



# PEACE RIVER REGIONAL DISTRICT

## JANUARY BOARD MEETING MINUTES

DATE: January 31, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bertrand, District of Tumbler Ridge  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Michetti, Village of Pouce Coupe  
Director Zabinsky, City of Fort St. John

**Alternate Directors**

Alternate Director Deck, District of Chetwynd  
Alternate Director Miller, District of Hudson's Hope

**Absent**

Director Courtoreille, District of Chetwynd  
Director Heiberg, District of Hudson's Hope

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Lyle Smith, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager  
Trevor Ouellette, IT Manager  
Brenda Deliman, Recording Secretary

**Others**

Carolyn Dunn, Urban Systems

**Delegations**

D-1 TransCanada  
Catie O'Neal  
Heather Desarmia  
Kiel Giddens

D-3 MNP  
Julie Ziebart  
Jennifer Moore  
Kathleen Van Ekris

D-2 UBC  
Aaron Cahill, Director  
Bethany Ladd

Call to Order                      The Chair called the meeting to order at 1:01 p.m.

**DIRECTORS' NOTICE OF NEW BUSINESS:**

Chair Sperling                      Caribou Conservation and Protection

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/19/01/01 (31)

MOVED Director Fraser, SECONDED Director Zabinsky,  
That the Peace River Regional District Board agenda for the January 31, 2019 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
6. **Business Arising from the Minutes**
7. **Delegations**

1:00 p.m.

D-1 TransCanada

Re: Coastal GasLink Pipeline Project Update  
Catie O'Neal, Public Affairs, Western Canada  
Heather Desarmia, Public Affairs, BC  
Kiel Giddens, Public Affairs, BC

1:30 p.m.

D-2 University of BC – Energy & Environment Research Initiative

Re: Groundwater Research  
Aaron Cahill, Director  
Bethany Ladd, Project Manager

2:00 p.m.

D-3 MNP (see R-16)

Re: Farmers' Advocacy Office Evaluation Final Report  
Julie Ziebart, Partner  
Jennifer Moore, Manager, Consulting Services  
Kathleen Van Ekris, Senior Consultant

**8. Petitions**

**9. Correspondence**

- C-1 January 8, 2019 – North Peace Savings & Credit Union – Annual General Meeting
- C-2 January 15, 2019 – District of Tumbler Ridge and Tumbler Ridge UNESCO Global Geopark – Canadian UNESCO Global Geoparks Conference
- C-3 January 15, 2019 – District of New Hazelton – Northern BC Tourism
- C-4 December 7, 2018 – West Coast Environmental Law – Climate Accountability
- C-5 January 16, 2019 – Tumbler Ridge Mountain Bike Association – Request for Letter of Support
- C-6 January 18, 2019 – Randy Hadland – Stability of the Peace River Hills
- C-7 January 10, 2019 – University of BC – Environmental Impacts Around Oil and Gas Activity Forum

RD/19/01/01 (31)  
(continued)

**Adoption of Agenda: (continued)**

**9. Correspondence (continued)**

- C-8 January 21, 2019 – City of Fort St. John – High on Ice Festival 2019
- C-9 January 23, 2019 – North Peace Gymnastics Association – Request to Waive Tipping Fees

**10. Reports**

- R-1 January 4, 2019 – Paulo Eichelberger, General Manager of Environmental Services – Recommendations from the Solid Waste Committee
- R-2 January 16, 2019 – Director Goodings, Electoral Area 'B' – Composite Political Newsletter
- R-3 January 17, 2019 – Tyra Henderson, Corporate Officer – 2019 NCLGA Convention – Call for Resolutions
- R-4 January 21, 2019 – Tyra Henderson, Corporate Officer – District of Tumbler Ridge – Letter of Support
- R-5 January 16, 2019 – Trish Morgan, General Manager of Community Services – Request for Letter of Support – Sources Community Resources
- R-6 January 22, 2019 – Kelsey Bates, Executive Assistant – BC Council of Forest Industries Convention and Regional District Chair and CAO Forum
- R-7 January 21, 2019 – Kelsey Bates, Executive Assistant – PRRD Health Care Recruitment Funding 2018 Results
- R-8 January 22, 2019 – Trish Morgan, General Manager of Community Services – Chetwynd Public Library Project Grant Application
- R-9 January 24, 2019 – Paulo Eichelberger, General Manager of Environmental Services – Pre-Budget Approval Sander Purchase
- R-10 January 16, 2019 – Kelsey Bates, Executive Assistant – Recommendations from the Health Care Scholarship Committee
- R-11 January 17, 2019 – Tyra Henderson, Corporate Officer and Carolyn Dunn, Urban Systems Planner – Temporary Use Permit Security Research (Northern Rockies Regional Municipality & Others)
- R-12 January 21, 2019 – Tyra Henderson, Corporate Officer – Temporary Use Permit Legislation
- R-13 December 31, 2018 – Lyle Smith, Chief Financial Officer – 2019 Pre-Budget Approval – Investment Manager
- R-14 January 21, 2019 – Lyle Smith, Chief Financial Officer – 2018 Cell Phone and Internet Costs
- R-15 January 3, 2019 – Danielle Patterson, Planning Intern – Application for Subdivision within the ALR, PRRD File No. 18-300 (McNary)
- R-16 January 21, 2019 – Kelsey Bates, Executive Assistant – Program Evaluation of the Farmers' Advocacy Office (see D-3)
- R-17 ~~January 23, 2019 – Tyra Henderson, Corporate Officer – Notice of Closed Session (withdrawn by the Chair)~~

**11. Bylaws**

- B-1 Official Community Plan and Zoning Amendment Bylaws No. 2343 and 2344, 2019 (EBA Development Group Ltd.)

**Consideration of First and Second Readings**

- a) January 17, 2019 report from Michael Blatz, North Peace Land Use Planner; and
- b) "Official Community Plan Amendment Bylaw No. 2343, 2019"; and
- c) "Zoning Amendment Bylaw No. 2344, 2019"

- B-2 Zoning Amendment Bylaw No. 2341, 2018 (Lass)

**Consideration of Third Reading**

- a) January 21, 2019 report from Michael Blatz, North Peace Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2341, 2018"

RD/19/01/01 (31)  
(continued)

**Adoption of Agenda: (continued)**

**12. Schedule of Events**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

**13. New Business**

- NB-1 January 28, 2019 – Mike Bernier, MLA, Peace River South – Caribou Protection
- NB-2 January 28, 2019 – Deborah Jones-Middleton, Protective Services Manager – Community Emergency Preparedness Fund Application
- NB-3 Chair Sperling – Caribou Conservation and Protection

**14. Appointments**

- A-1 January 21, 2019 – Chair Sperling – Electoral Area 'C' Alternate Director
- a) 2019 List of Board Appointments

**15. Consent Calendar (for consideration and receipt)**

- MA-1 Health Care Scholarship Committee Draft Meeting Minutes of January 15, 2019
- MA-2 Solid Waste Committee Draft Meeting Minutes of December 6, 2018
- MA-3 Strategic Plan and Profile of Invasive Plant Monitoring Committee Draft Meeting Minutes of December 11, 2018
- MA-4 Electoral Area Directors' Committee Draft Meeting Minutes of January 17, 2019
- MA-5 Rural Budgets Administration Committee Meeting Minutes of December 20, 2018
- CA-1 January 14, 2019 – Assistant Deputy Minister, Environmental Protection & Strategic Policy Division – Caribou Recovery
- CA-2 January 7, 2019 – Minister of Forests, Lands, Natural Resource Operations and Rural Development – Licensing Groundwater Use
- CA-3 January 24, 2019 – Petronas Canada – Petronas Canada Community Conversation
- CA-4 January 10, 2019 – Pacific Northern Gas (PNG) – PNG Application for Approval of Energy Conservation and Innovation Program Funding
- RA-1 Building Permit Report for December 2018
- RA-2 January 21, 2019 – Tyra Henderson, Corporate Officer – Items Previously Released from Closed Meetings

**16. Notice of Motion (for the next meeting):**

**17. Media Questions (on agenda items and business discussed at the meeting)**

**18. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/19/01/02 (31)

MOVED Director Bumstead, SECONDED Alternate Director Deck,  
That the Board Meeting Minutes of January 10, 2019 be adopted.

**CARRIED.**

**VARY AGENDA:**

**VARY AGENDA**

RD/19/01/03 (31)

MOVED Director Rose, SECONDED Director Bertrand,

That the agenda be varied to deal with item B-1 (Official Community Plan and Zoning Amendment Bylaws No. 2343 and 2344, 2019) at this time.

**CARRIED.**

**BYLAWS:**

B-1  
January 17, 2019 -  
Michael Blatz, North  
Peace Land Use  
Planner

**OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2343, 2019 (EBA DEVELOPMENT GROUP LTD.)**

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RD/19/01/04 (31)

MOVED Director Hiebert, SECONDED Director Bumstead,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act* and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated January 17, 2019; and
2. That Official Community Plan Amendment Bylaw No. 2343, 2019 be read a first and second time this 31<sup>st</sup> day of January, 2019; and
3. That a Public Hearing be held pursuant to the *Local Government Act*; and
4. That the holding of the Public Hearing be delegated to the Director of Electoral Area C.

**CARRIED.**

**ZONING AMENDMENT BYLAW NO. 2344, 2019 (EBA DEVELOPMENT GROUP LTD.)**

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RD/19/01/05 (31)

MOVED Director Hiebert, SECONDED Director Bumstead,

1. That Zoning Amendment Bylaw No. 2344, 2019 be read a first and second time this 31<sup>st</sup> day of January, 2019; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area C.

**CARRIED.**

**BYLAWS: (continued)**

B-1 (continued) OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2343 AND 2344, 2019 (EBA DEVELOPMENT GROUP LTD.) (continued)

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RD/19/01/06 (31)

MOVED Director Goodings, SECONDED Director Fraser,

That those Directors who wish to attend the Public Hearing to be held to discuss proposed Official Community Plan Amendment Bylaw No. 2343, 2019 and Zoning Amendment Bylaw No. 2344, 2019, be authorized to do so.

**CARRIED.**

**DELEGATIONS:**

D-1  
TransCanada - Catie  
O’Neal, Public  
Affairs, Western  
Canada, Heather  
Desarmia, Public  
Affairs, BC, and Kiel  
Giddens, Public  
Affairs, BC

COASTAL GASLINK PIPELINE PROJECT UPDATE – 1:00 p.m.

The Regional Board received an update from TransCanada on the Coastal GasLink Pipeline project. Topics included:

- Company background
- Proposed project route
- Project overview
- Pipeline work packages
- 2019 construction program (access and clearing)
- Camps (locations, completion, standards, amenities)
- 2019 proposed stockpile locations
- Coastal GasLink Economic Summits
- Key highlights

A question and answer period ensued. Topics included:

- Community engagement
- Construction timelines
- Environmental stewardship

Recess The Chair recessed the meeting at 1:32 p.m.

Reconvene The Chair reconvened the meeting at 1:37 p.m.

D-2  
University of BC -  
Aaron Cahill,  
Director and  
Bethany Ladd,  
Project Manager

UNIVERSITY OF BC – GROUNDWATER RESEARCH

The Regional Board received a presentation from the University of BC regarding its Groundwater Research in the Peace Region Project. Topics included:

- Project overview
- The Energy and Environment Research Initiative (EERI)
- Research team

**DELEGATIONS: (continued)**

D-2 (continued)

**UNIVERSITY OF BC – GROUNDWATER RESEARCH (continued)**

The presentation continued. Further topics included:

- EERI research and students
- Fugitive gas migration
- Natural gas resources in BC
- Regional Groundwater Monitoring Well Installation Project (MWIP)
- Statistical analysis
- Hudson's Hope Field Research Station
- Future work

A question and answer period ensued. Topics included:

- Determination of well locations (proximity to oil and gas wells, access)
- Well depth
- Presentation of findings and availability of reports
- Partnerships (petroleum engineers)
- Funding sources
- Well monitoring/regulation

D-3 (*see R-16*)

MNP - Julie Ziebart,  
Partner, Jennifer  
Moore, Manager,  
Consulting Services,  
and Kathleen Van  
Ekris, Senior  
Consultant

**FARMERS' ADVOCACY OFFICE EVALUATION – 2:00 p.m.**

MNP provided the Regional Board with the final report on its evaluation of the Farmers' Advocacy Office (FAO). Topics included:

- Evaluation objective, scope and limitations
- Memorandum of Understanding
- Future funding
- Jurisdictional responsibility
- Stakeholder engagement
- Key findings
- Recommendations

A question and answer period ensued. Topics included:

- Unbiased support for impacted residents
- Advocacy vs. advocate
- Program funding
- Expansion of services
- FAO Management Committee
- Additional input from provincial stakeholders

Director Fraser left the meeting at 2:38 p.m.

Recess

The Chair recessed the meeting at 2:38 p.m.

Reconvene                      The Chair reconvened the meeting at 2:48 p.m.

**BUSINESS ARISING FROM THE MINUTES:**

BA-1                              PETRONAS CANADA COMMUNITY CONVERSATION

RD/19/01/07 (31)

MOVED Director Ackerman, SECONDED Director Goodings,  
That the attendance of Director Fraser at the Petronas Canada Community  
Conversation on January 15, 2019 in Pink Mountain, BC, be authorized  
retroactively.

**CARRIED.**

Director Fraser entered the meeting at 2:49 p.m.

**VARY AGENDA:**

VARY AGENDA

RD/19/01/08 (31)

MOVED Director Rose, SECONDED Director Michetti,  
That the agenda be varied to deal with item R-16 (Farmers' Advocacy Office)  
at this time.

**CARRIED.**

**REPORT:**

R-16  
January 21, 2019 –  
Kelsey Bates,  
Executive Assistant

FARMERS' ADVOCACY OFFICE – PROGRAM EVALUATION

RD/19/01/09 (31)

MOVED Director Rose, SECONDED Director Michetti,  
That MNP LLP's report titled "Peace River Regional District Farmers' Advocacy  
Office Evaluation" be received for discussion; further, that feedback and  
direction be garnered from the Ministry of Energy, Mines and Petroleum  
Resources and the Ministry of Agriculture on their willingness to continue the  
program prior to making a recommendation to the Board.

**DEALT WITH BY THE FOLLOWING**



**REPORTS: (continued)**

R-16 (continued)      **FARMERS' ADVOCACY OFFICE – PROGRAM EVALUATION (continued)**

RD/19/01/10 (31)

That consideration of Resolution No. RD/19/01/09 (31) which states:

*“That MNP LLP’s report titled “Peace River Regional District Farmers’ Advocacy Office Evaluation” be received for discussion; further, that feedback and direction be garnered from the Ministry of Energy, Mines and Petroleum Resources and the Ministry of Agriculture on their willingness to continue the program prior to making a recommendation to the Board.”*

be deferred until such time as the Board has been provided with a report containing responses from the Ministry of Agriculture and Ministry of Energy, Mines and Petroleum Resources regarding the Farmers’ Advocacy Office (FAO) Evaluation and options for funding the FAO service.

**CARRIED.**

**CORRESPONDENCE:**

C-1      **NORTH PEACE SAVINGS AND CREDIT UNION – ANNUAL GENERAL MEETING**

January 8, 2019 –  
North Peace Savings  
& Credit Union

RD/19/01/11 (31)

MOVED Director Goodings, SECONDED Director Bumstead,

That the correspondence dated January 8, 2019 from the North Peace Savings & Credit Union regarding its Annual General Meeting on February 5, 2019 in Fort St. John, BC, be received for information.

**CARRIED.**

C-2      **CANADIAN UNESCO GLOBAL GEOPARKS CONFERENCE**

January 15, 2019 –  
District of Tumbler  
Ridge and Tumbler  
Ridge UNESCO  
Global Geopark

RD/19/01/12 (31)

MOVED Director Hiebert, SECONDED Director Fraser,

That the invitation received January 15, 2019 from the District of Tumbler Ridge and the Tumbler Ridge UNESCO Global Geopark regarding the Canadian UNESCO Global Geoparks Conference Reception and Dinner on January 29, 2019 in Tumbler Ridge, BC, be received for information.

**CARRIED.**

**CORRESPONDENCE (continued)**

C-3  
January 15, 2019 –  
District of New  
Hazelton

**NORTHERN BC TOURISM**  
RD/19/01/13 (31)  
MOVED Director Goodings, SECONDED Director Fraser,  
That the email dated and received January 15, 2019 from the District of New  
Hazelton regarding the addition of the Northern BC Tourism Association to  
future annual North Central Local Government Association Convention  
agendas, be received for information.

**CARRIED.**

C-4  
December 7, 2018 –  
West Coast  
Environmental Law

**CLIMATE ACCOUNTABILITY**  
RD/19/01/14 (31)  
MOVED Director Bertrand, SECONDED Director Goodings,  
That the correspondence dated December 7, 2018 from West Coast  
Environmental Law regarding climate accountability, be received for  
information.

**CARRIED.**

C-5  
January 16, 2019 –  
Tumbler Ridge  
Mountain Bike  
Association

**TUMBLER RIDGE MOUNTAIN BIKE ASSOCIATION**  
RD/19/01/15 (31)  
MOVED Director Bertrand, SECONDED Director Hiebert,  
That a letter be forwarded to the Tumbler Ridge Mountain Bike Association to  
express support for its 2019 initiatives to plan and develop world class  
mountain biking trails in Tumbler Ridge, BC.

**DEFEATED.**

RD/19/01/16 (31)  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Regional Board be provided with a report regarding options to  
authorize the Regional Board Chair to forward letters of support to non-profit  
organizations that operate and provide services within the Regional District  
and have requested a letter of support to assist with specific funding  
applications.

**CARRIED.**

C-6  
January 18, 2019 –  
Randy Hadland

**STABILITY OF THE PEACE RIVER HILLS**  
RD/19/01/17 (31)  
MOVED Director Fraser, SECONDED Director Rose,  
That the email dated and received January 18, 2019 from Randy Hadland  
regarding stability of the Peace River hills, be received for information.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-7  
January 10, 2019 –  
University of BC

UBC – ENVIRONMENTAL IMPACTS AROUND OIL AND GAS ACTIVITY FORUM

RD/19/01/18 (31)  
MOVED Director Bumstead, SECONDED Director Goodings,  
That those Directors who wish to attend the University of BC – Environmental  
Impacts around Oil and Gas Activity Forum on January 31, 2019 in Dawson  
Creek, BC, be authorized to do so.

**CARRIED.**

C-8  
January 21, 2019 –  
City of Fort St. John

2019 HIGH ON ICE FESTIVAL

RD/19/01/19 (31)  
MOVED Director Bumstead, SECONDED Director Rose,  
That those Electoral Area Directors who wish to attend the 2019 High on Ice  
Festival on February 15-18, 2019 in Fort St. John, BC, be authorized to do so.

**CARRIED.**

**VARY AGENDA:**

VARY AGENDA

RD/19/01/20 (31)  
MOVED Director Rose, SECONDED Director Bertrand,  
That the agenda be varied to deal with item C-9 (North Peace Gymnastics  
Association – Request to Waive Tipping Fees) following consideration of item  
R-1 (Recommendations from the Solid Waste Committee).

**CARRIED.**

**REPORTS:**

RECOMMENDATIONS FROM THE SOLID WASTE COMMITTEE MEETING OF  
DECEMBER 6, 2018

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R-1  
January 4, 2019 –  
Paulo Eichelberger,  
General Manager of  
Environmental  
Services

BC NATURAL RESOURCES FORUM (Recommendation No. 1)

The Regional Board declined consideration of the Solid Waste Committee  
recommendation to add solid waste issues to the BC Natural Resources Forum  
agenda as the forum had been held January 22-24, 2019.

**REPORTS: (continued)**

R-1 (continued)      NORTH PEACE REGIONAL LANDFILL WOOD WASTE DATA (Recommendation No. 2)

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RD/19/01/21 (31)

MOVED Director Rose, SECONDED Director Michetti,  
That staff be authorized to work with Expander Energy Inc., a company proposing to utilize wood waste fiber to produce renewable synthetic fuel, by providing them with data regarding wood waste received at the North Peace Regional Landfill (NPRL); such data to include volume, materials accepted, material rejection criteria and process, separation and chipping responsibility; further, that staff report back to the Solid Waste Committee regarding the data provided to Expander Energy and any questions that arise following provision of the data to Expander Energy Inc.

**CARRIED.**

SOLID WASTE DISPOSAL TIPPING FEE WAIVER POLICY (Recommendation No 3)

RD/19/01/22 (31)

MOVED Director Rose, SECONDED Alternate Director Deck,  
That amended policy 0340-60-13 titled 'Solid Waste Disposal Tipping Fee Waiver' be adopted to allow staff to approve conditional waivers of tipping fees upon request.

**CARRIED.**

REVENUE FROM SALE OF NORTH PEACE REGIONAL LANDFILL GAS (Recommendation No. 4)

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RD/19/01/23 (31)

MOVED Director Rose, SECONDED Director Goodings,  
That a letter be forwarded to Pacific Northern Gas/Direct Energy requesting exact revenue numbers per GJ, short and long term, for the sale of landfill gas generated by the North Peace Regional Landfill if Direct Energy was to construct the necessary infrastructure to enable transport of the product to market.

**CARRIED.**

**REPORTS: (continued)**

R-1 (continued)                    EXPRESSION OF INTEREST – SALE OF NORTH PEACE REGIONAL LANDFILL GAS  
(Recommendation No. 5)

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RD/19/01/24 (31)

MOVED Alternate Director Deck, SECONDED Director Ackerman,  
That an Expression of Interest (EOI) be issued in 2019 for the sale of landfill  
gas produced at the North Peace Regional Landfill seeking information from  
proponents indicating their level of involvement, including design,  
construction and operation of an upgraded facility for the refinement of the  
raw landfill gas, and to identify revenue, per GJ, for sale based on current  
volumes.

**CARRIED.**

EXPANDER ENERGY INC. (Recommendation No. 6)

RD/19/01/25 (31)

MOVED Director Rose, SECONDED Alternate Director Deck,  
That Expander Energy Inc. be informed of the potential sale of the gas  
produced at the North Peace Regional Landfill to ascertain if they are  
interested and advise them that the Regional District will be soliciting  
Expressions of Interest in 2019.

**CARRIED.**

**CORRESPONDENCE:**

C-9    NORTH PEACE GYMNASTICS ASSOCIATION – REQUEST TO WAIVE TIPPING  
January 23, 2019 – FEES

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North Peace  
Gymnastics  
Association

RD/19/01/26 (31)

MOVED Director Ackerman, SECONDED Director Hiebert,  
That the correspondence dated and received January 23, 2019 from the North  
Peace Gymnastics Association regarding its request to waive tipping fees at  
the North Peace Regional Landfill to dispose of waste resulting from the  
maintenance of Diabetes Red Bins, be referred to the PRRD Environmental  
Services department.

**CARRIED.**

**REPORTS:**

R-2

January 16, 2019 –  
Director Goodings,  
Electoral Area 'B'

**COMPOSITE ADVISOR NEWSLETTER**

RD/19/01/27 (31)

MOVED Director Goodings, SECONDED Director Rose,  
That monthly editions of the Composite Advisor Newsletter, published by  
Composite Public Affairs Inc., be purchased in 2019.

**CARRIED.**

R-3

January 17, 2019 –  
Tyra Henderson,  
Corporate Officer

**2019 NCLGA CONVENTION – CALL FOR RESOLUTIONS**

RD/19/01/28 (31)

MOVED Director Fraser, SECONDED Director Zabinsky,  
That a resolution to the 2019 North Central Local Government Association  
Convention regarding BC Search and Rescue (SAR) services and the need for  
provincial funding to support SAR training and equipment needs, be drafted  
for consideration by the Board at its February 28, 2019 meeting.

**CARRIED.**

R-4

January 21, 2019 –  
Tyra Henderson,  
Corporate Officer

**DISTRICT OF TUMBLER RIDGE – LETTER OF SUPPORT**

RD/19/01/29 (31)

MOVED Director Ackerman, SECONDED Director Bertrand,  
That the approval obtained via email poll to send a letter of support to the  
District of Tumbler Ridge for their grant application, submitted jointly with the  
Tumbler Ridge UNESCO Global Geopark and Tumbler Ridge Museum  
Foundation, to the Community Culture and Recreation Outcomes of the  
Investing in Canada Infrastructure Program – BC – Rural and Northern  
Communities Infrastructure Program, for funding toward the Geopark  
Discovery Centre project in Tumbler Ridge, BC, be ratified.

**CARRIED.**

R-5

January 16, 2019 –  
Trish Morgan,  
General Manager of  
Community Services

**SOURCES COMMUNITY RESOURCES**

RD/19/01/30 (31)

MOVED Director Goodings, SECONDED Director Bumstead,  
That the Regional Board supports the Sources Community Resources  
application to Northern Development Initiative Trust for a grant of up to  
\$4,500, from the BC Hydro Go Fund, to host a skill development workshop for  
caregivers and professionals who support vulnerable populations with  
Attention Deficit Hyperactivity Disorder.

**CARRIED.**

**REPORTS: (continued)**

R-6  
January 22, 2019 –  
Kelsey Bates,  
Executive Assistant

**REGIONAL DISTRICT CHAIR AND CAO FORUM**

RD/19/01/31 (31)  
MOVED Director Ackerman, SECONDED Director Rose,  
That Chair Sperling be authorized to attend the Regional District Chair and  
CAO Forum from March 26-27, 2019 in Victoria, BC.

**CARRIED.**

**BC COUNCIL OF FOREST INDUSTRIES CONVENTION**

RD/19/01/32 (31)  
MOVED Director Rose, SECONDED Director Bumstead,  
That Director Courtoreille, District of Chetwynd, be authorized to utilize the  
PRRD's complimentary registration to attend the BC Council of Forest  
Industries (COFI) Convention from April 3-5, 2019 in Vancouver, BC.

**CARRIED.**

RD/19/01/33 (31)  
MOVED Director Zabinsky, SECONDED Director Michetti,  
That, should Director Courtoreille, District of Chetwynd, not utilize the PRRD's  
complimentary registration to attend the BC Council of Forest Industries  
(COFI) Convention from April 3-5, 2019 in Vancouver, BC, the Chair be  
authorized to do so.

**CARRIED.**

R-7  
January 21, 2019 –  
Kelsey Bates,  
Executive Assistant

**PRRD HEALTH CARE RECRUITMENT FUNDING 2018 RESULTS**

RD/19/01/34 (31)  
MOVED Director Ackerman, SECONDED Director Bertrand,  
That the January 21, 2019 report titled "PRRD Health Care Recruitment  
Funding 2018 Results" be received for information; further, that the Northern  
Health - Northeast Targeted Medical Recruiter be invited to attend a future  
Board meeting to discuss recruitment activities and opportunities; and  
further, that medical recruitment be added as a topic to the Northern Health  
delegation.

**CARRIED.**

**REPORTS: (continued)**

R-8  
January 22, 2019 –  
Trish Morgan,  
General Manager of  
Community Services

**CHETWYND PUBLIC LIBRARY PROJECT GRANT APPLICATION**

RD/19/01/35 (31)  
MOVED Director Rose, SECONDED Director Hiebert,  
That the Regional Board supports the Chetwynd Public Library Replacement project and recognizes the commitment of \$753,756 from Peace River Regional District Electoral Area E Peace River Agreement Funds for the design, engineering and construction of the project.

**CARRIED.**

R-9  
January 24, 2019 –  
Paulo Eichelberger,  
General Manager of  
Environmental  
Services

**PRE-BUDGET APPROVAL – SANDER PURCHASE**

RD/19/01/36 (31)  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That pre-budget approval of the purchase of a tailgate sander for the Field Services Program at a cost of \$11,200 (excluding taxes), be provided.

**CARRIED.**

**RECOMMENDATIONS FROM THE HEALTH CARE SCHOLARSHIP COMMITTEE MEETING OF JANUARY 15, 2019**

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R-10  
January 16, 2019 –  
Kelsey Bates,  
Executive Assistant

**PRRD HEALTH CARE SCHOLARSHIP MARKETING (Recommendation No. 1)**

RD/19/01/37 (31)  
MOVED Director Rose, SECONDED Director Bertrand,  

- 1) That the Regional Board not action Resolution No. RD/18/09/12 (27) to market the PRRD Health Care Scholarships through a third party health care recruitment professional; and
- 2) That promotional materials be developed in house for distribution to applicable colleges, high schools, universities and health authorities; and
- 3) That the South Peace Health Services Society, North Peace Division of Family Practice and Northern Health be approached to explore the possibility of using the PRRD's promotional materials throughout their recruitment initiatives; and
- 4) That the PRRD Health Care Scholarships program as a whole be advertised through PRRD mediums, such as social media and press releases.

**CARRIED.**



**REPORTS: (continued)**

R-10 (continued)

**RN/RPN SCHOLARSHIP APPLICATION (Recommendation No. 2)**

RD/19/01/38 (31)

MOVED Director Bumstead, SECONDED Director Rose,

That the following changes be made to the RN/RPN Scholarship Application:

- 1) Under 1) Scholarship Amount section b), change the wording from “willingness to enter a return of service” to “when a return of service agreement” is in place.
- 2) That wording be added to clarify that to qualify for the second portion of a scholarship, which requires a two year return of service agreement that the return of service must be in a full time capacity for Northern Health and therefore casual employment is not sufficient.
- 3) That the application deadline be changed from October 31<sup>st</sup> to June 30<sup>th</sup>.
- 4) That the date for Notification of Award Recipients be changed from December 31<sup>st</sup> to October 31<sup>st</sup>; further, that a note be added on the application that all applicants will be notified of the results, whether successful or not; further, that a second stand-alone statement be added to this item advising all successful applicants of the tax implications on scholarship funding, including that a T4A statement will be issued by the Peace River Regional District for the year in which students received the funding; and

Further, that the approved changes be applied to the brochure.

**CARRIED.**

R-11

January 17, 2019 –  
Tyra Henderson,  
Corporate Officer  
and Carolyn Dunn,  
Urban Systems  
Planner

**TEMPORARY USE PERMIT SECURITY RESEARCH**

RD/19/01/39 (31)

MOVED Director Goodings, SECONDED Director Fraser,

That the report titled “Temporary Use Permit Security Research – Northern Rockies Regional Municipality & Others” dated January 17, 2019 be received for information.

**CARRIED.**

RD/19/01/40 (31)

MOVED Director Ackerman, SECONDED Director Bumstead,

That a discussion of Temporary Use Permits (renewals, securities, work camps) be scheduled for a Committee of the Whole meeting to provide the Board with an opportunity to articulate the mandate or desired outcomes of a Select Committee to review the issue.

**CARRIED.**

**REPORTS: (continued)**

R-12  
January 21, 2019 –  
Tyra Henderson,  
Corporate Officer

**TEMPORARY USE PERMIT LEGISLATION**

RD/19/01/41 (31)  
MOVED Director Goodings, SECONDED Director Rose,  
That the report titled “Temporary Use Permit Legislation” dated January 21,  
2019 be received for information.

**CARRIED.**

**TEMPORARY USE PERMIT FILE NO. 16-224 (WILDFIRE LAND & CATTLE CO.  
LTD.)**

RD/18/12/36 (*deferred from December 14, 2018 meeting*)  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Regional Board approve issuance of Temporary Use Permit #16-224,  
for a period of three years expiring December 13, 2021, subject to receipt of  
financial security to secure reclamation of the property in an amount to be  
determined by a third party assessment of the estimated cost to remediate  
the property, for the purpose of operating a 500 person work camp and fuel  
cardlock on the NE ½ of District Lot 41.

**AMENDED BY THE FOLLOWING**

Motion to Amend

RD/19/01/42 (31)  
MOVED Director Ackerman, SECONDED Director Michetti,  
That the motion be amended by changing the words “three years expiring  
December 13, 2021” to “one year expiring December 13, 2019”.

**CARRIED.**

Motion as Amended  
**Reconsidered by the  
Board at its February  
14, 2019 meeting.**

The Chair called the Question to the Motion as Amended:

That the Regional Board approve issuance of Temporary Use Permit #16-224,  
for a period of one year expiring December 13, 2019, subject to receipt of  
financial security to secure reclamation of the property in an amount to be  
determined by a third party assessment of the estimated cost to remediate  
the property, for the purpose of operating a 500 person work camp and fuel  
cardlock on the NE ½ of District Lot 41.

**CARRIED.  
DEFEATED.**

**REPORTS: (continued)**

R-13  
December 31, 2018  
– Lyle Smith, Chief  
Financial Officer

**2019 PRE-BUDGET APPROVAL – INVESTMENT MANAGER**

RD/19/01/43 (31)  
MOVED Director Rose, SECONDED Director Hiebert,  
That pre 2019 budget approval for a permanent, full time Investment  
Manager position in the Finance department be provided.

**DEFEATED.**

R-14  
January 21, 2019 –  
Lyle Smith, Chief  
Financial Officer

**2018 CELL PHONE AND INTERNET COSTS**

RD/19/01/44 (31)  
MOVED Director Ackerman, SECONDED Director Bumstead,  
1. That all Regional Board Directors, who did not previously claim  
expenses for internet and phone for the 2018 fiscal year under  
Remuneration Bylaw No. 2304, 2017, be authorized to retroactively  
claim internet and telephone expenses for 2018 in the 2019 fiscal year  
to be paid as per the remuneration rates and allowances included in  
Bylaw 2354, 2019; and approve retroactive expenses be paid from the  
2019 budget; and that 2019 pre-budget approval to cover additional  
costs for retroactive phone and internet claims be provided; and  
2. That Remuneration Bylaw No. 2354, 2019 be amended to incorporate  
wording that would require municipal directors to sign a declaration  
stating whether or not they have received a phone from any other  
agency and further that if a municipal director receives a phone from  
any other agency that the non-taxable allowance of \$46 be paid  
directly to that agency.

**DEALT WITH BY THE FOLLOWING**

RD/19/01/45 (31)  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That parts 1 and 2 of Resolution No. RD/19/01/44 (31) be separated into two  
distinct resolutions.

**CARRIED.**

**REPORTS: (continued)**

R-14 (continued)      2018 CELL PHONE AND INTERNET COSTS (continued)

RD/19/01/44 (31)

MOVED Director Ackerman, SECONDED Director Bumstead,  
That all Regional Board Directors, who did not previously claim expenses for internet and phone for the 2018 fiscal year under Remuneration Bylaw No. 2304, 2017, be authorized to retroactively claim internet and telephone expenses for 2018 in the 2019 fiscal year to be paid as per the remuneration rates and allowances included in Bylaw 2354, 2019; and approve retroactive expenses be paid from the 2019 budget; and that 2019 pre-budget approval to cover additional costs for retroactive phone and internet claims be provided.

**DEFEATED.**

RD/19/01/46 (31)

MOVED Director Ackerman, SECONDED Director Bumstead,  
That Remuneration Bylaw No. 2354, 2019 be amended to incorporate wording that would require municipal directors to sign a declaration stating whether or not they have received a phone from any other agency and further that if a municipal director receives a phone from any other agency that the non-taxable allowance of \$46 be paid directly to that agency.

**CARRIED.**

R-15  
January 3, 2019 –  
Danielle Patterson,  
Planning Intern

APPLICATION FOR SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 18-300 (MCNARY)

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RD/19/01/47 (31)

MOVED Director Hiebert, SECONDED Director Rose,  
That the Regional Board support ALR Subdivision Application 18-300 to subdivide Lot 1, Section 14, Township 78, Range 17, W6M, Peace River, Plan 23079 excluding Plan 26098 into two lots of approximately 5 and 15 acres respectively, and authorize the application to proceed to the Agricultural Land Commission.

**CARRIED.**

R-17  
January 23, 2019 –  
Tyra Henderson,  
Corporate Officer

NOTICE OF CLOSED SESSION

Due to time constraints, the Chair withdrew item R-17 (Notice of Closed Session) from the Board meeting agenda.

Director Ackerman left the meeting at 4:19 p.m.



**APPOINTMENTS:**

A-1  
January 21, 2019 –  
Chair Sperling

**APPOINTMENT OF AREA 'C' ALTERNATE DIRECTOR TO PRRD BOARD**

RD/19/01/52 (31)  
MOVED Director Hiebert, SECONDED Director Rose,  
That Kimberly Wylie be appointed as the Alternate Director to the Peace River  
Regional District Board for Electoral Area 'C'.

**CARRIED.**

**CONSENT CALENDAR:**

**CONSENT CALENDAR**

RD/19/01/53 (31)  
MOVED Director Rose, SECONDED Director Bumstead,  
That the January 31, 2019 Consent Calendar be received.

**CARRIED.**

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 4:23 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on January 31, 2019 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer