



## PEACE RIVER REGIONAL DISTRICT

### **ELECTORAL AREA DIRECTORS COMMITTEE MEETING** **MINUTES**

DATE: Thursday, December 19, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair  
Director Sperling  
Director Hiebert  
Director Rose

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Crystal Brown, Electoral Area Manager  
Lyle Smith, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community Services  
Teri Vetter, Financial Services Manager  
Brenda Deliman, Recording Secretary

Call to Order                      The Chair called the meeting to order at 10:01 a.m.

**ADOPTION OF AGENDA:**

- MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee agenda for the December 19, 2019 meeting, including additional items for the agenda, be adopted as amended:
1. CALL TO ORDER - Director Goodings to Chair the Meeting
  2. DIRECTORS NOTICE OF NEW BUSINESS:
  3. ADOPTION OF AGENDA:
  4. ADOPTION OF MINUTES:  
M-1 Electoral Area Directors Committee Meeting Minutes of November 21, 2019
  5. BUSINESS ARISING FROM THE MINUTES:  
BA-1 R-2 from November 21, 2019 meeting - Connectivity Contract Award – Update
  6. DELEGATIONS:  
D-1 (10:30) Deanna Ringland, Operations Manager NE BC, Tervita Corporation  
D-2 (11:30) Mike McConnell and Don Dunbar, Peace River Livestock Protection Program

Adoption of Agenda  
(continued)

7. CORRESPONDENCE:
  - C-1 November 21, 2019 – letter from Art Seidl, President, Dawson Creek Rural Crime Watch – Copy of response letter to Hon. Minister of Citizens’ Services, Jinny Jogindera Sims
8. REPORTS:
  - R-1 December 9, 2019 – Report from Crystal Brown, Electoral Area Manager – Community to Community Forum
  - R-2 December 9, 2019 – Report from Crystal Brown, Electoral Area Manager – Interprovincial/Intermunicipal Meeting Minutes of April 17, 2019
  - R-3 December 10, 2019 – Report from Kari Bondaroff, Environmental Services Manager – Area B Potable Water Stations
  - R-4 December 10, 2019 – Report from Trish Morgan, GM of Community Services – Proposed Expansion of Charlie Lake Fire Protection Service Area – Update 2
  - R-5 December 9, 2019 – Report from Trish Morgan, GM of Community Services – FireSmart Public Engagement Sessions in Area C
  - R-6 November 6, 2019 – Report from Trish Morgan, GM of Community Services – North Peace Leisure Pool Replacement Project Participation
  - R-7 November 27, 2019 – Report from Tyra Henderson, Corporate Officer – Video Recording RBAC and EADC Meetings
  - R-8 October 9, 2019 – Report from Paulo Eichelberger, GM of Environmental Services – Grant Funding Opportunities
9. DISCUSSION ITEMS:
  - DI-1 Kelly Lake Community Plan
  - DI-2 Advertising options and costs
  - DI-3 Winter/Spring 2020 Roundtable Dates
  - DI-4 Property Tax Notice
  - DI-5 Farm Status
10. NEW BUSINESS:
11. COMMUNICATIONS:
12. DIARY:
  - DIA-1 December EADC Diary
13. ADJOURNMENT:

**CARRIED**

**ADOPTION OF MINUTES:**

M-1 MOVED by Director Sperling, SECONDED by Director Hiebert,  
EADC Minutes That the Electoral Area Directors Committee Meeting Minutes of November 21, 2019 be adopted.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

BA-1 Valo Network Ltd. and Canadian Fiber Optics Corporation will be attending the  
Connectivity Contract January 16<sup>th</sup>, 2020 Electoral Area Directors Committee Meeting to discuss the  
Award - Update Connectivity Infrastructure Needs Assessment project.

**CORRESPONDENCE:**

C-1  
November 21, 2019 –  
Art Seidl, letter to  
Minister of Citizens’  
Services

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee receive the November 21, 2019 letter  
from Art Seidl to the Minister of Citizens’ Services for information.

**CARRIED**

**REPORTS:**

R-1  
December 9, 2019 –  
Community to  
Community Forum

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a Community to Community Forum be held with Doig River First Nation in 2020.

**CARRIED**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a Community to Community Forum be held with Halfway River First Nation in 2020.

**CARRIED**

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a Community to Community Forum be held with Blueberry River First Nations in  
2020.

**CARRIED**

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a letter be forwarded to each First Nations community within the Regional District to  
invite them to participate in a Community to Community Forum with the Peace River  
Regional District in 2020.

**CARRIED.**

R-2  
December 9, 2019 –  
Interprovincial/Interm  
unicipal Meeting  
Minutes of April 17,  
2019

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee receive the report titled  
“Interprovincial/Intermunicipal Meeting Minutes of April 17, 2019” dated December  
9, 2019 for discussion.

**CARRIED**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a letter be forwarded to BC Emergency Health Services and Alberta Health Services to  
request protocols for the ambulance transport of patients across the BC / Alberta  
border.

**CARRIED**

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a letter be forwarded to the Dawson Creek, Grande Prairie, and North Peace Airport  
authorities to request that they engage in discussions regarding a collaborative

approach to improving flight service to Vancouver, and improving flight service between northern communities.

**CARRIED**

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board that the County of Grande Prairie and the Municipal District of Greenview be invited to the Invasive Plant Strategic Plan Monitoring Committee to discuss invasive plant management.

**CARRIED.**

**DELEGATIONS:**

D-1  
Deanna Ringland,  
Tervita Corporation

Following a discussion on landfill closures due to the inability of landfill operators to travel to work in inclement weather in prior years, the Committee offered to provide Tervita with data on the number of hours the landfills had been closed due to the lack of an attendant. Tervita advised that they have implemented a work alone app for their employees to ensure safety. The complaint process was discussed, as well as the treatment of contaminated soil and liners at the Silverberry landfill.

**REPORTS:**

R-2  
December 9, 2019 –  
Interprovincial/Intermunicipal Meeting  
Minutes of April 17,  
2019

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee recommend to the Regional Board that representatives from the Alberta and Northern Health Authorities be invited to attend the 2020 Interprovincial / Intermunicipal Meeting to discuss issues and concerns regarding interprovincial health services.

**CARRIED.**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee recommend to the Regional Board that a Joint Advocacy Committee be formed with the County of Grande Prairie, Saddle Hills County, and Clear Hills County.

**CARRIED.**

R-3  
December 10, 2019 –  
Area B Potable Water  
Stations

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board develop a Fees and Charges Bylaw for the Area B water stations to establish separate water rates for bulk water purchase and bottle fill water purchase that align with existing available market water purchase rates.

**CARRIED**

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee authorize staff to test the water at a second water well, located in Rose Prairie, as an alternative option for the potable water station, further, that a report be brought back to a future Electoral Area Directors Committee meeting.

**CARRIED.**

**DELEGATION:**

D-2  
Mike McConnell,  
Peace River Livestock  
Protection Program

The Peace River Livestock Protection Program provided a report on its activities and requested further funding. The Committee advised that the request would be taken to 2020 budget deliberations and requested that reporting on the program be provided on an annual basis.

**REPORT:**

R-4  
December 10, 2019 –  
Proposed Expansion of  
Charlie Lake Fire  
Protection Service  
Area – Update 2

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee receive the report “Proposed Expansion of Charlie Lake Fire Protection Service Area – Update 2” for discussion.

**CARRIED**

Recess  
Reconvene

The meeting recessed for luncheon at 11:58 a.m.  
The meeting reconvened at 12:57 p.m.

Recess  
Reconvene

The meeting recessed for a Rural Budgets Administration Committee meeting at 12:57 p.m.  
The meeting reconvened at 2:15 p.m.

R-5  
December 9, 2019 –  
FireSmart Public  
Engagement Sessions  
in Area C

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that the Peace River Regional District conduct two FireSmart public education and engagement sessions for residents in Electoral Area C, with the focus being an introduction to FireSmart principles and mitigation within the home ignition zones.

**CARRIED**

R-6  
November 6, 2019 –  
North Peace Leisure  
Pool Replacement  
Project Participation

MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board to reaffirm Electoral Area ‘C’ support for the completion of the ongoing feasibility study for the North Peace Leisure Pool, inclusive of a pool plus additional amenities.

**CARRIED**

MOVED by Director Goodings, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board that Electoral Area B remains invested in the process of supporting a sub-regional aquatic facility.

**CARRIED**

R-7  
November 27, 2019 –  
Video Recording RBAC  
and EADC Meetings

MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors Committee receive the report for information.

**CARRIED**

R-8  
October 9, 2019 –  
Grant Funding  
Opportunities

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board proceed with an application for grant funding through the *Canada-British Columbia Investing in Canada Infrastructure Program-Green Infrastructure* to construct a

reclaimed water facility at the Charlie Lake Trucked Waste Receiving Facility to enhance wastewater treatment.

**CARRIED**

**DISCUSSION ITEMS:**

DI-1  
Kelly Lake Community  
Plan

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize the General Manager of Community Services to investigate options for the provision of fire protection in the Kelly Lake area.

**CARRIED.**

DI-2  
Advertising options  
and costs

MOVED Director Rose, SECONDED Director Hiebert,  
That agenda item DI-2 (advertising options and costs) be deferred to the next Electoral Area Directors Committee meeting.

**CARRIED.**

DI-3  
Winter/Spring 2020  
Roundtable Dates

Proposed dates for spring and winter 2020 roundtable meetings will be discussed with the Electoral Area Manager.

DI-4  
Property Tax Notice

The lease agreement between the landowner and Telus will be requested to ascertain whether provisions were made for the payment of property taxes attributed to the Telus tower. Following perusal of the lease agreement, BC Assessment will be contacted to request further information on the breakdown of utilities taxation on the property.

DI-5  
Farm Status

No discussion.

**NEW BUSINESS:**

None.

**COMMUNICATIONS:**

None.

**DIARY:**

DIA-1

No changes were made to the Diary.

**ADJOURNMENT**

The Chair adjourned the meeting at 2:56 p.m.

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Director Goodings, Meeting Chair

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Brenda Deliman, Secretary/Receptionist