



PEACE RIVER REGIONAL DISTRICT

FEBRUARY BOARD MEETING **MINUTES**

DATE: February 14, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Trevor Ouellette, IT Manager
Brenda Deliman, Recording Secretary

Others

Katrin Saxty, Urban Systems

Call to Order The Chair called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/19/02/01

MOVED Director Zabinsky, SECONDED Director Hiebert,
That the Peace River Regional District Board agenda for the February 14, 2019 meeting, including additional items for the agenda, be adopted as amended:

- 1. Call to Order**
- 2. Directors' Notice of New Business**
- 3. Adoption of Agenda**
- 4. Gallery Comments or Questions**
- 5. Adoption of Minutes**
 - M-1 Regional Board Draft Meeting Minutes of January 31, 2019
 - M-2 Committee of the Whole Draft Meeting Minutes of January 31, 2019
- 6. Business Arising from the Minutes**
- 7. Delegations**
- 8. Petitions**
- 9. Correspondence**
 - C-1 February 5, 2019 – UBCM and FCM – UBCM-FCM Small Communities Fund
 - C-2 February 5, 2019 – South Peace Historical Society – Request for Letter of Support
 - C-3 February 1, 2019 – Environmental Assessment Office – Wonowon Landfill Project – Environmental Assessment Working Group
 - C-4 February 6, 2019 – Randal Hadland – Possible Effects of 2018 Earthquake
 - C-5 February 8, 2019 – Urban Systems – Fort St. John Land and Resource Management Plan Update Meeting
- 10. Reports**
 - R-1 January 29, 2019 – Trish Morgan, General Manager of Community Services – Grant Request – BC Peace Predators Female Hockey Society
 - R-2 February 6, 2019 – Trish Morgan, General Manager of Community Services – Grant Request – Peace Liard Regional Arts Council 2019 Annual Funding
 - R-3 January 31, 2019 – Trish Morgan, General Manager of Community Services – Grant Request – School District No. 60, Rural Learn to Swim Program
 - R-4 February 4, 2019 – Director Goodings, Electoral Area 'B' – Doig River First Nation Outreach Meeting
 - R-5 January 31, 2019 – Tyra Henderson, Corporate Officer – Recommendation from the January 31, 2019 Committee of the Whole Meeting
 - R-6 February 4, 2019 – Michael Blatz, North Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 19-007
 - R-7 February 4, 2019 – Michael Blatz, North Peace Land Use Planner – Application for Subdivision within the ALR, PRRD File No. 19-002
 - R-8 January 24, 2019 – Kole Casey, South Peace Land Use Planner – Temporary Use Permit No. 18-233
 - R-9 February 6, 2019 – Deborah Jones-Middleton, Protective Services Manager – Taylor Rural Fire Protection Service Agreement Renewal
 - R-10 February 4, 2019 – Tyra Henderson, Corporate Officer – Notice of Closed Session
 - R-11 February 7, 2019 – Chair Sperling – Reconsideration of Resolution (Temporary Use Permit No. 16-224)
 - R-12 February 7, 2019 – Deborah Jones-Middleton, Protective Services Manager – Recommendation from the February 7, 2019 Emergency Executive Committee Meeting

RD/19/02/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

R-13 February 6, 2019 – Tyra Henderson, Corporate Officer – 2019 Economic Development Grant Requests

R-14 February 7, 2019 – Lyle Smith, Chief Financial Officer – Options for Funding 2019 Solid Waste Capital

11. Bylaws

B-1 Zoning Amendment Bylaw No. 2349, 2019 (Buckley)

Consideration of First and Second Readings

- a) January 21, 2019 report from Danielle Patterson, Planning Intern; and
- b) “Zoning Amendment Bylaw No. 2349, 2019”

B-2 Zoning Amendment Bylaw No. 2327, 2019 (Yake)

Consideration of First and Second Readings

- a) February 4, 2019 report from Michael Blatz, North Peace Land Use Planner; and
- b) “Zoning Amendment Bylaw No. 2327, 2019”

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

NB-1 February 4, 2019 – Trish Morgan, General Manager of Community Services – Regional Fieldhouse

14. Appointments

- a) 2019 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

MA-1 Farmington Community Working Group Summary Notes of January 15, 2019

MA-2 Civic Properties Commission Meeting Minutes of November 27, 2018

MA-3 Chetwynd Public Library Annual General Meeting Minutes of January 30, 2018

MA-4 Chetwynd Public Library Regular Board Meeting Minutes of November 27, 2018

CA-1 February 2, 2019 – Northern Rockies Regional Municipality – *Water Sustainability Act: Licensing Groundwater Use*

CA-2 February 5, 2019 - Minister of Environment and Climate Change Strategy – Southern Mountain Caribou Protection

RA-1 STARS Fiscal 2017 – 2018 Report

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/19/02/02

MOVED Director Heiberg, SECONDED Director Michetti,

That the Board Meeting Minutes of January 31, 2019 be adopted.

CARRIED.

ADOPTION OF MINUTES: (continued)

M-2

ADOPTION OF MINUTES (continued)

RD/19/02/03

MOVED Director Zabinsky, SECONDED Director Michetti,

That the Committee of the Whole Meeting Minutes of January 31, 2019 be adopted.

CARRIED.

CORRESPONDENCE:

C-1

February 5, 2019 –
UBCM and FCM

UBCM-FCM SMALL COMMUNITIES FUND

RD/19/02/04

MOVED Director Goodings, SECONDED Director Fraser,

That the correspondence received February 5, 2019 from the Federation of Canadian Municipalities (FCM) regarding the UBCM-FCM Small Communities Fund, be received for information.

CARRIED.

C-2

February 5, 2019 –
South Peace
Historical Society

SOUTH PEACE HISTORICAL SOCIETY

RD/19/02/05

MOVED Director Hiebert, SECONDED Director Michetti,

That a letter be forwarded to the South Peace Historical Society in support of its request to the City of Dawson Creek for continued funding to support its Archivist position.

DEFEATED.

C-3

February 1, 2019 –
Environmental
Assessment Office

WONOWON LANDFILL PROJECT – ENVIRONMENTAL ASSESSMENT WORKING GROUP

RD/19/02/06

MOVED Director Ackerman, SECONDED Director Hiebert,

That Director Goodings, Electoral Area 'B', be authorized to participate in the Wonowon Landfill Project – Environmental Advisory Working Group, on behalf of the Regional Board.

CARRIED.

CORRESPONDENCE: (continued)

C-4
February 6, 2019 –
Randal Hadland

POSSIBLE EFFECTS OF 2018 EARTHQUAKE

RD/19/02/07
MOVED Director Ackerman, SECONDED Director Fraser,
That the correspondence received February 6, 2019 from Randal Hadland regarding possible effects of the December 2018 earthquake that occurred in the vicinity of the Site C dam, be received for information.

CARRIED.

C-5
February 8, 2019 –
Urban Systems

FORT ST. JOHN LAND AND RESOURCE MANAGEMENT PLAN UPDATE MEETING

RD/19/02/08
MOVED Director Heiberg, SECONDED Director Ackerman,
That a Doodle Poll be forwarded to Directors to determine a date to meet with Urban Systems regarding the Fort St. John Land and Resource Management Plan Update; further, that those Directors who wish to attend be authorized to do so.

CARRIED.

REPORTS:

R-1
January 29, 2019 –
Trish Morgan,
General Manager of
Community Services

BC PEACE PREDATORS FEMALE HOCKEY SOCIETY

RD/19/02/09
MOVED Director Goodings, SECONDED Director Courtoreille,
That a grant in the amount of \$3,000, payable from Grants to Community Organizations, Special Events, to the BC Peace Predators Female Hockey Society in support of hosting the Midget Female Hockey Provincials in Fort St. John from March 21-24, 2019, be authorized.

CARRIED.

R-2
February 6, 2019 –
Trish Morgan,
General Manager of
Community Services

PEACE LIARD REGIONAL ARTS COUNCIL – 2019 ANNUAL FUNDING

RD/19/02/10
MOVED Director Rose, SECONDED Director Fraser,
That a multi-year grant commitment in the amount of \$10,000 per year for three years starting in 2019 to the Peace Liard Regional Arts Council to assist with their ongoing regional arts programs be authorized; further, that funding be provided from Regional Recreation, Grants.

CARRIED.

REPORTS: (continued)

R-3
January 31, 2019 –
Trish Morgan,
General Manager of
Community Services

SCHOOL DISTRICT NO. 60 – RURAL LEARN TO SWIM PROGRAM
RD/19/02/11
MOVED Director Goodings, SECONDED Director Hiebert,
That a multi-year grant commitment in the amount of \$10,000 per year for three years starting in 2019 to School District No. 60 to assist with the transportation costs of the Rural Learn to Swim program be authorized; further, that the funding be provided from Electoral Area 'B'.

CARRIED.

R-4
February 4, 2019 –
Director Goodings,
Electoral Area 'B'

DOIG RIVER FIRST NATION
RD/19/02/12
MOVED Director Goodings, SECONDED Director Michetti,
That, as an alternative to holding the 2019 Board Outreach meeting at Doig River First Nation (DRFN), a Community to Community Forum be held with DRFN, on a mutually acceptable date to be determined.

CARRIED.

RD/19/02/13
MOVED Director Goodings, SECONDED Director Ackerman,
That, upon approval by Doig River First Nation (DRFN), an application be submitted to the Regional Community to Community (C2C) Forum Grant Program for funding to host a C2C forum with DRFN in 2019; further, that DRFN be requested to provide input into dialogue topics.

CARRIED.

REPORTS: (continued)

RECOMMENDATION FROM THE JANUARY 31, 2019 COMMITTEE OF THE WHOLE MEETING

R-5
January 31, 2019 –
Tyra Henderson,
Corporate Officer

NORTH PEACE DIVISION OF FAMILY PRACTICE, SOUTH PEACE HEALTH SERVICES SOCIETY AND HEALTH CARE SCHOLARSHIP FUNDING

RD/19/02/14

MOVED Director Ackerman, SECONDED Director Heiberg,
That the draft 2019 budget including the following:

The PRRD support the North Peace Division of Family Practice in the amount of \$100,000 in 2019, (reviewable in 2020 and 2021), and the financial support of the South Peace Health Services Society in the amount of \$75,000 for each of three years, transferred from Economic Development to Grants to Community Organizations; further that the Health Care Scholarships in the amount of \$110,000 be funded first by depleting the surplus from the Legislative – Regional function and then transferred to Grants to Community Organizations.

CARRIED.

R-6
February 4, 2019 –
Michael Blatz, North
Peace Land Use
Planner

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-007

RD/19/02/15

MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board support ALR Application 19-007 (Skafte, ALC File 58468) to subdivide a 5.7 hectare portion from Lot B, Section 29, Township 84, Range 15, W6M, Peace River District, PL EPP48233 pursuant to the Agricultural Land Commission's Homesite Severance Policy; and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

R-7
February 4, 2019 –
Michael Blatz, North
Peace Land Use
Planner

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 19-002

RD/19/02/16

MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board support ALR Application 19-002 (Roberts, ALC File 58434) to subdivide a 3 hectare portion from Block A of Section 35, Township 84, Range 15, W6M, Peace River pursuant to the Agricultural Land Commission's Homesite Severance Policy; and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

REPORTS: (continued)

R-8
January 24, 2019 –
Kole Casey, South
Peace Land Use
Planner

TEMPORARY USE PERMIT NO. 18-233

RD/19/02/17

MOVED Director Rose, SECONDED Director Goodings,

That the issuance of Temporary Use Permit No. 18-233 to Dale Benke for a portion of Lot 1, District Lots 2639 & 4112, PRD, PL BCP21212 PID: 026-510-740 for a period of three years ending February 14, 2022 for the purpose of operating a 700 worker camp, contractor yard, field offices, and temporary warehouse structures for stockpiling equipment and materials for the Coastal Gas Link Pipeline Project only at 5947 Hwy 29S be authorized; further, that issuance of Temporary Use Permit No. 18-233 be withheld until receipt of a letter of credit to secure the obligations for site reclamation as stated in the permit, in the amount of \$300,000.

CARRIED.

R-9
February 6, 2019 –
Deborah Jones-
Middleton,
Protective Services
Manager

TAYLOR RURAL FIRE PROTECTION SERVICE AGREEMENT RENEWAL

RD/19/02/18

MOVED Director Fraser, SECONDED Director Hiebert,

That a 1 year agreement, effective January 1, 2019, be entered into with the District of Taylor for the provision of rural fire protection services and that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED.

VARY AGENDA:

VARY AGENDA

RD/19/02/19

MOVED Director Hiebert, SECONDED Director Fraser,

That the agenda be varied to deal with item R-10 (Closed Session) at the end of the meeting.

CARRIED.

REPORTS:

R-11
February 7, 2019 –
Chair Sperling

RECONSIDERATION OF RESOLUTION (TEMPORARY USE PERMIT NO. 16-224)

As authorized by Section 217 of the *Local Government Act* and Section 56 (a) of the PRRD Board Procedure Bylaw No. 2200, 2015, Chair Sperling required the Board to reconsider the following motion referred from the December 14th Board meeting and voted on at the January 31, 2019 Board Meeting: (Item R-12 on the January 31st Agenda):

RD/18/12/36

That the Regional Board approve issuance of Temporary Use Permit #16-224, for a period of one year expiring December 13, 2019, subject to receipt of financial security to secure reclamation of the property in an amount to be determined by a third party assessment of the estimated cost to remediate the property, for the purpose of operating a 500 person work camp and fuel cardlock on the NE ½ of District Lot 41.

DEFEATED.

RD/19/02/20

MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board approve issuance of Temporary Use Permit #16-224, for a period of three years expiring December 13, 2021, subject to receipt of financial security to secure reclamation of the property in an amount to be determined by a third party assessment of the estimated cost to remediate the property, for the purpose of operating a 500 person work camp and fuel cardlock on the NE ½ of District Lot 41.

CARRIED.

RECOMMENDATION FROM THE FEBRUARY 7, 2019 EMERGENCY EXECUTIVE COMMITTEE MEETING

R-12
February 7, 2019 –
Deborah Jones-
Middleton,
Protective Services
Manager

COMMUNITY EMERGENCY PREPAREDNESS FUND GRANT APPLICATION

RD/19/02/21

MOVED Director Rose, SECONDED Director Hiebert,
That an application be submitted to the Union of BC Municipalities, Community Emergency Preparedness Fund, for a grant of up to \$150,000 for flood mapping.

CARRIED.

Recess

The Chair recessed the meeting at 10:58 a.m.

Reconvene

The Chair reconvened the meeting at 11:07 a.m.

REPORTS: (continued)

R-13
February 6, 2019 –
Tyra Henderson,
Corporate Officer

2019 ECONOMIC DEVELOPMENT GRANT REQUESTS

RD/19/02/22

MOVED Director Goodings, SECONDED Director Bertrand,
That the report dated February 6, 2019 from the Corporate Officer regarding
2019 Economic Development Grant Requests be received for discussion.

CARRIED.

The Regional Board discussed Economic Development projects proposed for the 2019 budget year. The Chief Financial Officer provided all Directors with a copy of the Economic Development spreadsheet for their use to review and make funding decisions.

Funding participants agreed to contribute 2018 Economic Development surplus amounts to fund the following projects:

- Northern Environmental Action Team – Northern Co-Hort Project. Contribution from PRRD: Horticulture (Agriculture) surplus (\$26,975). Participants: Electoral Areas B, C, D, Districts of Hudson’s Hope and Taylor.
- Tumbler Ridge Global Geopark – Operational Funding. Contribution from District of Tumbler Ridge surplus (\$5,235), Electoral Area ‘B’ surplus (\$54,457), District of Hudson’s Hope surplus (\$2,819), Electoral Area ‘D’ (\$8,744)

Recess

The Chair recessed the meeting to luncheon at 11:55 a.m.

Reconvene

The Chair reconvened the meeting at 1:00 p.m.

Funding participants agreed to contribute 2018 Economic Development surplus amounts to fund the following projects:

- Northern Environmental Action Team – Northern Co-Hort Project. Contribution from City of Fort St. John 2018 surplus (\$20,276)
- Tumbler Ridge Museum Foundation – Operational Support for Museum and Dinosaur Gallery. Contribution from City of Fort St. John 2018 surplus (\$20,000)

REPORTS: (continued)

R-13 (continued) 2019 ECONOMIC DEVELOPMENT GRANT REQUESTS (continued)

The Chief Financial Officer reviewed all changes made to economic development project funding and the resulting requisitions and contributions for each municipality and electoral area.

By consensus, the Board agreed that the 2019 Draft Budget for Economic Development be approved as discussed.

R-14 2019 SOLID WASTE CAPITAL

February 7, 2019 –
Lyle Smith, Chief
Financial Officer –

RD/19/02/23

MOVED Director Rose, SECONDED Director Bumstead,
That the report dated February 7, 2019 from the Chief Financial Officer titled ‘Options for Funding 2019 Solid Waste Capital’ be received for discussion.

CARRIED.

RD/19/02/24

MOVED Director Fraser, SECONDED Director Bertrand,
That 2019 Solid Waste Capital projects be funded using Option 3, which excludes short-term borrowing, as presented in the report dated February 7, 2019 from the Chief Financial Officer titled ‘Options for Funding 2019 Solid Waste Capital’.

CARRIED.

BYLAWS:

B-1 ZONING AMENDMENT BYLAW NO. 2349, 2019 (BUCKLEY)

January 21, 2019 –
Danielle Patterson,
Planning Intern

RD/19/02/25

MOVED Director Rose, SECONDED Director Hiebert,
That Zoning Amendment Bylaw No. 2349, 2019, to rezone a ± 43.9 hectare (± 108.4 acre) portion of the property legally described as Lot 1, District Lot 2636, Peace River, Plan 33904 from A-2 (Large Agricultural Holdings Zone) to A-1 (Small Agricultural Holdings Zone), be read a first and second time this 14th day of February 2019; further, that the holding of a Public Hearing be waived pursuant to Section 464(2) of the *Local Government Act*; and that Public Notification be authorized pursuant to Section 467 of the *Local Government Act*.

CARRIED.

BYLAWS: (continued)

B-2 ZONING AMENDMENT BYLAW NO. 2327, 2019 (YAKE)
February 4, 2019 -
Michael Blatz, North RD/19/02/26
Peace Land Use MOVED Director Goodings, SECONDED Director Fraser,
Planner That Zoning Amendment Bylaw No. 2327, 2019, to amend the zoning of Lot A,
 Section 34, Township 84, Range 14, W6M, Peace River District, Plan 20678
 from P “Public Use Zone” to R-2 “Residential 2 Zone” within PRRD Zoning
 Bylaw No. 1000, 1996, be read a first and second time this 14th day of
 February, 2019; further, that the holding of a Public Hearing be waived
 pursuant to Section 464(2) of the *Local Government Act* and that Public
 Notification be authorized to proceed pursuant to Section 467 of the *Local
Government Act*.

CARRIED.

AGENDA PREPARATION SCHEDULE

2019 BOARD OUTREACH MEETING

RD/19/02/27
MOVED Director Goodings, SECONDED Director Rose,
That a location for the 2019 Regional Board Outreach Meeting not be
specified at this time.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS:

It was agreed that the following changes be made to the Schedule of Events:

- Add Goodlow Community Meeting - March 13, 2019
- Remove Grizfest (August 2-4, 2019) in Tumbler Ridge as the event is cancelled
- Add Village of Pouce Coupe Winter Jamboree - March 9, 2019

NEW BUSINESS:

NB-1 REGIONAL FIELDHOUSE
February 4, 2019 –
Trish Morgan, RD/19/02/28
General Manager of MOVED Director Ackerman, SECONDED Director Bumstead,
Community Services That the report dated February 4, 2019 from the General Manager of
 Community Services regarding a Regional Fieldhouse be received for
 information; further, that potential sub-regional partnerships be discussed.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/19/02/29

MOVED Director Rose, SECONDED Director Fraser,
That the February 14, 2019 Consent Calendar be received.

CARRIED.

REPORT:

R-10

February 4, 2019 –
Tyra Henderson,
Corporate Officer

NOTICE OF CLOSED SESSION

RD/19/02/30

MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board recess to a Closed Meeting for the purpose of
discussing the following items:

Agenda Item M-1 & R-6 - Closed Meeting Minutes & Items for Release (CC
Section 97(1)(b))

Agenda Item R-1 – Community Measures Agreement (CC Section 90(1)(g))

Agenda Item R-2 – Property Investigation (CC Section 90(1)(g))

Agenda Item R-3 – RN/RPN Scholarship Adjudication (CC Section 90(1)(b))

Agenda Item R-4 – Area B Water Station (CC Section 90(1)(k) and 90(1)(e))

Agenda Item R-5 – Labour Relations Update (CC Section 90(1)(c) and 90(1)(g))

CARRIED.

Recess

The Chair recessed the meeting to a Closed Session at 2:13 p.m.

Reconvene

The Chair reconvened the meeting at 3:10 p.m.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 3:11 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on February 14, 2019 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer