



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING **MINUTES**

DATE: November 21, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff

Shawn Dahlen, Chief Administrative Officer
Trish Morgan, GM of Community Services
Lyle Smith, Chief Financial Officer
Kevan Sumner, GM of Development Services
Crystal Brown, Electoral Area Manager
Bryna Casey, Parks and Rural Recreation Coordinator
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Sperling	Land Resource Management Leadership Table
Director Hiebert	Board Procedure Bylaw
	ALC satellite monitoring
	Farmers' Information Service

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee agenda for the November 21, 2019 meeting, including Director's new business, be adopted as amended:

1. CALL TO ORDER - Director Goodings to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:
M-1 Electoral Area Directors Committee Meeting Minutes of October 17, 2019
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
D-1 (10:30 am) FCAPX Re: Facilities Assessments - Alexandre Bouchard, P. Eng.,
Senior Engineer

Adoption of Agenda
(continued)

7. CORRESPONDENCE:
C-1 October 4, 2019 Letter from Larry Garrett, BC Cattlemen's Association President – Request to Improve High-Speed Internet in Rural Communities
8. REPORTS:
R-1 October 23, 2019 – Report from Crystal Brown, Electoral Area Manager – 2020 Electoral Area Directors Committee Meeting Schedule
R-2 November 12, 2019 – Report from Crystal Brown, Electoral Area Manager – Contract Award for “Connectivity Infrastructure Strategy Request for Proposal No. 24-2019”
R-3 November 12, 2019 – Report from Trish Morgan, GM Community Services – Facility Assessment – Kelly Lake Community Centre
R-4 November 12, 2019 – Report from Trish Morgan, GM Community Services – Facility Assessment – Osborn Community Hall
R-5 November 12, 2019 – Report from Trish Morgan, GM Community Services – Facility Assessment – Tate Creek Community Centre
9. DISCUSSION ITEMS:
DI-1 Electoral Area Directors Forum – Call for Agenda Topics
DI-2 Alberta Synergy Conference Update
DI-3 Rural Municipalities of Alberta Conference Update
DI-4 Volunteer Recognition
DI-5 ‘Over a Barrel’ Documentary Trailer
DI-6 Director Referral Process on Land Use Applications
10. NEW BUSINESS:
NB-1 Land and Resource Management Plan Leadership Table
NB-2 Board Procedure Bylaw
NB-3 ALC satellite monitoring
NB-4 Farmers’ Information Service
11. COMMUNICATIONS:
12. DIARY:
DIA-1 Electoral Area Directors Committee November Diary
13. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1 MOVED by Director Rose, SECONDED by Director Hiebert,
EADC Minutes That the Electoral Area Directors Committee Meeting Minutes of October 17, 2019 be adopted as corrected.

CARRIED

BUSINESS ARISING FROM THE MINUTES: None

CORRESPONDENCE:

C-1 October 4, 2019 Letter from Larry Garrett, BC Cattlemen's Association President – Request to Improve High-Speed Internet in Rural Communities

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee send a letter to the BC Cattlemen's Association outlining what the Regional District has done to date to address connectivity concerns.

CARRIED

REPORTS:

R-1
October 23, 2019 –
2020 Electoral Area
Directors Committee
Meeting Schedule

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee approve the 2020 meeting schedule in
accordance with the Committee's Terms of reference as follows:

1. January 16
2. February 20
3. March 19
4. April 16
5. May 21
6. June 18
7. July 16
8. August 20
9. September 17
10. October 15
11. November 19
12. December 17

CARRIED

R-2
November 12, 2019 -
Contract Award for
"Connectivity
Infrastructure Strategy
Request for Proposal
No. 24-2019"

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend that the Regional Board
award the contract for "Connectivity Infrastructure Strategy Request for Proposal No.
24-2019" to Valo Network Ltd. and Canadian Fiber Optics Corporation at the cost of
\$78,650 (excluding taxes); further,

That the Chair and Chief Administrative Officer be authorized to sign the contract on
behalf of the Regional District.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors Committee refer funding for the Connectivity
Infrastructure Strategy Request for Proposal No. 24-2019 contract award to the Rural
Budgets Administrative Committee to determine budget and secure funds for the
Peace River Regional District needs assessment and connectivity strategy
development project.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional Board
submit a grant application to the NDIT Connecting British Columbia Program, Phase
Two Intake Two, Connectivity Infrastructure Strategy Funding program for the
purpose of conducting a regional connectivity infrastructure strategy.

CARRIED

Recess
Reconvene

The meeting recessed at 10:20 a.m.
The meeting reconvened at 10:30 a.m.

DELEGATION:

D-1
FCAPX Re: Facilities
Assessments -
Alexandre Bouchard,
P.Eng., Senior
Engineer

Mr. Bouchard's presentation was viewed online by the committee in Dawson Creek and guests at the Fort St. John office of Peace River Regional District.

Mr. Bouchard gave some introductory information on his company and himself, followed by a summary of his facility assessments for the Kelly Lake Community Centre, the Osborn Hall, and the Tate Creek Community Centre.

Director Goodings thanked Mr. Bouchard for the details of his presentation and suggested that members of the committee meet with the communities using the facilities to understand their wants and needs.

REPORTS

(Continued):

R-3
November 12, 2019 –
Facility Assessment –
Kelly Lake Community
Centre

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend that the Regional Board authorize the Electoral Area 'D' Director, PRRD staff, and the Regional District grant writers to meet with the Kelly Lake Community Centre Society to further review the "Facility Condition Assessment Report Kelly Lake Community Centre" and discuss grant options to fund the renovation of the Centre.

CARRIED

R-4
November 12, 2019 –
Facility Assessment –
Osborn Community
Hall

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend that the Regional Board authorize the Electoral Area 'B' Director and PRRD staff to meet with the Osborn Community Hall Society to further review the "Facility Condition Assessment Report Osborn Hall" and discuss options to remediate the facility or investigate a new facility.

CARRIED

R-5
November 12, 2019 –
Facility Assessment –
Tate Creek Community
Centre

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend that the Regional Board authorize the Electoral Area 'D' Director, PRRD staff and the Regional District grant writers to meet with the Tomslake Recreation Commission to further review the "Facility Condition Assessment Report Tate Creek Community Centre" and discuss grant options to fund the maintenance items identified in the report.

CARRIED

Recess
Reconvene

The meeting recessed for luncheon at 12:00 p.m.
The meeting reconvened at 12:30 p.m.

Vary the Agenda MOVED by Director Hiebert, SECONDED by Director Rose,
That the agenda be varied to discuss item DI-5, 'Over a Barrel' Documentary Trailer.

CARRIED

DISCUSSION ITEMS:

DI-5 MOVED by Director Rose, SECONDED by Director Hiebert,
'Over a Barrel' That the Electoral Area Directors Committee recommend that the Regional Board
Documentary Trailer. discuss how to advocate for resource industries in northeast BC at a future
Committee of the Whole meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Manager look into purchasing a copy of 'Over a Barrel'.

CARRIED

DI-1 MOVED by Director Hiebert, SECONDED by Director Sperling,
Electoral Area That the Electoral Area Directors Committee submit the following topics to be
Directors Forum – Call discussed at the Electoral Area Directors Forum:
for Agenda Topics

- Lobby underwriters to change the recommended life-span for fire trucks;
- The future of the Agricultural Land Reserve; and
- Autonomy of Electoral Areas.

CARRIED

DI-2 MOVED by Director Rose, SECONDED by Director Hiebert,
Alberta Synergy That the Electoral Area Directors Committee recommend that the Regional Board
Conference Update invite representatives from Synergy Alberta to attend a Regional Board meeting in
the near future, to discuss their history, structure, and funding model.

CARRIED

DI-3 Director Hiebert suggested that other directors go to next year's conference,
Rural Municipalities of November 2-5, 2020.
Alberta Conference
Update

DI-4 MOVED by Director Rose, SECONDED by Director Sperling,
Volunteer Recognition That the Electoral Area Directors Committee add Volunteer Recognition to the diary.

CARRIED

DI-6 MOVED by Director Rose, SECONDED by Director Hiebert,
Director Referral That the Electoral Area Directors Committee recommends that the directors' referral
Process on Land Use on Land Use Applications happen at the same time as the applications are referred to
Applications outside agencies.

CARRIED

NEW BUSINESS:

NB-1 Director Sperling and Director Goodings will inquire about invitations to the
Land and Resource Leadership Table.
Management Plan
Leadership Table

NB-2 Director Hiebert raised his concern that directors can call in to meetings to listen;
Board Procedures however, they can only participate in meetings if they are present in the room,
Bylaw except for Special Meetings.

NB-3 MOVED by Director Rose, SECONDED by Director Hiebert,
ALC Satellite That the Electoral Area Directors Committee write a letter to the Ministry of
Monitoring Agriculture and the Agricultural Land Commission indicating that the Electoral Area
Directors do not support aerial surveillance, satellite or otherwise, of rural
properties.

CARRIED

NB-4 MOVED by Director Rose, SECONDED by Director Hiebert,
Farmers' Information That the Electoral Area Directors Committee recommends that the Regional Board
Service send a letter to the Ministry of Energy, Mines, and Petroleum Resources, and the
Ministry of Agriculture requesting an update on the Region's proposed Farmers'
Information Service.

CARRIED

COMMUNICATIONS: None.

DIARY:

DIA-1 See resolution carried as per DI-4, Volunteer Recognition.

ADJOURNMENT The Chair adjourned the meeting at 2:00 p.m.

CERTIFIED a true and correct copy of the Minutes of the Electoral Area Directors Committee from a meeting held on November 21, 2019 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Director Goodings, Meeting Chair

Naomi Donat, Recording Secretary