager  
Kristen Danczak, Communications Coordinator  
Ian Thieves, IT Coordinator  
Michael Blatz, North Peace Land Use Planner  
Jennifer Baddeley, NDIIT Intern  
Kelsey Bates, Executive Assistant  
Brenda Deliman, Recording Secretary

**Others**

Urban Systems, Carolyn Dunn

Call to Order                    The Chair called the meeting to order at 10:14 a.m.

**DIRECTORS' NOTICE OF NEW BUSINESS:**

Alternate Director        Pouce Coupe Elementary School  
Smith

Director Rose                Caribou Events/Premier Announcement

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/19/06/01 (27)

MOVED Director Zabinsky, SECONDED Director Courtoreille,  
That the Peace River Regional District Board agenda for the June 27, 2019  
meeting, including Director's new business, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
  - M-1 Regional Board Draft Meeting Minutes of June 13, 2019
  - M-2 Committee of the Whole Draft Meeting Minutes of June 13, 2019
6. **Business Arising from the Minutes**
7. **Delegations**

11:00 a.m.,

  - D-1 Blane Meek  
Re: Farmers' Advocacy Office
8. **Petitions**
9. **Correspondence**
  - C-1 June 12, 2019 – Alberta Northwest Species at Risk Committee – Associate Member Invitation
  - C-2 June 17, 2019 – Ministry of Environment and Climate Change Canada – Federal Grizzly Bear Management Plan
  - C-3 June 7, 2019 – District of Sechelt – Fentanyl Crisis in BC – Call to Action
  - C-4 June 20, 2019 – Community Development Institute – Roundtable Discussion with Members of the Senate of Canada
10. **Reports**
  - R-1 June 17, 2019 – Lyle Smith, Chief Financial Officer – 2018 Annual Development Cost Charge Report
  - R-2 June 17, 2019 – Lyle Smith, Chief Financial Officer – Statement of Financial Information
  - R-3 May 24, 2019 – Kole Casey, South Peace Land Use Planner – ALR Non-Farm Use, PRRD File No. 19-080, ALC ID 59002
  - R-4 June 3, 2019 – Michael Blatz, North Peace Land Use Planner – Subdivision within the ALR, PRRD File No. 19-092, ALC ID 59011
  - R-5 June 4, 2019 – Michael Blatz, North Peace Land Use Planner – Subdivision within the ALR, PRRD File No. 19-117, ALC ID 58661
  - R-6 June 21, 2019 – Tyra Henderson, Corporate Officer – Notice of Closed Session
  - R-7 June 17, 2019 – Crystal Brown, Electoral Area Manager – 2019 UBCM Ministry Meeting Requests

RD/19/06/01 (27)  
(continued)

**Adoption of Agenda: (continued)**

**11. Bylaws**

B-1 Zoning Amendment Bylaw No. 2110, 2014

**Consideration of Third Reading**

- a) June 17, 2019 report from Michael Blatz, North Peace Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2110, 2014"

B-2 Fort St. John Airport Subdivision Water and Sewer

- a) June 18, 2019 report from Tyra Henderson, Corporate Officer; and
- b) "Fort St. John Airport Subdivision Water System Conversion and Establishment Bylaw No. 2380, 2019"; and
- c) "Fort St. John Airport Subdivision Sanitary Sewer System Conversion and Establishment Bylaw No. 2381, 2019"; and
- d) "Fort St. John Airport Subdivision Sanitary Sewer System Regulation Bylaw No. 2382, 2019"

**12. Strategic Plan**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

**13. New Business**

- NB-1 Alternate Director Smith - Pouce Coupe Elementary School
- NB-2 Director Rose - Caribou Events/Premier Announcement

**14. Appointments**

- a) 2019 List of Board Appointments

**15. Consent Calendar (for consideration and receipt)**

MA-1 Solid Waste Committee Draft Meeting Minutes of June 6, 2019

MA-2 Solid Waste Management Plan Monitoring and Advisory Committee Meeting Minutes of April 30, 2019

MA-3 North Peace Leisure Pool Commission Draft Meeting Minutes of June 4, 2019

CA-1 May 22, 2019 – MP Zimmer, Prince George – Peace River – Northern Rockies – Mile 54 Boat Launch

CA-2 June 12, 2019 – Minister of Energy, Mines and Petroleum Resources – Investigation of Old Fort Landslide

CA-3 June 3, 2019 – Regional District of Fraser-Fort George – Single Use Plastics Ban

CA-4 June 6, 2019 – City of Prince George – Regional Collaboration on Evacuee Emergency Support Services

RA-1 Building Permit Report for May 2019

RA-2 May 17, 2019 – Paulo Eichelberger, General Manager of Environmental Services – Recycling Council of BC Conference

**16. Notice of Motion (for the next meeting):**

**17. Media Questions (on agenda items and business discussed at the meeting)**

**18. Adjournment**

**CARRIED.**

**GALLERY COMMENTS:**

GC-1

**SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-092, ALC ID 59011**

Ms. Clayton, agent for the proponent, spoke to Agenda Item R-4 (Subdivision within the ALR, PRRD File No. 19-092, ALC ID 59011). Ms. Clayton advised that the proponent intends to manage sewage onsite in accordance with regulations.

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/19/06/02 (27)

MOVED Alternate Director Ponto, SECONDED Alternate Director Smith,  
That the Board Meeting Minutes of June 13, 2019 be adopted.

**CARRIED.**

M-2

RD/19/06/03 (27)

MOVED Alternate Director Ponto, SECONDED Director Courtoreille,  
That the Committee of the Whole Meeting Minutes of June 13, 2019 be  
adopted.

**CARRIED.**

**VARY AGENDA:**

**VARY AGENDA**

RD/19/06/04 (27)

MOVED Director Hiebert, SECONDED Director Heiberg,  
That the agenda be varied to deal with Item R-4 (Subdivision within the ALR,  
PRRD File No. 19-092) at this time.

**CARRIED.**

**REPORT:**

R-4

June 3, 2019 –  
Michael Blatz, North  
Peace Land Use  
Planner

**SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-092, ALC ID 59011**

RD/19/06/05 (27)

MOVED Director Hiebert, SECONDED Director Ackerman,  
That the Regional Board support ALR Subdivision Application 19-092 (ALC ID  
59011), for the property legally described as the East Half of Section 22,  
Township 77, Range 17, West of the 6<sup>th</sup> Meridian, Peace River District, to  
subdivide pursuant to the ALC Homesite Severance Policy, resulting in a 3  
hectare (7.4 acre) property and a 126.6 hectare (312.8 acre) remainder, and  
authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

**VARY AGENDA:**

**VARY AGENDA**

RD/19/06/06 (27)

MOVED Director Rose, SECONDED Director Hiebert,

That the agenda be varied to deal with Item R-6 (Closed Session) at the end of the meeting.

**CARRIED.**

**CORRESPONDENCE:**

C-1

June 12, 2019 –  
Alberta Northwest  
Species at Risk  
Committee

**ALBERTA NORTHWEST SPECIES AT RISK COMMITTEE - MEMBERSHIP**

RD/19/06/07 (27)

MOVED Director Rose, SECONDED Director Goodings,

That the correspondence dated and received June 12, 2019 from the Alberta Northwest Species at Risk Committee regarding Associate Membership, be received; further, that the PRRD become an associate member of the Alberta Northwest Species at Risk Committee.

**CARRIED.**

C-2

June 17, 2019 –  
Ministry of  
Environment and  
Climate Change  
Canada

**FEDERAL GRIZZLY BEAR MANAGEMENT PLAN**

RD/19/06/08 (27)

MOVED Director Rose, SECONDED Director Heiberg,

That a letter be forwarded to the Ministry of Environment and Climate Change Canada re: Grizzly Bear Management Plan, stating that the Board expects to be fully engaged in developing the consultation approach, and requesting that the Ministry avoid a one size fits all style when planning the consultation approach to ensure that regional differences are taken into consideration for both the consultation and any eventual management plan.

**CARRIED.**

RD/19/06/09 (27)

MOVED Director Heiberg, SECONDED Alternate Director Ponto,

That the Regional Board Chair and Vice-Chair be appointed as the initial contacts for the Ministry of Environment and Climate Change Canada's Grizzly Bear Management Plan engagement; further, that the Chair and Vice Chair report to and consult with the Board for direction as the process evolves.

**CARRIED.**



**REPORTS: (continued)**

R-3  
May 24, 2019 – Kole  
Casey, South Peace  
Land Use Planner

ALR NON-FARM USE, PRRD FILE NO. 19-080, ALC ID 59002

RD/19/06/14 (27)  
MOVED Director Hiebert, SECONDED Alternate Director Smith,  
That the Regional Board support ALR Non-Farm Use Application 19-080 (ALC File 59002) for the property legally described as Section 32, Township 80, Range 17, W6M, PRD, Except part lying East of Plan A938 and Except Plans A938, PGP45537, and BCP38517, to permit the use of a 4.14 hectare(10.23 acre) portion of the property for an oil and gas laydown yard, and authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

Director Bumstead returned to the meeting at 10:42 am.

R-5  
June 4, 2019 –  
Michael Blatz, North  
Peace Land Use  
Planner

SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-117, ALC ID 58661

RD/19/06/15 (27)  
MOVED Director Hiebert, SECONDED Alternate Director Smith,  
That the Regional Board support ALR Subdivision Application 19-117 (ALC ID 58661), to subdivide the property legally described as the Southwest ¼ of Section 15, Township 79, Range 16, W6M, Peace River District except Plan 23887, resulting in a 7.4 hectare (18.2 acre) property and a 58.1 hectare (143.6 acre) remainder, and authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

**VARY AGENDA:**

VARY AGENDA

RD/19/06/16 (27)  
MOVED Director Heiberg, SECONDED Director Ackerman,  
That the agenda be varied to deal with Item R-7 (UBCM) at the end of the meeting.

**CARRIED.**





**BYLAWS: (continued)**

B-2 (continued)

**FORT ST. JOHN AIRPORT SUBDIVISION SANITARY SEWER SYSTEM  
CONVERSION AND ESTABLISHMENT BYLAW NO. 2381, 2019**

RD/19/06/20 (27)

MOVED Director Bumstead, SECONDED Director Heiberg,  
That 'Fort St. John Airport Subdivision Sanitary Sewer System Conversion and  
Establishment Bylaw No. 2381, 2019' be given first three readings and  
submitted to the Ministry of Municipal Affairs and Housing for approval.

**CARRIED.**

**FORT ST. JOHN AIRPORT SUBDIVISION SANITARY SEWER SYSTEM REGULATION  
BYLAW NO. 2382, 2019**

RD/19/06/21 (27)

MOVED Alternate Director Ponto, SECONDED Director Bumstead  
That 'Fort St. John Airport Subdivision Sanitary Sewer System Regulation  
Bylaw No. 2382, 2019' be given first three readings this 27<sup>th</sup> day of June, 2019.

**CARRIED.**

RD/19/06/22 (27)

MOVED Director Rose, SECONDED Director Goodings,  
That 'Fort St. John Airport Subdivision Sanitary Sewer System Regulation  
Bylaw No. 2382, 2019' be adopted this 27<sup>th</sup> day of June, 2019.

**CARRIED.**

RD/19/06/23 (27)

MOVED Director Rose, SECONDED Director Ackerman,  
That 'Fort St. John Airport Subdivision Sanitary Sewer System Regulation  
Bylaw No. 2382, 2019' be amended to change the name of the bylaw and any  
references therein from the Fort St. John Airport to the North Peace Airport.

**CARRIED.**

Recess

The Chair recessed the meeting at 10:56 a.m.

Reconvene

The Chair reconvened the meeting at 11:06 a.m.

Director Rose did not return from the recess.

**DELEGATIONS:**

D-1 FARMERS' ADVOCACY OFFICE (11:00 a.m.)

Blane Meek

Director Rose returned to the meeting at 11:10 am.

Mr. Meek read a letter to the Board outlining the importance of the Farmers' Advocacy Office to the rural landowners and implored the Board not to let a long gap in service occur.

**STRATEGIC PLAN:**

The Chief Administrative Officer noted that the Strategic Plan adopted by the Board on June 13<sup>th</sup> is attached to the agenda and has been posted to the PRRD website as well.

The Chair noted that the Agenda Preparation Schedule is updated to reflect the changes to the summer meeting schedule.

**NEW BUSINESS:**

NB-1 POUCE COUPE ELEMENTARY SCHOOL

Alternate Director  
Smith - Pouce Coupe  
Elementary School

RD/19/06/24 (27)

MOVED Alternate Director Smith, SECONDED Director Rose,  
That a letter be forwarded to the Ministry of Education in support of building  
a permanent addition at the Pouce Coupe Elementary School to  
accommodate the growing student population at the school.

**CARRIED.**

NB-2 SOUTHERN MOUNTAIN CARIBOU

Director Rose -  
Caribou  
Events/Premier  
Announcement

RD/19/06/25 (27)

MOVED Director Ackerman, SECONDED Director Bumstead,  
That David Muter and Tom Ethier from the Ministry of Forests, Lands, Natural  
Resources Operations and Rural Development, and Blair Lekstrom be invited  
to attend the July 25, 2019 Committee of the Whole Meeting to discuss the  
Draft Partnership Agreement between BC, Canada, West Moberly First  
Nations and Saulteau First Nations to Recover the Central Group of Southern  
Mountain Caribou.

**CARRIED**

**CONSENT CALENDAR:**

**CONSENT CALENDAR**

RD/19/06/26 (27)

MOVED Director Zabinsky, SECONDED Alternate Director Ponto,  
That the June 27, 2019 Consent Calendar be received.

**CARRIED.**

Director Ackerman left the meeting at 11:35 am.

**REPORTS:**

R-7

June 17, 2019 –  
Crystal Brown,  
Electoral Area  
Manager

**2019 UBCM MINISTRY MEETING REQUESTS**

RD/19/06/27 (27)

MOVED Alternate Director Smith, SECONDED Director Hiebert,  
That the Regional Board:

1. Request a meeting with CN Rail regarding safety of railway crossings during the 2019 UBCM Convention, further, that the Board determine the specific request to CN.
2. Request a meeting with Northern Health during the 2019 UBCM Convention, further, that the Board determine the topics.
3. Provide direction on additional meeting requests for the 2019 UBCM Convention, further, that the Board determine the ask for each topic.

**CARRIED.**

Recess

The Chair recessed the meeting to luncheon at 12:20 p.m.

Reconvene

The Chair reconvened the meeting at 12:58 p.m.

Director Ackerman returned to the meeting at 12:58 p.m.

R-6

June 21, 2019 – Tyra  
Henderson,  
Corporate Officer

**NOTICE OF CLOSED SESSION**

RD/19/06/28 (27)

MOVED Director Zabinsky, SECONDED Director Heiberg,

That the Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Item M-1 - Closed Meeting Minutes (CC Section 97(1)(b))

Agenda Item D-1 – Land Acquisition (CC Section 90(1)(e))

**CARRIED.**

Recess

The Chair recessed the meeting to a Closed Session at 1:00 p.m.

Reconvene                      The Chair reconvened the meeting at 1:35 p.m.

**REPORTS:**

R-7  
June 17, 2019 –  
Crystal Brown,  
Electoral Area  
Manager  
(continued)

**2019 UBCM MINISTRY MEETING REQUESTS**

The Board participated in an electronic poll to select the topics that would be discussed with each Ministry if a meeting could be obtained during the UBCM convention. The Board then ratified the results of the poll by resolution as follows:

RD/19/06/29 (27)

MOVED Director Goodings, SECONDED Director Ackerman,  
That a meeting be requested with the Minister of Public Safety and Solicitor General during the 2019 UBCM convention to discuss mandatory fire inspection.

**CARRIED.**

RD/19/06/30 (27)

MOVED Director Hiebert, SECONDED Director Bumstead,  
That a meeting be requested with the following dignitaries and Ministries during the 2019 UBCM convention:

The Honourable John Horgan, Premier of BC, regarding:

1. Species at Risk process
2. Value-added products
3. China's ban on canola/beef/exports

The Honourable Lana Popham, Minister of Agriculture, regarding:

1. The Farmers' Advocacy Office
2. ALR/OGC delegation agreements
3. Access to railcars for farmers

The Honourable Jinny Sims, Minister of Citizens' Services, regarding:

1. Connectivity

The Honourable Rob Fleming, Minister of Education, regarding:

1. Education funding

The Honourable George Heyman, Minister of Environment and Climate Change Strategy, regarding:

1. Solid waste and recycling
2. Provincial parks and boat launches
3. The *Water Sustainability Act*

**REPORTS: (continued)**

R-7 (continued)

**2019 UBCM MINISTRY MEETING REQUESTS (continued)**

The Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, regarding:

1. Species at risk
2. Fibre shortage
3. Crown grazing land leases

The Honourable Adrian Dix, Minister of Health, regarding:

1. Seniors housing /home support
2. Medevac
3. Paramedic funding

The Honourable Harry Bains, Minister of Labour, regarding:

1. *Employment Standards Act* – working age of children

The Honourable Selina Robinson, Minister of Municipal Affairs and Housing, regarding:

1. BC Housing
2. Mandatory fire inspection
3. Homelessness

The Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, regarding:

1. Ambulance service and provincial boundaries
2. Emergency management and response
3. Mandatory fire inspection

The Honourable Claire Trevena, Minister of Transportation and Infrastructure, regarding:

1. Transportation issues
2. Rural roads – Beryl Prairie Road
3. Taylor Bridge

The Honourable Michelle Mungall, Minister of Energy, Mines and Petroleum Resources, regarding:

1. Support of pipelines
2. The Farmers' Advocacy Office
3. Reclamation of orphan wells

**CARRIED.**

**REPORTS: (continued)**

R-7 (continued)

**2019 UBCM MINISTRY MEETING REQUESTS (continued)**

RD/19/06/31 (27)

MOVED Director Goodings, SECONDED Director Hiebert,

That the following topics be added to the CN Rail meeting requested during the 2019 UBCM Convention:

1. Railcar availability
2. Maintenance for rail lines no longer in use
3. Improving crossing signals and sight lines

**CARRIED.**

RD/19/06/32 (27)

MOVED Director Heiberg, SECONDED Director Hiebert,

That the following topics be added to the Northern Health meeting requested during the 2019 UBCM Convention:

1. Seniors housing/age at home
2. Patient transfer
3. Primary care home model (private vs. public clinics)

**CARRIED.**

RD/19/06/33 (27)

MOVED Director Hiebert, SECONDED Alternate Director Ponto,

That Dan Davies, North Peace MLA, and Mike Bernier, South Peace MLA, be invited to attend Minister meetings with the PRRD Board at the 2019 UBCM Convention.

**CARRIED.**

The Regional Board participated in an electronic poll to determine its order of preference for each of the Minister meeting requests during the 2019 UBCM Convention, as follows:

1. BC Premier
2. Minister of Forests, Lands, Natural Resource Operations and Rural Development
3. Minister of Health
4. Minister of Transportation and Infrastructure
5. Minister of Energy, Mines and Petroleum Resources
6. Minister of Education
7. Minister of Environment and Climate Change Strategy
8. Minister of Public Safety and Solicitor General
9. Minister of Municipal Affairs and Housing
10. Minister of Agriculture
11. Minister of Labour
12. Minister of Citizens' Services

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 2:34 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on June 27, 2019 in the North Peace Cultural Centre Carpet Room, Fort St. John, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer