



## ELECTORAL AREA DIRECTORS COMMITTEE MEETING A G E N D A

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**Thursday, September 12, 2019**

in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC

**Commencing at 10 a.m.**

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1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**  
M-1 Electoral Area Directors Committee Meeting Minutes of August 15, 2019
5. **BUSINESS ARISING FROM THE MINUTES:**  
BA-1 Resolutions to Attend the Rural Municipal Conference and the Synergy Alberta Conference  
BA-2 Class D Slaughter licenses  
BA-3 Connectivity Study
6. **DELEGATIONS:**  
D-1 (10:30) Judy Madden, Acting President, Peace River Internet Society
7. **CORRESPONDENCE:**
8. **REPORTS:**  
R-1 August 27, 2019 – Report from Trish Morgan, GM of Community Services – Proposed Expansion of Charlie lake Fire Protection Service Area – Update
9. **DISCUSSION ITEMS:**  
DI-1 News Bulleting Regarding Connectivity - Changes to the LGA  
DI-2 Charlie Lake Algae  
DI-3 Charlie Lake Sewer – Trucked Waste
10. **NEW BUSINESS:**  
NB-1 Clayhurst boat launch  
NB-2 Invitation from Geoscience BC
11. **COMMUNICATIONS:**
12. **DIARY:**  
DIA-1
13. **ADJOURNMENT:**



## PEACE RIVER REGIONAL DISTRICT

### ELECTORAL AREA DIRECTORS' COMMITTEE

### MEETING MINUTES

DATE: August 15, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

**PRESENT: Directors**

Director Goodings, Meeting Chair  
 Director Sperling  
 Director Hiebert  
 Director Rose

**Delegations**

Bess Legault, Northern Cohort Coordinator, and Karen Mason-Bennett,  
 Northern Environmental Action Team  
 Lori Vickers, Regional Agrologist, BC Ministry of Agriculture – via teleconference

**Staff**

Shawn Dahlen, Chief Administrative Officer  
 Crystal Brown, Electoral Area Manager  
 Tyra Henderson, Corporate Officer  
 Trevor Ouellette, Information Technology Manager  
 Naomi Donat, Recording Secretary

Call to Order                      The Chair called the meeting to order at 10:00 am

**DIRECTORS NOTICE OF NEW BUSINESS:**

Director Hiebert                      South Peace Health Services Society, Bottling of water, and PRAD  
 Director Rose                      Farmers Information Service and Planning

**ADOPTION OF AGENDA:**

August 15/19 Agenda                      MOVED by Director Rose, SECONDED by Director Sperling ,  
 That the Electoral Area Directors' Committee agenda for the August 15, 2019  
 meeting, including Director's new business, be adopted as amended:

1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**  
     M-1    Electoral Area Directors' Committee Meeting Minutes of June 18, 2019
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**  
     D-1    (10:30) Bess Legault, Northern Cohort Coordinator, Northern Environmental  
             Action Team  
     D-2    Lori Vickers, Regional Agrologist, BC Ministry of Agriculture
7. **CORRESPONDENCE:**  
     C-1    July 29, 2019 – Ministry of Agriculture – Class D Slaughter Licensing
8. **REPORTS:**  
     R-1    August 6, 2019 – Crystal Brown, Electoral Area Manager – Connectivity  
             Infrastructure Strategy

**ADOPTION OF  
AGENDA (continued):**

**9. DISCUSSION ITEMS:**

- DI-1 Cemeteries
- DI-2 Connectivity: POP and Anchor Sites
- DI-3 Gasification
- DI-4 September EADC dates
- DI-5 Parade Attendance

**10. NEW BUSINESS:**

- NB-1 South Peace Health Services Society
- NB-2 Peace River Agriculture Development Fund (PRAD) (Discussed under C-1)
- NB-3 Farmers' Information Service
- NB-4 Bottling of water
- NB-5 Planning

**11. COMMUNICATIONS:**

**12. DIARY:**

- DIA-1 Diary Items

**13. ADJOURNMENT:**

**CARRIED**

**ADOPTION OF MINUTES:**

M-1  
June 18/19 EADC  
Minutes

MOVED by Director Rose , SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee Meeting Minutes of June 18, 2019 be  
adopted.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

BA-1 - Dugouts

Director Rose brought up the question of why helicopters were flying over dugouts in the region. Director Goodings suggested that this question be asked of Lori Vickers during the call with her under D-2 in the agenda.

BA-2 - Grant Writers

Crystal will clarify with Chris Hawkins that there is sufficient follow up with grant applicants after the initial contact.

BA-3 – Calendar  
Invites

Trevor explained that the difficulties experienced with calendar invites are due to the age of the email system and these issues will likely be resolved by the upcoming email system upgrade. Director Rose asked if the size of the “outside office” notice could be reduced. Trevor said that it would be done. Training and documentation will be provided for any significant changes to the web portal. Trevor offered to inform all directors that they have Administrative Authority for their laptops and they can perform updates as recommended.

Vary the Agenda

MOVED by Director Rose , SECONDED by Director Sperling,  
That the agenda be varied in order to deal with items D-2 including C-1, NB-2, BA-1, and NB-3 (Class D Licenses, PRAD, Dugouts, Farmers' Information Service) at this time.

**CARRIED**

**DELEGATIONS:**

D-2 and C-1 – Class D  
Licenses

Lori Vickers, Regional Agrologist, Ministry of Agriculture joined the meeting by phone at 10:15 am. Directors asked her questions regarding the pros and cons of establishing Class D Slaughter Licenses in the PRRD. Ms. Vickers agreed to send information regarding whether or not uninspected meat was required to be labeled as such, when processed in a Class D licensed facility.

Ms. Vickers also updated the committee on the following items: PRAD and dugouts.

NB-2 – PRAD

Ms. Vickers indicated that Peace River Agriculture Development Fund (PRAD) is now finished. She agreed to send information to be shared with the Regional Board explaining that this was a one-time grant and all the projects are now complete.

BA-1 – Dugouts

Ms. Vickers said that the helicopters flying over dugouts were collecting information for the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). They are likely looking at the bigger dugouts to determine who owns them, and whether or not there are proper permits in place as per the Dam Safety Regulations, if required.

Ms. Vickers offered to provide the name of staff at FLNRORD who might be able to provide more information on the regulation for livestock watering. She will also provide contact information for Aaron McKay, a new agrologist in the region.

Ms. Vickers left the meeting at 10:35 am.

NB-3 – Farmers'  
Information Service

The Regional Board Chair will be receiving a request to provide administrative support to the program. The committee will wait for that information.

D-1 – NEAT

Bess Legault and Karen Mason-Bennett addressed the committee at 10:45 am, providing an update on recent initiatives. Ms. Legault contacted 86 producers to identify what they are producing and what they need to flourish. Grant writing workshops have been very popular. They are partnering with several organizations to help link producers with skilled labour. They are currently working with Strategies North to conduct feasibility studies and business plans. A local washing and grading facility would provide local producers with more options for getting their products to consumers. They applied through the Ministry of Agriculture to be a Regional Food Hub, but were unfortunately unsuccessful. They are having a debriefing with Ministry staff in the near future to understand why they were not chosen and identify future opportunities. Director Goodings encouraged Ms. Legault and Ms. Mason-Bennett to come back to the committee if they needed assistance or had more to report.

Bess Legault and Karen Mason-Bennett left the meeting at 11:30 am.

Recess  
Reconvene

The meeting recessed for luncheon at 12:00 pm  
The meeting reconvened at 1:05 pm

**REPORTS:**

R-1 - August 6, 2019  
–Connectivity  
Infrastructure  
Strategy

MOVED by Director Hiebert , SECONDED by Director Rose,  
That the Electoral Area Directors' Committee receive the report Connectivity  
Infrastructure Strategy, dated August 6, 2019, for discussion.

**CARRIED**

Crystal will work with the Directors to determine boundaries for the feasibility study.

**DISCUSSION ITEMS:**

DI-1  
Cemeteries

MOVED by Director Rose , SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a report be prepared on options for the Regional District to operate and maintain  
cemeteries in the Peace Region when local community groups can no longer look  
after them, further, that the report identify process, legislative requirements, budget  
implications, work load and department responsibility, and further, that the report  
be brought back to a future Electoral Area Directors Committee meeting.

**CARRIED**

DI-2  
Connectivity: POP  
and Anchor Sites

This item was discussed under R-1 above.

DI-3  
Gasification

There is a conference call scheduled for next week with Fortis to discuss supplying  
the Moberly Lake area. Staff from PNG are scheduled to attend the October EADC  
meeting.

DI-4 – September  
EADC Dates

The meeting is currently scheduled for September 12, 2019.

DI-5 – Parade  
Attendance

MOVED by Director Rose , SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a report that provides options for a parade float that could be used in regional  
municipal parades, be prepared, and further, that the report include cost estimates  
and operational budget impacts.

**CARRIED**

MOVED by Director Rose , SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that  
a report with options for an increased PRRD presence at annual community fairs and  
other community events to promote the PRRD and specific initiatives the PRRD is  
working on be prepared, and further that the report include cost estimates and  
operational budget impacts.

**CARRIED**

**NEW BUSINESS:**

NB-4 – Bottling water      The committee discussed the request from Strathcona Regional District to support their UBCM resolution regarding groundwater extraction for the purposes of commercial water bottling and/or bulk water exports. Any Director that wishes to support it, will do so during the UBCM convention.

NB-5 – Planning      MOVED by Director Rose, SECONDED by Director Hiebert,  
That Section 381 “Cost sharing for services under Part 14 *[Planning and Land Use Management]*” of the *Local Government Act* be added to the Diary

**CARRIED**

NB-1 – South Peace Health Services Society      MOVED by Director Rose, SECONDED by Director Hiebert,  
That a letter of support be given to the South Peace Health Services Society in support of their Rural Dividend Funding Grant Application.

**CARRIED**

MOVED by Director Rose , SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that the Board provide support to the South Peace Health Services Society in the provision of up to thirty (30) hours of administrative assistance for the Bulterys Community House project, by identifying communities within and outside the PRRD boundaries, who could be contacted and informed of the services offered by Bulterys Community House, to spread the word about the service and garner support for its operation.

**CARRIED**

**COMMUNICATIONS:**      None

**DIARY:**

DIA-1 - WAC      MOVED by Director Goodings , SECONDED by Director Hiebert,  
That the Water Advisory Committee be removed from the diary.

**CARRIED**

DIA- 3 - Electoral Area D Referendum      Director Hiebert would like a meeting set up with Shawn to discuss next steps for moving forward with providing potable water for Area D.

DIA-7 – Synergy Alberta Conference      Directors Hiebert, Rose, and Sperling would like to go.

DIA-8 – Rural Municipal Conference      It was agreed that Directors Goodings, Hiebert, and Rose would attend the Rural Municipal Conference scheduled for November 12-15, 2019.

**ADJOURNMENT**      The Chair adjourned the meeting at 2:20 pm

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Karen Goodings, Chair

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Naomi Donat, Recording Secretary



# REPORT

To: Electoral Area Directors' Committee

Date: August 27, 2019

From: Trish Morgan, General Manager of Community Services

Subject: Proposed Expansion of Charlie Lake Fire Protection Service Area - Update

## RECOMMENDATION:

That the Electoral Area Directors' Committee receive the report "Proposed Expansion of Charlie Lake Fire Protection Service Area" for discussion.

## BACKGROUND/RATIONALE:

Staff are seeking feedback from the Electoral Area Directors' Committee on the options for:

- 1) The bylaw amendment process to include rescue services
- 2) The proposed expansion process
- 3) The proposed tax rates

### Proposed Expansion Process

The Charlie Lake fire protection area was established in 1980 to provide fire protection services only. At that time the Peace River Regional District did not contemplate the department providing road rescue or first medical responder services. Since that time there have been requests to expand the scope of services offered by the Charlie Lake Fire Department (CLFD).

If the directors wish to provide rescue services within the CLFD fire protection area, a bylaw amendment will be required. The Ministry of Municipal Affairs and Housing has advised that the bylaw can be amended by 2/3's majority of the participants of the service – the participants being the Electoral Area B and Electoral Area C directors. As such, the Ministry is advising that the Regional District is not required to conduct an elector assent process, unless directed by the Minister once the bylaw is submitted for approval, to amend the bylaw to expand the scope of services (or even the boundary) provided by the CLFD. Staff are continuing to have dialogue with the Ministry to confirm this information; however, the directors may wish to conduct an elector approval process. Depending on the phase and the number of properties involved, a petition or referendum could be considered.

- Phase 1: Amend existing CLFD bylaws to include "rescue services"
- Phase 2: Expand existing CLFD service area to include properties within 13 km of fire hall
- Phase 3: Expand existing CLFD service area to include properties beyond 13 km of fire hall to the north of Charlie Lake and Old Fort
- Phase 4: Expand fire protection to areas currently unprotected in Electoral Area C
- Phase 5: Expand fire protection to areas south of the Taylor rural fire protection area to be contiguous with the Dawson Creek rural fire protection area

Staff Initials:

Dept. Head: *T. Morgan*

CAO: *[Signature]*

Page 1 of 14

**Proposed Expansion Process Phases 1-3:**

The following is a breakdown of potential steps to expand the existing Charlie Lake fire protection area. The following may change depending on the feedback from mutual aid partners.

## 1) Bylaw Amendment of existing service to include rescue services:

- Amend the service establishment bylaw for the current Charlie Lake fire protection area to include the ability to provide “rescue” services within the fire protection area. This will allow the Charlie Lake Fire Department to provide road rescue and first medical responder services. Through policy the Board can set limitations on the types of medical calls the Department will respond to (e.g., Red & Purple calls (formerly referred to as Delta & Echo calls) or calls where BC Ambulance may be delayed more than 30 minutes on Green to Orange calls).
- At this time the Ministry is suggesting the bylaw may be amended by 2/3 majority of the stakeholders of the service. Alternatively to amend the bylaw to include rescue services, the directors may wish to:
  - a) hold an alternative approval process (recommended)
  - b) conduct a petition
  - c) hold a referendum

## 2) Public Consultation:

- Conduct an mailout to properties within 13 km of the fire hall and those beyond 13 km
  - The two mailouts may be slightly different to account for varying tax rates
- Conduct public open houses and presentations on the proposed expansion to answer questions from residents and businesses

## 3) Bylaw Amendment to extend boundaries of service area:

- In order to keep costs low, it is recommended that a petition process be utilized (if the directors do not wish to provide approval through 2/3 majority of the participants)
  - There are an estimated 361 residential properties in 11 areas (defined below)
  - Petitions would be sent out to property owners in phases to ensure that the boundaries will be contiguous and there are not gaps in service (i.e. petitions would not be sent for area 5 before areas 1-4 provide approval)
  - Petitions for signature by the properties owners along with a cover letter explaining the proposal, updated information about the service, costs and benefits of the service would be sent to each of the properties.
  - In order to receive approval, at least 50% of the parcels representing at least 50% of the net taxable value of land and improvements must provide consent.

Area	Under 13 km	Properties	Area	Over 13 km	Properties
1	Sawyer Road - Under 13 Km	72	3	250 Road - Over 13 km	19
2	Wolsey Sub - Under 13 km	41	4	Welch Sub - Over 13 km	26
7A	Highway 29 North - Under 13 km	15	5	Coffee Creek Sub - Over 13 km	44
8	Old Hope Road - Under 13 km	1	6	Red Creek Sub - Over 13 Km	65
9A	Old Fort - Under 13 km	2	7B	Highway 29 North - Over 13 km	12
			9B	Old Fort - Over 13 km	64
	<b>TOTAL</b>	<b>131</b>		<b>TOTAL</b>	<b>230</b>

**Phases 4 & 5**



On September 4, 2019 staff from the Regional District, District of Taylor and City of Fort St John will meet to discuss the proposed expansion of the fire protection area in areas B, C and D. A report will be provided to EADC in October to summarize the information discussed. A meeting with staff and elected officials will be scheduled in the fall to further discuss the proposal.

### **Risk Management & Fire Departments:**

At the June 18, 2019 EADC concerns were expressed regarding the risk that may be involved in providing road rescue and first medical responder (FMR).

There is risk associated with any service provided by a fire department; however, it is mitigated through the following:

- Adoption of a training and certification program that meets the standards set by the Provincial Government (e.g., legislation and policy) and the National Fire Prevention Association (NFPA)
- Meeting the requirements of the WCB Occupational Health & Safety Regulations and in particular Part 31 which refers to specific requirements for firefighting (personal protective equipment, respirators, transportation, aerial devices)
- Ensuring there are members available to respond 24/7
- Maintaining records of training, call outs, equipment, etc.
- Development of standard operating guidelines and policies

The Municipal Insurance Association (MIA) has indicated that if local governments follow the appropriate guidelines and standards (as noted above), liability exposure will be lowered. A claimant must prove that it was the Regional District's negligent acts or omissions that caused their loss. Therefore, if the Regional District is taking reasonable steps to make sure that its staff are trained to respond appropriately, that should provide a good defense to any claim.

Within the region, the following composite fire departments (i.e., those with a combination of paid staff and volunteers) also provide road rescue and FMR:

- |                                 |                            |
|---------------------------------|----------------------------|
| • Hudson's Hope Fire Department | • Taylor Fire Department   |
| • Tumbler Ridge Fire Department | • Chetwynd Fire Department |
| • Pouce Coupe Fire Department   |                            |

In accordance with Schedule 1 of the Emergency Medical Assistants Regulation (attached), the level of service that would be provided by Emergency Medical Assistant first responders (EMA FR) would include:

- a) scene assessment;
- b) assessment of level of consciousness, skin colour and temperature, pulse, and respiration;
- c) rapid body survey to identify and attend to any life threatening injuries followed by a secondary assessment consisting of a physical examination, medical and incident history, and vital signs;
- d) cardiopulmonary resuscitation;
- e) basic wound and fracture management;
- f) maintenance of airways and ventilation.

Under Schedule 2, the licensing board may also endorse the license to permit the EMA FR to provide one or more of the following services:

- a) use of airway management techniques including oropharyngeal airways, oral suction devices and oxygen-supplemented mask devices to assist ventilation;
- b) use of an automatic or semi-automatic external defibrillator;
- c) cervical collar application and spinal immobilization on a long spine board;
- d) administration of oxygen;
- e) administration of oral glucose;
- f) emergency childbirth;
- g) ventilation using pocket mask and bag/valve/mask devices.

### ALTERNATIVE OPTIONS:

1. That the Electoral Area Directors' Committee receive the report "Proposed Expansion of Charlie Lake Fire Protection Service Area" for information.
2. That the Electoral Area Directors' Committee provide further direction.

### STRATEGIC PLAN RELEVANCE:

- ☒ Responsive Service Delivery
- ☒ Enhance Emergency Planning and Response Capacity

### FINANCIAL CONSIDERATION(S):

#### Road Rescue & First Medical Responder

The cost to provide road rescue services within the existing fire protection area is estimated at \$23,500 annually with a start-up cost of approximately \$47,000. The cost to provide first medical responder services within the existing fire protection area is estimated at \$30,250 annually with start-up costs of approximately \$10,000. Based on 2019 assessment, the **annual** cost to provide both of these services, in the existing fire protection area, is estimated at \$0.04622 per \$1,000 on land and improvements.

<b>Road Rescue &amp; FMR Combined</b>		
<b>Value of Land &amp; Improvements</b>	<b>Tax rate</b>	<b>Taxes</b>
\$150,000	0.0462	\$6.93
\$300,000	0.0462	\$13.87
\$450,000	0.0462	\$20.80
\$600,000	0.0462	\$27.74
\$750,000	0.0462	\$34.67

Note that if the fire protection area boundary expands, it is reasonable to assume that the number of rescue calls would increase and the associated call-out pay and consumable supplies will increase with that. However, if the boundary of the fire protection area is increased, this increased cost to provide the service would be allocated throughout the expanded service area.

### **Tax Rates**

At the June 18, 2019 EADC meeting, the Committee suggested that staff examine the following tiered tax rates for fire protection service:

- Properties <13km will pay the same tax rate as the current service area
- Properties >13km will pay 75% of the tax rate of the current service area (\$0.4922 rounded up to \$0.5000)

Using 2019 assessment values, it is estimated that if areas 1-9 are all incorporated into the current fire protection area this would generate approximately \$65,000. The following tables illustrates the approximate cost to taxpayers for fire protection.

It is important to note that if the fire protection area is expanded to include the nine proposed areas, that water supply for service will be extremely important. NFPA rated water storage facilities (below or above ground cisterns) will cost approximately \$35,000 for the tank plus the cost of land acquisition/permitting (if needed) and site prep – cost could be as high as \$150,000 per site.

<b>2019 Current Taxes</b>		
2019 Tax Rate	\$	0.6562
Assessment Value	Est Taxes	
150,000	\$98.43	
300,000	\$196.85	
450,000	\$295.28	
600,000	\$393.70	
750,000	\$492.13	

<b>&gt;13km</b>		
75% of current tax rate	\$	0.5000
Assessment Value	Est Taxes	
150,000	\$75.00	
300,000	\$150.00	
450,000	\$225.00	
600,000	\$300.00	
750,000	\$375.00	

### **Comparison of Fire Protection 2019 Tax Rates**

Tomslake Fire	\$0.2956
Chetwynd Rural Fire	\$0.6556
Charlie Lake	\$0.6562
Dawson Creek/Pouce Coupe Rural Fire	\$1.0238
Moberly Lake Fire	\$1.0745
Taylor Rural Fire	\$1.2502
Fort St John Rural Fire	\$1.3002

### **COMMUNICATIONS CONSIDERATION(S):**

A communications plan will be developed. A draft information package was presented to EADC in June and will be updated following feedback from EADC in September.

**OTHER CONSIDERATION(S):**

At the June 18, 2019 meeting of the Electoral Area Directors' Committee the following resolution was passed:

- 1) That a report be brought back to the Electoral Area Directors Committee defining costs for fire protection at 75% taxation rates for properties outside the 13 km Charlie Lake Fire Protection Service area and address liability impacts of said service to the Regional District.

At the April 25, 2019 meeting of the Regional Board, the following resolutions were passed:

- 1) Proposed Expansion of Charlie Lake Fire Protection Service Area – Property Owner Meeting  
That a meeting be held with the owners of properties located in the Highway 29 North – under 13 Km, Sawyer Road, Wolsey Subdivision, and Old Hope Road areas to determine their interest in being included into the Charlie Lake Fire Protection Service Area, and further, that Old Fort area property owners be invited to the meeting.
- 2) Proposed Expansion of Charlie Lake Fire Protection Service Area – Information Package  
That an information package be developed and presented to the Electoral Area Directors' Committee at its May 23, 2019 meeting; further, that the package include information for residents outside the current fire protection area about the option to expand the Charlie Lake Fire Protection area to the north and west, taxation cost estimates for the service, and requesting feedback from residents about their level of interest in receiving fire protection, road rescue and medical first response services.
- 3) That, prior to holding public meetings regarding the proposed expansion of the Charlie Lake Fire Protection area and addition of satellite fire halls, the Electoral Area Directors involved meet with the City of Fort St. John / Peace River Regional District (Charlie Lake Fire Department) Mutual Aid Agreement partners to discuss same.

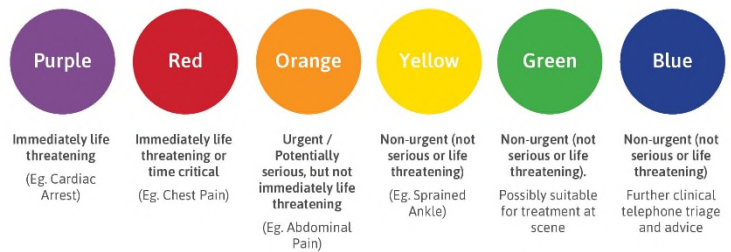
**Attachments:**

- 1) BC Emergency Health Services Clinical Health Model
- 2) Emergency Medical Assistants Regulation – Schedules 1-3
- 3) Map: Charlie Lake Rural Fire Protection Potential Area – Recommendations



## BCEHS

### The Clinical Response Model (CRM) and how we work with First Responder Partners.



***Emergency Health Services Act***  
**EMERGENCY MEDICAL ASSISTANTS REGULATION**

**Schedule 1**

[am. B.C. Regs. 3/2011, s. (a); 76/2014, s. 2; 123/2017, s. 2.]

**Services — Licence Category**

*(section 8)*

**EMA FR**

**1** An EMA holding a licence in the category EMA FR may provide the following services:

- (a) scene assessment;
- (b) assessment of level of consciousness, skin colour and temperature, pulse, and respiration;
- (c) rapid body survey to identify and attend to any life threatening injuries followed by a secondary assessment consisting of a physical examination, medical and incident history, and vital signs;
- (d) cardiopulmonary resuscitation;
- (e) basic wound and fracture management;
- (f) maintenance of airways and ventilation.

**EMR**

**2** An EMA holding a licence in the category EMR may provide the following services:

- (a) all services specified in this Schedule and Schedule 2 for the category of EMA FR;
- (b) occupational first aid;
- (c) lifting/loading, extrication/evacuation and transportation;
- (d) cervical collar application and spinal immobilization on a long spine board;
- (e) blood pressure assessment by auscultation and palpation;
- (f) emergency fracture management/immobilization;
- (g) oropharyngeal airway suctioning;
- (h) oxygen administration and equipment;
- (i) administration of semi-automatic or automatic external defibrillator;

(j)soft tissue injury treatment.

### **PCP**

**3** An EMA holding a licence in the category PCP may provide the following services:

- (a)all services specified in this Schedule and Schedule 2 for the category of EMR;
- (b)administration of the following intravenous, oral, sublingual, subcutaneous, inhaled, intra-muscular or nebulized medications:
  - (i)narcotic antagonist;
  - (ii)bronchodilator;
  - (iii)anti-histaminic;
  - (iv)sympathomimetic agent;
  - (v)procoagulant;
  - (vi)anti-hypoglycemic agent;
- (c)insertion and maintenance of airway devices not requiring visualization of the larynx;
- (d)maintenance of intravenous lines using intermittent infusion devices, including saline locks and IV pumps.

### **ACP**

**4** An EMA holding a licence in the category ACP may provide the following services:

- (a)all services specified in this Schedule and Schedule 2 for the category of PCP;
- (b)electrocardiogram interpretation, cardioversion, external pacing and manual defibrillation;
- (c)initiation and maintenance of intraosseous needle cannulation;
- (d)and (e) Repealed. [B.C. Reg. 76/2014, s. 2 (b) (ii).]
- (f)initiation of external jugular vein cannulation;
- (g)cricothyrotomy and needle thoracentesis;
- (h)gastric intubation and suction;
- (i)maintenance of intravenous lines with medications;
- (j)insertion and maintenance of advanced airway devices which do not require laryngoscopy;
- (k)use and interpretation of end tidal CO2 monitoring devices;
- (l)administration of colloid and non-crystalloid volume expanders;

(m)administration of the following intravenous, oral, nebulized, endotracheal, intraosseous, intramuscular and rectal medications:

- (i)anti-arrhythmic;
- (ii)electrolyte — calcium therapy;
- (iii)diuretic;
- (iv)anti-coagulant;
- (v)narcotic;
- (vi)anti-pyretic;
- (vii)anti-cholinergic;
- (viii)sedative;
- (ix)anti-emetic — anti-nauseant;
- (x)histamine antagonist;
- (xi)anti-convulsant;
- (xii)alkalizer.

## **CCP**

**5** An EMA holding a licence in the category of CCP may provide the following services:

- (a)all services specified in this Schedule and Schedule 2 for the category of ACP;
- (b)initiation of arterial lines;
- (c)use of incubators for thermoregulation.

## **ITT**

**6** An EMA holding a licence in the category ITT may provide the following services:

- (a)all services specified in this Schedule and Schedule 2 for the category of PCP;
- (b)pediatric and neonatal electrocardiogram interpretation and manual defibrillation;
- (c)intraosseous therapy;
- (d)administration of the following intravenous, oral, nebulized, endotracheal, intraosseous, intramuscular and rectal medications:
  - (i)anti-arrhythmic;
  - (ii)bronchodilator;
  - (iii)anti-pyretic;
  - (iv)anti-cholinergic;



- (v) anti-hypoglycemic agent;
- (vi) sedative — anti-epileptic;
- (vii) anti-emetic — anti-nauseant;
- (viii) histamine antagonist;
- (ix) anti-convulsant;
- (x) alkalizer;
- (e) Repealed. [B.C. Reg. 76/2014, s. 2 (d).]
- (f) mechanical ventilation;
- (g) maintenance and monitoring of arterial and central venous catheters;
- (h) gastric intubation and suction;
- (i) management of chest tubes and chest drainage systems;
- (j) intravenous blood product administration;
- (k) use of incubators for thermoregulation;
- (l) administration of drug therapy on the direct order of a medical practitioner who is designated by an employer as a Transport Advisor.

## Schedule 2

[am. B.C. Regs. 3/2011, s. (b); 144/2013, Sch. 2, s. 1 (c); 76/2014, s. 3.]

### Services — Licence Endorsement

*(section 10)*

#### **EMA FR**

**1** If an EMA holds a licence in the category EMA FR, the licensing board may endorse the licence to permit the EMA to provide one or more of the following services:

- (a) use of airway management techniques including oropharyngeal airways, oral suction devices and oxygen-supplemented mask devices to assist ventilation;
- (b) use of an automatic or semi-automatic external defibrillator;
- (c) cervical collar application and spinal immobilization on a long spine board;
- (d) administration of oxygen;
- (e) administration of oral glucose;
- (f) emergency childbirth;
- (g) ventilation using pocket mask and bag/valve/mask devices.

**EMR**

**2** If an EMA holds a licence in the category EMR, the licensing board may endorse the licence to permit the EMA to provide one or more of the following services:

- (a) maintenance of intravenous lines without medications or blood products while transporting persons between health facilities;
- (b) use and interpretation of a pulse oximeter;
- (c) administration of the following oral, sublingual or inhaled medications:
  - (i) anti-anginal;
  - (ii) anti-hypoglycemic agent;
  - (iii) analgesia;
  - (iv) platelet inhibitors;
- (d) use and interpretation of a glucometer;
- (e) chest auscultation;
- (f) insertion and maintenance of nasopharyngeal airway.

**PCP**

**3** If an EMA holds a licence in the category PCP, the licensing board may endorse the licence to permit the EMA to provide one or more of the following services:

- (a) initiation of peripheral intravenous lines;
- (b) administration of isotonic crystalloid solutions;
- (c) endotracheal intubation;
- (d) electrocardiogram acquisition;
- (e) initiation and maintenance of non-invasive positive pressure airway devices;
- (f) administration of the following intravenous, oral, sublingual, subcutaneous, inhaled, intra-muscular or nebulized medications:
  - (i) anti-emetic — anti-nauseant;
  - (ii) vitamins.

**ACP**

**4** If an EMA holds a licence in the category ACP, the licensing board may endorse the licence to permit the EMA to provide one or more of the following services:

- (a) mechanical ventilation;
- (b) administration of drug therapy on the direct order of a medical practitioner who is designated by an employer as a Transport Advisor;
- (c) urinary catheterization;

- (d)arterial line management and central venous pressure monitoring;
- (e)infusion of blood products;
- (f)point of care testing using capillary, venous or arterial sampling;
- (g)collection of arterial and venous blood samples;
- (h)interpreting laboratory and radiologic data;
- (i)Repealed. [B.C. Reg. 76/2014, s. 3 (b).]
- (j)chest tube management;
- (k)central line management;
- (l)management of parenteral feeding lines and equipment;
- (m)provision of trans-venous pacing.

### **Schedule 3**

#### **Code of Ethics**

The purpose of this code of ethics is to provide general principles of ethical conduct to guide emergency medical assistants in meeting their duties to the public and to the profession.

#### **EMERGENCY MEDICAL ASSISTANTS MUST**

- (a) consider, above all, the well-being of the patient in the exercise of their duties and responsibilities;
- (b) develop and maintain working relationships with other health professions and associations to ensure that patients receive the best possible emergency health care;
- (c) protect and maintain the patient's safety and dignity, regardless of the patient's race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation;
- (d) preserve the confidence of patient information consistent with the duty to act at all times for the patient's well-being;
- (e) not engage in any illegal or unethical conduct nor act in a manner that conflicts with the best interests of the profession;
- (f) report to the appropriate authorities any incompetent, illegal or unethical conduct by colleagues or other health care personnel;

- (g) carry out professional responsibilities with integrity and in accordance with the highest standards of professional competence;
- (h) strive to improve the professional competence of colleagues serving under their direction;
- (i) assume responsibility for personal and professional development, and maintain professional standards through training and peer mentoring;
- (j) strive to encourage and merit the respect and trust of the public for members of the profession;
- (k) refrain from impugning the professional reputation of a colleague or any other health care provider;
- (l) promote and encourage compliance with the spirit of these standards within the profession.



# Charlie Lake Rural Fire Protection Potential Area -Recommendations

CHLK\_Potential\_Hydrant\_Locations  
Type: Community  
# Claim  
# Bond Tractor Location

Community  
Civic Address  
Resident  
Business

Exclusion Area

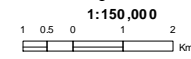
Existing Fire Protection Areas  
Charlie Lake Fire Protection  
Flat 5 Unhooked Fire Protection  
Taylor Link Fire Protection

Roads  
Hard Surface  
Gravel  
Seasonal  
Other

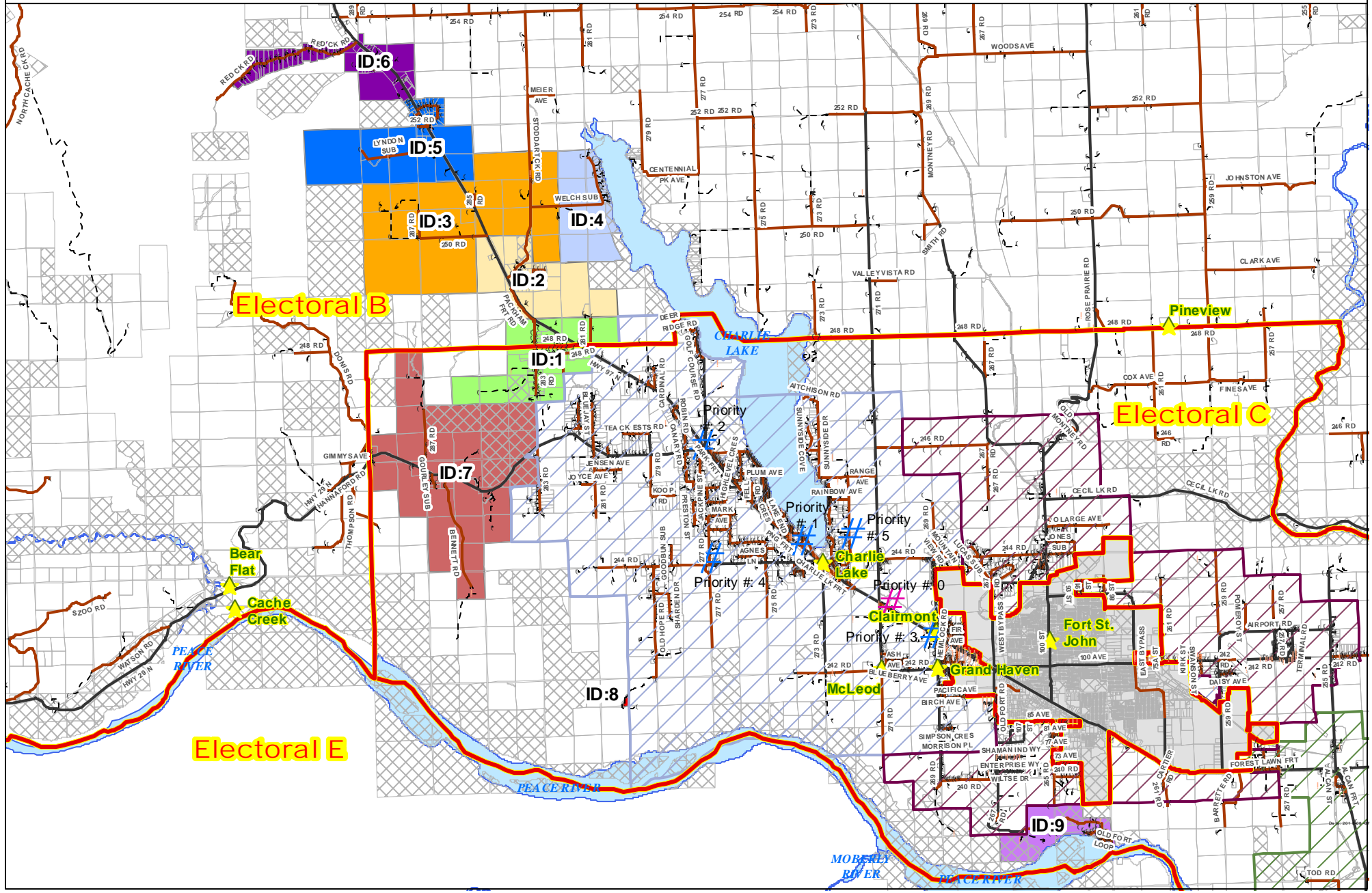
Permits  
Crown  
Private  
Municipal/County

PPA - Areas of Interest  
1-5 larger R/d  
2-300 R/d  
3-250 R/d  
4-250 R/d

5-Charlie Creek Sub  
6-Rad Creek Sub  
7-Hwy 29N  
8-Old Hope Rd  
9-Old Fort



Prepared and produced by the Peace River Regional District  
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Data map data except roads and buildings are from Terrain Resource Information  
Management (TRIM) of the B.C. Ministry of Environment, Lands and Parks (MELP).  
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Map Created on August 9, 2017





## NEWS RELEASE

For Immediate Release  
2019MAH0041-000780  
April 25, 2019

Ministry of Municipal Affairs and Housing  
Ministry of Citizens' Services

### **Rural B.C. to benefit from expanded high-speed internet**

VICTORIA – Improved connectivity due to updates to the Local Government Act will provide more options for people living in rural and remote areas to connect with friends and family, purchase goods or services, access health services, expand their business or even telecommute.

These changes give regional districts an additional tool to help expand high-speed internet to under-served areas.

“Regional districts have been asking for this. It’s one more way we are delivering results that empower communities, bringing more people online to be involved in, and benefit from, today’s digital economy,” said Selina Robinson, Minister of Municipal Affairs and Housing. “The changes build on the significant investments our government has already made to connect people and communities by increasing their access to high-speed internet service.”

Changes enable regional districts to provide financing for capital costs to internet service providers where it may not otherwise make sense from a business perspective. This will help advance construction of new connectivity infrastructure for rural and remote communities.

Although the act generally prohibits a regional district from aiding a business, it also contains specific exceptions to this rule for services that are often considered essential, such as telephone, natural gas or electricity. Changes to the Local Government Act reflect that high-speed internet has become a basic service.

“High-speed internet is not a luxury — it’s an absolute necessity in today’s digital world. This legislative change will empower regional districts to help bring this vital service to residents in a way that meets the specific needs of their communities,” said Jinny Sims, Minister of Citizens’ Services. “The greatest successes in expanding broadband in rural areas have come when all levels of government, the private sector and community groups work together to make the most of this essential infrastructure for local businesses and people.”

The Province has defined high-speed internet service to align with standards established by the Canadian Radio-Television and Telecommunications Commission. To qualify as a high-speed internet service, the new standards require minimum speeds of 50 megabits per second when downloading information and 10 megabits per second when uploading information.

“We are pleased and supportive of the changes made to the Local Government Act to continue to improve services and connectivity for all rural areas across the province,” said Ian Thorpe, chair of the Regional District of Nanaimo. “We were very appreciative of the federal Gas Tax Funds received in 2017 that helped bring high-speed internet to a rural area within our region.”

Updates to the Local Government Act respond to needs identified by local governments

through resolutions endorsed by the Union of B.C. Municipalities.

### Quick Facts:

- Bill 3 amended the Local Government Act to give regional districts the ability to provide capital financing to businesses for the purpose of expanding high-speed internet to underserved areas:  
[http://www.bclaws.ca/civix/document/id/bills/billscurrent/4th41st:gov03-1/search/CIVIX\\_DOCUMENT\\_ROOT\\_STEM:\(Bill%203\)%20AND%20CIVIX\\_DOCUMENT\\_ANCESTORS:billscurrent?14#hit1](http://www.bclaws.ca/civix/document/id/bills/billscurrent/4th41st:gov03-1/search/CIVIX_DOCUMENT_ROOT_STEM:(Bill%203)%20AND%20CIVIX_DOCUMENT_ANCESTORS:billscurrent?14#hit1)
- The Ministry of Citizens' Services provides resources and expertise to help communities design new digital infrastructure to maximize the benefits of improved connectivity, and include:
  - Projects to improve high-speed internet access are underway or completed in 443 communities, including 75 Indigenous communities.
  - \$16 million is available to help local governments, service providers and community organizations connect people in rural and Indigenous communities with high-speed internet.
  - \$50 million has been committed to ensure the work to connect people in every region of B.C. continues beyond the current funding opportunity.

### Learn More:

Connectivity resources for communities: <https://www.northernddevelopment.bc.ca/connecting-british-columbia-resources/>

Province makes historic investment in rural internet service: <https://news.gov.bc.ca/releases/2019CITZ0006-000348>

Connecting British Columbia program: <https://www.northernddevelopment.bc.ca/funding-programs/partner-programs/connecting-british-columbia/>

Northern Development Initiative Trust administers the Connecting British Columbia program: <https://www.northernddevelopment.bc.ca/>

### Contacts:

Media Relations  
 Ministry of Municipal Affairs and Housing  
 778 698-9176

Ministry of Citizens' Services  
 Government Communications and Public  
 Engagement  
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**From:** Candice Appleby <[appleby@geosciencebc.com](mailto:appleby@geosciencebc.com)>

**Handout - EADC - Sept 12, 2019**

**Sent:** Wednesday, September 11, 2019 11:33 AM

**To:** prrd dc <[prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)>

**Subject:** Invitation: Tuesday, September 24 - How Geoscience BC research can help your community

Data from Geoscience BC's independent and public minerals, energy and water earth science research advances knowledge, informs responsible development, encourages investment and stimulates innovation.

Please join us on **Tuesday, September 24** for a series of concise **regional update sessions** about recently completed, current and upcoming Geoscience BC minerals, oil and gas, geothermal and water **research projects in your region**. It is a great opportunity to learn and ask questions about the latest Geoscience BC research that you can use as you continue to build your community, and to provide input on future projects in your area.

- Each session will start with a short presentation about our latest research, with plenty of time set aside for discussion and questions.
- All sessions are right next door to UBCM in the Pan Pacific Hotel in Oceanview Suite 7 (on level R). Light refreshments will be provided.
- Please note we will have a **special session** with researchers working on BC's potential to **store the greenhouse gas carbon dioxide** in 'ultramafic' rocks that are often found near mineral deposits.
- If we don't have a regional session that suits your schedule, we also have an open drop-in session. Alternatively, we are also able to arrange separate meetings during the week of UBCM.
- **Please RSVP** to Candice Appleby at [appleby@geosciencebc.com](mailto:appleby@geosciencebc.com) or 604-662-4147.

#### **9:00 am – 10:00 am – Northwest**

This session will cover upcoming minerals research projects, including the 'Golden Triangle'; planning for Alaskan transboundary water quality monitoring; and information about our work with the Smithers Exploration Group.

#### **10:00 am – 11:00 am – Southeast**

This session will cover planning for an upcoming regional 'Kootenay Arc' project; a project looking into extracting Rare Earth Elements from coalfields; research to improve the efficiency and reduce risks of coal sampling; and projects to protect a legacy of minerals samples and knowledge for future generations.

#### **11:00 am – 12:00 pm – Northeast**

Geoscience BC has a series of new projects relating to natural gas development coming up. This includes more work investigating 'induced seismicity', and new research into hydraulic fracturing wastewater disposal. At this session, we will also have updates on existing projects, including a study into the feasibility of using former natural gas wells for geothermal heat and energy at Clarke Lake.

#### **12:00 pm – 1:00 pm – Open Drop-in Session** (*Light refreshments and appetizers provided*)

#### **1:00 pm – 2:00 pm - Carbon Mineralization Potential Assessment for BC**

#### **2:00 pm – 3:00 pm – North Central**

The main focus of this session will be a major new research series called Central Interior Copper-Gold Research (CICGR), which is investigating the potential for undiscovered mineral deposits buried beneath sands and gravels left behind by the last ice age. We will update on some new desk-research, an upcoming request for proposals for project management and future planned projects that will be part of the series.



# ELECTORAL AREA DIRECTORS' COMMITTEE

## DIARY ITEMS

<u>Topic</u>	<u>Notes</u>	<u>Added/Updated</u>
1. Cell Towers within the Region	Investigate partnership opportunities	May 27, 2019
2. Electoral Area D Referendum	Water (service areas) in 2020	October 16, 2018
3. Don Nearhood Museum	As the Peace Canyon building is closed, a new location for the display is needed	November 13, 2018
4. Oil and Gas Working Groups	Provide updates from each meeting	January 18, 2019
5. Natural Gas	Expansion of services to rural areas	May 27, 2019
6. Synergy Alberta Conference	November 4 and 5, 2019	May 27, 2019
7. Rural Municipal Conference	November 12-15, 2019	June 18, 2019
8. Section 381(Cost sharing for services under Part 14 <i>[Planning and Land Use Management]</i> of the <i>Local Government Act</i> .		August 15, 2019