



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING **MINUTES**

DATE: October 17, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer
Crystal Brown, Electoral Area Manager
Aden Fulford, GIS Coordinator
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Sperling Kaslo infoNet Society

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee agenda for the October 17, 2019
meeting, including Director's new business, be adopted as amended:

1. CALL TO ORDER - Director Goodings to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:
M-1 Electoral Area Directors Committee Meeting Minutes of September 12, 2019
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
D-1 (10:30) Telus, Re: Service in the District
Andre Cote, Field Support Manager and Caghan Bonnough, Regional Marketing Manager
Roberta Squire, General Manager and Tyler Mooi, Municipal and Government Relations Manager - via video conference
D-2 (11:30) PNG, Re: Update on projects
Brock John, Director, Business Development and Stakeholder Relations – via video conference

- Adoption of Agenda
(continued)
7. CORRESPONDENCE:
 8. REPORTS:
 - R-1 October 2, 2019 – Report from Crystal Brown, Electoral Area Manager – Contract Renewal for Grant Writer Services No.26-2018/2019 (Page 9)
 9. DISCUSSION ITEMS:
 - DI-1 Follow-up from UBCM Meetings
 - DI-2 Support BC Farmers online engagement
 - DI-3 eScribe
 10. NEW BUSINESS:
 - NB-1 Kaslo infoNet Society
 11. COMMUNICATIONS:
 12. DIARY:
 - DIA-1 Electoral Area Directors Committee October Diary
 13. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1
EADC Minutes

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors Committee Meeting Minutes of September 12, 2019 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

BA-1 Clayhurst Boat Launch

Urban Systems will be reporting at the next Regional Community Liaison Committee. Director Rose suggested that this also be discussed with the Williston Advisory Committee.

BA-2 Water Licenses

Crystal will forward the website with directions to the Electoral Directors on how to find information regarding water licenses that have been issued in the region.

CORRESPONDENCE:

None

REPORTS:

R-1
October 2, 2019 –
Contract Renewal for
Grant Writer Services
No.26-2018/2019

MOVED by Director Rose, SECONDED by Director Sperling,
That the Regional Board provide pre-budget approval to extend the Peace River Regional District Grant Writer Services Contract No. 26-2017/2019 for an additional one year term to December 31, 2020 and include an annual cost of \$79,280 excluding taxes in the Function 140 - Economic Development 2020 Draft Budget funded by Electoral Areas B, C, D and E; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Regional Board submit an application to the Northern Development Initiative Trust 'Grant Writing Support' program for a grant of up to \$8000 that, if successful, will be used to fund the extension of Contract No. 26-2017/2019 for grant writer services in 2020.

CARRIED

DELEGATIONS:

D-1 Telus

Telus staff heard the concerns of each electoral director. PRRD staff will provide Ms.

Roberta Squire, Tyler
Mooi, Caghan
Bonnough, and Andre
Cote

Squire and Mr. Mooi with account information for the Charlie Lake Fire Department so that they can review the contract and look for potential cost savings. Mr. Mooi agreed to work with Director Goodings and staff to discuss the potential for services for Sheppard's Inn and industry users within the vicinity. Ms. Squire agreed to share information with Crystal on "Internet for Good", "Mobility for Good", and "Babylon by Telus Health" programs. Mr. Mooi suggested that Telus would be grateful for any information that PRRD can provide on the type of services people need and want in the district, to help Telus decide on opportunities for upgrading services.

D-2 PNG
Brock John

PNG is having difficulties securing consistent supplies of sweet natural gas due to the economic downturn in the industry. Provincial and Federal governments want to move away from natural gas and promote the use of electricity instead. They are asking that those wishing to have natural gas service present their needs to the government. Mr. John will review PNG's extension policy.

Recess
Reconvene

The meeting recessed for luncheon at 12:15 p.m.
The meeting reconvened at 1:00 p.m.

DISCUSSION ITEMS:

DI-1
Follow up from UBCM

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that a letter in the form of a complaint be forwarded to the BC Utilities Commission requesting a report on the cause of the power outage across most of northern BC on the evening of September 11, 2019.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board seek legal advice on whether or not the Peace River Regional District can provide up front capital funding costs for the construction of natural gas mainline extension(s), and through a service establishment bylaw, recoup those costs through taxation of the defined benefitting area, without becoming a utility or owning the infrastructure.

CARRIED

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board enquire with the Surveyor of Taxes as to whether or not the Regional District receives a portion of the taxes collected on natural gas utility service lines.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that a letter be sent to the Minister of Labour requesting that robust consultation be conducted in the North East regarding the definition of 'light duty' and 'hazardous work' in respect to youth employment regulations.

CARRIED

DI-1
Follow up from UBCM
(continued)

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that Coastal GasLink be invited to a future Regional Board meeting to provide an update on their operations in the region.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that staff post a notice on the PRRD website and Facebook page indicating that the Agricultural Land Commission is seeking nominations for a commissioner from the region.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that a letter be forwarded to Mark Zacharias , Deputy Minister of Environment and Climate Change Strategy, asking for clarification on the definition of a stream under the *Water Sustainability Act*.

CARRIED

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend to the Regional Board that a letter be forwarded to the Minister of Transportation and Infrastructure requesting clarification as to whether there is Ministry funding allocated to construction or maintenance of oil and gas industry roads in the region.

CARRIED

DI-2 Support for BC
Farmers online
engagement

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board send a letter to the Ministry of Agriculture requesting that the Ministry return to the Peace River Regional District to host a second public engagement session regarding the future of farmland and request that the session be properly advertised to the public to allow them the opportunity to have their say on how best to encourage farming and protect farmland throughout British Columbia.

CARRIED

DI-3 eScribe

Tyra explained that this is software to create agendas, conduct meetings, and create minutes. The intention is to slowly roll out the implementation, starting with a small committee.

NEW BUSINESS:

NB-1
Kaslo infoNet Society

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Manager will contact this society to see what the Electoral Area Directors might be able to learn from their situation.

COMMUNICATIONS: None.

DIARY:

DIA-1 MOVED by Director Rose, SECONDED by Director Hiebert,
That Diary Item 4 A be added to continue development of a template.

ADJOURNMENT The Chair adjourned the meeting at 2:45 p.m.

Director Goodings, Meeting Chair

Naomi Donat, Recording Secretary