



# PEACE RIVER REGIONAL DISTRICT

## ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

DATE: February 15, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

DIRECTORS: Karen Goodings, Electoral Area 'B' (Chair)  
Kimberly Wylie, Alternate, Electoral Area 'C'  
Leonard Hiebert, Electoral Area 'D'  
Dan Rose, Electoral Area 'E'

STAFF: Shawn Dahlen, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Crystal Brown, Electoral Area Manager  
Fran Haughian, Communications Manager/Commission Liaison  
Deborah Jones-Middleton, Protective Services Manager  
Paulo Eichelberger, General Manager of Environmental Services  
Barb Coburn, Recording Secretary

ABSENT:

DIRECTORS: Brad Sperling, Electoral Area 'C'

CALL TO ORDER Crystal Brown, Electoral Area Manager called the meeting to order at 10:35 a.m.

ELECTION OF CHAIR

Crystal Brown, Electoral Area Manager called for nominations

MOVED by Director Rose, SECONDED by Alternate Director Wylie,  
That Karen Goodings, Director, Electoral Area B be nominated as Chair for Electoral  
Area Directors' Committee for 2018.

Hearing no further nominations, Director Goodings was declared Chair for the Electoral  
Area Directors' Committee. Director Goodings assumed the Chair.

ADOPTION OF AGENDA

February 15, 2018  
Agenda

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee agenda for the February 15, 2018  
meeting be adopted:

CALL TO ORDER:

Election of Chair

DIRECTOR'S NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF MINUTES:

M-1 Electoral Area Directors' Committee Minutes of January 24, 2018

ADOPTION OF AGENDA (CONTINUED)

BUSINESS ARISING FROM THE MINUTES:

BA-1 BC Hydro

BA-2 Grant Writer Proposal

DELEGATIONS CORRESPONDENCE:

C-1 January, 29, 2018 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development– BC Rural Development Strategy – Online Engagement (Regional Board referral)

C-2 February 9, 2018 - Grimes Well Services Ltd. - Summary of Thefts/Vandalism 2017

REPORTS:

R-1 January 9, 2018 - Deborah Jones-Middleton, Protective Services Manager - Expansion of the Dawson Creek Rural Fire Protection Area Feasibility (referred from January EADC Meeting)

R-2 November 29, 2017 - Chris Cvik, Chief Administrative Officer - Policy and Procedure for Electoral Area Specific Issues (referred from January EADC Meeting)

R-3 January 10, 2018 - Paulo Eichelberger, General Manager of Environmental Services - North Pine Tower - Next Steps for Usage

DISCUSSION ITEMS:

DI-1 Electoral Area Forum

DI-2 PNG - Areas to Investigate for Providing Natural Gas to Residents

DI-3 Possible Water Referenda in Area D

DI-4 Community Roundtables - Spring Dates

DI-5 Rural Roads - Update

DI-6 Farmers Advocacy Funding

DI-7 Kordyban Lodge

DI-8 Electoral Area Forum update

DI-9 Economic Development Projects – Staff Resourcing (Horticulture Study, Gotta Go, and Rural Roads)

NEW BUSINESS:

NB-1 Agricultural Land Commission

NB-2 Fortis

NB-3 Electoral Area Directors' Committee Meeting Date

NB-4 Agricultural Advisory Committee

COMMUNICATIONS:

DIARY:

ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES

M-1

EADC meeting minutes of  
January 24, 2018

MOVED by Director Rose, SECONDED by Director Hiebert

That the Electoral Area Directors' Committee Meeting minutes of January 24, 2018 be adopted.

CARRIED.

BUSINESS ARISING:

BA-1

BC Hydro Equipment

Director Goodings advised that she would contact BC Hydro to obtain a date for them to meet with herself and Mr. Manfred Stief, preferably in the Peace River Regional District Fort St. John office, regarding ownership and moving of hydro equipment on private property and will advise the Directors of the date.

BUSINESS ARISING (CONTINUED)

BA-2  
Grant Writer

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the Regional Board award the "Grant Writer Services, Request for Proposal #26-2017" contract to Adlard Environmental in the amount of \$79,280, excluding taxes, for a term ending December 31, 2018; to cover Grant Writing services for the Peace River Regional District, specifically Electoral Areas B, C, D, E; Hudson's Hope; and Taylor, and that the Chair and Chief Administrative Office be authorized to sign the contract on behalf of the Peace River Regional District.

CARRIED.

CORRESPONDENCE:

C-1  
Rural Development  
Strategy

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the Board provide a written submission to the Ministry of Forests, Lands and Natural Resource Operations request for feedback regarding Rural Development stating that communication, education, health and transportation are key factors to be addressed for the development of a strategy to attract and retain youth and young adults in rural communities and to create opportunities for them to build their futures.

CARRIED.

C-2  
Grimes Well Services Ltd.  
- Summary of Thefts

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the North and South Peace Oilmen's Associations, and other applicable organizations within the Regional District, be invited to a meeting to discuss the impacts of increased property crimes including theft on the area's petroleum industry, with the goal to identify possible solutions, including asking Oil and Gas industry employees to track all incidents in a database and report all thefts to the RCMP to trigger a file number; and further, that this meeting be organized and hosted by the PRRD, funded through 1110 Legislative Regional – Line Item 217 Board Hosted Workshops and Events as an action taken to gain additional background information and data in support of the PRRD resolution regarding Provincial Policing that was submitted to NCLGA.

CARRIED.

REPORTS:

R-1  
Expansion of Dawson  
Creek Rural Fire  
Protection Area  
Feasibility

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommend to the Regional Board that staff be directed to initiate discussions with the City of Dawson Creek to determine its interest in providing fire protection services to the Briar Ridge and South Dawson rural areas to determine the estimated resources and costs that would be required to provide the service; further, that staff report the results back to the Electoral Area Directors' Committee meeting.

CARRIED.

REPORTS (CONTINUED):

- R-2  
Policy and Procedure for  
Electoral Area Specific  
Issues
- MOVED by Director Hiebert, SECONDED by Alternate Director Wylie,  
That the November 29, 2017 Report from Chris Cvik, Chief Administrative Officer  
regarding Policy and Procedure for Electoral Area Specific Issues be received for  
information.
- CARRIED.
- MOVED by Director Rose, SECONDED by Director Hiebert,  
That the November 29, 2017 Report from Chris Cvik, Chief Administrative Officer  
regarding Policy and Procedure for Electoral Area Specific Issues be referred to the  
March Electoral Area Directors' Committee meeting, which at that time, Chris Cvik will  
bring back additional information.
- CARRIED.
- R-3  
North Pine Tower
- MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that  
staff be authorized to negotiate agreements with secondary users currently renting or  
intending to rent space on the North Pine Tower, subject to the results of the wind-  
loading study.
- CARRIED.
- Adjourn
- The meeting was adjourned for lunch at 12 p.m.
- Reconvene:
- The meeting reconvened at 12:57 p.m.
- DISCUSSION ITEMS
- DI-1  
Electoral Area Forum
- MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that  
the letter sent by Director Goodings to capture her comments made to the UBCM Ad-  
Hoc Committee on Alternate Unelected Electoral Area Directors at the Electoral Area  
Directors' Forum in Richmond January 30/31 be received by the Board for information.  
(See March 8 consent agenda)
- CARRIED.
- DI-2  
PNG
- MOVED by Director Hiebert, SECONDED by Director Rose,  
That the maps provided by Aden Fulford, GIS Coordinator be reviewed at the March  
meeting in order to identify locations where the supply of natural gas may be of  
interest to the residents.
- CARRIED.
- DI-3  
Possible Water  
Referendum in Electoral  
Area D
- MOVED by Director Hiebert, SECONDED by Alternate Director Wylie,  
That the discussion regarding a possible water referendum for Electoral Area D be  
diarized to the June Electoral Area Directors' Committee meeting.
- CARRIED.

DISCUSSION ITEMS (CONTINUED)

DI-4  
Community Roundtables -  
Spring Dates

The Directors discussed the feasibility of holding roundtable discussion during an election year. It was decided that Director Hiebert and Director Sperling would finish their community meetings this spring. Director Goodings and Director Rose will postpone until later in the fall.

DI-5  
Rural Roads - Update

The Directors discussed the conditions of the roads in the region. It was decided to discuss this topic after a Regional Board discussion of the subject.

DI-6  
Farmers Advocacy  
Funding

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the Peace River Regional District approach the Province to request that the Memorandum of Understanding between the PRRD, Ministry of Agriculture, and Ministry of Energy, Mines, and Petroleum Resources relating to the Farmers' Advocacy Office be amended to specify that the office be funded 100% by the Provincial Government in 2019 and beyond.

CARRIED.

DI-7  
Kordyban Lodge

MOVED by Director Rose, SECONDED by Director Hiebert  
That the discussion topic Kordyban Lodge be referred to the Rural Budgets Administration Committee.

CARRIED.

DI-9  
Economic Development  
Projects

The Directors briefly discussed the role of the Electoral Area Manager on Economic Development projects, such as rural roads and horticulture. It was decided to forgo further discussion until after the February 21, 2018 Board Meeting.

NEW BUSINESS

NB-1  
ALC - Ministry of  
Agriculture's Advisory  
Committee.

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that each Electoral Area Director respond individually to the Minister of Agriculture's Advisory Committee Revitalizing the Agricultural Land Reserve and the Agricultural Land Commission Discussion Paper for Stakeholder Consultation and Public Engagement through the provided on-line survey.

CARRIED.

NB-2  
Fortis - Energy Moment

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the handout from Fortis BC be received for information.

CARRIED.

NB-3  
EADC Meeting Dates

MOVED by Alternate Director Wylie, SECONDED by Director Hiebert,  
That the discussion regarding future Electoral Area Directors' Committee and Rural Budgets Administration Committee meetings be held on the third Tuesday of each month, with agendas being published on the Friday prior to the meeting, be referred to the March Electoral Area Directors' Committee meeting.

CARRIED.

NEW BUSINESS (CONTINUED)

NB-4  
Agricultural Advisory  
Committee Workshop

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommend to the Regional Board that  
the Board authorize Director Hiebert to speak at the Agricultural Advisory Committee  
workshop in Kelowna on February 27, 2018, regarding successes and challenges of  
having an Agricultural Advisory Committee established.

CARRIED.

ADJOURNMENT:                   The Chair adjourned the meeting at 2:32 p.m.

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Karen Goodings, Chair

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Barb Coburn, Recording Secretary