



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING

A G E N D A

Thursday, December 20, 2018

in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC

Commencing at 10 a.m.

1. CALL TO ORDER: Director Goodings to Chair the meeting
2. DIRECTOR'S NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:
M-1 Electoral Area Directors' Committee Minutes of November 13, 2018 (Page 2)
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:
8. REPORTS:
9. DISCUSSION ITEMS:
DI-1 Videotaping for Committee Meetings
DI-2 Planning Section 381 *Local Government Act*, Part 14 (Municipal Participation)
DI-3 2019 Roundtable Dates and Locations
10. NEW BUSINESS:
11. COMMUNICATIONS:
12. DIARY: (Page 5)
13. ADJOURNMENT:

December 20, 2018



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

DATE: November 13, 2018
PLACE: Regional District Office Staffroom, Dawson Creek, BC

PRESENT:
DIRECTORS: Karen Goodings, Electoral Area 'B' (Chair)
Brad Sperling, Electoral Area 'C'
Leonard Hiebert, Electoral Area 'D'
Dan Rose, Electoral Area 'E'

STAFF: Shawn Dahlen, Acting CAO
Crystal Brown, Electoral Area Manager
Barb Coburn, Recording Secretary

CALL TO ORDER: The Chair called the meeting to order at 10:30 a.m.

ADOPTION OF AGENDA:

November 13, 2018
Agenda

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee agenda for the November 13, 2018
meeting be adopted, including items of New Business:
CALL TO ORDER: Director Goodings to Chair the meeting
DIRECTOR'S NOTICE OF NEW BUSINESS:
ADOPTION OF AGENDA:
ADOPTION OF MINUTES:
M-1 Electoral Area Directors' Committee Minutes of October 16, 2018
BUSINESS ARISING FROM THE MINUTES:
DELEGATIONS
CORRESPONDENCE:
C-1 October 30, 2018 - Shauna Bader - Agriculture in the Peace
C-2 October 18, 2018 - Wanda Maundrell, President, Chamber of Commerce - Termination of
Agricultural Advisory Committee (Referred from the October 25, 2018 Board Meeting)
REPORTS:
R-1 November 5, 2018 - Crystal Brown, Electoral Area Manager - Contract Renewal for Grant
Writer Services No. 26-2017/2018
DISCUSSION ITEMS:
DI-1 2017 Updates to the BC Oil and Gas Commission and Agricultural Land Commission
Delegation Agreement (Page 10)
DI-2 North Peace Official Community Plan - Update
DI-3 Don Nearhood Museum (Page 12)
DI-4 Oversight on Highway Maintenance (Page 15)
DI-5 CN Rail - Line of Sight on Street Crossings (Page 17)
DI-6 BC Water Sustainability Act - Groundwater Licensing Requirement
DI-7 Proposed EADC / RBAC Meeting Schedule (Page 18)
NEW BUSINESS:
COMMUNICATIONS:
DIARY:
ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1
August 16, 2018 EADC
meeting minutes

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee Minutes of August 16, 2018 be adopted.
CARRIED.

CORRESPONDENCE:

C-1
Agriculture in the Peace

The Directors discussed programs available through the Ministry of Agriculture for agriculture in the Peace, and how to get agriculture and horticulture groups in the Peace up and running. Director Sperling offered to speak with Beth Lesault regarding local concerns, and invite her to come to a future Electoral Area Directors' Committee.

C-2
Termination of the
Agricultural Advisory
Committee

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommend that the Regional Board forward the letter discussed during the November 8, 2018 Regional Board meeting from the Corporate Officer re: Dissolution of the Agricultural Advisory Committee outlining the decision process for dissolving the committee, to all members of the Agricultural Committee.
CARRIED.

REPORTS:

R-1
Grant Writer Services

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends that the Regional Board extend the Peace River Regional District Grant Writer Services Contract No. 26-2017/2018 to December 31, 2019; and that the Chair and Acting Chief Administrative Officer be authorized to sign the agreement; and furthermore, that the position be funded through Economic Development.
CARRIED.

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends that the Regional Board submit an application to the Northern Development Initiative Trust Grant Writing Support program for a grant of up to \$8,000 that, if successful, will be used to contract the services of a rural grant writer.
CARRIED.

DISCUSSION ITEMS:

DI-1
OGC / ALC Delegation
Agreement

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends that the Regional Board forward a letter to the Agricultural Land Commission enquiring whether their staff are attending the Natural Resource Forum in Prince George in January 2019; and if so, request a meeting with them during that time to discuss changes to the Agriculture Land Reserve, Bill 52 and request a final report regarding the discussions on the consultation period and the delegation agreement with the Oil and Gas Commission.
CARRIED.

DISCUSSION ITEMS (CONTINUED):

- DI-2
Official Community Plans The Directors were advised that, as there are no managers in Development Services, Urban Systems have been contracted to assist that department and it is their plan to have both the North and West Peace Fringe Area Official Community Plans completed by early next year.
- DI-3
Don Nearhood Museum MOVED by Director Sperling, SECONDED by Director Rose,
That the discussion regarding the Don Nearhood display, currently housed in the Peace Canyon Dam building, being moved to a different location be placed on the Diary.
CARRIED.
- DI-4
Oversight on Highway Maintenance The Directors requested that Crystal Brown, Electoral Area Manager forward a letter to the Ministry of Transportation and Infrastructure requesting a clear explanation regarding oversight for highway maintenance and attach the previous letter sent, explaining that a response to the original letter has not be received to date.
- DI-5
CN Rail - Line of Sight at Crossings MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends that the Regional Board invite CN Rail to a future Board meeting to discuss issues regarding line-of-sight at rail crossings within the Peace River Regional District.
CARRIED.
- DI-6
Water Sustainability Act - Groundwater Licensing Requirement MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends that the Regional Board forward letters to Ministry of Forests, Lands Natural Resource Operations and Rural Development, Ministry of Environment and Climate Change Strategy and Ministry of Agriculture requesting that the registration of groundwater be delayed until the new *Water Act* and its regulations have been completed and furthermore request clarification on the registration of groundwater used for livestock watering.
CARRIED.
- DI-7
Proposed 2019 EADC / RBAC Schedule MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors' Committee receive the proposed schedule for the Electoral Area Directors' Committee and Rural Budgets Administration Committee meetings in 2019 for information.
CARRIED.
- ADJOURNMENT: The Chair adjourned the meeting at 11:47 a.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary

ELECTORAL AREA DIRECTORS' COMMITTEE

DIARY ITEMS

<u>Topic</u>	<u>Notes</u>	<u>Diarized</u>
1. Water Advisory Committee Members	Arrange a final meeting 6 to 8 months after operation begins; to close the loop.	November 16, 2017
	Arrange a tour and ribbon cutting/grand opening event upon completion of the water station	June 21, 2018
2. Cell Towers within the Region	Hold discussion with Alberta counterparts (Interprovincial Meeting)	December 14, 2017
3. Electoral Area D Referendum	Water (service areas) in 2020	October 16, 2018
4. Don Nearhood Museum	As the Peace Canyon building is being closed a new location for the carvings is needed	November 13, 2018