



PEACE RIVER REGIONAL DISTRICT

FEBRUARY BOARD MEETING MINUTES

DATE: February 13, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B' (*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Alternate Directors

Alternate Director Wylie, Electoral Area 'C'

Absent

Chair Sperling, Electoral Area 'C'

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Kelsey Bates, Deputy Corporate Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Kevan Sumner, General Manager of Development Services
Crystal Brown, Electoral Area Manager
Trevor Ouellette, IT Manager
Jennifer Baddeley, NDIIT Intern
Brenda Deliman, Recording Secretary

Delegations

D-1 University of Northern BC
Ian Lindsay and Nicole Gibson

D-2 TC Energy
Kiel Giddens

Call to Order The Chair called the meeting to order at 11:03 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Goodings Wonowon Landfill Project – Environmental Assessment Working Group

Chief Administrative Recommendation from the February 13, 2020 Committee of the Whole
Officer Meeting

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/20/02/01

MOVED Director Heiberg, SECONDED Director Ackerman,
That the Peace River Regional District Board agenda for the February 13, 2020
meeting be adopted as amended to include items of New Business:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - M-1 Regional Board Draft Meeting Minutes of January 23, 2020
 - M-2 Committee of the Whole Draft Meeting Minutes of January 23, 2020
6. **Business Arising from the Minutes**
7. **Delegations**
 - D-1 University of Northern BC
Re: Northern Baccalaureate Nursing Program (*by invitation of the Board*)
Ian Lindsay, Director of Development
Re: 'Active Minds' Summer Camp Program
Nicole Gibson, Development Officer for Sponsorship & Community Outreach
 - D-2 TC Energy (*by invitation of the Board*)
Re: Coastal GasLink Pipeline Project
Kiel Giddens, Public Affairs Manager
8. **Petitions**
9. **Correspondence**
 - C-1 January 29, 2020 – Minister of Transportation and Infrastructure – Provincial Roads
 - C-2 January 30, 2020 – Dovetail Consulting Group – Treaty Land Entitlement Claim Settlements Letter
 - C-3 January 30, 2020 – City of Fort St. John – 2020 High on Ice Winter Festival
 - C-4 February 3, 2020 – Canadian Cancer Society – 2020 Appreciation Reception
 - C-5 February 4, 2020 – District of Tumbler Ridge – Peace River Local Government Association Meeting
 - C-6 February 3, 2020 – Union of BC Municipalities - 2020 Regional District Chairs / CAO Forum
10. **Reports**
 - R-1 January 28, 2020 – Chair Sperling – Regulation of Cannabis Retail Establishments in Rural Areas
 - R-2 January 28, 2020 – Director Bumstead, City of Dawson Creek – Delegation to PRRD Board – City of Dawson Creek Cyber-Attack

RD/20/02/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-3 January 29, 2020 – Tyra Henderson, Corporate Officer – Section 57 Notice on Title – PID 026-005-301, PID 025-433-989 and PID 009-201-572
- R-4 January 29, 2020 – Tyra Henderson, Corporate Officer – Section 57 Notice on Title – PID 024-932-680, PID 024-932-744 and PID 028-642-627
- R-5 January 29, 2020 – Tyra Henderson, Corporate Officer – Section 57 Notice on Title – PID 028-105-605, PID 008-635-862 and PID 012-257-826
- R-6 February 4, 2020 – Trish Morgan, General Manager of Community Services – Recommendations from the January 20, 2020 Regional Parks Committee Meeting
- R-7 January 31, 2020 – Paulo Eichelberger, General Manager of Environmental Services – Contract Award of Boundary Tankloader Expansion Construction
- R-8 February 4, 2020 – Trish Morgan, General Manager of Community Services – Splash Park/ Indoor Playground at the Chetwynd and District Rec Centre
- R-9 February 3, 2020 – Trish Morgan, General Manager of Community Services – Conference Amenities – Recommendation from the Chetwynd Civic Properties Commission
- R-10 February 3, 2020 – Lyle Smith, Chief Financial Officer – 2020 Economic Development Grant Requests
- R-11 February 3, 2020 – Kevan Sumner, General Manager of Development Services – Temporary Use Permit No. 18-329
- R-12 February 3, 2020 – Kevan Sumner, General Manager of Development Services – Development Variance Permit Report, PRRD File No. 19-203
- R-13 January 31, 2020 – Kevan Sumner, General Manager of Development Services – Exclusion from the ALR, PRRD File No. 20-001, ALC ID 59906
- R-14 January 31, 2020 – Kevan Sumner, General Manager of Development Services – Subdivision within the ALR, PRRD File No. 20-001, ALC ID 59943
- R-15 February 3, 2020 – Kelsey Bates, Deputy Corporate Officer – Notice of Closed Session

11. Bylaws

- B-1 Official Community Plan and Zoning Amendment Bylaws No. 2325 and 2326, 2020, PRRD File No. 17-218
Consideration of First and Second Readings
 - a) February 3, 2020 report from Kevan Sumner, General Manager of Development Services; and
 - b) “Official Community Plan Amendment Bylaw No. 2325, 2020”; and
 - c) “Zoning Amendment Bylaw No. 2326, 2020”
- B-2 Zoning Amendment Bylaw No. 2391, 2020, PRRD File No. 18-269
Consideration of First and Second Readings
 - a) February 3, 2020 report from Kevan Sumner, General Manager of Development Services; and
 - b) “Zoning Amendment Bylaw No. 2391, 2020”
- B-3 Zoning Amendment Bylaw No. 2397, 2020, PRRD File No. 19-210
Consideration of First and Second Readings
 - a) January 29, 2020 report from Kevan Sumner, General Manager of Development Services; and
 - b) “Zoning Amendment Bylaw No. 2397, 2020”
- B-4 Official Community Plan and Zoning Amendment Bylaws No. 2385 and 2386, 2019, PRRD File No. 19-172
Consideration of Third Reading and Adoption
 - a) January 14, 2020 report from Kevan Sumner, General Manager of Development Services; and
 - b) “Official Community Plan Amendment Bylaw No. 2385, 2019”; and
 - c) “Zoning Amendment Bylaw No. 2386, 2019”

RD/20/02/01
(continued)

Adoption of Agenda: (continued)

12. Strategic Plan

a) Strategic Plan

13. New Business

NB-1 Director Goodings – Wonowon Landfill Project - Environmental Assessment Working Group

NB-2 Chief Administrative Officer - Recommendation from the February 13, 2020 Committee of the Whole Meeting

14. Appointments

a) 2020 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

MA-1 Chetwynd Public Library Annual General Meeting Minutes of January 29, 2019

MA-2 Chetwynd Public Library Regular Board Meeting Minutes of November 26, 2019

MA-3 Regional Parks Committee Draft Meeting Minutes of January 20, 2020

CA-1 January 14, 2020 – Canadian Cancer Society – Kordyban Lodge: Peace of Mind Campaign

CA-2 January 22, 2020 – Ministry of Environment & Climate Change Strategy – *Water Sustainability Act*

CA-3 January 22, 2020 – Environment & Climate Change Canada – Proposed Amendments to Schedule 1 of the *Species at Risk Act*

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

GALLERY COMMENT:

GC-1

EXCLUSION FROM THE ALR, PRRD FILE NO. 20-001, ALC ID 59906

Peter Walter, property owner, spoke to Item R-13 (Exclusion from the ALR, PRRD File No. 20-001) and provided rationale for Regional Board support of the application. Mr. Walter assured the Board that the exclusion would not impact existing agricultural lands and, that if the parcel were to be excluded from the ALR, a zoning application would be brought forward.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/20/02/02

MOVED Director Bertrand, SECONDED Director Hiebert,

That the Board Meeting Minutes of January 23, 2020 be adopted.

CARRIED.

M-2

RD/20/02/03

MOVED Director Michetti, SECONDED Director Fraser,

That the Committee of the Whole Meeting Minutes of January 23, 2020 be adopted.

CARRIED.

DELEGATIONS:

D-1

University of
Northern BC – Ian
Lindsay, Director of
Development and
Nicole Gibson,
Development Officer
for Sponsorship and
Community
Outreach

NORTHERN MEDICAL PROGRAMS TRUST

The Regional Board received a presentation on the Northern Medical Programs Trust from the University of Northern British Columbia (UNBC).

Topics included:

- Annual Report 2020
- Graduate statistics
- UNBC History in the Peace River
- Fort St. John Programs (social work, business, education)
- UNBC successes (economic impacts, programs)
- Northern Medical Program & Trust
- UNBC Active Minds program (educational summer camp)
- Nursing shortage in Northeast BC
- Northern Baccalaureate Nursing Program
- Occupational therapy and physiotherapy programs

UNBC requested that the Regional Board promote its nursing and Active Minds programs, support UNBC connections in Northeast BC, and provide funding for nursing student bursaries.

A question and answer period ensued. Topics included:

- Nursing student bursaries (UNBC contribution, *University Act*, management of funds, Northern Lights College Foundation)
- Licenced Practical Nurse to Registered Nurse bridge program
- Attracting students

Recess

The Chair recessed the meeting to a Committee of the Whole meeting and luncheon at 11:36 a.m.

Reconvene

The Chair reconvened the meeting at 1:03 p.m.

D-2

TC Energy – Kiel
Giddens, Public
Affairs Manager

COASTAL GASLINK PIPELINE PROJECT

The Regional Board received a presentation from TC Energy on the Coastal GasLink pipeline project. Topics included:

- TC Energy background
- Proposed metering facility, compression & metering facility, and future compression facilities
- Local and indigenous contracting and hiring
- 2019 project milestones
- Pipeline project progress
- Construction activity

DELEGATIONS: (continued)

D-2 (continued)

COASTAL GASLINK PIPELINE PROJECT (continued)

The presentation continued. Further topics included:

- Workforce accommodations (Chetwynd, Sukunka and Headwall lodges)
- 2020 mainline construction
- Wilde Lake compressor station
- Potential for project expansion
- Public communications
- Wet'suwet'en territory – BC Supreme Court injunction

A question and answer period ensued. Topics included:

- Meetings in the Groundbirch area
- Work camp relocation (Ministry of Transportation & Infrastructure, traffic concerns)
- Traffic (school bus routes/schedules, traffic management plans)
- BC and Alberta border line, one way vs. two way gas flow
- Caribou mitigation plans
- Socio-economic Effects Management Plan

VARY AGENDA:

VARY AGENDA

RD/20/02/04

MOVED Director Fraser, SECONDED Director Michetti,

That the agenda be varied to deal with Item R-5 (Section 57 Notice on Title – PID 012-257-826) at this time.

CARRIED.

REPORT:

R-5

January 29, 2020 –
Tyra Henderson,
Corporate Officer

SECTION 57 NOTICE ON TITLE – PID 012-257-826

Pursuant to Section 57(3) of the *Community Charter*, Brette Madden addressed the Board prior to its consideration of the placement of a notice on the title of her property identified as PID 012-257-826.

Brette Madden provided a brief history on the purchase of the property, repairs and renovations, and building permit conditions. The Regional Board advised Ms. Madden to contact a qualified engineer to receive options for the fulfillment of building permit conditions and to address the notice on title, should it be placed.

CORRESPONDENCE:

C-1
January 29, 2020 –
Minister of
Transportation and
Infrastructure

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE – PROVINCIAL ROADS

RD/20/02/05
MOVED Director Fraser, SECONDED Director Hiebert,
That the correspondence received January 29, 2020 from the Ministry of
Transportation and Infrastructure regarding Provincial Roads, be received for
discussion.

CARRIED.

RD/20/02/06
MOVED Director Fraser, SECONDED Director Goodings,
That the correspondence received January 29, 2020 from the Ministry of
Transportation and Infrastructure regarding Provincial Roads, be referred to
the Rural Roads Task Force.

CARRIED.

C-2
January 30, 2020 –
Dovetail Consulting
Group

TREATY LAND ENTITLEMENT CLAIMS – REQUEST FOR SUPPORT

RD/20/02/07
MOVED Director Fraser, SECONDED Director Ackerman,
That the email dated and received January 30, 2020, from Dovetail Consulting
Group regarding Community Leaders Group Support for Timely Resolution of
TLE Claims, be received for discussion.

CARRIED.

OPPOSED: Director Goodings

RD/20/02/08
MOVED Director Bumstead, SECONDED Director Bertrand,
That Resolution No. RD/20/01/40 (23) from the January 23, 2020 Regional
Board meeting, which states:
“That the Regional Board Chair be authorized to sign the pre-drafted
letter, dated January 17, 2020, addressed to the:

- Premier of BC;
- Minister of Energy, Mines and Petroleum Resources;
- Minister of Forests, Lands, Natural Resource Operations and
Rural Development; and
- Minister of Indigenous Relations and Reconciliation

with the subject line: Community Leaders Group Support for Timely
Resolution of TLE Claims.”
be reconsidered.

CARRIED.

OPPOSED: Directors Goodings, Hiebert, Michetti and Courtoreille

CORRESPONDENCE: (continued)

C-2 (continued) **TREATY LAND ENTITLEMENT CLAIMS – REQUEST FOR SUPPORT (continued)**

RD/20/01/40 (23)

MOVED Director Fraser, SECONDED Director Hiebert,

That the Regional Board Chair be authorized to sign the pre-drafted letter, dated January 17, 2020, addressed to the:

- Premier of BC;
- Minister of Energy, Mines and Petroleum Resources;
- Minister of Forests, Lands, Natural Resource Operations and Rural Development; and
- Minister of Indigenous Relations and Reconciliation

with the subject line: Community Leaders Group Support for Timely Resolution of TLE Claims.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/20/02/09

MOVED Director Fraser, SECONDED Director Bertrand,

That the motion be amended by replacing ‘January 17, 2020’ with ‘January 30, 2020, which is a revised version of the January 17, 2020 letter now referring to timely conclusion rather than specified dates’.

CARRIED.

OPPOSED: Director Goodings

Motion as Amended

The Chair Called the Question to the Motion as Amended:

That the Regional Board Chair be authorized to sign the pre-drafted letter, dated January 30, 2020, which is a revised version of the January 17, 2020 letter now referring to timely conclusion rather than specified dates, addressed to the:

- Premier of BC;
- Minister of Energy, Mines and Petroleum Resources;
- Minister of Forests, Lands, Natural Resource Operations and Rural Development; and
- Minister of Indigenous Relations and Reconciliation

with the subject line: Community Leaders Group Support for Timely Resolution of TLE Claims.

CARRIED.

OPPOSED: Directors Michetti, Hiebert, Courtoreille, Rose and Goodings

RD/20/02/10

MOVED Director Bumstead, SECONDED Director Courtoreille,

That all Treaty 8 First Nations leaders be invited to meet with the Regional Board to discuss the Treaty Land Entitlement process.

AMENDED BY THE FOLLOWING

CORRESPONDENCE: (continued)

- C-2 (continued) TREATY LAND ENTITLEMENT CLAIMS – REQUEST FOR SUPPORT (continued)
- Motion to Amend RD/20/02/11
MOVED Director Ackerman, SECONDED Director Courtoreille,
That the motion be amended by replacing ‘Treaty 8 First Nations leaders’ with
‘First Nations leaders within the Treaty 8 area in BC’.
- CARRIED.**
- Motion as Amended The Chair Called the Question to the Motion as Amended:
- That all First Nations leaders within the Treaty 8 area in BC be invited to meet
with the Regional Board to discuss the Treaty Land Entitlement process.
- CARRIED.**
- C-3 HIGH ON ICE WINTER FESTIVAL
January 30, 2020 –
City of Fort St. John RD/20/02/12
MOVED Director Goodings, SECONDED Director Hiebert,
That those Directors who wish to attend the High on Ice Winter Festival on
February 14-15, 2020 in Fort St. John, BC, be authorized to do so.
- CARRIED.**
- C-4 CANADIAN CANCER SOCIETY – 2020 APPRECIATION RECEPTION
February 3, 2020 –
Canadian Cancer RD/20/02/13
Society MOVED Director Ackerman, SECONDED Director Hiebert,
That the email dated and received February 3, 2020 from the Canadian Cancer
Society regarding its 2020 Appreciation Dinner on February 27, 2020, be
received for information.
- CARRIED.**
- C-5 PEACE RIVER LOCAL GOVERNMENT ASSOCIATION MEETING
February 4, 2020 –
District of Tumbler RD/20/02/14
Ridge MOVED Director Fraser, SECONDED Director Hiebert,
That correspondence dated and received February 4, 2020 from the District of
Tumbler Ridge regarding the Peace River Local Government Association
Meeting on March 26, 2020, be received for information.
- CARRIED.**

CORRESPONDENCE: (continued)

C-5
(continued) PEACE RIVER LOCAL GOVERNMENT ASSOCIATION MEETING (continued)

RD/20/02/15
MOVED Director Ackerman, SECONDED Director Bumstead,
That those Electoral Area Directors who wish to attend the Peace River Local
Government Association Meeting on March 26, 2020 in Tumbler Ridge, BC, be
authorized to do so.

CARRIED.

C-6
February 3, 2020 –
Union of BC
Municipalities 2020 REGIONAL DISTRICT CHAIRS / CAO FORUM

RD/20/02/16
MOVED Director Hiebert, SECONDED Director Michetti,
That the Regional Board Chair and Chief Administrative Officer be authorized
to attend the 2020 Regional District Chairs / CAO Forum on March 24-25,
2020 in Victoria, BC.

CARRIED.

REPORTS:

R-1
January 28, 2020 –
Chair Sperling REGULATION OF CANNABIS RETAIL ESTABLISHMENTS IN RURAL AREAS

RD/20/02/17
MOVED Director Goodings, SECONDED Director Ackerman,
That the report dated January 28, 2020 from the Regional Board Chair titled
'Regulation of Cannabis Retail Establishments in Rural Areas' be referred to
the Electoral Area Directors' Committee.

CARRIED.

R-2
January 28, 2020 –
Director Bumstead,
City of Dawson
Creek DELEGATION TO PRRD BOARD – CITY OF DAWSON CREEK CYBER-ATTACK

RD/20/02/18
MOVED Director Bumstead, SECONDED Director Hiebert,
That representatives from the City of Dawson Creek be invited to attend a
Regional Board meeting – Closed Session to provide an overview of the recent
cyber-attack on the City's computer systems.

CARRIED.

REPORTS: (continued)

R-3
January 29, 2020 –
Tyra Henderson,
Corporate Officer

SECTION 57 NOTICE ON TITLE – PID 026-005-301

RD/20/02/19

MOVED Director Bertrand, SECONDED Director Fraser,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 026-005-301 regarding construction of a dwelling without a building permit, and in contravention of PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 026-005-301 regarding construction of a dwelling without a building permit, and in contravention of PRRD Building Bylaw No. 2131, 2014.

CARRIED.

Director Zabinsky left the meeting at 3:14 p.m.

SECTION 57 NOTICE ON TITLE – PID 025-433-989

RD/20/02/20

MOVED Director Fraser, SECONDED Director Bertrand,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 025-433-989 regarding construction of a shop without a building permit, and in contravention of PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

REPORTS: (continued)

R-3 (continued) SECTION 57 NOTICE ON TITLE – PID 025-433-989 (continued)

RD/20/02/20
(continued) That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 025-433-989 regarding construction of a shop without a building permit, and in contravention of PRRD Building Bylaw No. 2131, 2014.

CARRIED.

SECTION 57 NOTICE ON TITLE – PID 009-201-572

RD/20/02/21
MOVED Director Hiebert, SECONDED Director Ackerman,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 009-201-572 regarding construction of a shop without a building permit, and in contravention of PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of *the Local Government Act*, to place a notice on title to the property identified as PID 009-201-572 regarding construction of a shop without a building permit, and in contravention of PRRD Building Bylaw No. 2131, 2014.

CARRIED.

Director Zabinsky returned to the meeting at 3:17 p.m.

REPORTS: (continued)

R-4
January 29, 2020 –
Tyra Henderson,
Corporate Officer

SECTION 57 NOTICE ON TITLE – PID 024-932-680

RD/20/02/22

MOVED Director Ackerman, SECONDED Alternate Director Wylie,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 024-932-680 regarding construction of dwellings and accessory buildings without a building permit, and in contravention of the BC Building Code and PRRD building bylaw regulations; and

Whereas and the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 024-932-680 regarding the construction of dwellings and accessory buildings without a building permit, and in contravention of the BC Building Code and PRRD Building Bylaws No. 1189, 1999, No. 1996, 2011 and No. 2131, 2014.

CARRIED.

SECTION 57 NOTICE ON TITLE – PID 024-932-744

RD/20/02/23

MOVED Director Bertrand, SECONDED Director Courtoreille,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 024-932-744 regarding construction of dwellings and accessory buildings without a building permit, and in contravention of the BC Building Code and PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

Resolution continued on next page...

REPORTS: (continued)

R-4 (continued)

SECTION 57 NOTICE ON TITLE – PID 024-932-744 (continued)

RD/20/02/23
(continued)

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 024-932-744 regarding the construction of dwellings and accessory buildings without a building permit, and in contravention of the BC Building Code and PRRD Building Bylaws No. 1189, 1999, No. 1996, 2011 and No. 2131, 2014.

CARRIED.

SECTION 57 NOTICE ON TITLE – PID 028-642-627

RD/20/02/24

MOVED Director Fraser, SECONDED Director Bertrand,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 028-642-627 regarding construction and renovation of dwellings and sheds without a building permit, and in contravention of the BC Building Code and the PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 028-642-627 regarding construction and renovation of dwellings and sheds without a building permit, and in contravention of the BC Building Code and PRRD Building Bylaws No. 1996, 2011 and No. 2131, 2014.

CARRIED.

REPORTS: (continued)

R-5
January 29, 2020 –
Tyra Henderson,
Corporate Officer

SECTION 57 NOTICE ON TITLE – PID 028-105-605

RD/20/02/25

MOVED Vice-Chair Rose, SECONDED Director Fraser,

Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 028-105-605 regarding construction of a dwelling contrary to conditions of a building permit, construction of a second dwelling without a building permit, and construction of both dwellings in contravention of the BC Building Code and PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 028-105-605 regarding construction of a dwelling contrary to conditions of a building permit, construction of a second dwelling without a building permit, and construction of both dwellings in contravention of the BC Building Code and PRRD Building Bylaw No. 2131, 2014.

CARRIED.

SECTION 57 NOTICE ON TITLE – PID 008-635-862

RD/20/02/26

MOVED Director Ackerman, SECONDED Director Courtoreille,

Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 008-635-862 regarding construction and/or renovation of a shop without a building permit, and in contravention of the BC Building Code and PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

Resolution continued on next page...

REPORTS: (continued)

R-5 (continued)

SECTION 57 NOTICE ON TITLE – PID 008-635-862 (continued)

RD/20/02/26
(continued)

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 008-635-862 regarding construction and/or renovation of a shop without a building permit, and in contravention of the BC Building Code and PRRD Building Bylaws No. 48, 1973, No. 400, 1984, No. 1189, 1999, No. 1996, 2011 and No. 2131, 2014.

CARRIED.

SECTION 57 NOTICE ON TITLE – PID 012-257-826

RD/20/02/27

MOVED Director Bumstead, SECONDED Director Ackerman,
Whereas the Building Inspector has provided a recommendation to the Corporate Officer, according to Section 57(1)(b) of the *Community Charter*, that a notice be placed on the title of the property identified as PID 012-257-826 regarding failure to construct the dwelling in compliance with the BC Building Code, building permit 15-0150, and the PRRD building bylaw regulations; and

Whereas the Corporate Officer provided notice to the property owner, according to Section 57 of the *Community Charter*, of the Board's intent to consider placing a notice on title, and provided the property owner the opportunity to address the Board prior to the Board making a decision to place a notice on the title; therefore be it resolved

That the Regional Board require the Corporate Officer, as authorized by Section 57 of the *Community Charter* and Section 302 of the *Local Government Act*, to place a notice on title to the property identified as PID 012-257-826 regarding the failure to construct the dwelling in compliance with the BC Building Code, Building Permit No. 15-0150, and PRRD Building Bylaw No. 2131, 2014.

CARRIED.

REPORTS: (continued)

**RECOMMENDATIONS FROM THE JANUARY 20, 2020 REGIONAL PARKS
COMMITTEE MEETING**

R-6
February 4, 2020 –
Trish Morgan,
General Manager of
Community Services

**REGIONAL TRAILS GRANT – TUMBLER RIDGE MOUNTAIN BIKE ASSOCIATION
(Recommendation No. 1)**

RD/20/02/28

MOVED Vice-Chair Rose, SECONDED Director Ackerman,
That a regional trails grant of \$20,000 for the Tumbler Ridge Mountain Bike
Association, for a pump track facility located in Tumbler Ridge, be approved;
further, that the grant be payable from the 2020 Regional Parks Grants
Budget upon approval of the 2020 Annual Financial Plan.

CARRIED.

**BC HYDRO – RECREATION OPPORTUNITIES PLAN PROJECT
(Recommendation No. 2)**

RD/20/02/29

MOVED Director Ackerman, SECONDED Director Bumstead,
That a letter be forwarded to BC Hydro to decline the invitation to lead and
manage the Recreation Opportunities Plan project; further, that should BC
Hydro initiate the project, that the Peace River Regional District will consider
appointing a representative(s) to sit on a working group, if requested.

CARRIED.

**BC HYDRO - SITE C – PEACE RIVER COMMUNITY RECREATION SITE FUND
(Recommendation No. 3)**

RD/20/02/30

MOVED Director Bumstead, SECONDED Director Ackerman,
That BC Hydro's invitation to become involved in the administration and
management of the Site C – Peace River Community Recreation Site Fund, be
declined.

CARRIED.

OPPOSED: Director Fraser

REPORTS: (continued)

**RECOMMENDATIONS FROM THE JANUARY 20, 2020 REGIONAL PARKS
COMMITTEE MEETING (continued)**

R-6 (continued)

BOAT LAUNCH IN BLACKFOOT/CLAYHURST AREA (Recommendation No. 4)

RD/20/02/31

MOVED Vice-Chair Rose, SECONDED Director Fraser,

That members of the Regional Parks Committee be authorized to meet with BC Hydro and the Comptroller of Water Rights to advocate for the development of a boat launch in the Blackfoot/Clayhurst area, as originally required under the Peace Water Use Plan.

CARRIED.

BLACKFOOT PARK 5-YEAR DEVELOPMENT PLAN (Recommendation No. 5)

RD/20/02/32

MOVED Director Fraser, SECONDED Director Bertrand,

That the "Blackfoot Park 5-Year Development Plan", that will guide development and capital upgrades over the next five years, be adopted as presented.

CARRIED.

MONTNEY CENTENNIAL REGIONAL PARK (Recommendation No. 6)

RD/20/02/33

MOVED Director Goodings, SECONDED Director Fraser,

That the Regional Parks Committee be provided with a report outlining the costs and benefits of transitioning Montney Centennial Regional Park from an overnight camping site to a day use only recreation area.

CARRIED.

PEACE LOOKOUT PARK PROJECT (Recommendation No. 7)

RD/20/02/34

MOVED Vice-Chair Rose, SECONDED Director Bumstead,

That all work on the Peace Lookout Park project be ceased until the Peace River Valley Geohazard Assessment has been completed.

CARRIED.

REPORTS: (continued)

**RECOMMENDATIONS FROM THE JANUARY 20, 2020 REGIONAL PARKS
COMMITTEE MEETING (continued)**

R-6 (continued)

CONNECTING COMMUNITIES TRAIL PROJECT (Recommendation No. 8)

RD/20/02/35

MOVED Director Zabinsky, SECONDED Director Michetti,

That the Regional Board authorize the Connecting Communities Trails Project to be completed and presented at a future Committee of the Whole meeting.

CARRIED.

R-7

CONTRACT AWARD – BOUNDARY TANKLOADER EXPANSION CONSTRUCTION

January 31, 2020 –
Paulo Eichelberger,
General Manager of
Environmental
Services

RD/20/02/36

MOVED Director Goodings, SECONDED Director Hiebert,

That the contract for “Boundary Lake Potable Water Additional Storage 27-2019” be awarded to Knappett Industries for the cost of \$363,249 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

CARRIED.

R-8

**SPLASH PARK/INDOOR PLAYGROUND AT THE CHETWYND AND DISTRICT REC
CENTRE**

February 4, 2020 –
Trish Morgan,
General Manager of
Community Services

RD/20/02/37

MOVED Vice-Chair Rose, SECONDED Director Courtoreille,

That the inclusion of the Spray Park and Indoor Playground capital projects at the Chetwynd and District Recreation Centre in the 2020 Peace River Regional District Financial Plan, at a total cost of up to \$670,000, contingent upon the receipt of grant funding, be approved.

CARRIED.

RD/20/02/38

MOVED Vice-Chair Rose, SECONDED Director Bumstead,

That the District of Chetwynd be authorized to submit a grant application to Cultural Spaces Canada Grant on behalf of the Peace River Regional District for up to \$350,000, for the purchase and installation of a spray park and indoor playground at the Chetwynd and District Recreation Centre.

CARRIED.

REPORTS: (continued)

R-8 (continued) SPLASH PARK/INDOOR PLAYGROUND AT THE CHETWYND AND DISTRICT REC CENTRE (continued)

RD/20/02/39

MOVED Vice-Chair Rose, SECONDED Director Bumstead,
That the District of Chetwynd be authorized to submit a grant application to the Northern Development Initiative Trust - Economic Development Infrastructure Grant for funding up to \$350,000 for the Spray Park/Indoor Playground project at the Chetwynd and District Recreation Centre.

CARRIED.

R-9
February 3, 2020 – CHETWYND AND DISTRICT REC CENTRE - SOUND SYSTEM AND CONFERENCE AMENITIES PROJECT

Trish Morgan,
General Manager of
Community Services

RD/20/02/40

MOVED Vice-Chair Rose, SECONDED Director Courtoreille,
That the inclusion of the Sound System and Conference Amenities Project at the Chetwynd and District Recreation Centre in the 2020 Peace River Regional District Financial Plan, at a total cost of up to \$86,815, be approved.

CARRIED.

RD/20/02/41

MOVED Vice-Chair Rose, SECONDED Director Courtoreille,
That the District of Chetwynd be authorized to submit a grant application, for up to \$50,000, to the Northern Development Initiative Trust – Community Halls and Recreation Facilities fund, for the Sound System and Conference Amenities Project at the Chetwynd and District Recreation Centre.

CARRIED.

Recess The Chair recessed the meeting at 3:36 p.m.

Reconvene The Chair reconvened the meeting at 3:45 p.m.

R-10
February 3, 2020 – 2020 ECONOMIC DEVELOPMENT GRANT REQUESTS
Lyle Smith, Chief
Financial Officer
The Regional Board discussed the 2020 economic development projects and confirmed the participation and financial commitments for each by the electoral areas and member municipalities, and the economic development project spreadsheet was updated by the Chief Financial Officer.

REPORTS: (continued)

- R-10
(continued)
- 2020 ECONOMIC DEVELOPMENT GRANT REQUESTS (continued)
- RD/20/02/42
MOVED Director Heiberg, SECONDED Director Bumstead,
That the budget for the 2020 Economic Development Function be approved as amended.
- CARRIED.**
-
- R-11
February 3, 2020 –
Kevan Sumner,
General Manager of
Development
Services
- TEMPORARY USE PERMIT NO. 18-329
- RD/20/02/43
MOVED Director Hiebert, SECONDED Director Fraser,
That the report dated February 3, 2020 from the General Manager of Development Services titled ‘Temporary Use Permit No. 18-329’, be deferred to the February 27, 2020 Regional Board meeting.
- CARRIED.**
-
- R-12
February 3, 2020 –
Kevan Sumner,
General Manager of
Development
Services
- DEVELOPMENT VARIANCE PERMIT REPORT, PRRD FILE NO. 19-203
- RD/20/02/44
MOVED Vice-Chair Rose, SECONDED Director Michetti,
That the Regional Board authorize Development Variance Permit No. 19-203, to reduce the required setback for principal buildings or structures from the rear parcel line in the I-1 (Industrial 1) Zone of ‘PRRD Zoning Bylaw No. 1343, 2001’ from 7 metres to 4.6 metres for the property identified as PID 014-848-708; further that issuance of Development Variance Permit No. 19-203 be conditional on the owner of the property completing the 5 metre wide vegetation buffer and a wooden board fence, as required by Restrictive Covenant BB0918254 Terms of Instrument – Part Two Section 219 Covenant (1.a).
- CARRIED.**
-
- R-13
January 31, 2020 –
Kevan Sumner,
General Manager of
Development
Services
- EXCLUSION FROM THE ALR, PRRD FILE NO. 20-001, ALC ID 59906
- RD/20/02/45
MOVED Alternate Director Wylie, SECONDED Director Bumstead,
That the report dated January 13, 2020 from the General Manager of Development Services titled ‘Exclusion from the ALR, PRRD File No. 20-001, ALC ID 59906’ be deferred to a future Board meeting when the Electoral Area ‘C’ Director is present.
- CARRIED.**

REPORTS: (continued)

R-14
January 31, 2020 –
Kevan Sumner,
General Manager of
Development
Services

SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 20-001, ALC ID 59943
RD/20/02/46
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board support ALR Subdivision Application 20-001 (ALC ID 59943) for the property identified as PID 014-652-901, to subdivide the subject property into two 64.7 hectare parcels; further, that the application be authorized to proceed to the Agricultural Land Commission.

CARRIED.

R-15
February 3, 2020 –
Kelsey Bates, Deputy
Corporate Officer

NOTICE OF CLOSED SESSION
RD/20/02/47
MOVED Director Goodings, SECONDED Director Heiberg,
That the report dated February 3, 2020 from the Deputy Corporate Officer titled 'Notice of Closed Session', be deferred to the February 27, 2020 Regional Board meeting.

CARRIED.

BYLAWS:

B-1
February 3, 2020 -
Kevan Sumner,
General Manager of
Development
Services

OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2325 AND 2326, 2020, PRRD FILE NO. 17-218
RD/20/02/48
MOVED Vice-Chair Rose, SECONDED Director Hiebert,
That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations, and authorities the Board considers will be affected as summarized in the February 3, 2020 report titled 'OCP & Zoning Amendment Bylaw Nos. 2325 & 2326, 2020, PRRD File No. 17-218'; further, that Official Community Plan Amendment Bylaw No. 2325, 2020, to amend a 4 hectare portion of the property identified as PID 008-845-549 from Settlement to Industrial, be read a first and second time; and further, that Zoning Amendment Bylaw No. 2326, 2020, to rezone a 4 hectare portion of the same property from R-4 (Residential 4 Zone) to I-1 (Light Industrial Zone), be read a first and second time; and finally, that a Public Hearing, delegated to the Director of Electoral Area E, be scheduled.

CARRIED.

BYLAWS: (continued)

B-2
February 3, 2020 -
Kevan Sumner,
General Manager of
Development
Services

ZONING AMENDMENT BYLAW NO. 2391, 2020, PRRD FILE NO. 18-269

Director Bumstead declared a conflict of interest and left the meeting at 4:07 p.m.

RD/20/02/49
MOVED Vice-Chair Rose, SECONDED Director Courtoreille,
That the Regional Board give Zoning Amendment Bylaw No. 2391, 2020, to rezone the property identified as PID 004-212-860 from A-2 (Large Agricultural Holdings Zone) to RR-4 (Small Holdings Zone) under 'Chetwynd Rural Area Zoning Bylaw No. 506, 1986', first and second readings; further, that a public hearing be waived pursuant to the *Local Government Act* Section 464(2), and public notification be authorized pursuant to the *Local Government Act* Section 467.

CARRIED.

Director Bumstead returned to the meeting at 4:08 p.m.

B-3
January 29, 2020 -
Kevan Sumner,
General Manager of
Development
Services

ZONING AMENDMENT BYLAW NO. 2397, 2020, PRRD FILE NO. 19-210

RD/20/02/50
MOVED Director Hiebert, SECONDED Director Fraser,
That the Regional Board give Zoning Amendment Bylaw No. 2397, 2020 to rezone the property identified as PID 014-330-342 from R-6 (Residential 6 Zone) to R-5 (Residential 5 Zone) under 'PRRD Zoning Bylaw No. 1343, 2001', first and second readings; further, that a Public Hearing be held pursuant to the *Local Government Act* Section 464(1), and that public notification be authorized pursuant to the *Local Government Act* Section 466; further, that the public hearing be delegated to the Director of Electoral Area 'D'.

CARRIED.

B-4
January 14, 2020 -
Kevan Sumner,
General Manager of
Development
Services

OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2385 AND 2386, 2019, PRRD FILE NO. 19-172

RD/20/02/51
MOVED Alternate Director Wylie, SECONDED Director Michetti,
That the report dated January 14, 2020 from the General Manager of Development Services titled 'Official Community Plan and Zoning Amendments Bylaw Nos. 2385 & 2386, 2019, PRRD File No. 19-172' be deferred to a future Board meeting when the Electoral Area 'C' Director is present.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/20/02/52

MOVED Director Bertrand, SECONDED Director Heiberg,
That the February 13, 2020 Consent Calendar be received.

CARRIED.

NEW BUSINESS:

**RECOMMENDATION FROM THE FEBRUARY 13, 2020 COMMITTEE OF THE
WHOLE MEETING**

NB-2
Chief Administrative
Officer

TEMPORARY USE PERMIT ALTERNATIVES

RD/20/02/53

MOVED Vice-Chair Rose, SECONDED Director Ackerman,
That Item 5.1 (report dated January 16, 2020 from the General Manager of
Development Services titled 'Temporary Use Permit Alternatives') on the
February 13, 2020 Committee of the Whole Meeting agenda be referred to
the Electoral Area Directors' Committee.

CARRIED.

NB-1
Director Goodings

**WONOWON LANDFILL PROJECT – ENVIRONMENTAL ASSESSMENT WORKING
GROUP**

RD/20/02/54

MOVED Director Ackerman, SECONDED Director Heiberg,
That Director Goodings, Electoral Area 'B', be authorized to participate in the
Wonowon Landfill Project – Environmental Advisory Working Group, on
behalf of the Regional Board.

CARRIED.

CONSENT CALENDAR:

CA-2
January 22, 2020 –
Ministry of
Environment &
Climate Change
Strategy

WATER SUSTAINABILITY ACT

RD/20/02/55

MOVED Director Fraser, SECONDED Director Heiberg,
That the correspondence dated and received January 22, 2020 from the
Ministry of Environment and Climate Change Strategy regarding the *Water
Sustainability Act*, be referred to the Electoral Area Directors' Committee.

CARRIED.

CONSENT CALENDAR: (continued)

CA-3
January 22, 2020 –
Environment and
Climate Change
Canada

PROPOSED AMENDMENTS TO SCHEDULE 1 OF THE SPECIES AT RISK ACT

RD/20/02/56

MOVED Director Goodings, SECONDED Director Ackerman,
That the Committee of the Whole be provided with a report on the
Environment and Climate Change Canada consultation on proposed
amendments to Schedule 1 of the *Species at Risk Act* (Item CA-3 on the
February 13, 2020 Regional Board meeting agenda), prior to the May 7, 2020
deadline to provide comments.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 4:17 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on February 13, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Dan Rose, Vice-Chair

Tyra Henderson, Corporate Officer