



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

DATE: November 16, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

DIRECTORS: Karen Goodings, Electoral Area 'B' (Chair)
Brad Sperling, Electoral Area 'C'
Leonard Hiebert, Electoral Area 'D'
Dan Rose, Electoral Area 'E'

STAFF: Chris Cvik, Chief Administrative Officer
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Fran Haughian, Communications Manager/Commission Liaison
Erin Price, Bylaw Enforcement Officer
Claire Negrin, Planning Services Manager
Kim Frech, Chief Financial Officer
Kelsey Bates, Executive Secretary
Barb Coburn, Recording Secretary

CALL TO ORDER Chair Goodings called the meeting to order at 10:35 a.m.

ADOPTION OF AGENDA:

November 16, 2017 Agenda MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee agenda for the November 16, 2017 meeting be
adopted, including items of new business:
CALL TO ORDER: Director Goodings to Chair meeting
DIRECTOR'S NOTICE OF NEW BUSINESS:
ADOPTION OF AGENDA:
ADOPTION OF MINUTES:
M-1 Electoral Area Directors' Committee Minutes of October 19, 2017
BUSINESS ARISING FROM THE MINUTES:
DELEGATIONS
CORRESPONDENCE:
C-1 October 26, 2107 email - Roy and Elaine Hein - Farm Status
C-2 November 7, 2017 - Judy Madden - South Peace Stockmen's Association Invitation
C-3 November 10, 2017 - Mark Rollefson, Account Executive, Northwestel Inc. - Internet Service to
Shepard's Inn
C-4 November 1, 2017 - FCM -2018 Annual conference and Trade Show
REPORTS:
R-1 October 22, 2017 - Trish Morgan, General Manager of Community Services - North Peace Fall Fair
Agreement Updates
R-2 November 8, 2017 - Trish Morgan, General Manager of Community Services - Clearview Arena
Assessment
R-3 November 6, 2017 - Erin Price, Bylaw Enforcement Officer - Bylaw Enforcement Quarterly Update
R-4 Crystal Brown, Electoral Area Manager - Outstanding Items (to be handed out)
DISCUSSION ITEMS:
DI-1 Outlook Calendar Instructions (to be handed out at the meeting)
DI-2 Meeting with School District No. 60
DI-3 Role of the Electoral Area Manager

ADOPTION OF AGENDA (CONTINUED):

November 16, 2017 Agenda
(continued)

DISCUSSION ITEMS (CONTINUED):

DI-4 Community Roundtable Meetings - Updates and Expectations of Staff

DI-5 UBCM Ministry Meetings Follow-up

DI-6 NCLGA - Memberships, Meetings, etc.

DI-7 Rural Roads Taskforce

NEW BUSINESS:

NB-1 Rural Dividend Program - Fourth Intake

NB-2 Recycle Bins in Pouce Coupe

COMMUNICATIONS:

DIARY:

ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of
October 19, 2017

MOVED by Director Rose, SECONDED by Director Sperling

That the Electoral Area Directors' Committee Meeting minutes of October 19, 2017 be adopted.

CARRIED.

BUSINESS ARISING:

BA-1
NE BC Resource Municipal
Coalition

MOVED by Director Rose, SECONDED by Director Hiebert,

That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be sent to the Northeast BC Resource Municipal Coalition thanking them for the invitation; however, the Directors decline to join at this time.

CARRIED.

CORRESPONDENCE:

C-1
Farm Status

MOVED by Director Hiebert, SECONDED by Director Rose,

That the Electoral Area Directors' Committee recommends to the Regional Board that a representative from the BC Assessment Authority be invited to a future Electoral Area Directors' Committee meeting to discuss the formula for meeting Farm Status requirements, including whether funds received for oil and gas activity on the farmer's property is considered.

CARRIED.

VARY THE AGENDA

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the agenda be varied to deal with R-3 at this time.

CARRIED.

REPORTS:

R-3
Bylaw Enforcement
Quarterly Report

Erin Price, Bylaw Enforcement Officer, reviewed the report with the Directors.

CORRESPONDENCE (CONTINUED):

C-2
South Peace Stockmen's
Association Invitation

MOVED by Director Hiebert, SECONDED by Director Rose,
That the letter from Judy Madden be received for information.

CARRIED.

CORRESPONDENCE (CONTINUED):

C-3
Internet Service to
Shepherd's Inn

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be sent to Telus to enquire whether Telus will be providing internet service to the Shepherd's Inn through the fibre optic cabling that runs right by the Inn; and if so, advice what the expected timeline is to complete the installation.

CARRIED.

C-4
FCM Annual Conference
and Trade Show

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the invitation from the Federation of Canadian Municipalities be received for information.

CARRIED.

REPORTS:

R-1
North Peace Fall Fair Facility
Use Agreement

The Directors discussed the North Peace Fall Fair Facility Use Agreement.

R-2
Clearview Arena
Assessment

The Directors discussed the Clearview Arena Assessment.

R-4
Outstanding Items - Possible
Gas Extensions

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff be directed to create maps of the four electoral areas, indicating residences that could possibly request natural gas services in the future.

CARRIED.

Regional District Tool Kit

MOVED by Director Rose, SECONDED by Director Sperling,
That the Directors discuss the Regional District Tool Kit at a future Electoral Area Directors' Committee meeting.

CARRIED.

Internet

MOVED by Director Rose, SECONDED by Director Hiebert,
That Internet be diarized.

CARRIED.

Water Advisory Committee
Tour

MOVED by Director Rose, SECONDED by Director Hiebert,
That the tour for the Water Advisory Committee be diarized.

CARRIED.

VARY THE AGENDA

MOVED by Director Rose, SECONDED by Director Hiebert,
That the agenda be varied to deal with NB-2 at this time.

CARRIED.

NEW BUSINESS:

NB-2
Recycle Bins in Pouce
Coupe

MOVED by Director Hiebert, SECONDED by Director Rose,
That the email from Patt and John Kendrew be received for information.

CARRIED.

Recess The meeting recessed at 2:37 p.m.

Reconvene The meeting reconvened at 2:47 p.m.

DISCUSSION ITEMS:

DI-1 Kelsey Bates, Executive Secretary reviewed the Outlook calendar instructions with the Directors.
Outlook Calendar
Instructions

DI-2 Director Goodings advised that a meeting with School District No. 60 has been arranged for
Meeting with SD No. 60 November 22, 2017 at the Clearview School.

DI-3 The Directors discussed the role of the Electoral Area Manager.
Role of Electoral Area
Manager

DI-4 The Directors discussed the expectations for staff to attend roundtable meetings.
Community Roundtable
Meetings

DI-5 This was already handled at the Regional Board meeting on October 26, 2017.
UBCM Ministry Meetings
Follow-up

DI-6 MOVED by Director Sperling, SECONDED by Director Rose,
NCLGA That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be
sent to the North Central Local Government Association to request a list of initiatives undertaken
by the association that would indicate the value of or justify the membership fees.
CARRIED.

DI-7 The Directors discussed the Rural Road Taskforce.
Rural Roads Taskforce

NEW BUSINESS:

NB-2 MOVED by Director Sperling, SECONDED by Director Rose,
Rural Dividend Program - That the media release regarding the Rural Dividend Program be received for information.
Fourth Intake CARRIED.

COMMUNICATIONS:

CO-1 MOVED by Director Sperling, SECONDED by Director Rose,
Meetings with Ministers and That the meetings with Ministers and Members of the Legislative Assembly be diarized.
MLA's CARRIED.

ADJOURNMENT: The Chair adjourned the meeting at 2 p.m.