



# PEACE RIVER REGIONAL DISTRICT

## **APRIL BOARD MEETING** **MINUTES**

DATE: April 12, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Lavoie, Village of Pouce Coupe  
Alternate Director Christensen, City of Fort St. John

**Absent**

Director Michetti, Village of Pouce Coupe  
Director Ackerman, City of Fort St. John

**Staff**

Chris Cvik, Chief Administrative Officer  
Shawn Dahlen, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager  
Phil Kovacs, Solid Waste Services Manager  
Claire Negrin, Planning Services Manager  
Trevor Ouellette, IT Manager  
Erin Price, Bylaw Enforcement Officer  
Brenda Deliman, Recording Secretary

**Delegations**

D-1 TransCanada  
Kiel Giddens and Catie Underhill

D-2 Peace Region Palaeontology Research Centre (PRPRC)  
Charles Helm (PRPRC)  
Jerrilyn Schembri (Tumbler Ridge Museum Foundation)

Prior to the start of the meeting the Regional Board marked a moment of silence for victims of the Humboldt Broncos bus accident.

Call to Order                      The Chair called the meeting to order at 10:02 a.m.

**DIRECTORS' NOTICE OF NEW BUSINESS:**

Chair Sperling                      Greyhound Reduction in Passenger Bus Service

**PRESENTATION:**

**INVASIVE PLANT JINGLE CONTEST**

The Regional Board Chair announced that the winner of the PRRD Invasive Plant Jingle Contest was Dirty Little Kitchen. The group performed their award winning jingle for the Regional Board.

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/18/04/01

MOVED Director Nichols, SECONDED Director McPherson,  
That the Peace River Regional District Board agenda for the April 12, 2018 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**

M-1 Regional Board Meeting Minutes of March 22, 2018

M-2 Committee of the Whole Meeting Minutes of March 22, 2018

6. **Business Arising from the Minutes**
7. **Delegations**

10:30 a.m.

D-1 TransCanada

Re: Coastal GasLink Pipeline Project

Kiel Giddens, Public Affairs, BC Projects

Catie Underhill, Public Affairs, Western Canada

11:30 a.m.

D-2 Peace Region Palaeontology Research Centre (PRPRC)

Re: Update on the PRPRC

Charles Helm, Vice-President (PRPRC)

Jerrilyn Schembri, Tumbler Ridge Museum Foundation

8. **Petitions**
9. **Correspondence**

C-1 March 23, 2018 – Tomslake & District Volunteer Fire Department – Open House

C-2 March 19, 2018 – International Union of Geological Sciences - Resources for Future Generations 2018 Conference

RD/18/04/01  
(continued)

**9. Correspondence (continued)**

- C-3 March 29, 2018 – UNBC Cumulative Impacts Research Consortium (CIRC) – Cumulative Impacts Workshop
- C-4 March 22, 2018 – Shannon Stubbs, Shadow Minister for Natural Resources – Crime in Rural Communities
- C-5 April 4, 2018 – BC Assessment – Meeting with BC Assessment at UBCM
- C-6 April 4, 2018 – BC Oil & Gas Commission and the Canadian Association of Petroleum Producers – Oil & Gas Impacts in the Farmington Community
- C-7 April 5, 2018 – BC Economic Development Association (BCEDA) – BCEDA Professional Development
- C-8 April 5, 2018 – BC Broadband Association – BC Broadband Conference
- C-9 April 5, 2018 – Kevin Knoblauch – Riley’s Crossing

**10. Reports**

- R-1 March 23, 2018 – Chris Cvik, Chief Administrative Officer – Reconsideration of Development Variance Permit No. 188/2016 (Kilfoyle)
- R-2 March 12, 2018 – Chris Cvik, Chief Administrative Officer – KPMG Audit – Review of Recommendations
- R-3 March 28, 2018 – Tyra Henderson, Corporate Officer – Recommendations from the March 22, 2018 Committee of the Whole Meeting
- R-4 March 28, 2018 – Tyra Henderson, Corporate Officer – September 2018 Board Meeting Schedule Conflict
- R-5 ALR Subdivision Application 241/2017 (Nicholson)
- R-6 March 21, 2018 – Kelsey Bates, Executive Assistant – Recommendation from the March 15, 2018 Rural Budgets Administration Committee Meeting
- R-7 April 4, 2018 – Tyra Henderson, Corporate Officer – BC Hydro Agricultural Compensation Fund Board Nomination
- R-8 April 4, 2018 – Tyra Henderson, Corporate Officer – 9813 River Drive Demolition (RFQ 06-2018)
- R-9 March 29, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Swan Lake Weir Maintenance Contract 2018
- R-10 March 22, 2018 – Crystal Brown, Electoral Area Manager – Recommendations from the March 15, 2018 Electoral Area Directors’ Committee Meeting
- R-11 March 28, 2018 – Deborah Jones-Middleton, Protective Services Manager – Contract Award for Everbridge Mass Communication System
- R-12 April 5, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Recommendations from the April 5, 2018 Solid Waste Committee Meeting
- R-13 March 28, 2018 – Bryna Casey, Parks & Rural Recreation Coordinator – Recommendations from the March 27, 2018 Regional Parks Committee Meeting
- R-14 March 29, 2018 – Trish Morgan, General Manager of Community Services – Clearview Arena Structural Assessment Phase II
- R-15 March 28, 2018 – Trish Morgan, General Manager of Community Services – Tate Creek Community Centre Funding Agreement
- R-16 April 5, 2018 – Dan Ross, Charlie Lake Fire Department Chief – Apparatus Deployment in Support of a 2018 Provincial Wildfire Response
- R-17 April 4, 2018 – Deborah Jones-Middleton, Protective Services Manager – Hudson’s Hope Mutual Aid Agreement
- R-18 April 5, 2018 – Director Johansson, District of Hudson’s Hope – Northeast Water Strategy
- R-19 April 3, 2018 – Director Goodings, Electoral Area ‘B’ – Prespatou Farmers Institute Meeting
- R-20 Temporary Use Permit Renewal Application 15/046 (Two Bit Developments Inc.)
- R-21 ALR Non-Farm Use Application 17/169 (Fellers)
- R-22 ALR Subdivision Application 17/265 (Brenton)

RD/18/04/01  
(continued)

**11. Bylaws**

B-1 Official Community Plan and Zoning Amendment Bylaws No. 2305 and 2306, 2018 (Beaumont)

**Consideration of Third Reading and Adoption**

- a) March 29, 2018 report from Christina Hovey, North Peace Land Use Planner; and
- b) "Official Community Plan Amendment Bylaw No. 2305, 2018"; and
- c) "Zoning Amendment Bylaw No. 2306, 2018"

B-2 Official Community Plan and Zoning Amendment Bylaws No. 2314 and 2315, 2018 (Reid)

**Consideration of First and Second Readings**

- a) March 26, 2018 report from Christina Hovey, North Peace Land Use Planner; and
- b) "Official Community Plan Amendment Bylaw No. 2314, 2018"; and
- c) "Zoning Amendment Bylaw No. 2315, 2018"

**12. Schedule of Events**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

**13. New Business**

- NB-1 April 10, 2018 – Ministry of Education – K-12 Funding Formula Review meeting
- NB-2 Chair Sperling – Greyhound Bus Meeting Update

**14. Appointments**

- a) 2018 List of Board Appointments

**15. Consent Calendar (for consideration and receipt)**

- MA-1 Rural Budgets Administration Committee Meeting Minutes of February 15, 2018
- MA-2 Chetwynd Public Library Regular Board Meeting Minutes of February 27, 2018
- MA-3 Rural Budgets Administration Committee Draft Meeting Minutes of March 15, 2018
- MA-4 Electoral Area Directors' Committee Draft Meeting Minutes of March 15, 2018
- MA-5 Regional Parks Committee Draft Meeting Minutes of March 27, 2018
- MA-6 Solid Waste Committee Meeting Minutes of April 5, 2018
- CA-1 March 16, 2018 – District of Peachland – Cannabis Sales Revenue Sharing
- CA-2 March 19, 2018 – Whiskey Jack Nordic Ski Club (WJNSC) – WJNSC Storage Building
- CA-3 March 22, 2018 – Federation of Canadian Municipalities – Low Carbon Economy Challenge
- CA-4 March 20, 2018 – Health Canada – Proposed Regulatory Approach to Cannabis Consultation
- CA-5 March 16, 2018 – CN Rail – Western Canadian Grain Operating Plan
- CA-6 February 21, 2018 – District of North Saanich – Marijuana Addiction Treatment, Prevention & Education
- CA-7 March 14, 2018 – BC Hydro – Site C Agriculture Mitigation & Compensation Plan
- CA-8 March 16, 2018 – Andy Shadrack – Greyhound Canada Reduction in Service
- CA-9 March 9, 2018 – Union of BC Municipalities (UBCM) – 2017 UBCM Resolutions
- CA-10 March 29, 2018 – City of Fort St. John – Appointments to Peace River Regional District Board
- CA-11 March 22, 2018 - Local Government Program Services and Union of BC Municipalities – Emergency Operations Centre IT Project Funding
- CA-12 April 3, 2018 – Ministry of Indigenous Relations & Reconciliation – Halfway River First Nation: BC Government to Government Agreement
- CA-13 April 6, 2018 – Ministry of Municipal Affairs & Housing – 2018 Peace River Payment Announcement
- RA-1 March 13, 2018 – Tyra Henderson, Corporate Officer – Items Previously Released from Closed Meeting
- RA-2 Building Permit Report for March 2018

**15. Consent Calendar (continued)**

RA-3 February 14, 2018 – Loryn Day, Solid Waste Coordinator – 2017 Solid Waste Diversion Rates & Tonnages

RA-4 February 13, 2018 – Loryn Day, Solid Waste Coordinator – 2017 Peace River Regional District Recycling Statistics

RA-5 March 21, 2018 – Loryn Day, Solid Waste Coordinator – Recycle BC Program Change at Rural Transfer Stations

RA-6 March 23, 2018 – Phil Kovacs, Solid Waste Manager – Financial Implication From Extended Closure of Chetwynd Landfill

**16. Notice of Motion** (for the next meeting):

**17. Media Questions** (on agenda items and business discussed at the meeting)

**18. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1 and M-2

**ADOPTION OF MINUTES**

RD/18/04/02

MOVED Director Nichols, SECONDED Director Stewart,

That the Board Meeting Minutes and the Committee of the Whole Meeting Minutes of March 22, 2018 be adopted.

**CARRIED.**

**BUSINESS ARISING FROM THE MINUTES:**

BA-1

**BOARD MEETING MINUTES OF MARCH 22, 2018**

Director Goodings requested that the teleconference meeting regarding revitalization of the Agricultural Land Reserve and Agricultural Land Commission held on March 22, 2018, be included in the Board meeting minutes of the same date.

**CORRESPONDENCE:**

C-1

March 23, 2018 –  
Tomslake & District  
Volunteer Fire  
Department

**TOMSLAKE & DISTRICT VOLUNTEER FIRE DEPARTMENT – OPEN HOUSE**

RD/18/04/03

MOVED Director Hiebert, SECONDED Director McPherson,

That those Directors who wish to attend the Tomslake & District Volunteer Fire Department Open House on May 6, 2018 in Tomslake, BC, be authorized to do so.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-2  
March 19, 2018 –  
International Union  
of Geological  
Sciences

RESOURCES FOR FUTURE GENERATIONS 2018 CONFERENCE

RD/18/04/04  
MOVED Director Stewart, SECONDED Director McPherson,  
That those Directors who wish to attend the Resources for Future Generations  
2018 Conference on June 16-21, 2018 in Vancouver, BC, be authorized to do  
so.

**CARRIED.**

C-3  
March 29, 2018 –  
UNBC Cumulative  
Impacts Research  
Consortium (CIRC)

CIRC – CUMULATIVE IMPACTS WORKSHOP

RD/18/04/05  
MOVED Director Stewart, SECONDED Director McPherson,  
That those Directors who wish to attend the UNBC Cumulative Impacts  
Research Consortium - Cumulative Impacts Workshop on April 26, 2018 in  
Vanderhoof, BC , be authorized to do so.

**DEFEATED.**

RD/18/04/06  
MOVED Director Hiebert, SECONDED Alternate Director Christensen,  
That a letter be forwarded to the UNBC Cumulative Impacts Research  
Consortium to request that a Cumulative Impacts Workshop be held in the  
Regional District.

**CARRIED.**

C-4  
March 22, 2018 –  
Shannon Stubbs,  
Shadow Minister for  
Natural Resources

CRIME IN RURAL COMMUNITIES

RD/18/04/07  
MOVED Director Hiebert, SECONDED Director Goodings,  
That a letter be forwarded to Shannon Stubbs, Shadow Minister for Natural  
Resources, in support of House of Commons – Motion 167 regarding rural  
crime in Canada.

**CARRIED.**

C-5  
April 4, 2018 – BC  
Assessment

MEETING WITH BC ASSESSMENT AT UBCM

RD/18/04/08  
MOVED Director Bumstead, SECONDED Director McPherson,  
That staff be directed to organize a meeting with BC Assessment at the 2018  
Union of BC Municipalities Conference.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-6  
April 4, 2018 – BC Oil  
& Gas Commission  
and the Canadian  
Association of  
Petroleum  
Producers

**CANADIAN ASSOCIATION OF PETROLEUM PRODUCERS**  
RD/18/04/09  
MOVED Director Hiebert, SECONDED Director McPherson,  
That an invitation be forwarded to representatives from the BC Oil and Gas  
Commission and the Canadian Association of Petroleum Producers to attend a  
Regional Board meeting occurring prior to July 2018, to discuss matters  
affecting Regional District residents, with copies to the Minister of Energy,  
Mines and Petroleum Resources, South Peace MLA Mike Bernier, and North  
Peace MLA Dan Davies.

**CARRIED.**

**DELEGATION:**

D-1  
TransCanada - Kiel  
Giddens, Public  
Affairs, BC Projects,  
and Catie Underhill,  
Public Affairs,  
Western Canada

**COASTAL GASLINK PIPELINE PROJECT**  
The Regional Board received an update on the TransCanada – Coastal GasLink  
Pipeline Project. Topics included:

- company overview
- proposed project route
- public engagement
- permitting and certification
- construction planning
- proposed worker camp and stockpile locations
- employment opportunities
- training and education
- community investments

A question and answer period ensued. Topics included:

- worker camp size, population, location, services
- caribou recovery
- prime contractors
- pipeline steel (cost, sourcing, transport)

Recess The Chair recessed the meeting at 11:13 a.m.

Reconvene The Chair reconvened the meeting at 11:18 a.m.

**VARY AGENDA:**

VARY AGENDA

RD/18/04/10

MOVED Director McPherson, SECONDED Director Bumstead,  
That the agenda be varied to deal with item R-1 (Kilfoyle) at this time.

**CARRIED.**

**REPORT:**

R-1

March 23, 2018 –  
Chris Cvik, Chief  
Administrative  
Officer

DEVELOPMENT VARIANCE PERMIT NO. 188/2016 (KILFOYLE)

RD/18/04/11

MOVED Director Fraser, SECONDED Director McPherson,  
That Resolution No. RD/18/01/32 from the January 11, 2018 Regional Board  
meeting as stated below be lifted from the table:

“That Resolution No. RD/17/07/25 (27) from the July 27, 2017 Regional Board  
meeting be amended by adding the words shown in bold to the second  
clause, for the purposes of clarification and certainty, and to add a  
completion deadline for the drainage works, to read as follows:

“That Development Variance Permit (DVP) No. 188/2016 (Kilfoyle) to  
reduce the interior side parcel line setback along the east side of the  
subject property from 3 meters to 0.85 meters **be issued, for the  
purpose only** of bringing the existing addition on the dwelling into  
compliance **and installing drainage control measures as set out in the  
Site Plan showing Lots 6 and 7, Block 5, Section 2, Township 84, Range  
19, West of the 6th Meridian, Peace River District, Plan 15012 dated  
23/06/2016 and in the undated hand-drawn Drainage Plan Drawing of  
the subject property; that the installation of these drainage control  
measures must be completed by October 31, 2018, otherwise this  
Development Variance Permit will lapse pursuant to Section 504 of the  
Local Government Act**; and further, that the permit include a  
requirement to move the two existing sheds out of the 1.5 meter setback  
by October 31, 2017 and to remove the two existing sheds from the  
property by October 31, 2018.”

**CARRIED.**



**REPORT: (continued)**

R-1 (continued)                    DEVELOPMENT VARIANCE PERMIT NO. 188/2016 (KILFOYLE) (continued)

RD/18/01/32

MOVED Director Hiebert, SECONDED Director McPherson,  
That Resolution No. RD/17/07/25 (27) from the July 27, 2017 Regional Board meeting be amended by adding the words shown in bold to the second clause, for the purposes of clarification and certainty, and to add a completion deadline for the drainage works, to read as follows:

“That Development Variance Permit (DVP) No. 188/2016 (Kilfoyle) to reduce the interior side parcel line setback along the east side of the subject property from 3 meters to 0.85 meters **be issued, for the purpose only** of bringing the existing addition on the dwelling into compliance **and installing drainage control measures as set out in the Site Plan showing Lots 6 and 7, Block 5, Section 2, Township 84, Range 19, West of the 6th Meridian, Peace River District, Plan 15012 dated 23/06/2016 and in the undated hand-drawn Drainage Plan Drawing of the subject property; that the installation of these drainage control measures must be completed by October 31, 2018, otherwise this Development Variance Permit will lapse pursuant to Section 504 of the *Local Government Act***; and further, that the permit include a requirement to move the two existing sheds out of the 1.5 meter setback by October 31, 2017 and to remove the two existing sheds from the property by October 31, 2018.”

**AMENDED BY THE FOLLOWING**

Motion to Amend

RD/18/04/12

MOVED Director Fraser, SECONDED Director Stewart,  
That the motion be amended by removing the following:

“, otherwise this Development Variance Permit will lapse pursuant to Section 504 of *the Local Government Act*”.

**CARRIED.**

**REPORT: (continued)**

R-1 (continued)            DEVELOPMENT VARIANCE PERMIT NO. 188/2016 (KILFOYLE) (continued)

Motion as Amended        The Chair Called the Question to the Motion as Amended:

That Resolution No. RD/17/07/25 (27) from the July 27, 2017 Regional Board meeting be amended by adding the words shown in bold to the second clause, for the purposes of clarification and certainty, and to add a completion deadline for the drainage works, to read as follows:

“That Development Variance Permit (DVP) No. 188/2016 (Kilfoyle) to reduce the interior side parcel line setback along the east side of the subject property from 3 meters to 0.85 meters **be issued, for the purpose only** of bringing the existing addition on the dwelling into compliance **and installing drainage control measures as set out in the Site Plan showing Lots 6 and 7, Block 5, Section 2, Township 84, Range 19, West of the 6th Meridian, Peace River District, Plan 15012 dated 23/06/2016 and in the undated hand-drawn Drainage Plan Drawing of the subject property; that the installation of these drainage control measures must be completed by October 31, 2018;** and further, that the permit include a requirement to move the two existing sheds out of the 1.5 meter setback by October 31, 2017 and to remove the two existing sheds from the property by October 31, 2018.”

**CARRIED.**

**CORRESPONDENCE:**

C-7                                BCEDA – PROFESSIONAL DEVELOPMENT TRAINING

April 5, 2018 – BC  
Economic  
Development  
Association (BCEDA)

RD/18/04/13  
MOVED Director Bumstead, SECONDED Director Rose,  
That the email dated April 5, 2018 from the BC Economic Development Association regarding professional development training, be received for information.

**CARRIED.**

C-8                                BC BROADBAND CONFERENCE

April 5, 2018 – BC  
Broadband  
Association

RD/18/04/14  
MOVED Director Bumstead, SECONDED Alternate Director Lavoie,  
That the correspondence dated April 5, 2018 from the BC Broadband Association regarding the BC Broadband Conference, be received for information.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-9  
April 5, 2018 – Kevin  
Knoblauch

**RILEY’S CROSSING**  
RD/18/04/15  
MOVED Director Hiebert, SECONDED Director Rose,  
That the correspondence dated April 5, 2018 from Kevin Knoblauch regarding  
Riley’s Crossing be forwarded to Development Services for inclusion in the  
Dawson Creek Sportsman’s Club - Official Community Plan and Zoning  
Amendment Applications Workshop package.

**CARRIED.**

**DELEGATION:**

D-2  
Peace Region  
Palaeontology  
Research Centre –  
Charles Helm  
(PRPRC) and Jerrilyn  
Schembri, Tumbler  
Ridge Museum  
Foundation

**PEACE REGION PALAEOLOGY RESEARCH CENTRE**  
The Regional Board received an update on the activities of the Peace Region  
Palaeontology Research Centre. Topics included:

- hominin tracksite in South Africa
- twinning potential
- provincial funding
- proposed committee

A question and answer period ensued. Topics included:

- provincial funding and other funding partners
- closure of Tumbler Ridge Museum
- Memorandum of Understanding
- Philip J. Currie Dinosaur Museum

Recess  
The Chair recessed the meeting to luncheon at 12:08 p.m.

Reconvene  
The Chair reconvened the meeting at 1:02 p.m.

**REPORTS:**

R-2  
March 12, 2018 –  
Chris Cvik, Chief  
Administrative  
Officer

**KPMG AUDIT**  
RD/18/04/16  
MOVED Director Rose, SECONDED Alternate Director Lavoie,  
That the report dated March 12, 2018 from the Chief Administrative Officer  
regarding the KPMG Audit – Review of Recommendations, be deferred to the  
April 26, 2018 Committee of the Whole meeting.

**CARRIED.**

**REPORTS: (continued)**

**RECOMMENDATIONS FROM THE MARCH 22, 2018 COMMITTEE OF THE WHOLE MEETING**

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R-3  
March 28, 2018 –  
Tyra Henderson,  
Corporate Officer

**NURSING DEGREE PROGRAM FOR NORTHEAST BC (Recommendation No. 1)**

RD/18/04/17

MOVED Director McPherson, SECONDED Director Goodings,  
That a letter be forwarded to the University of Northern BC (UNBC) in support of the UNBC, Northern Lights College and Northern Health proposal to the Ministry of Education for a Bachelor of Nursing Degree program for Northeast BC.

**CARRIED.**

**ADDITIONS TO RESERVE LANDS (Recommendation No. 2)**

RD/18/04/18

MOVED Director Johansson, SECONDED Director Goodings,  
That staff be directed to draft a policy that would provide the Regional Board with a framework to guide consideration of additions to Indian Reserves with either crown or private land holdings within the PRRD, and negotiation of agreements to provide regional services to lands designated Indian Reserve.

**CARRIED.**

**ROAD RESCUE SERVICES (Recommendation No. 3)**

RD/18/04/19

MOVED Director McPherson, SECONDED Alternate Director Christensen,  
That the correspondence dated March 5, 2018 from Firewise Consulting regarding road rescue services be forwarded to member municipalities for review and comment; and further, that all feedback be considered by the Committee of the Whole at a future meeting.

**CARRIED.**

**PRRD OFFICE BUILDING (Recommendation No. 4)**

RD/18/04/20

MOVED Director Nichols, SECONDED Director Goodings,  
That the Facilities Committee be directed to prepare a report on lease, purchase, and location options for a PRRD office building, for review by the Board at a future meeting.

**CARRIED.**





**REPORTS: (continued)**

R-10 (continued)      **CHARLIE LAKE FIRE PROTECTION AREA – WATER SOURCES**  
**(Recommendation No. 2)**

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RD/18/04/28

MOVED Director McPherson, SECONDED Director Goodings,

That staff be directed to:

1. Research costs and potential sites for the installation of water sources in strategic locations within the current Charlie Lake Rural Fire Protection Area;
2. Research the cost of implementing a Superior Tanker Shuttle Service for the Charlie Lake Rural Fire Protection Area; and
3. Initiate discussions with the City of Fort St. John regarding options and costs to utilize, improve and expand the fire hydrant system in the Charlie Lake Rural Fire Protection Area.

**CARRIED.**

**ROAD RESCUE SERVICE (Recommendation No. 3)**

RD/18/04/29

MOVED Director Hiebert, SECONDED Director Rose,

That staff be directed to:

1. Investigate the number and type of calls attended by the BC Ambulance Service in the Charlie Lake Rural Fire Protection Area and the costs and benefits, to assist in determining whether the Charlie Lake Fire Department should expand its services to include Medical First Response; and
2. Enter into discussions with the City of Fort St. John regarding the Charlie Lake Fire Department providing a road rescue service within the Charlie Lake Rural Fire Protection Area, with Fort St. John continuing road rescue service to the area outside the Charlie Lake Rural Fire Protection Area; and prepare a report to the Electoral Area Directors' Committee.

**CARRIED.**

**ZONING BYLAW CONSOLIDATION PROJECT (Recommendation No. 4)**

RD/18/04/30

MOVED Director Rose, SECONDED Director Hiebert,

That staff be authorized to:

1. Commence agency consultation activities associated with the Zoning Bylaw Consolidation Project; and
2. Develop a schedule for Zoning Bylaw Consolidation Project workshops for Electoral Area Directors to review all proposed consolidation items.

**CARRIED.**

**REPORTS: (continued)**

R-10 (continued)

**GOTTA-GO PROJECT (Recommendation No. 5)**

RD/18/04/31

MOVED Director Rose, SECONDED Director Fraser,

That the Electoral Area Manager be directed to organize a meeting with the Gotta-Go Project funding partners; Ministry of Transportation and Infrastructure; MP Bob Zimmer, Prince George-Peace River-Northern Rockies; MLA Dan Davies, Peace River North, Prophet River First Nation; and other appropriate stakeholders to discuss expectations of the Gotta-Go Project; further, that those Electoral Area Directors who wish to attend be authorized to do so.

**CARRIED.**

**BUILDING BYLAW NO. 2131, 2014 (Recommendation No. 6)**

RD/18/04/32

MOVED Director Goodings, SECONDED Director Hiebert,

That staff be directed to prepare an amendment to "Building Bylaw No. 2131, 2014" to require a current Statement of Title Certificate and a legal land survey prior to commencement of construction; and further, that bylaw amendments be drafted regarding fence height specific to Electoral Area 'C'.

**CARRIED.**

R-11

March 28, 2018 –

Deborah Jones-

Middleton,

Protective Services

Manager

**CONTRACT AWARD – EVERBRIDGE MASS COMMUNICATION SYSTEM**

RD/18/04/33

MOVED Director McPherson, SECONDED Director Goodings,

That the Purchasing Policy be waived and that the Peace River Regional District enter into a 36 month agreement for \$18,500 US per year with Everbridge to provide mass communications software to the Peace River Regional District and seven member municipalities, and that the Chair and Chief Administrative Officer be authorized to sign the agreement.

**CARRIED.**



**REPORTS: (continued)**

**RECOMMENDATIONS FROM THE APRIL 5, 2018 SOLID WASTE COMMITTEE MEETING**

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R-12  
April 5, 2018 – Paulo  
Eichelberger,  
General Manager of  
Environmental  
Services

**CECIL LAKE TRANSFER STATION – HOURS OF OPERATION  
(Recommendation No. 1)**

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RD/18/04/34

MOVED Director Goodings, SECONDED Director Rose,  
That, subject to confirmation with Director Goodings, Electoral Area 'B', staff  
be authorized to shift the Wednesday hours of operation at the Cecil Lake  
Transfer Station from 12 noon - 6 p.m. to 2 p.m. - 8 p.m.

**CARRIED.**

**REQUEST FOR PROPOSAL – PETAWAWA BIOFUEL LP AND HERHOF GmbH  
(Recommendation No. 2)**

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RD/18/04/35

MOVED Director Goodings, SECONDED Director Rose,  
That staff be authorized to solicit a Request for Proposal from Petawawa  
Biofuel LP and HERHOF GmbH, for entering into a lease of up to a maximum of  
ten years for an approximate 2 hectare portion of the Bessborough Landfill  
property for the independent construction and operation of an anaerobic  
digestion facility.

**CARRIED.**

**WASTE REDUCTION AND RECYCLING EDUCATION (Recommendation No. 3)**

RD/18/04/36

MOVED Director Rose, SECONDED Director Bumstead,

1. That the requests from the North Peace Secondary School and Alvin Holland School for presentations on waste diversion and waste reduction in 2018 be refused, and that the schools be notified of the same; and
2. That the number of "waste reduction and recycling education" requests received be tracked and recorded, and that the information be brought forward for 2019 budget discussions.

**CARRIED.**

**REPORTS: (continued)**

R-12 (continued)      PILOT PROGRAM – ELECTRONIC AND SMALL APPLIANCE COLLECTION  
(Recommendation No. 4)

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RD/18/04/37

MOVED Director Rose, SECONDED Director Nichols,  
That staff be authorized to conduct a one year pilot program for the collection of electronics and small appliances at the Wonowon, Prespatou and Tomslake transfer stations commencing on June 1, 2018.

**CARRIED.**

R-3 RECYCLE-IT RECOVERY (Recommendation No. 5)

RD/18/04/38

MOVED Director Rose, SECONDED Director Stewart,  
That the Regional Board accept the stockpiled recyclable material and authorize compensation to R3 Recycle-It Recovery for the processing of approximately 320 tonnes of curbside recycling material that was generated by the City of Fort St. John prior to March 14, 2018 and stored at the Eco-Depot Recycling Centre.

**CARRIED.**

**OPPOSED: Directors Goodings and Rose**

AWARD CONTRACT – SOLID WASTE SURVEYING SERVICES  
(Recommendation No. 6)

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RD/18/04/39

MOVED Director Rose, SECONDED Director Hiebert,  
a) That the Regional Board “Solid Waste Surveying Services Contract No. 07-2018” be awarded to Beairsto & Associates Engineering Ltd. at an estimated cost of \$255,352.30 (excluding taxes), for a five year term; and  
b) That the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

**CARRIED.**

GREEN LINE AND RECYCLING COUNCIL OF BC SERVICES  
(Recommendation No. 7)

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RD/18/04/40

MOVED Director Rose, SECONDED Director Goodings,  
That staff be authorized to research and compare services provided by the “Green line” and “Recycling Council of BC” to check for duplication of services/information, and report back to the Solid Waste Committee.

**CARRIED.**

**REPORTS: (continued)**

**RECOMMENDATIONS FROM THE MARCH 27, 2018 REGIONAL PARKS  
COMMITTEE MEETING**

R-13  
March 28, 2018 –  
Bryna Casey, Parks &  
Rural Recreation  
Coordinator

**CONNECTING COMMUNITIES TRAILS FEASIBILITY STUDY CONTRACT NO. 08-  
2018 (Recommendation No. 1)**

RD/18/04/41

MOVED Director Rose, SECONDED Alternate Director Lavoie,  
That “Connecting Communities Trails Feasibility Study Contract No. 08-2018”  
be awarded to Lanarc 2015 Consultants Ltd., in the amount of \$66,495  
(excluding taxes) and that the Chair and Chief Administrative Officer be  
authorized to sign the contract on behalf of the Regional District.

**CARRIED.**

**BLACKFOOT REGIONAL PARK BOAT LAUNCH (Recommendation No. 2)**

RD/18/04/42

MOVED Director Goodings, SECONDED Director Rose,  
That staff be authorized to research the original intention of the 2007 Water  
Use Plan and compile all prior correspondence regarding the Blackfoot /  
Clayhurst boat launch and bring all information back to the Regional Parks  
Committee to determine next steps.

**CARRIED.**

R-14  
March 29, 2018 –  
Trish Morgan,  
General Manager of  
Community Services

**CLEARVIEW ARENA STRUCTURAL ASSESSMENT PHASE II**

RD/18/04/43

MOVED Director Goodings, SECONDED Director Nichols,  
That the Purchasing Policy be waived and that a contract with Force  
Engineering be entered into, up to a maximum of \$20,000 (excluding taxes),  
to conduct Phase II of a structural assessment of the Clearview Arena.

**CARRIED.**

R-15  
March 28, 2018 –  
Trish Morgan,  
General Manager of  
Community Services

**TATE CREEK COMMUNITY CENTRE FUNDING AGREEMENT**

RD/18/04/44

MOVED Director Hiebert, SECONDED Director Goodings,  
That a five year funding agreement be entered into with the Tomslake and  
District Recreation Commission for the purpose of outlining conditions under  
which the Peace River Regional District will release funds to the Commission  
for the operation of the Tate Creek Community Centre facility and grounds,  
and that the Chair and Chief Administrative Officer be authorized to sign the  
agreement.

**CARRIED.**

**REPORTS: (continued)**

R-16  
April 5, 2018 – Dan  
Ross, Charlie Lake  
Fire Department  
Chief

**DEPLOYMENT OF CHARLIE LAKE FIRE DEPARTMENT APPARATUS**

RD/18/04/45  
MOVED Director Goodings, SECONDED Alternate Director Christensen,  
That the Charlie Lake Fire Department be authorized to deploy the following  
resources, on a case by case basis, in support of a request from the Province  
of BC for the 2018 fire season:

1. Tender
2. Side x Side and trailer
3. Brush 1, and
4. Rescue 1, or
5. Any combination of the above based on the requirements of the Province  
of BC and the current local conditions.

**CARRIED.**

R-17  
April 4, 2018 –  
Deborah Jones-  
Middleton,  
Protective Services  
Manager

**HUDSON’S HOPE MUTUAL AID AGREEMENT**

RD/18/04/46  
MOVED Director Johansson, SECONDED Director Goodings,  
That a 5 year agreement, effective January 1, 2018, with the District of  
Hudson’s Hope for the provision of Mutual Aid services between the Charlie  
Lake Fire Protection Service and the District of Hudson’s Hope Fire  
Department Area be authorized, and that the Chair and Chief Administrative  
Officer be authorized to sign the agreement.

**CARRIED.**

R-18  
April 5, 2018 –  
Director Johansson,  
District of Hudson’s  
Hope

**NORTHEAST WATER STRATEGY**

RD/18/04/47  
MOVED Director Johansson, SECONDED Director Goodings,

- a) That a letter be forwarded to the Ministry of Environment and Climate  
Change Strategy and the Ministry of Forests, Lands, Natural Resource  
Operations and Rural Development to request a response to the PRRD  
correspondence dated March 3, 2017 regarding the PRRD Water Baseline  
Investigation Project and resulting Board recommendations; and
- b) That the Regional Board articulate its position regarding use and  
protection of ground and surface water.

**CARRIED.**

**REPORTS: (continued)**

R-18 (continued)      **TRACKING OF BOARD DIRECTED CORRESPONDENCE**

RD/18/04/48

MOVED Director Goodings, SECONDED Director Nichols,  
That staff prepare a report for the Board on options for tracking responses to  
Board directed correspondence.

**CARRIED.**

R-19      **PRESPATOU FARMERS INSTITUTE MEETING**

April 3, 2018 –  
Director Goodings,  
Electoral Area 'B'

RD/18/04/49

MOVED Director Hiebert, SECONDED Alternate Director Christensen,  
That Director Goodings, Electoral Area 'B', be authorized to attend the  
Prespatou Farmers Institute Meeting on April 13, 2018 in Prespatou, BC.

**CARRIED.**

R-20      **TEMPORARY USE PERMIT RENEWAL APPLICATION 15-046 (TWO BIT DEVELOPMENTS INC.)**

March 13, 2018

RD/18/04/50

MOVED Director Goodings, SECONDED Director Nichols,  
That the renewal of Temporary Use Permit 030/2014 (Two Bit Developments Inc.) be authorized by issuing Temporary Use Permit No. 15-046 (Two Bit Developments Inc.) until September 4, 2020 for the operation of a work camp, subject to a maximum capacity of 700 petroleum industry employees and subject to a maximum total footprint of 18.2 hectares (45 acres).

**CARRIED.**

R-21      **ALR NON-FARM USE APPLICATION 17-169 (FELLERS)**

March 13, 2018

RD/18/04/51

MOVED Director Hiebert, SECONDED Director Rose,

1. That the Regional Board support ALR Non-Farm Use Application 17-169 (Fellers), and authorize the application to proceed to the Agricultural Land Commission as it is consistent with the Official Community Plan; and
2. That the Regional Board recommend to the Agricultural Land Commission that approval be subject to the proponent accessing the proposed gravel extraction site from the southeast road corridor.

**CARRIED.**

**REPORTS: (continued)**

R-22  
February 14, 2018

**ALR SUBDIVISION APPLICATION 17-265 (BRENTON)**

RD/18/04/52

MOVED Director Hiebert, SECONDED Director Rose,  
That the Regional Board support ALR Subdivision Application 17-265 (Brenton)  
and authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

**BYLAWS:**

B-1  
March 29, 2018

**OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2305  
AND 2306, 2018 (BEAUMONT)**

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RD/18/04/53

MOVED Director Hiebert, SECONDED Director Rose,  
That Official Community Plan and Zoning Amendment Bylaws No. 2305 and  
2306 (Beaumont), 2018 be deferred until such time as the North Peace Fringe  
Area Official Community Plan update is complete.

**CARRIED.**

B-2  
March 26, 2018

**OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2314, 2018 (REID)**

RD/18/04/54

MOVED Director Goodings, SECONDED Director Nichols,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations, and authorities the Board considers will be affected as summarized in this report, and,
2. That "Official Community Plan Amendment Bylaw No. 2314, 2018" be read a first and second time this 12<sup>th</sup> day of April 2018; and
3. That a Public Hearing be held pursuant to the *Local Government Act*, and that the holding of the Public Hearing be delegated to the Director of Electoral Area "B".

**CARRIED.**

**BYLAWS: (continued)**

B-2 (continued)                    **ZONING AMENDMENT BYLAW NO. 2315, 2018 (REID)**

RD/18/04/55

MOVED Director Goodings, SECONDED Director Nichols,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations, and authorities the Board considers will be affected as summarized in this report, and,
2. That “Zoning Amendment Bylaw No. 2315, 2018” be read a first and second time this 12<sup>th</sup> day of April, 2018; and
3. That a Public Hearing be held pursuant to the *Local Government Act*, and that the holding of the Public Hearing be delegated to the Director of Electoral Area “B”.

**CARRIED.**

**NEW BUSINESS:**

NB-1  
April 11, 2018 –  
Ministry of  
Education

**MINISTRY OF EDUCATION – K-12 FUNDING FORMULA REVIEW MEETING**

RD/18/04/56

MOVED Director Rose, SECONDED Director Johansson,

That Director Goodings, Electoral Area ‘B’, be authorized to attend the Ministry of Education - K-12 Funding Formula Review meeting on April 24, 2018 in Prince George, BC.

**CARRIED.**

**CONSENT CALENDAR:**

**CONSENT CALENDAR**

RD/18/04/57

MOVED Alternate Director Lavoie, SECONDED Director Nichols,  
That the April 12, 2018 Consent Calendar be received.

**CARRIED.**

**NEW BUSINESS:**

NB-2  
Chair Sperling

**GREYHOUND REDUCTION IN PASSENGER BUS SERVICE**

The Chair provided the Regional Board with an update on the April 4, 2018 meeting held in Prince George, BC, with the Honourable Claire Trevena, Minister of Transportation and Infrastructure, regarding the Greyhound reduction in passenger bus service.

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 2:46 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on April 12, 2018 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer