

PEACE RIVER REGIONAL DISTRICT ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

DATE: December 1, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

DIRECTORS: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair

Leonard Hiebert, Director, Electoral Area 'D' Brad Sperling, Director, Electoral Area 'C' Dan Rose, Director, Electoral Area 'E'

STAFF: Chris Cvik, Chief Administrative Officer

Trish Morgan, General Manager of Community and Electoral Area Services

Bruce Simard, General Manager of Development Services Fran Haughian, Communications Manager / Commissions Liaison Claire Negrin, Assistant Manager of Development Services

Barb Coburn, Recording Secretary

CALL TO ORDER Chair Goodings called the meeting to order at 10 a.m.

ADOPTION OF AGENDA:

Trish Morgan, General Manager of Community and Electoral Area Services advised the Directors that Aden Fulford, GIS Coordinator had not been informed of the meeting date change and therefore is not prepared to present the web map tutorial today. The tutorial is scheduled for the first meeting in the new year.

December 1, 2016 Agenda

MOVED by Director Hiebert, SECONDED by Director Sperling,

That the Electoral Area Directors' Committee agenda for the December 1, 2016 meeting be

adopted, including items of new business:

Call to Order: Director Goodings to Chair the meeting

Director's Notice of New Business:

Adoption of Agenda: Adoption of Minutes:

W-1 Electoral Area Directors' Committee Minutes of October 20, 2016

Business Arising from the Minutes:

Delegations

D-1 Aden Fulford, GIS Coordinator - PRRD Web Map Tutorial.

Correspondence:

- C-1 November 7, 2016 Manfred E. Stief Question and Suggestion Farrell Creek
- C-2 October 25, 2016 Terry Sawchuk, Environmental Emergency Response Officer Report of Fire
- C-3 November 18, 2016 Kevin and Barbara Knoblauch Water Removal Concerns

Reports:

- R-1 November 7, 2016 Claire Negrin, Assistant Manager of Development Services Proposed Draft PRRD Private Campground Guidelines.
- R-2 November 9, 2016 Bruce Simard, General Manager of Development Services Municipal Participation in Voting on Electoral Area Planning (Part 14) LGA s.381
- R-3 November 10, 2016 Bruce Simard, General Manager of Development Services Zoning Bylaw Update Options
- R-4 October 9, 2016 Bruce Simard, General Manager of Development Services Exclusion of Lands Subdivisions in the ALR
- R-5 October 10, 2016 Bruce Simard, General Manager of Development Services -Revised ALR Application Report Format

ADOPTION OF AGENDA [CONTINUED]:

December 1, 2016 Agenda

New Business:

(continued)

NB-1 CN Rail (Director Goodings)

NB-2 Information Campaign - Voluntary Building Permits (Director Goodings)

NB-3 November 9, 2016 - Karen Goodings - Meeting Fees

NB-4 December 15, 2016 EADC Meeting.

NB-5 Building Bylaw

NB-6 Working with the City of Dawson Creek on the South Peace Economic Development

Commission Communications:

Diary:

Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1 MOVED by Director Rose, SECONDED by Director Hiebert,

EADC meeting minutes of October 20, 2016

That the Electoral Area Directors' Committee Meeting minutes of October 20, 2016 be adopted.

CARRIED.

CORRESPONDENCE:

C-2 MOVED by Director Hiebert, SECONDED by Director Sperling,

Environmental Emergency Response Officer

That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be sent to the Honourable Mary Polak, Minister of Environment to enquire about the progress of the restructuring of the Ministry of Environment and emergency response officers and how the new

organization structure will affect the Peace River Regional District.

CARRIED.

REPORTS:

R-1 Draft Private Campground

Guidelines

MOVED by Director Rose, SECONDED by Director Hiebert,

That the Electoral Area Directors' Committee recommends to the Regional Board that the Draft

Peace River Regional District Private Campground Guidelines be approved.

CARRIED.

R-2

Municipal Participation in Electoral Area Planning

MOVED by Director Rose, SECONDED by Director Sperling,

That the Electoral Area Directors' Committee recommends to the Regional Board that staff be requested to prepare a report that explains the process for each member municipality to participate in the Peace River Regional District planning function, as outlined in Part 14, Section

381 of the Local Government Act, and the associated cost to each municipality for its

participation, including options for reduced areas of municipal participation (i.e., fire protection areas and/or fringe planning areas) that would be facilitated by s.381 and support the electoral

area directors to present the information to the municipality councils.

CARRIED.

R-3

MOVED by Director Sperling, SECONDED by Director Hiebert,

Zoning Bylaw Update Options

That the report from Claire Negrin, Assistant Manager of Development Services, regarding zoning bylaw update options be referred to the February meeting of the Electoral Area Directors'

Committee.

CARRIED.

Recess

The meeting recessed for lunch at 11:32 a.m.

CARRIED.

Reconvene The meeting reconvened at 12:15 p.m. REPORTS (CONTINUED): R-5 MOVED by Director Rose, SECONDED by Director Hiebert, That the report from Bruce Simard, General Manager of Development Services, regarding the **Revised Agriculture Land** Reserve Application Report revised Agriculture Land Reserve application report format be referred to a future meeting of the **Format** Electoral Area Directors' Committee, after completion of the Board discussion concerning whether to continue reviewing Agricultural Land Reserve applications. CARRIED. **NEW BUSINESS:** NB-1 MOVED by Director Rose, SECONDED by Director Sperling, **CN Rail** That the Electoral Area Directors' Committee recommends to the Regional Board that the new Public Relations representative from CN Rail be invited to attend a Regional Board meeting to discuss issues regarding the rail line within the Peace River Regional District.

Adjournment: The Chair adjourned the meeting at 1:40 p.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary