



# PEACE RIVER REGIONAL DISTRICT

## **COMMITTEE OF THE WHOLE MEETING** **MINUTES**

DATE: February 22, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Christensen, City of Fort St. John  
Alternate Director Lavoie, Village of Pouce Coupe

**Absent**

Director Ackerman, City of Fort St. John  
Director Michetti, Village of Pouce Coupe

**Staff**

Chris Cvik, Chief Administrative Officer  
Shawn Dahlen, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Kim Frech, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager  
Phillip Kovacs, Solid Waste Services Manager  
Claire Negrin, Planning Services Manager  
Brenda Deliman, Recording Secretary

**Others**

Rob Brown, Dawson Creek Mirror  
Megan Harris, BC Hydro  
Lorraine Michetti, Pouce Coupe, Mayor  
Austin Cozicar, Dawson Creek Mirror  
Charles Young, BC Hydro

**Presenters**

4.1 KPMG  
Oscar Poloni

4.2 Lanarc Consultants  
Jana Zelenski

Call to Order                      The Chair called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA:**

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CW/18/02/01

MOVED Director Hiebert, SECONDED Director Rose,  
That the Peace River Regional District Board agenda for the February 22,  
2018 Committee of the Whole meeting, including additional items for the  
agenda, be adopted as amended:

- 1. CALL TO ORDER:**
- 2. ADOPTION OF AGENDA:**
- 3. GALLERY COMMENTS OR QUESTIONS:**
- 4. PRESENTATIONS:**
  - 4.1 KPMG  
Re: PRRD Operational Review and Efficiency Audit  
Oscar Poloni, Office Managing Partner
  - 4.2 Lanarc Consultants  
Re: Blackfoot and Montney Centennial Regional Park Plans  
Jana Zelenski, Landscape Architect, Principal
- 5. REPORTS:**
  - 5.1 February 12, 2018 – Chris Cvik, Chief Administrative Officer –  
PRRD Activity Update #6
- 6. NEW BUSINESS:**
- 7. MEDIA QUESTIONS:**
- 8. ADJOURNMENT:**

**CARRIED.**

**PRESENTATIONS:**

4.1  
KPMG – Oscar  
Poloni, Office  
Managing Partner

**PRRD OPERATIONAL REVIEW AND EFFICIENCY AUDIT**

The Regional Board was provided with an overview of the PRRD  
Operational Review and Efficiency Audit completed by KPMG. Topics  
included:

- service delivery
- operating efficiencies
- staffing levels
- risk management
- community services
- performance management
- governance vs. operations
- landfill / transfer station fees
- centralized procurement
- Electoral Area support

**PRESENTATIONS: (continued)**

4.1 (continued)      **PRRD OPERATIONAL REVIEW AND EFFICIENCY AUDIT (continued)**

CW/18/02/02

MOVED Alternate Director Lavoie, SECONDED Director Nichols,  
That the PRRD Operational Review and Efficiency Audit Final Report be  
received for information.

**CARRIED.**

CW/18/02/03

MOVED Alternate Director Lavoie, SECONDED Director McPherson,  
That the Committee of the Whole recommend to the Regional Board that  
the PRRD Operational Review and Efficiency Audit Final Report be referred  
to the Chief Administrative Officer for a review of its recommendations  
and a report to the Board regarding the phased implementation of the  
recommended actions, including identification of any of the  
recommendations the Chief Administrative Officer does not propose to  
implement and his rationale for rejecting or dismissing those suggested  
actions.

**CARRIED.**

**BLACKFOOT AND MONTNEY CENTENNIAL REGIONAL PARK PLANS**

Lanarc Consultants presented the Regional Board with draft park design  
plans for the Blackfoot and Montney Centennial Regional Parks. Topics  
included:

- public engagement (questionnaire, outreach)
- development options
- existing condition of parks
- public campgrounds
- RV parks
- access roads / parking
- playground / picnic / recreation (lakefront) / tenting area options
- park entry options / signage
- site options (serviced, unserviced, pull-through, back-in)
- walking / hiking pathways
- park servicing (water, sanitary, electrical, drinking water)
- park attendants
- information kiosks
- amenity buildings (vault toilet, shower)
- garbage / recycling collection areas
- boat launch
- tree renewal / management
- capital cost summaries and potential phases of development

**REPORT:**

5.1

**PRRD ACTIVITY UPDATE #6**

February 12, 2018 –

Chris Cvik, Chief  
Administrative  
Officer

CW/18/02/04

MOVED Director McPherson, SECONDED Director Hiebert,  
That the report dated February 12, 2018 from the Chief Administrative  
Officer regarding PRRD Activity Update #6, be received for information.

**CARRIED.**

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 11:30 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on February 22, 2018 in the Regional District Office Board Room, Dawson Creek, BC.

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer