



PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS COMMITTEE MEETING

A G E N D A

Thursday, March 16, 2017
in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC
Commencing at 10 a.m.

1. CALL TO ORDER: **Director Goodings to Chair meeting**
2. DIRECTOR'S NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:
M-1 Electoral Area Directors' Committee Minutes of February 16, 2017
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS
D-1 Aden Fulford, GIS Coordinator - PRRD Web Map Tutorial.
7. CORRESPONDENCE:
8. REPORTS:
R-1 December 31, 2017 - Erin Price, Bylaw Enforcement Officer - Enforcement File Quarterly Update.
R-2 March 9, 2017 - Deborah Jones-Middleton, Protective Services Manager and Aden Fulford, GIS Coordinator - Community Boundaries
9. NEW BUSINESS:
NB-1 Farmers' Advocacy Office for Discussion - Contract Expires Summer 2018
10. COMMUNICATIONS:
11. DIARY:
12. ADJOURNMENT:



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

M-1

DATE: February 16, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

DIRECTORS: Karen Goodings, Electoral Area 'B' (via Telephone)
Brad Sperling, Electoral Area 'C'
Leonard Hiebert, Electoral Area 'D' (Chair)
Dan Rose, Electoral Area 'E'

STAFF: Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Trish Morgan, General Manager of Community and Electoral Area Services
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commissions Liaison
Barb Coburn, Recording Secretary

GUESTS: Patrick Henn, Development Manager, RES

CALL TO ORDER Chair Hiebert called the meeting to order at 12:45 p.m.

ADOPTION OF AGENDA:

February 16, 2017 Agenda

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee agenda for the February 16, 2017 meeting be adopted, including items of new business:
Call to Order: Director Goodings to Chair the meeting
Director's Notice of New Business:
Adoption of Agenda:
Adoption of Minutes:
M-1 Electoral Area Directors' Committee Minutes of January 19, 2017
Business Arising from the Minutes:
BA-1 Referred from the January 19, 2017 EADC meeting - January 12, 2017 - North Central Local Government Association - Electoral Area Forum – Rural Roundtable
BA-2 Referred from the January 19, 2017 EADC meeting – Discussion on the Agriculture Advisory Committee Delegations
D-1 Patrick Henn, Development Manager - 7-Mile Project, PowerPoint – (1:00 p.m.)
Correspondence:
C-1 January 25, 2017 - Union of British Columbia Municipalities - The Compass - Connect to Innovate
C-2 January 27, 2017 - Sarah Weiss, Environment Coordinator, Site C Clean Energy Project, BC Hydro - Agriculture Mitigation and Compensation Plan – Draft
C-3 February 6 and 7, 2017 – Dale London – Site C and the Draft Agriculture Plan
C-4 February 9, 2017 – Oliver Ray, Executive Director NCLGA – Email response on draft resolutions
Handout:
C-5 February 14, 2017 - Kim Grout, CEO Agricultural Land Commission - ALC North Panel
Reports:
R-1 November 10, 2016 – Claire Negrin, Assistant Manager of Development Services - Zoning Bylaw Update Options – Referred from the December 1, 2016 meeting
R-2 December 31, 2017 - Erin Price, Bylaw Enforcement Officer - Enforcement File Quarterly Update.
New Business:
NB-1 Species at Risk and Diseases
NB-2 Windfarms
Communications:
Diary:
Adjournment:

CARRIED.

March 16, 2017

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of
January 19, 2017

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee Meeting minutes of January 19, 2017 be adopted.
CARRIED.

DELEGATIONS:

D-2
Aden Fulford, Web Map
Tutorial

MOVED by Director Sperling, SECONDED by Director Rose,
That, as both Aden Fulford, GIS Coordinator and Karen Goodings, Director, Electoral Area B are
not present at the meeting, the PRRD Web Map Tutorial be referred to the next Electoral Area
Directors' Committee Meeting.
CARRIED.

Vary the Agenda

MOVED by Director Goodings, SECONDED by Director Sperling,
That the agenda be varied to deal with C-3 first.
CARRIED.

CORRESPONDENCE:

C-2
Site C Agriculture Mitigation
and Compensation Plan

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be
forwarded to Sarah Weiss, Environment Coordinator, Site C Clean Energy Project, BC Hydro
requesting clarification if the Regional Board's appointee to the BC Hydro Peace Agricultural
Compensation Board is required to be a member of the Regional Board or an outside
appointment from a small agriculture commodity group.
CARRIED.

C-5
ALC North Panel

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be
forwarded to Kim Grout, CEO, Agricultural Land Commission to request that the Regional District
be notified when one of the three members of the Agricultural Land Commission North Panel is
vacant.
CARRIED.

REPORTS:

R-1
Zoning Bylaw Update
Options

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff be
directed to undertake a Zoning Bylaw update process by developing a single integrated Regional
Zoning Bylaw, and that the Electoral Area Directors' Committee be appointed as the Steering
Committee for the process, and that staff prepare a draft work plan and a draft communications /
engagement plan for review and recommendation by EADC prior to Board approval for
proceeding further.
CARRIED.

Recess

The meeting recessed at 3:35 p.m., at which time Trish Morgan, General Manager of Community
and Electoral Area Services left the meeting.

Reconvene

The meeting reconvened sat 3:50 p.m.

NEW BUSINESS:

NB-3

Species at Risk

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that Mr. Eric Jorgensen, Councillor Mackenzie County Alberta and Chris Addison, Director, Northeast Resource Management and Major Projects, be invited to a future Electoral Area Directors' Committee meeting to discuss concerns regarding the species at risk in the Wood Buffalo Reserve and northern BC.

CARRIED.

Adjournment:

The Chair adjourned the meeting at 4:25 p.m.

Leonard Hiebert, Chair

Barb Coburn, Recording Secretary

Searching

on the PRRD Webmap



Legal Discription Search



Breaking down A Legal Description:



Search by legal
description

For legal descriptions it is best to search for a parcel in segments such as the plan number or by the township section and range number and use the drop down list to select the parcel you want. The search is not case sensitive so cap or no caps do not matter.

Actual:

LEGAL : L1 Sec 10 TP 84 R 19 W6M Peace River PL 24689 Exc PL 31139

Webmap Input:

Plan # : PL 24689 or PGP47258 (do not forget the space)

Dominion Land Survey: SEC 10 TP 84 R 19

(do not forget the space between each (sec # tp # r #))

PID / ROLL / CIVIC ADDRESS Search



Search by
Parcel ID



Search by
roll number.



Search for
an address

PID : 008-233-420

ROLL : 760-010244.005

CIVIC ADDRESS : 12693 271 RD

	General	Webmap Input
PID	008-233-420	008233420 (remove dashes)
ROLL	760-010244.005	760-010244.005
CIVIC ADDRESS	12693 271 RD	12693 271 RD

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Geographic Coordinates (Currently on available to Public)

D-1



Plot Coordinates

Allows you to either manually input coordinates on the left hand side of the map or manually record your coordinates by clicking anywhere on the map.

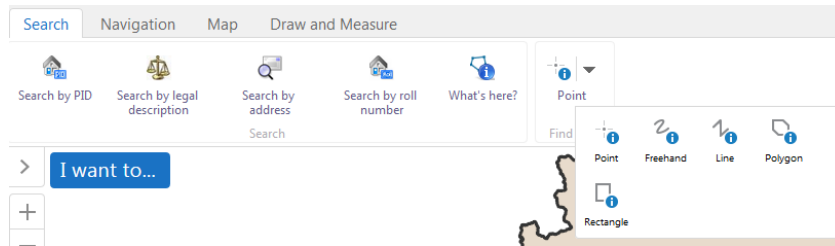
There are many different forms you may receive/ distribute geographic coordinates in, below are some examples on how to input them. The below web format is how you would enter them into other potential web mapping systems.

Actual	Webmap Input format	
56° 45' 35.48"N 121° 16' 55.956" W	<p>1 Lat 56° 45' 35.48000" N Lon 121° 16' 55.95600" W</p> <p>2 Lat 56 ° 45 ' 35.48 " N Lon 121 ° 16 ' 55.956 " W</p> <p>Add Cancel</p>	Degrees Minutes Seconds (DMS) WKID: 4326 DMS
56.759856° -121.282210°	<p>1 Lat 56.75986° N Lon 121.28221° W</p> <p>2 Lat 56.75986 ° N Lon 121.28221 ° W</p> <p>Add Cancel</p>	Decimal Degrees (DD) WKID: 4326 Lat/Long
56° 45.59133 N 121° 16.93260' W	<p>Coordinate System: WKID: 4326 DDM</p> <p>1 Lat 56° 45.59133' N Lon 121° 16.93260' W</p> <p>2 Lat 56 ° 45.59133 ' N Lon 121 ° 16.93260 ' W</p> <p>Add Cancel</p>	Degrees Decimal Minutes (DDM) WKID: 4326 DDM
UTM Zone 10 605017 E 6291971 N	<p>Coordinate System: Default WKID: 26910 X/Y</p> <p>1 X 605017.04396 Y 6291971.52017</p> <p>2 X 605017.00000 Y 6291971.00000</p>	UTM/Default (26910) Default WKID: 26910 X/Y

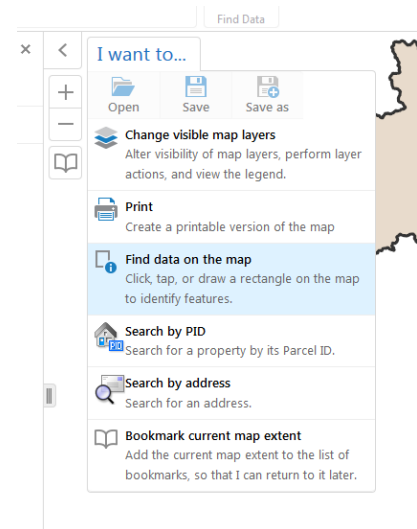
March 16, 2017

Identifying / Retrieving Information

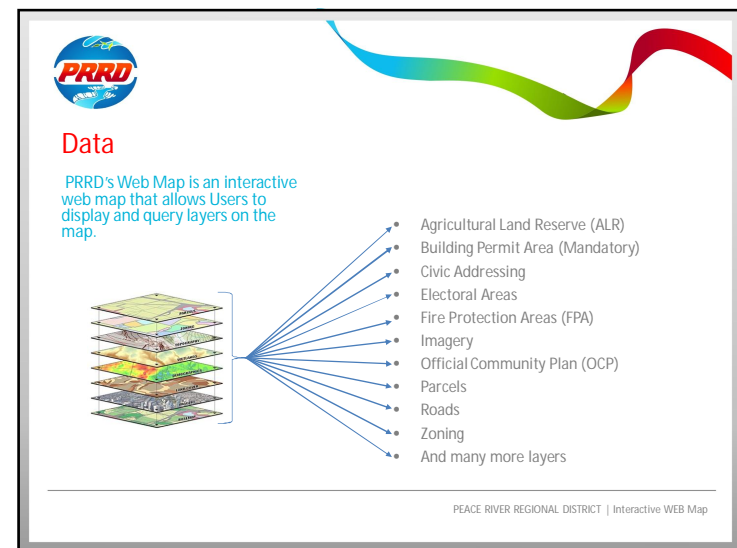
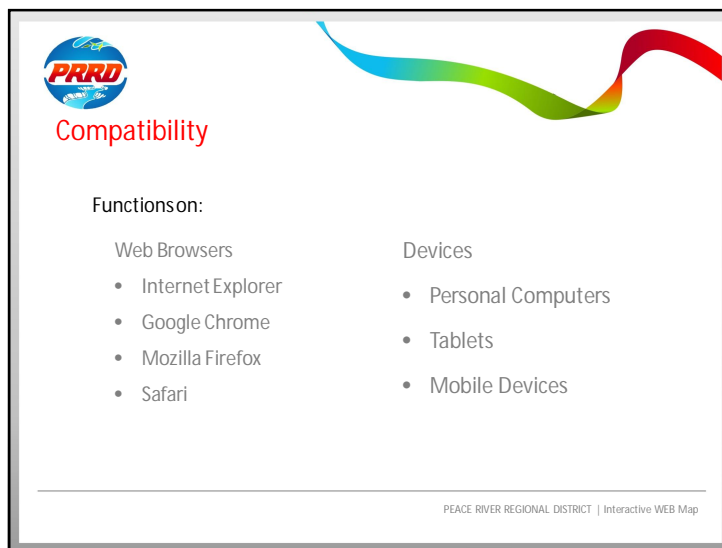
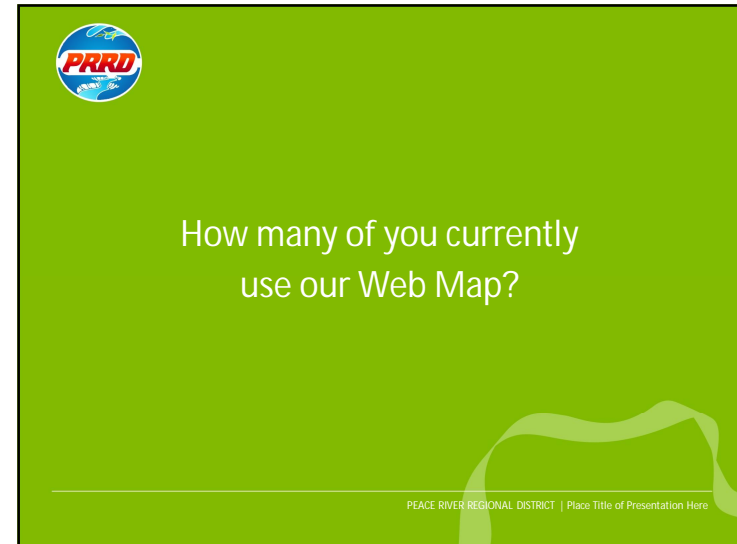
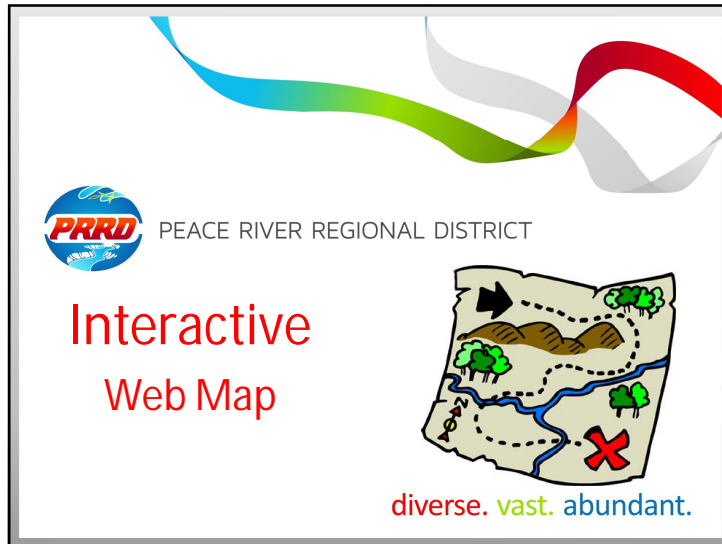
D-1



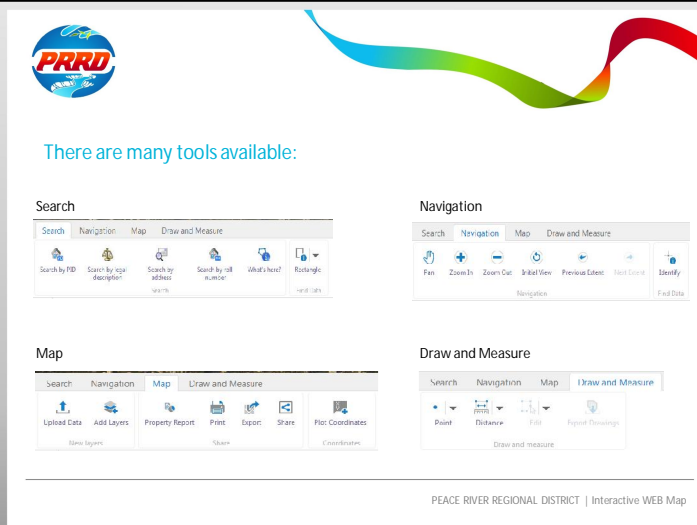
Quickest way to get information is to use the identify tools. Located under **"I Want to...."** or the **Search Tab**. To get information pertaining specifically to a property use the "What's here?" tool located on the Analysis tab. This tool selects all information that lies within the designated area. It will identify all layers whether visible or not and provide that information a list on the left side of the map.



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There are many tools available:

Search

- Search by PID
- Search by legal description
- Search by address
- Search by roll number
- What's here?
- Rectangle
- Find Data

Navigation

- Pan
- Zoom In
- Zoom Out
- Initial View
- Previous Extent
- Next Extent
- Identify
- Find Data

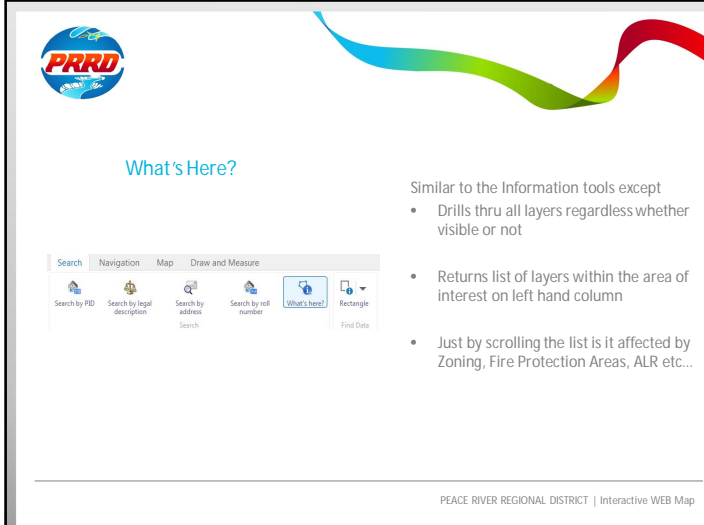
Map

- Upload Data
- Add Layers
- Property Report
- Print
- Export
- Share
- Plot Coordinates

Draw and Measure

- Point
- Distance
- Fill
- Export Drawings

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

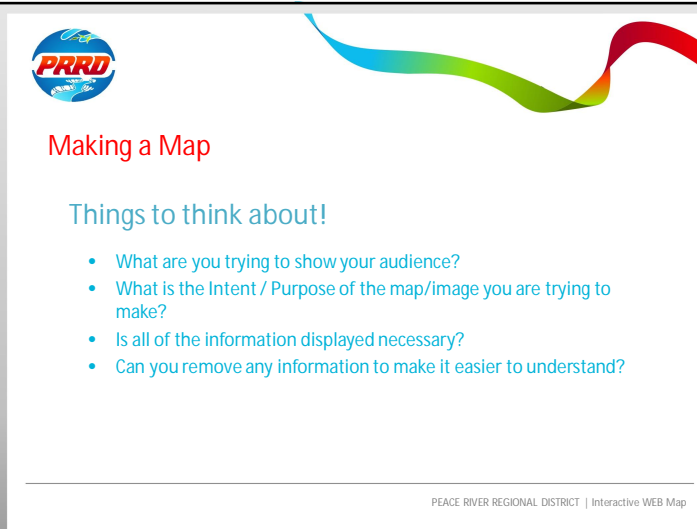


What's Here?

Similar to the Information tools except

- Drills thru all layers regardless whether visible or not
- Returns list of layers within the area of interest on left hand column
- Just by scrolling the list is it affected by Zoning, Fire Protection Areas, ALR etc...

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

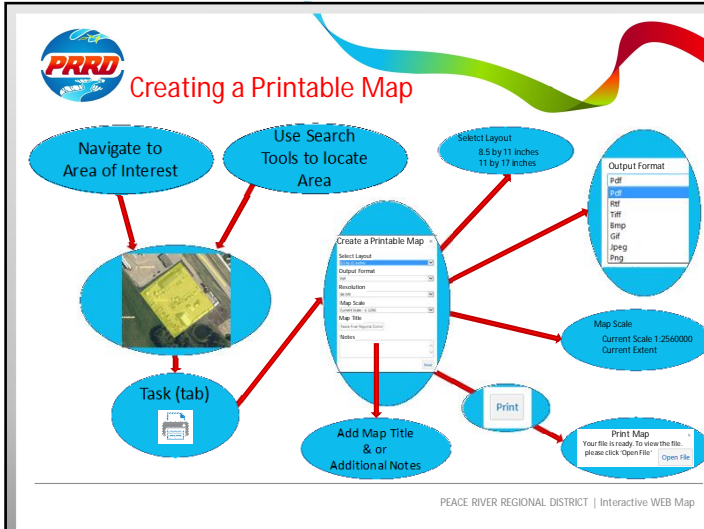


Making a Map

Things to think about!

- What are you trying to show your audience?
- What is the Intent / Purpose of the map/image you are trying to make?
- Is all of the information displayed necessary?
- Can you remove any information to make it easier to understand?

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map



Creating a Printable Map

```

graph TD
    A([Navigate to Area of Interest]) --> B([Use Search Tools to locate Area])
    B --> C([Create a Printable Map])
    C --> D([Task tab])
    C --> E([Add Map Title & or Additional Notes])
    C --> F([Print])
    C --> G([Print Map])
    C --> H([Output Format])
    C --> I([Map Scale])
    
```

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

March 16, 2017

Searching Functionality

Search Results (1)

Land parcel - PID: 008-233-420
 K08: 008-233-420
 Legal: L1 SEC 10 TP 84 R 19 W6M PEACE RIVER PL 24689 EXC PL 31139

	General	Webmap Input
CIVIC ADDRESS	12693 271 RD	12693 271 RD
PID	008-233-420	008233420 (remove dashes)
ROLL	760-010244.005	760-010244.005
LEGAL	L1 Sec 10 TP 84 R 19 W6M Peace River PL	SEC 10 TP 84 R 19 (Use Dominion Land Survey Only)
DESCRIPTION	24689 Exc PL 31139	
GLOBAL SEARCH	If using this search may return may result that desired	

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Web Map Functionality

Land Parcel - PID: 025-104-667

Description
 R-10 760-010244.005 Legal: L1 SEC 10 TP 84 R 19 W6M PEACE RIVER PL 24689 EXC PL 31139

Details

Shape
 N/A

P.L.R. number
 760 010300.000

PID
 025-104-667

LAND DISTRICT
 PEACE RIVER DISTRICT

POSITIONAL ACCURACY
 10+

OWNERSHIP
 PRIVATE

LAST UPDATE DATE
 Jun 18, 2014 5:00 PM

SOURCE PROVIDOR DATE
 Jul 7, 2016 5:00 PM

NOTE: L1 SEC 10 TP 84 R 19 W6M PEACE RIVER PL 24689 EXC PL 31139

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Web Map Functionality

Layers

- Parcel / District List
- Water Features
- Official Community Plans (OCP)
- Zoning
 - R10 (1343) Available at current scale
 - R10 (5000) Not turned on
 - ALR
 - Building Permit Area (Interdiction) Unavailable at current scale
 - Parcels Not turned on
 - PRRD Properties
 - Fire Protection Area
 - Regional District Boundary
 - Municipal Boundaries Will turn on when within assign scale range
 - Election Area Boundaries
- Base Map

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Creating a Printable Map

Create a Printable Map

Select Layout
 Output Format
 Map Scale
 Map Title
 Notes

Print

Print Map
 Your file is ready to view on the please click 'Open File' / Open File

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

March 16, 2017

Current Extent:

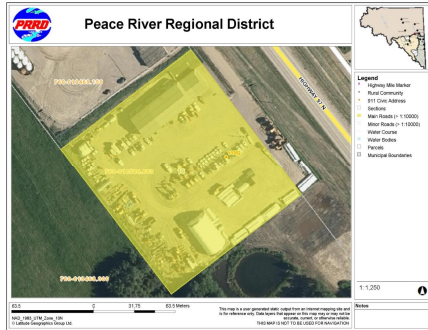
- Prints what is currently visible on screen to a map
- Mapping Scale is automatically adjusted to represent the area displayed within the print area



PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Current Scale:

- What is seen on the screen is larger than what is printed on the map
- Mapping scale is maintained



PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Detailed Map:

- Title describes map
- Layers are relevant to the title at the information you are trying to display
- Add notes to map if more information is required



PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

Printing a Property Report

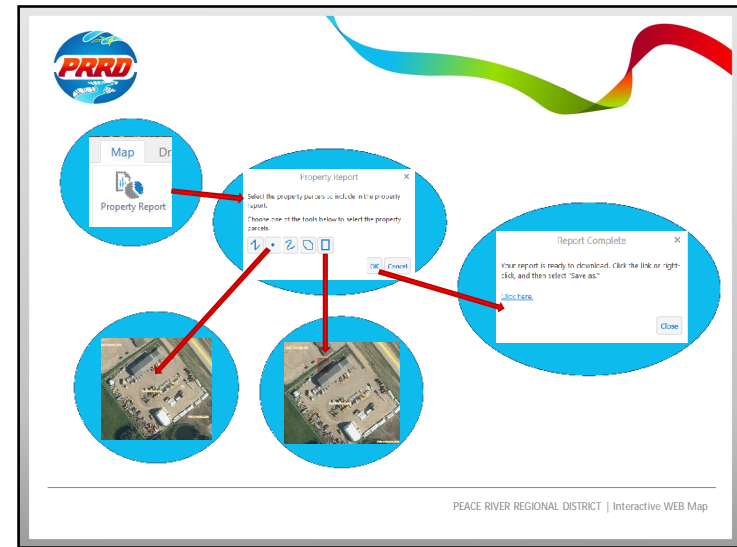
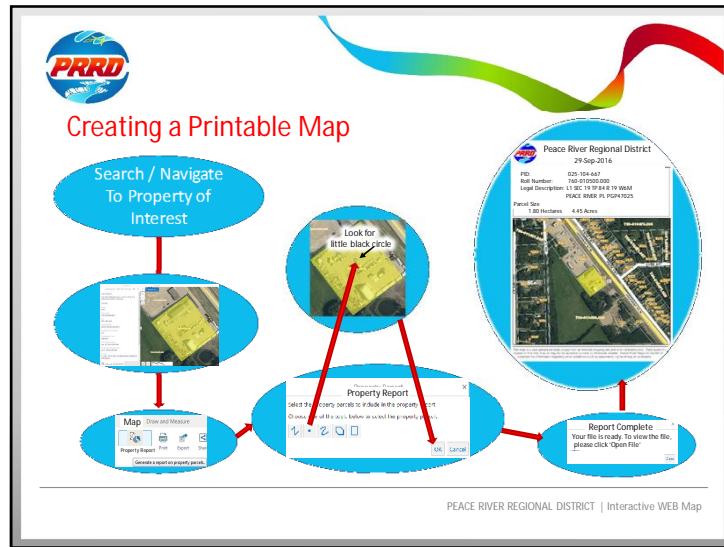
- PDF document
- Identifies Property and Surrounding area
- PID
- Legal Description
- Roll / Folio Number
- Area in Hectares and Acres

(only references identified area)

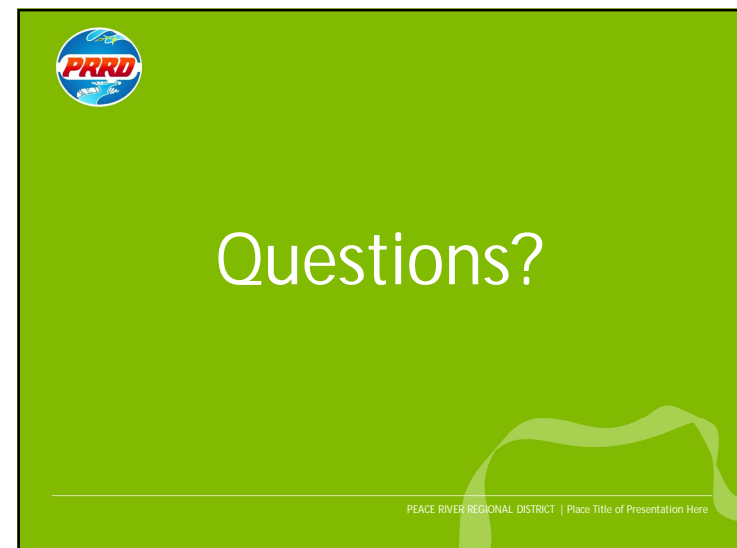
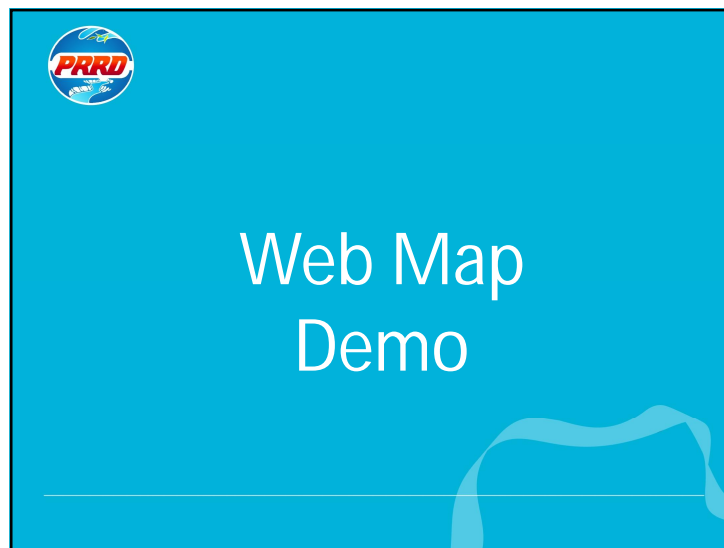
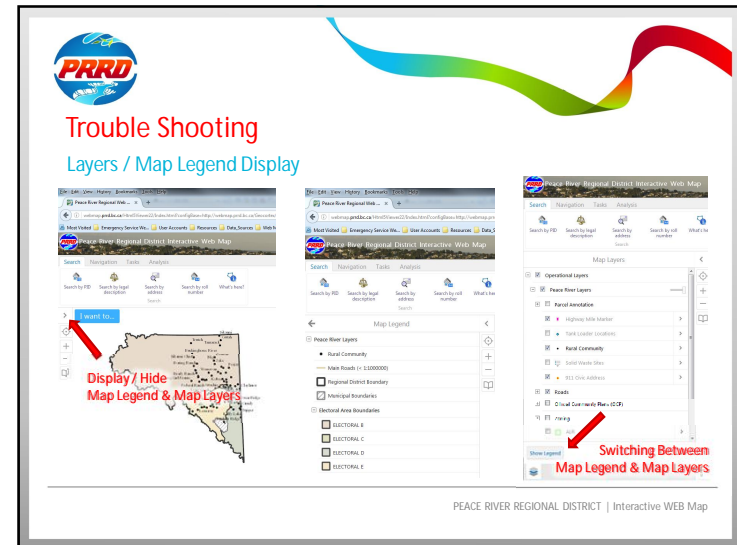
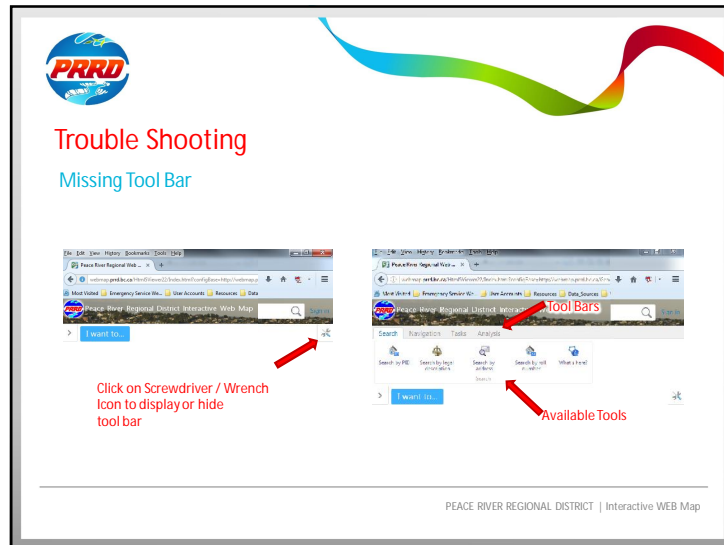
All in one Document

PEACE RIVER REGIONAL DISTRICT | Interactive WEB Map

March 16, 2017



March 16, 2017



March 16, 2017



Peace River Regional District
Development Services
BYLAW ENFORCEMENT REPORT

To: Electoral Area Directors Committee
From: Erin Price, Bylaw Enforcement Officer
Subject: Enforcement File Quarterly Update

Date: December 31, 2016

INFORMATION

Attached is a table summarizing the enforcement files- current to December 31st, 2016.

To date, there are 37 Bylaw Enforcement Files in total (Active + Inactive).

Active Files- shaded blue:

There are 26 active enforcement files.

3 files are new since the last report and include a SWN, and an absentee land owner.

1 from 2009 should be able to be closed by the next report.

1 owner did not meet the requirements of a court order, the enforcement order will be obtained once the new Corporate Officer witnesses my affidavit.

Inactive or On Hold Files- shaded green:

There are 11 inactive or "on hold" files.

1 has had an extension revision from the ALC until July 23, 2018.

1 involves too many homes for the zone, 2 of the residents are trying to relocate.

- The complainant and the other neighbors do not want them evicted and are happy with the current state of the file.

1 has been put on hold pending MOTI signature on a re-zoning application so it can be adopted.

2 have been deferred by the RB pending the NPFA OCP revision

2 are awaiting the results of their DVP applications.

1 has applied for OCP/Zoning amendment

1 is waiting for a subdivision response from MOTI.

2 had their DVP application refused and will be moved to the "Active" list in January 2017.

Staff Initials: *EXP*

Dept. Head: *Bruce Simard*

CAO:

Ch. G. K.

Page 1 of 2

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Closed Files- shaded orange:

There have been 10 files closed since the last report

5 of these have been opened and closed since the last report.

1 was an anonymous complaint that had no contact information. I was not able to contact them the let them know we can't accept complaints without names.

1 was a complaint of late night/early morning noise from Site "C" construction. However, we do not regulate business hours.

1 was a SWN with 2 fines. The BP was issued, the SWN was lifted and the fines were paid.

1 was a TUP that had been refused and the tanks were removed by the applicant.

1 was a complaint that a structure was unsafe and did not meet the BC Building Code. It is outside of the mandatory building permit area so there is no bylaw to enforce.

1 was a stolen trailer in a PRRD Park that was removed by the RCMP.

March 16, 2017

ACTIVE FILES

Bylaw Enforcement File Summary December 31, 2016

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL AREA
1	2007	91	WHITFORD, Jerry	27-Apr-07	Junkyard in residential zone	Met Mr. Whitford at property on Feb. 22, 2016. Will contact him with more information.	12498 256 RD Lot 1 & 2, Plan 27341, Part SW-15-86-19	B
2	2007	132	LUNDQUIST, Lanny	27-Jun-07	Junk yard in C-2 zone	Need to update Board after the expiry of the Bylaw Notice Ticket- on Oct. 5/15. Disputed ticket- working on a Compliance Agreement	7087 255 RD L 1 24-83-18 Pl 9697	C
3	2007	203	CLAY, Martin & Wendy	17-Apr-07	Concern regarding a recycling and salvage yard operating in Rolla not in compliance with zoning	3 of the Crown lots are completely clear of all scrap metals and vehicles. Met with Lonnie's son at property. Discussed cleanup needs. Will monitor over the summer and check back by September 2016	5209 Rolla RD Parcel A (S22581), Blk 1, Plan 10648, 32-79-14; and Parcel B (T18682), Blk 1, Plan 10648, 32-79-14; and Lots 5,6, 7 & 10, Bk1, Pl 10648, 32-79-14	D
4	2009	96	MEEK, Faye & BEEBE, Brandy	10-Jul-09	Non-farm use in ALR & commercial use in A-2 zone	MOTI has indicated they will sign off with an approved covenant- the Agent sent a draft to MOTI for review on Dec.14.2016. Once they sign off, PRRD can adopt (has 3rd reading). Hopefully Jan.12.2017 RB Meeting!	Hwy 97N and 269 Rd in FSJ Pt NE 1/4 3-84-19	C
5	2010	64	LEFFERSON, Allan	12-Apr-10	Salvage yard in A-2	March13,2015- I spoke to Tammy from Richmond Steel. They are planning to go when it dries up- March 2016 activity on property however not likely to be completely cleaned or remain cleaned up	13492 & 13522 Old Edmonton Hwy Lot 1, PL 28960, 21-77-14	D
6	2010	107	SAMUEL RANCH LTD	19-Jul-10	3 homes	ALC has requested consolodation of a full section with a half section. Property owners are requesting an alternative	13805 Rose Prarie RD Lot 16,Plan 3986	B
7	2011	207	LUNDQUIST, Lanny	15-Nov-11	Unsightly Premises, 20-30 vehicles and junk yard	There has been some improvement, Mr. Lundquist has sold the tractor that was outside the fence.	9336 Willow RD Lot 2 & 3, Blk 4, 35-83-19 Plan 14402	C
8	2012	210	DONALDSON, Hilding	12-Oct-12	Salvage yard in A-2	Spoke to new owner on Feb. 24 and took pictures on site Feb. 25, 2016. Property is noticably improved and Mr. Donaldson is no longer involved. Will continue to work with new owner	15927 Prespatou RD NE 30-86-19	B

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ACTIVE FILES

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL AREA
9	2013	91	SHEARS, John	23-May-13	unsightly premises	noticeable improvement, lots 7 & 8 are clean, lot 6 has a renter and is a work in progress	7617 269 RD Lot 6, 7 & 8 PL 13235, 26-83-19	C
10	2013	102	NORNBERG, Neil	3-Jun-13	Salvage yard in R-4 Zone	March13,2015- I spoke to Tammy from Richmond Steel. They are planning to go when it dries up	1728 210 RD Lot 2, Plan BCP30608 28-78-15	D
11	2013	164	ZIRA PROPERTIES	03-Sep-13	Property set up as a trucking company	trucks, trailers, several Atco type trailers on skids, and heavy equipment now on property	10782 East Bypass RD Lot 8, 5-84-18 Plan 38300	C
12	2013	206	MAXWELL, Joe	4-Nov-13	Storage of many old vehicles	RCMP reported a person, impersonating a PRRD Bylaw Officer, went to Mr. Maxwells place of employment and complained to his supervisor that buses could not turn around on Fell Rd. I reported that it was not a PRRD employee.	13305 Fell RD Lot 2, Plan BCP38667 19-84-19	C
13	2013	207	WESTERGAARD, William	4-Nov-14	Storage of many old vehicles	have not looked at file yet	12937 Cherry RD Lot 1, Plan BCP 38667 19-84-19	C
14	2014	116	OSTERLUND/ GILLET/UNRUH	23-May-14	Railway repair business	sent Bylaw Notice Ticket No. PRRD 00129-unnecessary delays	Between 6352 & 6342 Daisy Ave Lot 3, Block 2, 34-83-18 Plan 16203	C
15	2014	219	BLAIR, Roxann	17-Sep-14	Junk yard in R-4 zone	Property not cleaned up in 30 days going back to court for an Enforcement Order- waiting for new Corporate Officer to sign affidavit	3992 Blair RD DL 2083	E
16	2014	245	EVENSON, David	20-Oct-14	Junk yard in R-4 zone	ABC Recycling left a "metal only" container which Mr. Evenson filled. Mr. Evenson told ABC not to bring another bin for the garbage.- Sept.29/15 sent warning ticket and letter	1372 210 RD Lot 5, 27-78-15 Plan 11473	D

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ACTIVE FILES

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL AREA
17	2015	97	WIDDICOMBE, John & PHILLIPS, Randy	5-May-15	Complaint was of unsightly property but no unsightly bylaw in area. Storage of many old vehicles	John called me and I asked for a written plan for compliance but did not receive one. Will send a letter to all property owners (there are 5 listed)	5907 Hillview Access RD Lot 3, DL 1909, PR, PL 26267	E
18	2015	250	SMITH, Frank & John (both deceased)	6-Nov-15	Dangerous buildings & contents. Vacant land & buildings for years- owners both deceased. Strangers come to dump garbage and vandalize	Opened file, sent initial letter. Contacted Les Dellow(lawyer representing family)?? Asked for his assistance in contacting executor.	7114 Jorgensen Sub Lots 20-23, S31, T78, R15, W6M, PR, PL 13534	D
19	2016	80	WALTER, Peter & Agnes	6-Apr-16	industrial use in A-2 Zone- Commercial trucks, oil tanks, industrial washing	Mr. Walter reported he has moved forward on a mutually agreeable solution and has had an environmental engineer look into contamination issues. I said I'd contact him in January 2017	11040 271 RD NE 1/4, S4, TP84, R19, W6M, Peace River	C
20	2016	97	HANEY, Darryl	9-May-16	HBB, BP, and Zoning contraventions on 3 parcels	Obtained entry warrants and conducted site inspection on November 15, 2016	8340, 8306 Micro Sub & 1080 210 RD Lots 1&2, S26, TP 78, R15, PL PGP46412 & PCL A (BNG a Consolidation of Lots 3&4 See BB1974913) S 26, TP 78, R15, PL 12184	D
21	2016	99	BASTION HOLDINGS LTD	12-May-16	3 dwellings in R-4 zone	received response from land owner. I did a site inspection and took photos. Will follow up	5979 Hillview Sub. PCL B, DL 1910, PL PGP35656	E
22	2016	113	GSD HOLDCO Ltd.	31-May-16	Unsightly	garbage removed, RV relocated, lumber stacked and covered with tarps- property is under a building permit so some construction material is allowed as it relates to the construction	10050 257 RD Lot 1, S3, TP84, R18, W6M, PRD, PL 6885	C
23	2016	213	WILLIAMS, Darrell	9-Sep-16	Disobey SWN, Restrictive Covenant and Consent Order	RB approved RAR. Hand delivered notices on Nov. 25, 2016. Mobile home has been removed and most of 2nd level of red structure has been demolished. Ms. Williams requested an extension. RB gave until Jan. 31, 2017 for the landowners to request reconsideration at a board meeting	9813 River Drive Lot 1, BK 2, S18, TP83, R18, W6M, PR, PL 14194	C

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ACTIVE FILES

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL AREA
24	2016	250	ROSENKRANZ, Harvey	21-Nov-16	building in setback	contacted owner, indicated they would apply for a DVP	9325 River Drive Lot 3, BK 3, S18, TP83, R18, W6M, PR, PL 14194	C
25	2016	253	PUTRUS, Peter	21-Nov-16	too many dwellings, building in setback, garbage	contacted owner, sent pictures will contact again	2016 Taylor Frtg. Rd PCL A (PJ28394), S24, TP82, R18, W6M, PRD, Plan 3039	D
26	2016	269	MADDIGAN HOLDINGS LTD	22-Dec-16	Construction without DP or BP	posted SWN and issued Bylaw Notice Ticket	8600 Old Fort Rd Lot B, S36, TP83, R19, W6M, PRD, Plan BCP 45985	C

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INACTIVE FILES

R-1

Bylaw Enforcement File Summary December 31, 2016

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	LEGAL DESCRIPTION	ELECTORAL AREA	DATE PLACED ON INACTIVE LIST
1	2011	194	GOERTZ, Howard-sold to WARD	7-Dec-11	Worker Camp	ALC gave new owner WARD extension until July 23/18. Our TUP is on hold until then	Block A, District Lot 1307	B	11-Mar-15
2	2012	109	AKULENKO, Andreas & Olga	28-May-12	four homes on A-2 Zone	Property owner knows no more homes can be placed, 2 of the families are looking for alternate place to live. Neighbours do not want them evicted and are satisfied with current state of file	12728 260 RD SE 1/4, 4-87-19 W6M	B	1-Apr-15
3	2014	104	SILVER SPIRITS INVESTMENTS	20-May-14	Campsite operating long term contrary to C-2 Zone	Received 3rd reading on Nov. 24, 2016. Waiting for MOTI sign off then can go for adoption	10688 Alder RD Lot 8, Plan 9723, 2-84-19	C	15-May-15
4	2015	103	GARDNER, Robert	6-May-15	Oilfield equipment storage on A2 land	deferred at Jan. 14/16 meeting pending NPFA OCP revision	9819 240 RD PCL A (46726M), 19-83-18, W6M PR, EXC PL 20464	C	27-May-15
5	2015	251	KILFOYLE, Robert	6-Nov-15	3 Sheds located within Interior Side Parcel Setbacks	has a BP to add onto his home, then will remove the sheds from the setback. One shed has been moved. Has also applied for a DVP- he has a BP approved for a 5 foot setback but may be approx 3' from line	12278 Oak Ave. Lot 7, Block 5, S2, T84, R19, W6M, PRD, PL 15012	C	14-Dec-15
6	2015	263	DUSTY ROSE ENT	20-Nov-15	tank farm in I-1 Zone	deferred at Jan. 14/16 meeting pending NPFA OCP revision	9808 240 RD Lot 10, S30, T83, R18, W6M, PR, PL 24226	C	18-Dec-15
7	2015	265	Dr. BADENHORST	24-Nov-15	3 dwellings on .63 acres, no BP's, ALR Land	DP and BP have been issued. DVP refused at Dec. 9, 2016 PB Meeting	8931 Old Fort Loop Lot 7, Bk 2, DL 418, Cariboo Situated in the PRD, PL 18222	C	26-Jan-16

March 16, 2017

INACTIVE FILES

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	LEGAL DESCRIPTION	ELECTORAL AREA	DATE PLACED ON INACTIVE LIST
8	2015	288	GOLDEN SUNRISE LAND DEV	14-Dec-15	Industrial Use in C-2 zone, yard lights shine in homes	Landowner has applied for an OCP/Zoning Amendment. Going to Jan. 12, 2017 RB Meeting	13076 Firehall RD Lot 1, S17, T84, R19, W6M PL 4750, EXC portions of PL PGP47983 & BCP 5647	C	7-Jul-16
9	2016	153	MACDONALD, Darryl	7-Jul-16	Construction w/o BP	DVP and BP application received	12881 Palm Ave. Lot 1, S17, TP84, R19, W6M, PR, PL BCP3749	C	11-Jul-16
10	2016	111	AITCHISON, Kevin	31-May-16	building with no BP, in setback and possibly over accessory buiding size	DVP refused at Dec. 9, 2016 RB Meeting	8931 River Dr Lot 8, Bk 4, S18, TP83, R18, W6M, PRD, PL14194	C	13-Jul-16
11	2015	254	SUNDMAN, Glenn	13-Nov-15	No sewer, furntature and hay bales stacked around holiday trailer being used as a residence, wood stove	has a subdivision application in with MOTI.	5266 West Arras RD E1/2, S8, TP 78, R17, W6M PR EXC PCL A(A1051), PCL B(PL 17268) & PL H311	D	18-Aug-16

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CLOSED FILES

Bylaw Enforcement File Summary December 31, 2016

R-1

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	LEGAL DESCRIPTION	ELECTORAL AREA	DATED CLOSED
1	2016	149	HENRY, Aaron	6-Jul-16	Construction w/o BP	BP issued, SWN's lifted, BNT's paid	13263 Old Hope RD Lot 1, S11, TP84, R20, W6M, PR, PL EPP45749	C	13-Oct-16
2	2016	155	SURERUS, Sharon	8-Jul-16	Campground in R-3 Zone	Camping units removed	2071 Caroline St. Lot 1, DL 1449, PR, PL 8412	E	14-Oct-16
3	2016	230	TITLEY, Dorothy & Ian	3-Oct-16	Unightly, horse on small parcel, unsafe structure	Not a valid complaint- complaint received was not signed, did not have a name, address, email, phone number or email.	13205 Paradise St. Lot 3, BK 1, S21, TP84, R19, W6M, PR PL 14263	C	17-Oct-16
4	2016	231	BC HYDRO & AUTHORITY	3-Oct-16	noise from construction	No noise bylaw for construction. No regulation powers for hours of construction	Specific address not given- just said Site "C". Must be near 240 Rd and Old Fort Road	C	17-Oct-16
5	2015	96	STEWART, Andrea	5-May-15	Complaint was of unsightly property but no Unsightly Bylaw in area. Storage of scrap vehicles, scrap metal and ruined travel trailers	Vehicles and demolished travel trailers and junk has been removed.	6702 Dokkie Access RD Lot A, DL 2980, PR, PL34149	E	21-Oct-16
6	2016	5	STEWART, Bernie	8-Jan-16	Dumping and burning construction waste on A-2 Land	Property has been cleaned up. Landowner understands he is not allowed to do this and said no more will come onto property.	13705 211 RD NE 1/4, S18, TP77, R14, W6M PR	D	18-Nov-16
7	2015	268	PRRD- Montney Centennial Park	25-Nov-15	2 abandoned campers in park	units have been towed. Posted letter at site and sent letter to registered owner. Ads in newspapers. No owners came forward	14460 279 RD PT SE1/4, S23, T85, R20 W6M Lying S of Bk F	B	18-Nov-16
8	2016	112	Ultra Oilfield (NALCO)	31-May-16	TUP refused- tank farm in I-1	Site inspection on Nov. 25, 2016. Tanks have been removed.	11111 & 11149 Enterprise Way Lot 12, S25, TP83, R19, W6M, PRD, PL EPP24591	C	28-Nov.16
9	2016	260	499701 BC Ltd (Sasquatch Crossing)	6-Dec-16	Building Code Infractions	This property is not within the Mandatory Building Inspection Area. No Bylaw to Enforce.	24331 Hwy 97N District Lot 2086, W6M, PRD	B	6-Dec-16
10	2016	258	PRRD- Blackfoot Park	5-Dec-16	trailer left in park	RCMP had it towed by Able Towing	213 Rolla Rd Block A, S24, TP82, R14, W6M, PRD	D	12-Dec-16

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Peace River Regional District REPORT

R-2

To: Electoral Area Directors Committee

Date: March 9, 2017

From: Deborah Jones-Middleton, Protective Services Manager and
Aden Fulford, GIS Coordinator

Subject: **Community Boundaries**

RECOMMENDATION(S):

That the Electoral Area Directors Committee recommend to the Peace River Regional District Board to adopt the Digital Road Atlas Locality Boundaries as defined boundaries within the Peace River Regional District.

BACKGROUND/RATIONALE:

At the October 20, 2016 Electoral Area Directors Committee Meeting –the following resolution was made regarding Canada Post – Civic Addresses for Rural Residents –

“That a report outlining options to present to Canada Post to utilize community names found in the Provincial Digital Road Atlas, rather than “PRRD” as a community name, as they migrate to utilizing civic addresses rather than post box numbers for rural residents, as was recently done for Baldonnel and Two Rivers, be prepared with a copy of the letter being forwarded to Bob Zimmer, Member of Parliament for Prince George – Peace River – Northern Rockies.”

The Digital Road Atlas (DRA) is the single authoritative source of road data for the Province of British Columbia. The DRA contains locality boundaries - there are currently 81 defined Locality Boundaries documented within the PRRD.

Why is it important for the PRRD to adopt locality boundaries?

1) Emergency Services

Without clear locality boundaries the data utilized for dispatch of emergency response agencies may become degraded, potentially causing slower responses and confusion. 9-1-1 Emergency dispatch, Police and Ambulance currently use the DRA which contains locality boundaries that are used to describe geographic areas. These agencies also attach historic response information regarding incidents for future reference. The Regional District uses local area names when issuing Evacuation Alerts and Orders.

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Staff Initials:

Dept. Head:

CAO:

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Adopting the DRA locality boundaries will aid in a faster more efficient dispatch of emergency services through the 9-1-1 Service and for Evacuation Alerts and Orders issued by the Regional District as clear locality boundaries will exist.

Note: Amending the current DRA locality boundaries will require consultation and consensus with the emergency response agencies. Staff has confirmed that each of these agencies will work with the Regional District if changes are required.

2) Canada Post & Parcel Delivery

Canada Post has changed mail delivery in the Baldonnel, Farmington, South Dawson, and Two Rivers rural areas to community mailboxes using civic addresses issued by the PRRD instead of Rural Routes as mailing addresses. With the exception of Baldonnel and Two Rivers, communities who have undergone this change have been named by Canada Post as “PRRD”, “Peace River Regional District” or “Peace River Regional District Elect D” rather than their community name such as “Farmington.” Further, courier companies who provide delivery to rural areas, have noted challenges in delivering parcels because of the confusion surrounding community names.

As more rural community mailboxes are installed, Canada Post will be converting from Rural Route addresses to 9-1-1 civic addresses. They are considering converting the Charlie Lake area in the next two years. Staff has discussed utilizing DRA locality boundaries with Canada Post and they are willing to work with the Regional District to the use of the DRA locality boundaries as they migrate future areas to civic addresses for postal addresses.

3) Community Identity

Rural residents relate to and are committed to their local area names. Many areas have community associations and community halls that are named after their community area.

When Canada Post changed addressing for the Farmington and South Dawson area instead of using the local area names they used “Peace River Regional District” or “Peace River Regional District Elect D” as Canada Post had not consulted with the Regional District on these changes. This generated numerous complaints from residents as they valued and identified with their local communities.

When Canada Post changed addressing for Baldonnel, and Two Rivers, Canada Post consulted the Regional District and these areas were able to retain their name in their address.

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OPTIONS:

Option 1: Adopt the Digital Road Atlas Locality Boundaries as currently drawn.

Option 2: Review and consider amending existing DRA Locality Boundaries and adopting the DRA as amended.

Option 3: Provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

Emergency Call Answer & Fire Dispatch

- 1.2) The PRRD will provide cost effective access to protective and emergency services including 911 call answer services by 2018 to its residents.
- 1.2.4) Explore mandatory civic addressing.

FINANCIAL CONSIDERATION(S):

Option 1: \$3,000 for advertising/public education

Option 2: \$4, 000 for public meetings and advertising/public education

COMMUNICATIONS CONSIDERATION(S):

If the Board adopts the existing DRA locality boundaries, staff recommends that there be advertising through radio, newspapers, the Peace River Regional District website, and Facebook Page, directing residents to a series of viewable maps that provide reference to address points within the named locality on the website that displays the community boundaries.

If the Board wants to review and amend the locality boundaries, staff recommends that there be public meetings held in the areas they are considering amending the boundary and seek public input into the process. Staff would work with emergency response agencies and the DRA to implement required changes to the DRA. Once the amendments are completed there would be advertising as outlined in the previous paragraph.

OTHER CONSIDERATION(S): none

Attachments:

- A master full size map will be provided to each director at EADC.

March 16, 2017

Updated: January 23, 2017

ELECTORAL AREA DIRECTORS' COMMITTEE

DIARY ITEMS

Item

Status

Notes

Diarized