



# PEACE RIVER REGIONAL DISTRICT EMERGENCY EXECUTIVE COMMITTEE MEETING MINUTES

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DATE: February 7, 2019

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Director Sperling, Electoral Area 'C'  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E'  
Director Tony Zabinsky, City of Fort St. John  
Director Bumstead, City of Dawson Creek

## Staff

Trish Morgan, General Manager of Community Services  
Deborah Jones-Middleton, Protective Services Manager  
Jill Rickert, Community Services Coordinator  
Suzanne Garrett, Corporate Services Coordinator

- 1) Call to Order                   The meeting was called to order at 1:10 pm
  
- 2) Election of Chair                The General Manager of Community Services called for nominations for the office of Committee Chair for 2019.  
  
Director Goodings nominated Director Sperling for the office of Committee Chair for 2019. Director Hiebert seconded the nomination.  
  
Director Sperling accepted the nomination.  
  
The General Manager of Community Services called a second time for nominations for the office of Committee Chair for 2019.  
  
The General Manager of Community Services called a third time for nominations for the office of Committee Chair for 2019.  
  
Hearing none, the General Manager of Community Services declared Director Sperling Chair of the Emergency Executive Committee for 2019.
  
- 3) Election of Vice-Chair        The General Manager of Community Services called for nominations for the office of Committee Vice-Chair for 2019.  
  
Director Sperling nominated Director Hiebert for the office of Committee Vice-Chair for 2019. Director Bumstead seconded the nomination.  
  
Director Hiebert accepted the nomination.  
  
The General Manager of Community Services called a second time for nominations for the office of Committee Vice-Chair for 2019.  
  
The General Manager of Community Services called a third time for nominations for the office of Committee Vice-Chair for 2019.  
  
Hearing none, the General Manager of Community Services declared Director Hiebert Vice-Chair of the Emergency Executive Committee for 2019.

## **DIRECTORS NOTICE OF NEW BUSINESS:**

Director Rose                   Emergency Operation Centre (EOC)

**ADOPTION OF THE AGENDA:**

- 4) Adoption of the Agenda
- MOVED by Director Hiebert, **SECONDED** by Director Rose, that the Emergency Executive Committee agenda for the February 7, 2019 including Director's new business and additional items for the agenda, be adopted as amended:
1. **Call to Order**
  2. **Election of Chair and Vice-Chair**
  3. **Notice of New Business**
  4. **Adoption of the Agenda**
  5. **Adoption of the Minutes**  
M-1 Emergency Executive Committee Meeting Minutes of January 12, 2018
  6. **Business Arising from the Minutes**  
C-1 May 16, 2018 News Release – Cariboo Regional District – Wildfire Report released following public consultation.
  7. **Correspondence**
  8. **Reports**  
R-1 2019 Draft Emergency Services budget  
R-2 Old Fort Landslide update  
R-3 Community Emergency Preparedness Fund Application – Flood Plain Mapping
  9. **New Business**  
NB-1 Emergency Operation Centre
  10. **Items for Information:**  
I-1 January 2019 Snow Survey and Water Supply Bulletin  
I-2 For reference: PRRD Emergency and Disaster Service Establishment Bylaw No. 1598, 2005 and PRRD Emergency and Disaster Operations Bylaw No. 1599, 2005.  
I-3 Incident Register
  11. **Adjournment:**
- CARRIED.

**MINUTES:**

- 5) M-1 EEC Mtg. Minutes of Jan 12, 2018
- MOVED by Director Bumstead, **SECONDED** by Director Hiebert, that the Emergency Executive Committee Meeting Minutes of January 12, 2018 be adopted.
- CARRIED.

**CORRESPONDENCE:**

- 6) C-1 re: Wildfire Report
- MOVED by Director Rose, **SECONDED** by Director Hiebert, That the May 16, 2018 News Release from the Cariboo Regional District entitled "CRD wildfire report released following public consultation" be received.
- CARRIED

**REPORTS:**

- 7) R-1 re: Budget
- MOVED by Director Bumstead, **SECONDED** by Director Hiebert, That the Emergency Executive Committee recommends to the Regional Board that the 2019 Emergency Services budget, as presented, be included in the 2019 Annual Financial Plan.
- CARRIED.
- MOVED by Director Hiebert, **SECONDED** by Director Zabinsky, That the Emergency Executive Committee recommends to the Regional Board that the 2019 Flood Risk Assessment Report, dated January 23, 2019, prepared by DWB Consulting Services, be forwarded to the Electoral Area Directors' Committee for consideration of the report recommendations..
- CARRIED.

7) R-1 cont'd                    MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Emergency Executive Committee recommends to the Regional Board that staff  
be authorized to submit an application for a funding grant of up to \$150,000 to the UBCM  
Community Emergency Preparedness Fund – Flood Mapping in the Peace River Regional  
District, prior to the February 22, 2019 submission deadline.

CARRIED.

8) R-2 re:  
Old Fort Landslide            MOVED by Director Hiebert, SECONDED by Director Goodings,  
That the Emergency Executive Committee receive the report from the Protective Services  
Manager dated February 2, 2019 and titled "Old Fort Landslide", for information.

CARRIED.

MOVED by Director Rose, SECONDED by Director Goodings,  
That the Emergency Executive Committee recommends to the Regional Board that letters  
of appreciation, be sent to all external staff that supported the Emergency Operations  
Centre between September 30 and December 2, 2018 during the Old Fort Landslide  
event..

CARRIED.

**NEW BUSINESS:**

9) NB-1 re: EOC                Discussion ensued regarding Emergency Operations Centre (EOC). It was felt that  
during an emergency event when the EOC is in full operation the impact to the  
organization is unsustainable. For small local governments, the system does not work. It  
was noted that other Regional District have faced the same issue, Bulkley Nechako, CVRD  
and Thompson-Nicola.

MOVED by Director Rose, SECONDED by Director Zabinsky,  
That the Emergency Executive Committee recommends to the Regional Board that, on  
behalf of the Regional District, a delegation consisting of the Chair, Chief Administrative  
Officer and General Manager of Community Services or designate, be authorized to meet  
with the Honourable Mike Farnsworth, Minister of Public Safety and Solicitor General,  
Deputy Minister Becky Denlinger, Emergency Management, Ministry of Public Safety  
and Solicitor General, and the Honourable Selina Robinson, Minister of Municipal Affairs  
and Housing, to discuss the detrimental impacts during emergency events on small local  
governments, including the diminished capacity to manage regular operations, inability to  
make decisions hindered by other agencies, and the increased liability.

CARRIED.

It was suggested that Bulkley-Nechako, CVRD and Thompson-Nicola be contacted and  
inquire if they would be interested in taking part in the conversation.

**ITEMS FOR INFORMATION:**


10) I-1                            MOVED by Director Rose, SECONDED by Director Zabinsky,  
That the following items be received for information:  
- January 2019 Snow Survey and Water Supply Bulletin  
- Incident Register

CARRIED.

11) Committee                MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the recommendations from the Emergency Executive Committee meeting of  
February 7, 2018 be recommended to the Regional Board for approval.

CARRIED.

12) Adjournment:            The meeting adjourned at 11:20 am

  
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Brad Sperling,  
Chair

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Original Signed By  
Suzanne Garrett,  
Corporate Services Coordinator