



PEACE RIVER REGIONAL DISTRICT

JANUARY BOARD MEETING MINUTES

DATE: January 11, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
(*via teleconference*)
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Lavoie, Village of Pouce Coupe
Alternate Director Ponto, District of Taylor

Absent

Vice-Chair Rose, Electoral Area 'E'
Director Fraser, District of Taylor
Director Michetti, Village of Pouce Coupe

Staff

Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Bruce Simard, General Manager of Development Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager
Deborah Jones-Middleton, Protective Services Manager
Erin Price, Bylaw Enforcement Officer
Brenda Deliman, Recording Secretary

Others

Eugene Moore
Glenn MacLean
Isabelle Lalibois
S. Salustro
K. Jung
Jim Giovannini

Helen Moore
Carl Chandler
Lucien Cyr
C. Kwag
Yun Nam

Delegation

D-1 Jeff Kelly (Safeguard Training)

Call to Order The Chair called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/18/01/01

MOVED Director Nichols, SECONDED Director Ackerman,
That the Peace River Regional District Board agenda for the January 11, 2018 meeting, including additional items for the agenda, be adopted as amended:

- 1. Call to Order**
- 2. Directors' Notice of New Business**
- 3. Adoption of Agenda**
- 4. Gallery Comments or Questions**
- 5. Adoption of Minutes**
 - M-1 Regional Board Meeting Minutes of December 8, 2017
- 6. Business Arising from the Minutes**
- 7. Delegations**

10:30 a.m.

 - D-1 Safeguard Training
Re: Wildfire Protection & Preparedness
Jeff Kelly
- 8. Petitions**
- 9. Correspondence**
 - C-1 December 13, 2017 – Recreation Sites and Trails BC – Tumbler Ridge Wolverine Forest Service Road Stakeholder Meeting
 - C-2 December 14, 2017 – Ministry of Agriculture – Biennial Agricultural Advisory Committee Workshops
 - C-3 December 13, 2017 – Geoscience BC – Search Phase III Project Completion and Data Launch
 - C-4 December 13, 2017 – District of West Kelowna – Tax Revenue on Cannabis Sales
 - C-5 January 4, 2018 – POLIS Project on Ecological Governance – Creating a Blue Dialogue Webinar Series
 - C-6 December 19, 2017 – TELUS Corporation – TELUS PureFibre
 - C-7 January 4, 2018 – District of Taylor – School District No. 60 and Local Governments Joint Meeting
 - C-8 January 5, 2018 – Recreation Sites and Trails BC – Species at Risk Act (SARA) Consultation
- 10. Reports**
 - R-1 November 22, 2017 – Trish Morgan, General Manager of Community Services – Old Fort Hudson's Bay Cemetery Options
 - R-2 November 23, 2017 – Trish Morgan, General Manager of Community Services – Blanket Grant Application Policy
 - R-3 January 1, 2018 – Chris Cvik, Chief Administrative Officer – Strategic Plan – 2017 Year End Update
 - R-4 December 18, 2017 – Kim Frech, Chief Financial Officer – 2018-2022 Financial Plan Process & Board Meeting Schedule Changes Requested
 - R-5 January 2, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Recommendations from the December 7, 2017 Solid Waste Committee Meeting
 - R-6 November 2, 2017 – Kelsey Bates, Executive Assistant – Remembrance Day Policy
 - R-7 January 2, 2018 – Brenda Deliman, Secretary of Legislative Services – Proposed Amalgamation of School District No. 59 Electoral Areas

RD/18/01/01
(continued)

Adoption of Agenda: (continued)

10. Reports (continued)

- R-8 December 20, 2017 – Jill Rickert, Community Services Coordinator – Grant Request – Northeast Aboriginal Business Centre Society
- R-9 January 3, 2018 – Bruce Simard, General Manager of Development Services – Reconsideration of Development Variance Permit No. 188/2016 (Kilfoyle)
- R-10 January 4, 2018 – Bruce Simard, General Manager of Development Services and Ted Pringle, RBO, Building Inspector III – Review of Proposed Updates to National Building Code and 2018 BC Codes – Public Review of Proposed Changes
- R-11 December 8, 2017 – Director Rose, Electoral Area ‘E’ – Southern Mountain Caribou in BC - Stakeholder Conference Call
- R-12 January 4, 2018 – Bryna Casey, Parks and Rural Recreation Coordinator – Clearview Arena Assessment Grant Application
- R-13 January 4, 2018 – Crystal Brown, Electoral Area Manager – JK Solutions Ltd. Contract Extension
- R-14 December 19, 2017 – Shawn Dahlen, Deputy Chief Administrative Officer – Contract Award – For Five Treatment and Bulk Water Loading Stations for the Peace River Regional District
- R-15 January 4, 2018 – Tyra Henderson, Corporate Officer – Health Canada Consultation – Cannabis Regulation
- R-16 January 4, 2018 – Tyra Henderson, Corporate Officer – Board Meeting Electronic Recording Policy
- R-17 January 4, 2018 – Crystal Brown, Electoral Area Manager – Recommendations from the December 14, 2017 Electoral Area Directors’ Committee Meeting
- R-18 January 5, 2018 – Paulo Eichelberger, General Manager of Environmental Services – Recommendations from the November 2, 2017 Solid Waste Committee Meeting
- R-19 Temporary Use Permit Application 211/2017 (496135 BC Ltd.)
- R-20 January 3, 2018 – Tyra Henderson, Corporate Officer – Notice of Closed Session

11. Bylaws

B-1 North Peace Leisure Pool Boundary Amendment Bylaw No. 2307, 2017

Consideration of Adoption

- a) January 2, 2018 report from Kim Frech, Chief Financial Officer; and
- b) “North Peace Leisure Pool Boundary Amendment Bylaw No. 2307, 2017”

B-2 Zoning Amendment Bylaw No. 2311, 2018 (Baker)

Consideration of First and Second Readings

- a) December 11, 2017 report from Christina Hovey, North Peace Land Use Planner; and
- b) “Zoning Amendment Bylaw No. 2311, 2018”

B-3 Official Community Plan Amendment Bylaw No. 2305, 2018 and Zoning Amendment Bylaw No. 2306, 2018 (Beaumont)

Consideration of First and Second Readings

- a) November 30, 2017 report from Christina Hovey, North Peace Land Use Planner; and
- b) “Official Community Plan Amendment Bylaw No. 2305, 2018”; and
- c) “Zoning Amendment Bylaw No. 2306, 2018”

12. Schedule of Events

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

13. New Business

- NB-1 January 3, 2018 – Director McPherson, District of Tumbler Ridge – Wolverine Forest Service Road
- NB-2 January 4, 2018 – Director Goodings, Electoral Area ‘B’ – Interprovincial Meeting
- NB-3 January 5, 2018 – BC Utilities Commission – BC Hydro – Waneta 2017 Transaction Application

RD/18/01/01
(continued)

Adoption of Agenda: (continued)

13. New Business (continued)

NB-4 December 22, 2017 – FrontCounter BC – BC Hydro – Peace Region Electricity Supply Project

14. Appointments

a) 2017 List of Board Appointments

15. Consent Calendar (for consideration and receipt)

MA-1 Chetwynd Communications Society Annual General Meeting Minutes of November 29, 2016

MA-2 Chetwynd Communications Society Meeting Minutes of September 27, 2017

MA-3 Electoral Area Directors' Committee Meeting Minutes of December 14, 2017

MA-4 Solid Waste Committee Meeting Minutes of December 7, 2017

MA-5 Solid Waste Committee Meeting Minutes of November 2, 2017

CA-1 November 29, 2017 – Minister of Municipal Affairs and Housing – 2017 UBCM Convention Follow-up

CA-2 December 8, 2017 – Taylor Wind Project Limited Partnership – Taylor and Sundance Wind Projects Update

CA-3 December 14, 2017 – Mike Bernier, MLA, Peace River South – Blackfoot Regional Park Boat Launch

CA-4 December 12, 2017 – North Peace Airport Society – Transfer of Responsibility to North Peace Airport Society

CA-5 December 20, 2017 – Minister of Agriculture – 2017 UBCM Convention Follow-up

CA-6 November 27, 2017 – Village of Pouce Coupe – Highway 2

CA-7 December 12, 2017 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Hydro – Occupant License to Cut L50671

CA-8 December 19, 2017 – City of Dawson Creek – Prevention of Quagga and Zebra Mussels

CA-9 January 2, 2018 – Northern Health – Diagnostic Outpatient Ultrasound Facilities

CA-10 December 21, 2017 – Ministry of Municipal Affairs and Housing – Building Inspection Services

CA-11 November 21, 2017 – Dawson Creek and District Rural Crime Watch – Policing in South Peace Rural Areas

CA-12 January 4, 2018 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Hydro – Application for Licence of Occupation and Licence to Cut – Cache Creek

RA-1 December 6, 2017 – Ministry of Indigenous Relations and Reconciliation – “What We Heard” Report

RA-2 November 27, 2017 – Loryn Day, Solid Waste Coordinator – Waste Composition Study – 3rd Sampling Event Results

RA-3 December 12, 2017 – North Central Local Government Association (NCLGA) – NCLGA Board Report

16. Notice of Motion (for the next meeting):

NoM-1 Director Johansson – Time Zones in BC

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

CORRESPONDENCE: (continued)

C-3
December 13, 2017
– Geoscience BC

GEOSCIENCE BC - SEARCH PHASE III PROJECT COMPLETION AND DATA LAUNCH

RD/18/01/06

MOVED Director Ackerman, SECONDED Director Hiebert,
That Geoscience BC be invited to a future Board meeting to discuss project completion and data launch of the Search Phase III project.

CARRIED.

C-4
December 13, 2017
– District of West
Kelowna

TAX REVENUE ON CANNABIS SALES

RD/18/01/07

MOVED Director Johansson, SECONDED Director McPherson,
That a letter be forwarded to the Ministry of Finance to request that 50% of the provincial share of the cannabis tax sharing formula be provided to local governments to assist in the provision of supports and services resulting from the legalization of cannabis.

DEALT WITH BY THE FOLLOWING

RD/18/01/08

MOVED Director Bumstead, SECONDED Director Goodings,
That consideration of Resolution No. RD/18/01/07 which states:

“That a letter be forwarded to the Ministry of Finance to request that 50% of the provincial share of the cannabis tax sharing formula be provided to local governments to assist in the provision of supports and services resulting from the legalization of cannabis”

be tabled until such time as item R-15 has been dealt with.

CARRIED.

C-5
January 4, 2018 –
POLIS Project on
Ecological
Governance

CREATING A BLUE DIALOGUE – WEBINAR SERIES

RD/18/01/09

MOVED Director Ackerman, SECONDED Director Hiebert,
That Director Goodings be authorized to participate in the Collaborative Consent and Revitalizing Indigenous Laws: Pathways to Indigenous Water Governance and Co-Governance webinar on January 15, 2018.

CARRIED.

DELEGATION: (continued)

D-1 (continued) COMMUNITY WILDFIRE PREPAREDNESS, PLANNING AND RESPONSE PLANS
(continued)

RD/18/01/13

MOVED Director McPherson, SECONDED Director Ackerman,
That the Safeguard Training presentation regarding community wildfire
preparedness, planning and response plans, received by the Regional Board at
its January 11, 2018 meeting, be referred to the Emergency Executive
Committee.

CARRIED.

REPORTS:

R-1 OLD FORT / HUDSON'S BAY CEMETERY OPTIONS

November 22, 2017
– Trish Morgan,
General Manager of
Community Services

RD/18/01/14

MOVED Director Hiebert, SECONDED Director Nichols,
That a public meeting be held in the spring of 2018 in Fort St John, BC to seek
feedback from the public on whether to obtain the property known as the Old
Fort/Hudson's Bay Cemetery to be maintained as an Electoral Area 'C'
community park.

DEFEATED.

RD/18/01/15

MOVED Director Ackerman, SECONDED Director McPherson,
That affected First Nations groups be invited to meet with Chair Sperling and
Peace River Regional District staff to discuss the preservation and protection
of the property known as the Old Fort / Hudson's Bay Cemetery; and further,
that a report be provided for the Board's consideration at a future meeting.

CARRIED.

R-2 BLANKET GRANT APPLICATION POLICY

November 23, 2017
– Trish Morgan,
General Manager of
Community Services

RD/18/01/16

MOVED Director Goodings, SECONDED Director Hiebert,
That the report dated November 23, 2017 from the General Manager of
Community Services regarding the Peace River Regional District "Blanket
Grant Application Policy" be referred to the Rural Budgets Administration
Committee.

CARRIED.

REPORTS: (continued)

R-3
January 1, 2018 –
Chris Cvik, Chief
Administrative
Officer

STRATEGIC PLAN – 2017 YEAR END UPDATE

RD/18/01/17

MOVED Alternate Director Ponto, SECONDED Director Ackerman,
That the report dated January 1, 2018 from the Chief Administrative Officer
regarding the Strategic Plan – 2017 Year End Update, be received for
information.

CARRIED.

REPORTS: (continued)

R-4
December 18, 2017
– Kim Frech, Chief
Financial Officer

**2018-2022 FINANCIAL PLAN PROCESS AND BOARD MEETING SCHEDULE
CHANGES**

RD/18/01/18

MOVED Director Goodings, SECONDED Director Nichols,

That the Board of the Peace River Regional District approve the proposed Financial Plan schedule for implementation as follows:

1. November thru February work with committees, groups, organizations, managers and department heads on their budgets (may require several meetings due to year end numbers that will change up until end of audit scheduled for the week of February 13th-16th);
2. Present “draft” Rural Budgets Administration Committee (RBAC) specific rural function’s budgets at the February 15th RBAC meeting;
3. Schedule and advertise a Special Budget Meeting in Dawson Creek on Wednesday, February 21 at 10:00 am to present the “draft” Financial Plan (full day to be scheduled due to presenting all functions and not just particular committee recommendations - the agenda package will be sent out electronically on the 16th for Board review).
4. Change the Board meeting schedule to accommodate the Special Budget Meeting:
 - a) Hold the February 22nd Board meeting in Dawson Creek rather than Fort St. John as originally scheduled.
 - b) Authorize attending Directors to overnight in Dawson Creek on February 21st; and
 - c) Reschedule the quarterly Fort St. John meeting for March 22nd, rather than holding it in Dawson Creek as originally scheduled;
5. March 8th Board meeting – Present Financial Plan Bylaw for 1st and 2nd readings
(*Note: if Northern Health unable to attend this meeting due to schedule conflicts then will invite to the Special Budget Meeting on February 21st);
6. Hold public open houses in Fort St. John, Chetwynd and Dawson Creek Monday, Tuesday and Wednesday (March 12th, 13th, and 14th); and
7. March 22nd Board meeting – Present and review any changes to the Financial Plan that was presented March 8th due to late audit entries, etc. Propose 3rd reading and adoption (if changes are necessary, the Financial Plan can be amended by Board resolution and then given third reading and adopted, “as amended”).
8. ONLY if necessary, schedule an additional Special Meeting to adopt the Financial Plan prior to March 31, 2018. The *Local Government Act* and the Board Procedure Bylaw spell out the process for calling a special meeting.

CARRIED.

OPPOSED: Director Ackerman

REPORTS: (continued)

**RECOMMENDATIONS FROM THE DECEMBER 7, 2017 SOLID WASTE
COMMITTEE MEETING**

R-5
January 2, 2018 –
Paulo Eichelberger,
General Manager of
Environmental
Services

NEW TRANSFER STATION SURVEY WORK (Recommendation No. 1)

RD/18/01/19

MOVED Director Goodings, SECONDED Director Nichols,
That staff be authorized to solicit quotes from legal surveying firms to perform legal and topographic surveying work for the proposed Lebel, Hasler Flats, Lone Prairie, Groundbirch, and Progress / Fellers Heights Tier 2 solid waste transfer stations, upon confirmation of exact locations.

CARRIED.

NORTH PEACE REGIONAL LANDFILL MONITORING (Recommendation No. 2)

RD/18/01/20

MOVED Director Ackerman, SECONDED Director Goodings,
That staff be authorized to prepare a report on what options are available to accommodate weekly inspections/monitoring at the North Peace Regional Landfill, for one year, including costs.

CARRIED.

**NORTH PEACE REGIONAL LANDFILL – EROSION ABATEMENT PLAN
(Recommendation No. 3)**

RD/18/01/21

MOVED Director Hiebert, SECONDED Director McPherson,
That the purchasing policy be waived and staff be authorized to directly award a contract for the field investigation and preparation of an Erosion Abatement Plan for the North Peace Regional Landfill to Sperling Hansen Associates for the price of \$40,595.

CARRIED.

WASTE COMPOSITION STUDY (Recommendation No. 4)

RD/18/01/22

MOVED Director Ackerman, SECONDED Director McPherson,
That the Waste Composition Study – 3rd Sampling Event results report be forwarded to the Regional Board for information.

CARRIED.

REPORTS: (continued)

R-5 (continued)

**RECYCLING DEPOT – POUCE COUPE ELEMENTARY SCHOOL
(Recommendation No. 5)**

RD/18/01/23

MOVED Alternate Director Lavoie, SECONDED Alternate Director Ponto,
That a letter be forwarded to Mayor and Council, Village of Pouce Coupe, to
advise that the termination of the operation and collection services for the
Pouce Coupe Elementary School recycling depot:

- a) is in keeping with Section 1.3 in Recycling Services Contract No. 1-2016
which states that

*“Further it is understood that, within 30 days of a municipality
bringing a curbside program online, any unmanned drop-off depots
in that municipality will be decommissioned and removed from the
Scope of Work”;*

and

- b) advise that other recycling depots are located in Tomslake or the Dawson
Creek Transfer Station where recyclables can be dropped off.

CARRIED.

SOLID WASTE DISPOSAL FEE WAIVER POLICY (Recommendation No. 6)

RD/18/01/24

MOVED Director Nichols, SECONDED Director Hiebert,
That Solid Waste Disposal Fee Waiver Policy No. 0340-60-13, issued October
26, 2017, waiving of solid waste disposal fees for volunteer organizations and
non-profit groups involved in either the cleanup of illegal dump sites or
municipalities coordinating community cleanup events, be approved.

CARRIED.

REPORTS: (continued)

R-5 (continued)

**WASTE EDUCATION PROMOTION AND EDUCATION PROGRAM
(Recommendation No. 7)**

RD/18/01/25

MOVED Director Bumstead, SECONDED Director Stewart,
That staff be authorized to modify the in-house Solid Waste Outreach and Education program by limiting the previously approved program to the following items:

- a) transfer costs of resources, licenses and equipment such as the website, the Waste Wizard app and the Greenline from the Northern Environmental Action Team (NEAT) to the Peace River Regional District (PRRD) (\$10,000); and
- b) the pRRRdy.com website content management system upgrade from Drupel to WordPress to provide compatibility with the PRRD website (\$5,000); and
- c) initial costs of resources, communication tools, supplies, education materials that will have to be rebranded, updated and in some cases created (\$20,000).

CARRIED.

**WASTE EDUCATION PROMOTION AND EDUCATION PROGRAM
(Recommendation No. 8)**

RD/18/01/26

MOVED Director Stewart, SECONDED Alternate Director Ponto,
That Resolution No. RD/17/10/24 (26) from the October 26, 2017 Regional Board meeting which states:

“That the Solid Waste Education and Outreach be brought in-house starting January 2018 in accordance with the structure laid out in the “Proposed PRRD Waste Education and Outreach Framework”, as presented”

be rescinded.

CARRIED.

RECYCLE BC CONSULTATION (Recommendation No. 9)

RD/18/01/27

MOVED Director Goodings, SECONDED Director Hiebert,
That the Recycle BC Consultation – Proposed Plan Changes report be forwarded to the Regional Board for information.

CARRIED.

REPORTS: (continued)

R-6
November 2, 2017 –
Kelsey Bates,
Executive Assistant

REMEMBRANCE DAY POLICY

RD/18/01/28

MOVED Director Goodings, SECONDED Director Bumstead,
That the Remembrance Day Policy be amended by:

1. removing authorization for Directors to attend; and
2. changing the maximum amount provided to Directors annually for the purchase of a wreath (\$150) and donation to each Legions Poppy fund (\$50), to a maximum amount provided to Electoral Area Directors annually for the purchase of a wreath and donation to each Legions Poppy fund (\$200 per Electoral Area); and
3. adding that the Electoral Area Directors be advised of ceremonial wreath costs annually; and

further, that the Remembrance Day policy be adopted as amended.

CARRIED.

R-7
January 2, 2018 –
Brenda Deliman,
Secretary of
Legislative Services

PROPOSED AMALGAMATION OF SCHOOL DISTRICT NO. 59 ELECTORAL AREAS

RD/18/01/29

MOVED Director Nichols, SECONDED Director McPherson,

That a letter in support of the proposed amalgamation of School District No. 59 (Peace River South) Trustee Electoral Areas IV and V be forwarded to the Ministry of Education by January 31, 2018.

CARRIED.

R-8
December 20, 2017
– Jill Rickert,
Community Services
Coordinator

NORTHEAST ABORIGINAL BUSINESS CENTRE SOCIETY

RD/18/01/30

MOVED Director Nichols, SECONDED Director Ackerman,

That a Special Event grant of \$1,000 to the Northeast Aboriginal Business Centre for the purpose of hosting the Walk In Balance Five – Reconciliation and Healing Conference from April 17 – 19, 2018 be approved; and that it be included in the 2018 Annual Financial Plan budget amount under Grants to Community Organizations, Special Events.

CARRIED.

REPORTS: (continued)

R-9
January 3, 2018 –
Bruce Simard,
General Manager of
Development
Services

DEVELOPMENT VARIANCE PERMIT 188/2016 (KILFOYLE)

RD/18/01/31
MOVED Director Hiebert, SECONDED Director Ackerman,
That Resolution No. RD/17/07/25 (27) from the July 27, 2017 Regional District
Board meeting be reconsidered by the Regional Board, pursuant to Section 56
of the Board Procedure Bylaw.

CARRIED.

RD/18/01/32

MOVED Director Hiebert, SECONDED Director McPherson,
That Resolution No. RD/17/07/25 (27) from the July 27, 2017 Regional Board
meeting be amended by adding the words shown in bold to the second
clause, for the purposes of clarification and certainty, and to add a completion
deadline for the drainage works, to read as follows:

*“That Development Variance Permit (DVP) No. 188/2016 (Kilfoyle) to
reduce the interior side parcel line setback along the east side of the
subject property from 3 meters to 0.85 meters **be issued, for the
purpose only** of bringing the existing addition on the dwelling into
compliance **and installing drainage control measures as set out in
the Site Plan showing Lots 6 and 7, Block 5, Section 2, Township 84,
Range 19, West of the 6th Meridian, Peace River District, Plan 15012
dated 23/06/2016 and in the undated hand-drawn Drainage Plan
Drawing of the subject property; that the installation of these
drainage control measures must be completed by October 31, 2018,
otherwise this Development Variance Permit will lapse pursuant to
Section 504 of the Local Government Act; and further, that the
permit include a requirement to move the two existing sheds out of
the 1.5 meter setback by October 31, 2017 and to remove the two
existing sheds from the property by October 31, 2018.”***

DEALT WITH BY THE FOLLOWING

RD/18/01/33

MOVED Director Ackerman, SECONDED Director Hiebert,
That consideration of Resolution No. RD/18/01/32 from the January 11, 2018
Regional Board meeting be tabled until such time as the Regional Board Chair
and Development Services staff have met with Robert Kilfoyle and Lucien Cyr
to discuss Development Variance Permit No. 188/2016 and drainage control
measures.

CARRIED.

REPORTS: (continued)

R-10
January 4, 2018 –
Bruce Simard,
General Manager of
Development
Services and Ted
Pringle, RBO,
Building Inspector III

REVIEW OF PROPOSED UPDATES TO NATIONAL BUILDING CODE AND 2018 BC CODES – PUBLIC REVIEW OF PROPOSED CHANGES

RD/18/01/34
MOVED Alternate Director Ponto, SECONDED Director Hiebert,
That the report dated January 4, 2018 from the General Manager of
Development Services and Building Inspector III regarding the review of
proposed updates to National Building Code and 2018 BC Codes – Public
Review of Proposed Changes, be received for information.

CARRIED.

Alternate Director Ponto left the meeting at 11:43 a.m.

R-11
December 8, 2017 –
Director Rose,
Electoral Area ‘E’

SOUTHERN MOUNTAIN CARIBOU IN BC

RD/18/01/35
MOVED Director Goodings, SECONDED Director Hiebert,
That the report dated December 8, 2017 from Director Rose, Electoral Area
‘E’, regarding southern mountain caribou in BC, be received for information.

CARRIED.

R-12
January 4, 2018 –
Bryna Casey, Parks
and Rural Recreation
Coordinator

CLEARVIEW ARENA ASSESSMENT GRANT APPLICATION

RD/18/01/36
MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That staff be authorized to apply for the 2018 Local Government Grants
Program – Infrastructure Planning Grants for \$10,000 to complete further
structural assessment of the Clearview Arena, as recommended in the
November 2017 “Clearview Arena Structural Walk-Through” study.

CARRIED.

R-13
January 4, 2018 –
Crystal Brown,
Electoral Area
Manager

JK SOLUTIONS LTD. – CONTRACT EXTENSION

RD/18/01/37
MOVED Director Goodings, SECONDED Alternate Director Lavoie,
That the Purchasing Policy be waived and the North Peace Economic
Development Commission (NPEDC) be authorized to direct award an
extension of contract regarding the Rural Roads Revisited project to JK
Solutions Ltd. for additional work to be performed for an amount not to
exceed \$15,000 under the Transportation Sector Initiative.

CARRIED.

Alternate Director Ponto returned to the meeting at 11:45 a.m.

REPORTS: (continued)

- R-14
December 19, 2017
– Shawn Dahlen,
Deputy Chief
Administrative
Officer
- CONTRACT AWARD – FIVE POTABLE WATER TREATMENT AND BULK WATER LOADING STATIONS FOR THE PRRD
- RD/18/01/38
MOVED Director Goodings, SECONDED Director Hiebert,
That the Request for Proposal “For Five Potable Water Treatment and Bulk Water Loading Stations for the Peace River Regional District” contract be awarded to Flowpoint in the amount of \$1,491,746.16, excluding taxes; and that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Peace River Regional District.
- CARRIED.**
- R-19
November 3, 2017
- TEMPORARY USE PERMIT APPLICATION 211/2017 (496135 BC LTD.)
- RD/18/01/39
MOVED Director Hiebert, SECONDED Director Stewart,
That the agenda be varied to deal with item R-19 at this time.
- CARRIED.**
- RD/18/01/40
MOVED Director Hiebert, SECONDED Director Bumstead,
That the Regional Board authorize the issuance of Temporary Use Permit No. 211/2017 (496135 BC Ltd.), for the construction and operation of a closed worker camp to house and provide food services to a maximum of 78 workers employed on the construction of the addition to the Louisiana-Pacific plant for a 18 month term.
- CARRIED.**
- Recess
The Chair recessed the meeting to luncheon at 12:05 p.m.
- Reconvene
The Chair reconvened the meeting at 1:00 p.m.
- R-15
January 4, 2018 –
Tyra Henderson,
Corporate Officer
- HEALTH CANADA CONSULTATION – CANNABIS REGULATION
- RD/18/01/41
MOVED Director Bumstead, SECONDED Director McPherson,
That the Peace River Regional District respond to the Health Canada Questionnaire / Consultation on Cannabis Regulation echoing the comments provided by the City of Fort St. John regarding license types, rules and requirements, eligibility for security clearance, information sharing and medical cannabis.
- CARRIED.**

CORRESPONDENCE:

C-4
December 13, 2017
– District of West
Kelowna

TAX REVENUE ON CANNABIS SALES

RD/18/01/42
MOVED Director Ackerman, SECONDED Director Johansson,
That Resolution No. RD/18/01/07 be lifted from the table.

CARRIED.

RD/18/01/07
MOVED Director Johansson, SECONDED Director McPherson,
That a letter be forwarded to the Ministry of Finance to request that 50% of
the provincial share of the cannabis tax sharing formula be provided to local
governments to assist in the provision of supports and services resulting from
the legalization of cannabis.

CARRIED.

REPORTS:

R-16
January 4, 2018 –
Tyra Henderson,
Corporate Officer

BOARD MEETING ELECTRONIC RECORDING POLICY

RD/18/01/43
MOVED Director Hiebert, SECONDED Alternate Director Ponto,
That the Board Meeting Electronic Recording Policy dated January 11, 2018 be
approved as presented.

CARRIED.

**RECOMMENDATIONS FROM THE DECEMBER 14, 2017 ELECTORAL AREA
DIRECTORS' COMMITTEE MEETING**

R-17
January 4, 2018 –
Crystal Brown,
Electoral Area
Manager

INTERPROVINCIAL MEETING (Recommendations No. 1-3)

RD/18/01/44
MOVED Director Goodings, SECONDED Director Hiebert,
That the topics of healthcare, installation of cell towers in the counties,
managing solid waste and the provision of potable water to residents be
added to the Interprovincial Meeting Agenda, in addition to the topics of:

- invasive plants
- broadband enhancement in rural areas
- dinosaur trail
- Wood Buffalo reserve and spread of disease amongst buffalo and caribou
- illegal dumping

as approved for discussion in 2017 had an Interprovincial Meeting been held.

CARRIED.

REPORTS: (continued)

R-17 (continued)

INTERPROVINCIAL MEETING (continued)

RD/18/01/45

MOVED Director Hiebert, SECONDED Alternate Director Ponto,
That the Peace River Regional District extend an offer to host the 2018
Interprovincial Meeting in the Regional District.

CARRIED.

**RECOMMENDATIONS FROM THE NOVEMBER 2, 2017 SOLID WASTE
COMMITTEE MEETING**

R-18

January 5, 2018 –
Paulo Eichelberger,
General Manager of
Environmental
Services

TOMSLAKE TRANSFER STATION (Recommendation No. 1)

RD/18/01/46

MOVED Director Goodings, SECONDED Director McPherson,
That staff be authorized to work with Tervita, the transfer station contractor,
to monitor and track haulers turnaround time, from the time the attendant
places the call to pick up the 75% full bin to the time the bin is emptied, with
tracking to take place at all Tier 1 and Tier 2 transfer stations.

CARRIED.

NORTH PEACE REGIONAL LANDFILL – LANDFILL GAS (Recommendation No. 2)

RD/18/01/47

MOVED Director Nichols, SECONDED Director Bumstead,

- a) That staff be authorized to negotiate with Pacific Northern Gas for an agreement to sell landfill gas generated at the North Peace Regional Landfill; and
- b) That the draft sale agreement be brought back to the Regional Board for consideration.

CARRIED.

REPORTS: (continued)

R-18 (continued)

DAWSON CREEK TRANSFER STATION (Recommendation No. 3)

RD/18/01/48

MOVED Director Bumstead , SECONDED Alternate Director Lavoie,

- a) That the extension of the seasonal hours of operation at the Dawson Creek Transfer Station as follows:
- seven (7) days a week from 9:00 am to 6:00 pm during the period of May 1 through to October 31; and
 - five (5) days a week from 9:00 am to 6:00 pm during the period of November 1 to April 30
- be approved; and
- b) That the associated operational contract costs be included in the appropriate line item in the 2018 Annual Financial Plan.

CARRIED.

AGRICULTURAL PLASTICS (Recommendation No. 4)

RD/18/01/49

MOVED Director Goodings, SECONDED Director Ackerman,

That the Regional District pursue all avenues to meet its obligation under the Regional Solid Waste Management Plan with respect to the recycling of agricultural plastics.

CARRIED.

R-20

January 3, 2018 –
Tyra Henderson,
Corporate Officer

NOTICE OF CLOSED SESSION

RD/18/01/50

MOVED Alternate Director Lavoie, SECONDED Alternate Director Ponto,
That item R-20 be referred to the end of the meeting.

CARRIED.

BYLAWS:

B-1

January 2, 2018

NORTH PEACE LEISURE POOL BOUNDARY AMENDMENT BYLAW NO. 2307, 2017

RD/18/01/51

MOVED Director Goodings, SECONDED Alternate Director Ponto,

That “North Peace Leisure Pool Boundary Amendment Bylaw No. 2307, 2017” be adopted this 11th day of January, 2018.

CARRIED.

BYLAWS: (continued)

B-2
December 11, 2017

ZONING AMENDMENT BYLAW NO. 2311, 2018 (BAKER)

RD/18/01/52

MOVED Director Hiebert, SECONDED Director Bumstead,

1. That "Zoning Amendment Bylaw No. 2311 (Baker), 2018" be read a first and second time this 11th day of January, 2018; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area 'C'.

CARRIED.

B-3
November 30, 2017

OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT BYLAWS NO. 2305 & 2306, 2018 (BEAUMONT)

RD/18/01/53

MOVED Director Hiebert, SECONDED Alternate Director Ponto,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated November 30, 2017; and
2. That "Official Community Plan Amendment Bylaw No. 2305 (Beaumont), 2018" be read a first and second time this 11th day of January, 2018; and
3. That a Public Hearing be held pursuant to the *Local Government Act*; and
4. That the holding of the Public Hearing be delegated to the Director of Electoral Area "C".

CARRIED.

RD/18/01/54

MOVED Director Hiebert, SECONDED Alternate Director Ponto,

1. That "Zoning Amendment Bylaw No. 2306 (Beaumont), 2018" be read a first and second time this 11th day of January, 2018; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area "C".

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

The Regional Board agreed that the following be added to the Schedule of Events:

- North Peace Fall Fair, August 17-19, Fort St. John
- Chetwynd International Chainsaw Carving Championship, June 8-10, Chetwynd
- Mile '0' Cruisers Summer Cruise & Shine, July 13-15, Dawson Creek
- Local Government Elections, October 20
- Solar Generation Array Official Opening, June 2, Hudson's Hope

NEW BUSINESS:

NB-1
January 3, 2018 –
Director McPherson,
District of Tumbler
Ridge

WOLVERINE FOREST SERVICE ROAD

RD/18/01/55

MOVED Director McPherson, SECONDED Director Nichols,
That a letter of support be forwarded to the District of Tumbler Ridge regarding collaboration with the Province on options for keeping the Wolverine Forest Service Road accessible to the public to maintain back country access, which is key to the success of the UNESCO Global Geopark and tourism generally.

CARRIED.

NB-2
January 4, 2018 –
Director Goodings,
Electoral Area 'B'

INTERPROVINCIAL MEETING

RD/18/01/56

MOVED Director Goodings, SECONDED Director Hiebert,
That the topics of agricultural plastics, invasive plants and economic development be added to the Interprovincial Meeting Agenda.

CARRIED.

NB-3
January 5, 2018 – BC
Utilities Commission

BC HYDRO – WANETA 2017 TRANSACTION APPLICATION

RD/18/01/57

MOVED Director Goodings, SECONDED Alternate Director Ponto,
That the email dated January 5, 2018 from the BC Utilities Commission regarding the BC Hydro – Waneta 2017 Transaction Application, be received for information.

CARRIED.

NEW BUSINESS: (continued)

NB-4
December 22, 2017
– FrontCounter BC

BC HYDRO - PEACE REGION ELECTRICITY SUPPLY (PRES) PROJECT

RD/18/01/58

MOVED Director Goodings, SECONDED Director Nichols,
That a letter be forwarded to FrontCounter BC to request that, as the invitation to comment was forwarded over the Christmas holiday season, the deadline to submit a response regarding the BC Hydro – Crown Land Statutory Right of Way application for Electric Powerline purposes for the Peace Region Electricity Supply (PRES) project, Reference No. 265977, be extended from January 21, 2018 to March 21, 2018.

CARRIED.

APPOINTMENTS:

2018 REGIONAL BOARD APPOINTMENTS

RD/18/01/59

MOVED Director Goodings, SECONDED Director Hiebert,
That the 2017 Board Appointments remain in effect until the Regional Board considers 2018 appointments.

CARRIED.

NOTICE OF MOTION:

NoM-1
Director Johansson

TIME ZONES IN BC

Director Johansson, District of Hudson’s Hope, provided notice that a motion would be made at the January 25, 2018 Board meeting regarding time zones in BC.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/18/01/60

MOVED Director Hiebert, SECONDED Alternate Director Ponto,
That the January 11, 2018 Consent Calendar be received.

CARRIED.

