



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE SPECIAL MEETING MINUTES

DATE: Tuesday, April 9, 2019

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Directors
Director Goodings, Meeting Chair
Director Sperling
Director Hiebert

Delegation
Dave Mitchell, Mitchell and Associates Ltd.
Ian MacDonald, Mitchell and Associates Ltd.

Staff
Crystal Brown, Electoral Area Manager
Tyra Henderson, Corporate Officer
Fran Haughian, Communications Manager
Deborah Jones-Middleton, Protective Services Manager
Edward Albury, Fire Chief, Charlie Lake Fire Department
Suzanne Garrett, Corporate Services Coordinator

Call to Order The meeting was called to order at 10:00 am.

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee agenda for the April 9, 2019 Special meeting, be adopted.

1. Call To Order: Director Goodings to Chair meeting
3. Adoption of Agenda:
4. Delegation:
D-1 Dave Mitchell & Associates Ltd. regarding R-1
5. REPORTS:
R-1 April 3, 2019 – Deborah Jones-Middleton, Protective Services Manager – Fire Protection Service Review Electoral Area C and Electoral Area D South to Kiskatinaw River Feasibility Study Report
R-2 April 3, 2019 – Deborah Jones-Middleton, Protective Services Manager – Expansion to the Charlie Lake Fire Department
R-3 April 5, 2019 – Deborah Jones-Middleton, Protective Services Manager – Peace River Regional District Flood Risk Assessment Report.
6. Adjournment:

CARRIED

DELEGATIONS:

- D-1
Dave Mitchell and Ian MacDonald, Dave Mitchell & Associates Ltd. provided Committee members with an overview of the Fire Protection Service Review – Electoral Area C and Electoral Area D South to the Kiskatinaw River report. Topics included:
- Response Standards
 - Coverage deficit and options
 - Mutual Aid issues
 - Summary and recommendations

The Chair thanked the delegation for their presentation.
The delegation left the meeting at 10:50 am.

- Recess: The meeting recessed at 10:50 am
Reconvene: The meeting reconvened at 11:00 am

REPORTS:

- D-1 and R-1
April 3, 2019 - Fire Protection Service Review Electoral Area C and Electoral Area D South to Kiskatinaw River Feasibility Study Report
- Discussion points included:
- Fire departments provide more than just “fire protection services”
 - Other jurisdictions have shared / collaborative services that work well
 - Single Mutual Aid would be preferred system
 - Facilitate a coordinated approach, Regional District controls it
 - Develop a strategic plan, to be self-sufficient for entire region (personnel and equipment).
 - Service costs and potential insurance savings for property owners, taxation
 - How many property owners would be interested in expanded service

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that a report be brought back to the Electoral Area Directors Committee outlining the associated costs for property owners within the proposed service area should an expansion of the Charlie Lake Fire Protection Area be approved, for the addition of two new satellite fire halls located in the Baldonnel and Lebel areas, to be operated as a single authority by the Regional District as part of the Charlie Lake Volunteer Fire Department.

CARRIED

- R-2
April 3, 2019 – Expansion of the Charlie Lake Fire Department
- Directors reviewed a map indicating the areas that could be included in the Charlie Lake Fire Protection area using the existing infrastructure, equipment and personnel. Staff have been researching possible alternative water sources.
- It was suggested that staff develop an information package, including a survey, to determine if residents would be interested in being included into the fire protection area, and bring results back to the Committee. Service area boundaries could be amended if there is sufficient interest. It was noted that other services are provided besides fire - expansion of area, medical first responder, road rescue. Current establishment bylaw refers to “fire” only, would have to adopt a new establishment bylaw for provision of medical and road rescue services.

REPORTS (continued):

R-2 continued MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that
a meeting be held with the owners of properties located in the Highway 29
North – under 13 Km, Sawyer Road, Wolsey Sub, Old Hope Road to determine
their interest in being included into the Charlie Lake Fire Protection Service
Area, and further, the Old Fort be included in this meeting.
CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that
an information package be developed and presented to the Electoral Area
Directors Committee at its May 23, 2019 meeting; further, that the package
include information for residents outside the current fire protection area
about the option to expand the Charlie Lake Fire Protection area to the north
and west, taxation cost estimates for the service, and requesting feedback
from residents about their level of interest in receiving fire protection, road
rescue and medical first response services.
CARRIED

R-3
April 5, 2019 - Peace
River Regional District
Flood Assessment
Report MOVED by Director Sperling, SECONDED by Director Hiebert,
That the April 5, 2019 report entitled "Peace River Regional District Flood Risk
Assessment Report" be deferred to the April 18, 2019 Electoral Area Directors
Committee meeting agenda.
CARRIED

Committee report MOVED by Director Hiebert, SECONDED by Director Sperling,
That the recommendations from Electoral Area Directors Committee meeting of
April 9, 2019 be recommended to the Regional Board for approval.
CARRIED

ADJOURNMENT The Chair adjourned the meeting at 11:50 am

Karen Goodings,
Chair

Suzanne Garrett,
Corporate Services Coordinator