

**PEACE RIVER REGIONAL DISTRICT
Emergency Executive Committee Meeting**

A G E N D A

for the meeting to be held on February 7, 2019
in the Regional District offices, Dawson Creek, BC
commencing at 1:00 pm

Committee Chair: Director Sperling

Vice-Chair: Director Hiebert

1. **CALL TO ORDER:**
2. **ELECTION OF CHAIR and VICE-CHAIR:**
3. **NOTICE OF NEW BUSINESS:**
4. **ADOPTION OF THE AGENDA:**
5. **ADOPTION OF THE MINUTES:**
M-1 Emergency Executive Committee Meeting Minutes of January 12, 2018
6. **BUSINESS ARISING FROM THE MINUTES:**
7. **DELEGATION:**
8. **CORRESPONDENCE:**
C-1 May 16, 2018 News Release – Cariboo Regional District – Wildfire Report released following public consultation
9. **REPORTS:**
R-1 2019 Emergency Planning Budget (late item)
R-2 Old Fort Landslide Update (late item)
10. **NEW BUSINESS:**
11. **ITEMS FOR INFORMATION:**
I-1 January 2019 Snow Survey and Water Supply Bulletin
I-2 **For Reference only** - “PRRD Emergency & Disaster Service Establishment Bylaw No. 1598, 2005” and “PRRD Emergency & Disaster Operations Bylaw No. 1599, 2005”
I-3 Incident Register (late item)
12. **ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT EMERGENCY EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Friday, January 12, 2018

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Director Sperling, Electoral Area 'C' – Committee Chair
 Director Goodings, Electoral Area 'B'
 Director Leonard Hiebert, Electoral Area 'D'
 Director Lori Ackerman, City of Fort St. John
 Director Bumstead, City of Dawson Creek
 Chris Cvik, Chief Administrative Officer

Staff

Trish Morgan, General Manager of Community Services
 Deborah Jones-Middleton, Protective Services Manager
 Jill Rickert, Community Services Coordinator
 Suzanne Garrett, Corporate Services Coordinator

1) Call to Order The meeting was called to order at 10:00 am

2) Election of Committee Chair The Chief Administrative Officer called for nominations for the office of Committee Chair for 2018.

Director Goodings nominated Director Sperling for the office of Committee Chair for 2018. Director Hiebert seconded the nomination.

Director Sperling accepted the nomination.

The Chief Administrative Officer called a second time for nominations for the office of Committee Chair for 2018.

Hearing none, the Chief Administrative Officer declared Director Sperling Chair of the Emergency Executive Committee for 2018.

3) Election of Vice-Chair The Chief Administrative Officer called for nominations for the office of Committee Vice-Chair for 2018.

Director Goodings nominated Director Hiebert for the office of Committee Vice-Chair for 2018. Director Sperling seconded the nomination.

Director Hiebert accepted the nomination.

The Chief Administrative Officer called a second time for nominations for the office of Committee Vice-Chair for 2018.

Hearing none, the Chief Administrative Officer declared Director Hiebert Vice-Chair of the Emergency Executive Committee for 2018.

ADOPTION OF THE AGENDA:

2) Adoption of the Agenda MOVED by Director Hiebert, SECONDED by Director Bumstead, that the Emergency Executive Committee agenda for the January 12, 2018 including Director's new business and additional items for the agenda, be adopted as amended:

1. **CALL TO ORDER**
2. **NOTICE OF NEW BUSINESS**
3. **ADOPTION OF THE AGENDA**
4. **ADOPTION OF THE MINUTES**

M-1 Emergency Executive Committee Meeting Minutes of June 20, 2017

5. **BUSINESS ARISING FROM THE MINUTES**
6. **CORRESPONDENCE**
 - C-1 August 30, 2017 letter regarding support for the inclusion of the Alaska Highway from Mile 83 to the Yukon border into Drive BC website.
7. **REPORTS:**
 - R-1 January 5, 2018 report – 2018 Draft Emergency Services budget
 - R-2 (handout) Effective Community Wildfire Preparedness Planning and Response Plans (referred by the Regional Board from January 11, 2018)
8. **NEW BUSINESS:**
9. **ITEMS FOR INFORMATION:**
 - I-1 Diary Items
 - I-2 For reference: PRRD Emergency and Disaster Service Establishment Bylaw No. 1598, 2005 and PRRD Emergency and Disaster Operations Bylaw No. 1599, 2005.
10. **Adjournment:**

CARRIED.

MINUTES:

3) M-1 EEC Mtg.
Minutes of
June 20, 2017

MOVED by Director Goodings, SECONDED by Director Bumstead,
that the Emergency Executive Committee Meeting Minutes of June 20, 2017
be adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

4) BA-1 Item 11
wildfire meetings

The Committee was advised that community meetings, to be scheduled in October 2017, in rural areas involved in the 2016 fire event did not take place as representatives from the BC Wildfire Service were not available to attend due to the wildfire situation in southern BC.

It was felt that there is still value in having these meetings, however they should occur during an event or directly after to address the communities concerns and issues. The community needs to hear the rationale with respect to why and how things are done during an event, these responses can only be provided by BC Wildfire Service representatives. It was noted that the Capital Regional District held several public meetings during the wildfire event in 2017.

MOVED by Director Ackerman, SECONDED by Director Bumstead,
That the Emergency Executive Committee recommends to the Regional Board that the following resolution from the July 13, 2017 Board meeting be rescinded:

“RD/17/08/39

- a) that community meetings in rural areas that experienced issues with the 2016 fire event be scheduled between October 2017 and February 2018 to provide information, i.e. community wildfire programs, and address residents’ concerns; and*
- b) that staff members from the BC Wildfire Service be invited to participate at these community meetings..*

CARRIED.

(Nays 1 – Director Goodings)

It was suggested that some of the focus could be on preparedness, request the BC Wildfire Service make presentations in communities, before fire season – share lessons learned. BC Wildfire staff could attend meetings via skype – use rural schools for WiFi connections - topic for the next joint meeting in Taylor.

MOVED by Director Ackerman, SECONDED by Director Hiebert,
That the Emergency Executive Committee recommends to the Regional Board that the Regional District be proactive in preparing for future wildfire events in the region and hold meetings in rural communities to provide information on past wildfire events, lessons learned, how to move forward, and how to be prepared

CARRIED.

- 4) BA-1 (cont'd) Communities can try to mitigate future events, have to recognize that each event is different, everyone needs to be prepared, need to change the mindset of the public. Other identified issues include absentee landowners. Neighbours are forced to trespass to construct fire breaks or other safe guards to protect their personal property. Second issue is the delay in obtaining approvals to re-construct fences on leased lands. These types of issues need to be brought forward when the EOC is operating so the Regional District can address them.

REPORTS:

- 5) R-1 re:
Budget

The Committee reviewed the draft 2018 Emergency Services budget.

Discussion points:

- Flood Risk Management \$197,000, grants have been applied for, if not approved the project will not proceed
- Collaborative Emergency Management Model \$45,000, model will include how it will be managed. Working Group consisted of CAO's and Emergency Coordinators from each municipality.

MOVED by Director Ackerman, SECONDED by Director Hiebert,
That the 2018 Emergency Services budget be accepted, as presented, and forwarded to the Regional Board for consideration in the 2018 Annual Financial Plan.

CARRIED.

Mass Communications System budget item of \$12,500 could remain in the Emergency Services budget, however for an additional \$2,500 it could be moved to the Administration – Communication budget to benefit the entire region (\$500 per Municipality). Program is very flexible and can be used to notify all residents or a specific area. Staff will confirm with each municipality if they wish to participate in the program, letters will include product information.

It was suggested that the Mass Communications System remain in the Emergency Services budget.

MOVED by Director Ackerman, SECONDED by Director Goodings,
That the Emergency Executive Committee recommends to the Regional Board that staff be authorized to submit the Emergency Operation Centre IT Project application to the UBCM Community Emergency Preparedness Fund for a grant up to \$25,000.

CARRIED.

- 6) R-2 re:
Wildfire
Preparedness

MOVED by Director Hiebert, SECONDED by Director Ackerman,
that the handout entitled Effective Community Wildfire Preparedness Planning and Response Plans, referred by the Regional Board on January 11, 2018, be received for information.

CARRIED.

- 7) Adjournment: The meeting adjourned at 11:20 am

Brad Sperling,
Chair

Suzanne Garrett,
Corporate Services Coordinator



NEWS RELEASE

Mar. 16, 2018
18-07
For Immediate Release

CRD wildfire report released following public consultation

Williams Lake, B.C. – Today, the Cariboo Regional District Board of Directors held a special Board meeting to review a wildfire report following the CRD’s community consultations in the fall. The report combines results from two dozen community meetings, a survey and Facebook event, which engaged over 2,600 residents between October and December 2017.

The consultant, Butterfly Effect Communications, presented the report identifying numerous recommendations regarding communications, emergency operations, prevention, wildfire fighting and recovery. Recommendations and information within the report are not directed solely at the CRD, but are designed to be useful for other governments to adapt ahead of emergencies as well. Many of the recommendations also require coordination and collaboration between multiple levels of government and various agencies.

Following the presentation, the CRD Board referred the report to the Board’s newly formed Emergency Preparedness Committee, which consists of Chair Wagner and Directors Armstrong, Massier, Forseth, Sorley, Richmond and Anderson. The Committee will review the report and recommendations in depth and develop an action plan.

As a first step in preparedness efforts, the Board asked CRD staff to prepare a report and implementation plan for the Board’s consideration that would facilitate fuel reduction on private land in the Wildland Urban Interface, including the identification of costs, revenue loss and potential sources for funding. They also requested information on how to provide meaningful and timely information to residents related to the [FireSmart program](#).

The Cariboo Regional District commissioned the report following 262 wildfires burning over 900,000 hectares during a 77-day long disaster from July 6 to September 20, impacting nearly every corner of the region which is home to 61,000 residents.

Three of the largest wildfires in the province’s history were within the region last summer, including the Plateau Fire, which burned nearly 500,000 hectares. Sixty homes and 167 other structures were destroyed in the region’s fires, with no loss of life directly attributed to the disaster despite 60 per cent of the population being under evacuation order or alert.

During the consultations, over 53,000 pieces of data were collected, including verbal and written comments and survey answers. To collect the feedback, meetings were held in communities across the vast area of the Cariboo impacted by the wildfires. The consultant and CRD staff spent over 50 hours listening to residents and traveled over 3,500 kilometres.

.../More

February 7, 2019
February 7, 2019

Quotes

“Looking back at the summer of 2017 and what our communities went through, I want to thank the residents of the Cariboo for taking that extra step to participate in our public consultations last fall. Thank you for sharing your feedback and concerns – this is how we can make improvements for the next time and understand how the emergency affected you.”

“We have a lot to digest in this report, but I look forward to working with our Emergency Preparedness Committee to discuss these recommendations further and make an action plan for steps forward.”

- Margo Wagner, Chair, Cariboo Regional District

“A culture of preparedness is critical for everyone from residents to governments. Areas of concern include a lack of prevention programs, no cellular, radio or internet communication for many residents, and exhausted resources in many agencies.”

“Recovery resources, particularly around mental health and financial assistance, are not meeting the needs of residents. The timing of this disaster, during peak season for many activities, combined with the length of this disaster, which stretched over three months, equaled a devastating impact on residents and businesses in the region.”

- Tim Conrad, Consultant, Butterfly Effect Communications

Links

- [Cariboo-Chilcotin Wildfires 2017 Report \(46 pages, 8.2MB\) PDF](#)
- [Cariboo-Chilcotin Wildfires 2017 Report Appendix \(306 pages, 12.5MB\) PDF](#)
- [Graphics From the Report \(Dropbox\)](#)

Cariboo Regional District

- [Website](#)
- [Facebook](#) (Region page)
- [Facebook](#) (Emergency Operations page)
- [Twitter](#)

Butterfly Effect Communications

- [Facebook](#)
- [Instagram](#)
- [Twitter](#)
- [LinkedIn](#)
- [Website](#)

Media Contacts

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Butterfly Effect Communications
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tim@butterflyeffectcommunications.ca

Snow Survey and Water Supply Bulletin – January 1st, 2019

The January 1st snow survey is now complete. Data from 69 manual snow courses and 80 automated snow weather stations around the province (collected by the Ministry of Environment Snow Survey Program, BC Hydro and partners), and climate data from Environment and Climate Change Canada and the provincial Climate Related Monitoring Program have been used to form the basis of the following report¹.

Weather

Fall and early winter weather had been variable across the province. October featured near normal (-0.5 to 0.5°C) temperatures across most of the province, with areas in south-west BC reaching between 1 to 2°C above normal. Except for the Okanagan and South Interior, the province generally experienced below normal precipitation in October.

In early November, a series of storm events impacted south-west BC with heavy rain. The second half of the month featured more stable weather with less precipitation. Total monthly precipitation was generally near normal across the province. Temperatures were generally above normal (+1 to +2°C) for southern BC, and well above normal (+1 to +5°C) in central and northern BC.

A dramatic shift in weather patterns occurred in early/mid-December, bringing a series of Pacific storms. These caused significant precipitation across much of the province, particularly south-west BC. Precipitation anomalies for December were in the 120-160% of normal range in southern BC, and closer to normal in other areas of the province. Temperatures remained well above normal through December, with more modest temperature anomalies in south-west BC (+0.5 to +1.5°C) and more significant anomalies in the BC Interior (+2 to +5°C).

Snowpack

Snow basin indices for January 1st 2019 range from a low of 61% of normal in the Stikine to a high of 109% in the Upper Fraser West, Upper Fraser East and North Thompson (Table 1 and Figure 1). Generally, the province has near normal snow pack for January 1st, with the average of all snow measurements across the province at 96%. Below normal snowpack (60-80% of normal) is present in the Stikine, Nicola, and Liard. Near normal snowpacks (80-110%) are present throughout the rest of the province.

Early season snowpack was slow to develop this year, with near record low snowpack being observed at automated snow weather stations on December 1st. Rapid snow accumulation has occurred since mid-December in the wake of numerous storm events that have impacted the province. Much of the current snowpack has developed over the past 4 weeks.

Warmer temperatures in November and December created high freezing levels during several storm events. This led to precipitation as rain and in-season snowmelt in low- to

1. Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.



Snow Survey and Water Supply Bulletin – January 1st, 2019

mid-elevation areas. As a result, snowpack in low- to mid-elevations (<1100m) are proportionately lower than upper elevation locations.

Table 1 - BC Snow Basin Indices – January 1, 2019

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	109	Boundary	82
Upper Fraser East	109	Similkameen	93
Nechako	83	South Coast	94
Middle Fraser	102	Vancouver Island	89
Lower Fraser	92	Central Coast	99
North Thompson	109	Skagit	92
South Thompson	99	Peace	97
Upper Columbia	102	Skeena-Nass	87
West Kootenay	103	Stikine	61
East Kootenay	89	Liard	78
Okanagan	94	Fraser	95
Nicola	72	British Columbia	96

A note on Snow Basin Index calculations – In 2019, the River Forecast Centre is using a new method for calculating snow basin indices. The new method provides greater consistency in the calculations between basins, better utilizes all of the snow measurements that are taken during a survey period, and reduces the bias created from extremely high or low percent of normal values at individual survey locations that occur during the snow melt season. New snow basin indices are calculated based on the basin-average snow water equivalent value derived from the average of all measurements made within a basin, divided by the basin-averaged normal snow water equivalent for the same stations. The new calculation method may lead to slight differences in snow basin index values compared to values reported historically; these differences may be more significant in basins with limited measurements, in drier areas with less overall snowpack, and during the melt season when a shift in the timing of melt can lead to very large or small index values. The River Forecast Centre is re-analysing historic snow basin index values using the new method

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February 7, 2019

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Snow Survey and Water Supply Bulletin – January 1st, 2019

to allow for inter-annual comparison; these will be posted on the River Forecast Centre website when the analysis is complete.

Outlook

The Climate Prediction Centre (CPC) at the U.S. National Weather Service/NOAA has issued an El Niño watch and is forecasting a high likelihood of El Niño developing through this winter and continuing into the spring. Typically, El Niño is linked to warmer winters across British Columbia. During El Niño, snowpacks tend to be lower than normal; however, there has been a large range of variability in snowpack in BC during El Niño winters in the past (for example 2007 was following an El Niño winter and had significant snowpack across the province). Warm sea surface temperature anomalies have also persisted in the Pacific Ocean off the BC/Alaska coast, with a general weakening in the anomaly since mid-November. Warm temperature anomalies in the Pacific often have a similar or enhancing effect when they occur in phase with El Niño, as was the case in 2014-15 and 2015-16.

Seasonal weather forecasts from Environment and Climate Change Canada are indicating an increased likelihood of warmer than normal temperatures through the winter period.

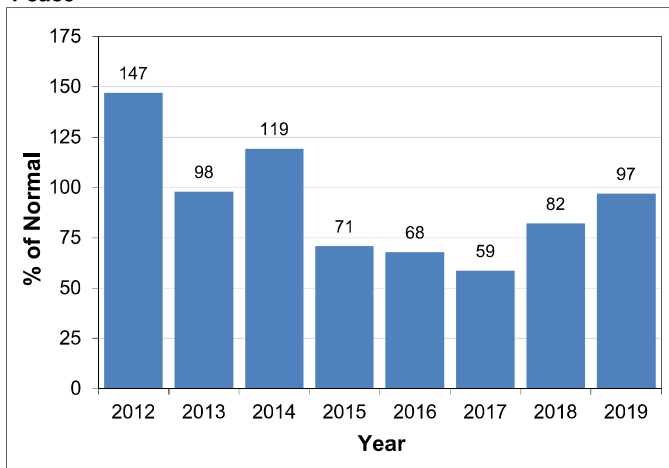
By early January, nearly half of the annual BC snowpack has typically accumulated. At this early stage in the season snow accumulation is looking typical across the province. With three or more months left for snow accumulation, seasonal snowpacks can still change significantly.

The River Forecast Centre will continue to monitor snowpack conditions and will provide an updated seasonal flood risk forecast in the February 1st 2019 bulletin, which is scheduled for release on February 8th.

BC River Forecast Centre
January 8, 2019

Snow Basin Index Graphs - January 1, 2019

Peace



PEACE RIVER REGIONAL DISTRICT

By-law No. 1598, 2005

A by-law for the establishment of an Emergency and Disaster Service
for Electoral Areas 'B', 'C', 'D' and 'E'.

WHEREAS, the *Emergency Program Act, R.S.B.C. 1996, c. 111* authorizes the Board of the Peace River Regional District to undertake measures to prepare for, respond to, and recover from emergencies and disasters;

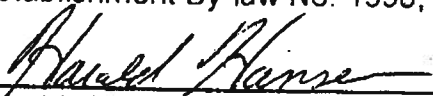
NOW THEREFORE the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

1. The Board hereby establishes a service to prepare, respond and recover from emergencies and disasters.
2. The boundaries of the service are the boundaries of the Peace River Regional District excluding the District of Chetwynd, City of Dawson Creek, City of Fort St John, District of Hudson's Hope, Village of Pouce Coupe, District of Taylor and the District of Tumbler Ridge.
3. The participating areas for the service are the Peace River Regional District Electoral Areas 'B', 'C', 'D' and 'E'.
4. All costs related to this service shall be recovered by one or more of the following:
 - a) property value taxes imposed on land and improvements in accordance with Part 23, Division 4.3 of the Local Government Act, R.S.B.C. 1996, c.323;
 - b) revenue raised by other means authorized by the Local Government Act, R.S.B.C. 1996, c.275 or another Act;
 - c) revenue raised by way of agreement, enterprise, gift, grant or otherwise.
5. The maximum that may be requisitioned under Section 4 for the service shall be the greater of:
 - a) \$250,000; or
 - b) the product of a property value tax of \$0.03 for each \$1,000 of net taxable value of land and improvements included in the service area.

6. This By-law may be cited as "Peace River Regional District Emergency and Disaster Service Establishment By-law No. 1598, 2005."

READ A FIRST TIME this 13th day of OCTOBER, 2005.
READ A SECOND TIME this 13th day of OCTOBER, 2005.
READ A THIRD TIME this 13th day of OCTOBER, 2005.
APPROVED by the Minister of Community Services this 16th day of NOVEMBER 2005
ADOPTED this 24th day of NOVEMBER, 2005.

CERTIFIED a TRUE and CORRECT
COPY of "Peace River Regional District
Emergency and Disaster Service
Establishment By-law No. 1598, 2005."

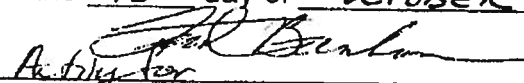

Harald Hansen, Administrator

THE CORPORATE SEAL of the Peace
River Regional District was hereto
affixed in the presence of:


Karen Goodings, Chair


Harald Hansen, Administrator

I HEREBY CERTIFY the foregoing to be a true and correct copy of "Peace River
Regional District Emergency and Disaster Service Establishment By-law No. 1598,
2005" as read a third time by the Regional Board of the Peace River Regional District
on the 13th day of OCTOBER, 2005.


Harald Hansen, Administrator

**PEACE RIVER REGIONAL DISTRICT
By-law No. 1599, 2005**

A by-law for the administration and operation of the
Emergency and Disaster Service

WHEREAS the Board of the Peace River Regional District has, by "Peace River Regional District Emergency and Disaster Service Establishment By-law No. 1598, 2005", established an Emergency and Disaster Service;

AND WHEREAS, pursuant to the provisions of the *Emergency Program Act, R.S.B.C. 1996, c. 111*, the Board must prepare or cause to be prepared local emergency plans respecting preparation for, response to and recovery from emergencies and disasters and establish and maintain an emergency management organization to develop, maintain and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters for the Electoral Areas within the Regional District;

NOW THEREFORE, the Board of the Peace River Regional District in open meeting assembled enacts as follows:

1. **Citation**

1.1 This By-law shall be cited as the "Peace River Regional District Emergency and Disaster Operations By-law No. 1599, 2005".

2. **Interpretation**

2.1 In this bylaw:

- a) **"Act"** means the *"Emergency Program Act", R.S.B.C., c.111*, and any regulations made thereunder;
- b) **"Board"** means the Board of Directors of the Peace River Regional District;
- c) **"Chair"** means that person elected by the Board as chair;
- d) **"Declaration of a state of local emergency"** means a declaration of the Board or the Chair that an emergency exists or is imminent in the Regional District;
- e) **"Disaster"** means a calamity that:
 - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - (ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property;

2. **Interpretation** (continued)

- f) **"emergency"**, means a present or imminent event or circumstance that:
 - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - (ii) requires prompt co-ordination of action or special regulation of persons or property, to protect the health, safety, or welfare of people or to limit damage to property;
- g) **"Emergency Co-ordinator"** means that person appointed under Section 5.1 of this by-law;
- h) **"Emergency Executive Committee"** means that Committee appointed under Section 4.1 of this by-law;
- i) **"Emergency Management Organization"** means that organization established under Section 3.1 of this by-law;
- j) **"Emergency Program"** means the emergency plans and other preparedness, response and recovery measures for emergencies and disasters developed and implemented from time to time by the Emergency Management Organization;
- k) **"Service Area"** means the service area established under "Peace River Regional District Emergency and Disaster Service Establishment By-law No. 1598, 2005."

3. **EMERGENCY MANAGEMENT ORGANIZATION**

- 3.1 An "Emergency Management organization" is established comprised of:
- a) the Emergency Executive Committee;
 - b) the Emergency Co-ordinator;
 - c) such other persons appointed and sub-committees and working groups established and which are charged with emergency preparedness, response and recovery measures.

4. **EMERGENCY EXECUTIVE COMMITTEE DUTIES AND RESPONSIBILITIES:**

- 4.1 An "Emergency Executive Committee" is established comprised of:
- a) the Directors of the Board representing Electoral Areas 'B', 'C', 'D' and 'E';
 - b) the Chief Administrative Officer for the Regional District or designate; and
 - c) such other persons as may be appointed to the Committee by the Board from time to time.
- 4.2 The Emergency Executive Committee shall elect a Chair and Vice-Chair.
- 4.3 The Emergency Executive Committee may establish such Sub-Committees and Working Groups as deemed necessary to facilitate emergency preparedness, response and recovery programs.

4. EMERGENCY EXECUTIVE COMMITTEE DUTIES AND RESPONSIBILITIES:

4.4 The Emergency Executive Committee will be responsible for the following duties and responsibilities:

- a) providing policy guidance and direction to the Emergency Co-ordinator and such other persons appointed and Sub-Committees and Working Groups established under this by-law for developing and implementing the emergency program;
- b) reviewing and approving the Emergency Program prepared by the Emergency Coordinator;
- c) preparing and submitting to the Board for approval an annual budget for the development and implementation of the Emergency Program;
- d) negotiating and recommending to the Board agreements with other governments, for the purpose of emergency assistance or the formulation of coordinated emergency preparedness, response or recovery;
- e) negotiating and recommending to the Board agreements with individuals, bodies, corporations or other non-government agencies for the provisions of goods and services in delivering the Emergency Program; and
- f) meeting not less than two times a year with the Emergency Co-ordinator to stay informed of the status of the Emergency Program related initiatives and activities.

5. EMERGENCY CO-ORDINATOR

5.1 The Board shall appoint an Emergency Co-ordinator that will report directly to the Emergency Executive Committee.

5.2 The Emergency Coordinator will be responsible for the following duties and responsibilities:

- a) preparing and presenting to the Emergency Executive Committee for annual review and approval an Emergency Program which includes:
 - i) a periodic review and updating of plans and procedures for that review;
 - ii) an emergency response exercise program and training program;
 - iii) procedures by which emergency resources may be obtained;
 - iv) procedures by which emergency plans are to be implemented;
 - v) warning procedures to those persons who may be harmed or who may suffer loss in an Emergency of impending Disaster;
 - vi) procedures to coordinate the provision of food, clothing, shelter, transportation and medical services to victims of Emergencies and Disasters;

5. EMERGENCY CO-ORDINATOR

- vii) procedures to establish priorities for restoring essential services provided by the Regional District that are interrupted during an Emergency or Disaster;
 - viii) procedures to recommend priorities for restoring essential services not provided by the Regional District that are interrupted during an Emergency or Disaster; and
 - ix) roles and responsibilities for all persons appointed pursuant to this By-law whose roles and responsibilities are not otherwise defined in this Bylaw.
-
- b) Making such amendments to the Emergency Program as are necessary to ensure that the information contained in the Emergency Program remains current at all times;
 - c) Advising the Emergency Executive Committee on all matters relating to the Emergency Program;
 - d) Providing day to day administration of the Emergency Program, including the co-ordination of staff involvement in emergency management, encouraging community preparedness and liaising with external organizations for emergency management purposes;
 - e) identifying and maintaining information on potential or real hazards and the impact that such hazards could have on the Service Area;
 - f) ensuring municipal departments in the Service Area keep updated emergency plans that are consistent with and support the Emergency Program;
 - g) being the liaison with other external support organizations and function as the point of contact with the Provincial Emergency Program and other government agencies with regards to emergencies;
 - h) selecting and processing candidates for federal or provincial emergency program training courses;
 - i) co-ordinating the delivery or conduct studies, training and exercises within the Service Area to ensure the Emergency Program is understood, effective and in a state of readiness; and
 - j) performing such other duties as may be assigned by the Emergency Executive Committee.

PEACE RIVER REGIONAL DISTRICT
By-law No. 1599, 2005

1-2

6. POWER ASSOCIATED WITH THE DECLARATION OF A STATE OF LOCAL EMERGENCY

6.1 Once a Declaration of a state of local emergency is made by the Board or the Chair pursuant to the Act in respect of all or part of the Service Area, the Emergency Executive Committee may, subject to the limitations in the Act, exercise all of the powers given to the Board or the Chair in a Declared state of local emergency under the Act.

READ A FIRST TIME this 13th day of OCTOBER, 2005.

READ A SECOND TIME this 13th day of OCTOBER, 2005.

READ A THIRD TIME this 13th day of OCTOBER, 2005.

ADOPTED this 24th day of NOVEMBER, 2005.

CERTIFIED a TRUE and CORRECT COPY of "Peace River Regional District Emergency and Disaster Operations By-law No. 1599, 2005."



Harald Hansen, Administrator

THE CORPORATE SEAL of the Peace River Regional District was hereto affixed in the presence of:



Karen Goodings, Chair



Harald Hansen, Administrator