



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING

A G E N D A

Thursday, January 16, 2020

in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC

Commencing at 10 a.m.

1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - M-1 Electoral Area Directors Committee Meeting Minutes of December 19, 2019
 - Corrections – R-2
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
 - D-1 (10:30) **Connectivity Project:** Mike Stelck – President, Valo Networks; Mark Blake – President and Chief Operating Officer, Canadian Fiber Optics Group; Mike Colberg – Vice President, Customer Experience, Valo Networks; and David Ball – Vice President, Project Management Office, Valo Networks
7. **CORRESPONDENCE:**
 - C-1 December 23, 2019 Email from Tim Ryan, Kaslo InfoNet Board: Broadband Planning in the PRRD
8. **REPORTS:**
9. **DISCUSSION ITEMS:**
 - DI-1 Overhead lighting at the underpass
 - DI-2 Alberta Synergy Group Delegation
 - DI-3 Interprovincial Meeting Topics
 - DI-4 EADC Quarterly Reports/Updates
 - DI-5 Spring Roundtable Meeting Topics
10. **NEW BUSINESS:**
 - NB-1 December 31, 2019 – Report from Kevan Sumner, General Manager of Development Services – Bylaw Enforcement Update
11. **COMMUNICATIONS:**
12. **DIARY:**
 - DIA-1 Electoral Area Directors Committee January Diary
13. **ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

DATE: Thursday, December 19, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
 Director Goodings, Meeting Chair
 Director Sperling
 Director Hiebert
 Director Rose

Staff

Shawn Dahlen, Chief Administrative Officer
 Crystal Brown, Electoral Area Manager
 Lyle Smith, Chief Financial Officer
 Paulo Eichelberger, General Manager of Environmental Services
 Trish Morgan, General Manager of Community Services
 Teri Vetter, Financial Services Manager
 Brenda Deliman, Recording Secretary

Call to Order The Chair called the meeting to order at 10:01 a.m.

ADOPTION OF AGENDA:

- MOVED by Director Sperling, SECONDED by Director Hiebert,
 That the Electoral Area Directors Committee agenda for the December 19, 2019 meeting, including additional items for the agenda, be adopted as amended:
1. CALL TO ORDER - Director Goodings to Chair the Meeting
 2. DIRECTORS NOTICE OF NEW BUSINESS:
 3. ADOPTION OF AGENDA:
 4. ADOPTION OF MINUTES:
 M-1 Electoral Area Directors Committee Meeting Minutes of November 21, 2019
 5. BUSINESS ARISING FROM THE MINUTES:
 BA-1 R-2 from November 21, 2019 meeting - Connectivity Contract Award – Update
 6. DELEGATIONS:
 D-1 (10:30) Deanna Ringland, Operations Manager NE BC, Tervita Corporation
 D-2 (11:30) Mike McConnell and Don Dunbar, Peace River Livestock Protection Program

- Adoption of Agenda (continued)
7. CORRESPONDENCE:
 - C-1 November 21, 2019 – letter from Art Seidl, President, Dawson Creek Rural Crime Watch – Copy of response letter to Hon. Minister of Citizens’ Services, Jinny Jogindera Sims
 8. REPORTS:
 - R-1 December 9, 2019 – Report from Crystal Brown, Electoral Area Manager – Community to Community Forum
 - R-2 December 9, 2019 – Report from Crystal Brown, Electoral Area Manager – Interprovincial/Intermunicipal Meeting Minutes of April 17, 2019
 - R-3 December 10, 2019 – Report from Kari Bondaroff, Environmental Services Manager – Area B Potable Water Stations
 - R-4 December 10, 2019 – Report from Trish Morgan, GM of Community Services – Proposed Expansion of Charlie Lake Fire Protection Service Area – Update 2
 - R-5 December 9, 2019 – Report from Trish Morgan, GM of Community Services – FireSmart Public Engagement Sessions in Area C
 - R-6 November 6, 2019 – Report from Trish Morgan, GM of Community Services – North Peace Leisure Pool Replacement Project Participation
 - R-7 November 27, 2019 – Report from Tyra Henderson, Corporate Officer – Video Recording RBAC and EADC Meetings
 - R-8 October 9, 2019 – Report from Paulo Eichelberger, GM of Environmental Services – Grant Funding Opportunities
 9. DISCUSSION ITEMS:
 - DI-1 Kelly Lake Community Plan
 - DI-2 Advertising options and costs
 - DI-3 Winter/Spring 2020 Roundtable Dates
 - DI-4 Property Tax Notice
 - DI-5 Farm Status
 10. NEW BUSINESS:
 11. COMMUNICATIONS:
 12. DIARY:
 - DIA-1 December EADC Diary
 13. ADJOURNMENT:

CARRIED**ADOPTION OF MINUTES:**

M-1 MOVED by Director Sperling, SECONDED by Director Hiebert,
EADC Minutes That the Electoral Area Directors Committee Meeting Minutes of November 21, 2019 be adopted.

CARRIED**BUSINESS ARISING FROM THE MINUTES:**

BA-1 Valo Network Ltd. and Canadian Fiber Optics Corporation will be attending the
Connectivity Contract January 16th 2020 Electoral Area Directors Committee Meeting to discuss the
Award - Update Connectivity Infrastructure Needs Assessment project.

CORRESPONDENCE:

C-1
November 21, 2019 –
Art Seidl, letter to
Minister of Citizens’
Services

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee receive the November 21, 2019 letter
from Art Seidl to the Minister of Citizens’ Services for information.

CARRIED**REPORTS:**

R-1
December 9, 2019 –
Community to
Community Forum

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that
a Community to Community Forum be held with Doig River First Nation in 2020.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that
a Community to Community Forum be held with Halfway River First Nation in 2020.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend to the Regional Board that
a Community to Community Forum be held with Blueberry River First Nations in
2020.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that
a letter be forwarded to each First Nations community within the Regional District to
invite them to participate in a Community to Community Forum with the Peace River
Regional District in 2020.

CARRIED.

R-2
December 9, 2019 –
Interprovincial/Interm
unicipal Meeting
Minutes of April 17,
2019

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee receive the report titled
“Interprovincial/Intermunicipal Meeting Minutes of April 17, 2019” dated December
9, 2019 for discussion.

CARRIED

MOVED by XXX , SECONDED by XXX
That the Electoral Area Directors Committee recommend to the Regional Board that
a letter be forwarded to BC Emergency Health Services and Alberta Health Services to
request protocols for the ambulance transport of patients across the BC / Alberta
border.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend to the Regional Board that
a letter be forwarded to the Dawson Creek, Grande Prairie, and North Peace Airport
authorities to request that they engage in discussions regarding a collaborative

approach to improving flight service to Vancouver, and improving flight service between northern communities.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend to the Regional Board that the County of Grande Prairie and the Municipal District of Greenview be invited to the Invasive Plant Strategic Plan Monitoring Committee to discuss invasive plant management.

CARRIED.

DELEGATIONS:

D-1
Deanna Ringland,
Tervita Corporation

Following a discussion on landfill closures due to the inability of landfill operators to travel to work in inclement weather in prior years, the Committee offered to provide Tervita with data on the number of hours the landfills had been closed due to the lack of an attendant. Tervita advised that they have implemented a work alone app for their employees to ensure safety. The complaint process was discussed, as well as the treatment of contaminated soil and liners at the Silverberry landfill.

REPORTS:

R-2
December 9, 2019 –
Interprovincial/Intermunicipal Meeting
Minutes of April 17, 2019

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend to the Regional Board that representatives from the Alberta and Northern Health Authorities be invited to attend the 2020 Interprovincial / Intermunicipal Meeting to discuss issues and concerns regarding interprovincial health services.

CARRIED.

MOVED by XXX, SECONDED by XXX,
That the Electoral Area Directors Committee recommend to the Regional Board that a Joint Advocacy Committee be formed with the County of Grande Prairie, Saddle Hills County, and Clear Hills County.

CARRIED.

R-3
December 10, 2019 –
Area B Potable Water
Stations

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional Board develop a Fees and Charges Bylaw for the Area B water stations to establish separate water rates for bulk water purchase and bottle fill water purchase that align with existing available market water purchase rates.

CARRIED

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee authorize staff to test the water at a second water well, located in Rose Prairie, as an alternative option for the potable water station, further, that a report be brought back to a future Electoral Area Directors Committee meeting.

CARRIED.

DELEGATION:

D-2 The Peace River Livestock Protection Program provided a report on its activities and requested further funding. The Committee advised that the request would be taken to 2020 budget deliberations and requested that reporting on the program be provided on an annual basis.

Mike McConnell,
Peace River Livestock
Protection Program

REPORT:

R-4 MOVED by Director Rose, SECONDED by Director Sperling,
December 10, 2019 – That the Electoral Area Directors Committee receive the report “Proposed Expansion of Charlie Lake Fire Protection Service Area – Update 2” for discussion.

Proposed Expansion of
Charlie Lake Fire
Protection Service
Area – Update 2

CARRIED

Recess The meeting recessed for luncheon at 11:58 a.m.
Reconvene The meeting reconvened at 12:57 p.m.

Recess The meeting recessed for a Rural Budgets Administration Committee meeting at 12:57 p.m.
Reconvene The meeting reconvened at 2:15 p.m.

R-5 MOVED by Director Sperling, SECONDED by Director Hiebert,
December 9, 2019 – That the Electoral Area Directors Committee recommend to the Regional Board that the Peace River Regional District conduct two FireSmart public education and engagement sessions for residents in Electoral Area C, with the focus being an introduction to FireSmart principles and mitigation within the home ignition zones.

FireSmart Public
Engagement Sessions
in Area C

CARRIED

R-6 MOVED by Director Sperling, SECONDED by Director Rose,
November 6, 2019 – That the Electoral Area Directors Committee recommend to the Regional Board to reaffirm Electoral Area ‘C’ support for the completion of the ongoing feasibility study for the North Peace Leisure Pool, inclusive of a pool plus additional amenities.

North Peace Leisure
Pool Replacement
Project Participation

CARRIED

MOVED by Director Goodings, SECONDED by Director Rose,
That the Electoral Area Directors Committee recommend to the Regional Board that Electoral Area B remains invested in the process of supporting a sub-regional aquatic facility.

CARRIED

R-7 MOVED by Director Sperling, SECONDED by Director Rose,
November 27, 2019 – That the Electoral Area Directors Committee receive the report for information.

Video Recording RBAC
and EADC Meetings

CARRIED

R-8 MOVED by Director Sperling, SECONDED by Director Hiebert,
October 9, 2019 – That the Electoral Area Directors Committee recommend that the Regional Board proceed with an application for grant funding through the *Canada-British Columbia Investing in Canada Infrastructure Program-Green Infrastructure* to construct a

Grant Funding
Opportunities

reclaimed water facility at the Charlie Lake Trucked Waste Receiving Facility to enhance wastewater treatment.

CARRIED

DISCUSSION ITEMS:

DI-1
Kelly Lake Community Plan
MOVED Director Hiebert, SECONDED Director Sperling,
That the Electoral Area Directors Committee recommend that the Regional Board authorize the General Manager of Community Services to investigate options for the provision of fire protection in the Kelly Lake area.

CARRIED.

DI-2
Advertising options and costs
MOVED Director Rose, SECONDED Director Hiebert,
That agenda item DI-2 (advertising options and costs) be deferred to the next Electoral Area Directors Committee meeting.

CARRIED.

DI-3
Winter/Spring 2020 Roundtable Dates
Proposed dates for spring and winter 2020 roundtable meetings will be discussed with the Electoral Area Manager.

DI-4
Property Tax Notice
The lease agreement between the landowner and Telus will be requested to ascertain whether provisions were made for the payment of property taxes attributed to the Telus tower. Following perusal of the lease agreement, BC Assessment will be contacted to request further information on the breakdown of utilities taxation on the property.

DI-5
Farm Status
No discussion.

NEW BUSINESS: None.

COMMUNICATIONS: None.

DIARY:

DIA-1
No changes were made to the Diary.

ADJOURNMENT The Chair adjourned the meeting at 2:56 p.m.

Director Goodings, Meeting Chair

Brenda Deliman, Secretary/Receptionist

PRRD Connectivity Infrastructure Strategy

Introductions and a Review of the
Strategy Scope and Approach



Agenda

- Introductions
- Valo and CFOC Background
 - ✓ Macro Market and Public Policy Drivers
 - ✓ What are Other Municipality and Districts Doing?
 - ✓ Three-Layer Broadband Market Model
- Review Connectivity Infrastructure Scope
- Discussion to Identify Stakeholders and Areas of Interest by Electoral District.

Who are we?

Canadian Fiber Optics Corp. (CFOC) is a provider of fiber optic and wireless telecommunications infrastructure and industry leading connectivity and technology solutions.

Valo Networks is a new entity that is being developed to provide Network Management and an RSP enabler with a vision for Public and Private rural customers. Valo's mission is to invest in communities by delivering wholesale services, creating choice and opportunity.



Fiber is the Future

Macro Market Drivers

- Cloud computing and Software as a Service in the commercial and enterprise sectors, together with streaming media and online gaming in the residential market, have created a steadily increasing demand for higher bandwidth speeds
- Copper and wireless technologies cannot supply the bandwidth speeds and quality of service that the market is demanding
- A rollout of Fiber to the Premise (FTTP) to both commercial and residential locations will take place over the next 5 years
- Incumbent Telco's cannot access and support sufficient capital to address the entire market

Rural and regional markets will continue to be underserved 'have-not' communities if they rely on incumbent fiber builds. Government and other public and private capital will flow into rural and regional fiber builds over the next 5-10 years.

Public Policy Drivers

Municipal Districts, Counties and Municipalities are making fiber infrastructure and broadband services a critical part of their policy mandate. Some of the key drivers include:

- ✓ Lack of Telecom Investment - Perpetual underservice by the incumbent providers have made rural and regional “have-not” communities;
- ✓ New Demands for Service - Residential and small business internet demands now exceed existing wireless delivery capacities;
- ✓ Economic Development & Diversity – must attract and keep businesses of all sizes to and in the region; and,
- ✓ Environmental Stewardship – Smart home and Smart City initiatives enable more efficient use of resources together with minimizing environmental impact.

What other Cities, Districts and Counties are doing



Issued a public RFP to build a Rural Fiber Optic Network. CFOC and Valo Networks were awarded the project on June 26, 2019

Utilizing a CARES grant to explore the design, demand for and prospect of creating a Fiber-to-the-Home network for Hythe.



Policy mandate to offer commercial access to city-owned fiber to enable service delivery while minimizing construction disruption and remediation.

Exploring the prospect of acquiring a fiber backbone network to connect the region back to the Global Gateway.



Part of the South Grow Regional Initiative and has created a “One-Dig” policy to include fiber infrastructure.

What we do....

Invest. Consult. Design. Build. Connect. Operate.



Invest in rural and regional areas like the MD of Greenview



Consult to municipalities, Counties and Districts to find the right infrastructure and connectivity solutions for its residents.



Design and Build fiber optic and wholesale ISP infrastructure with the region and the future in mind.



Connect municipalities and counties with high bandwidth fiber optic connections.
Connect the fiber from Backbone to Fiber-to-the-Premise



Operate and maintain fiber optic and active networks to ensure reliable internet services are delivered to our customers.

The Last 12 months...



Three-Layer Broadband Market Model

Retail Service Providers

Active Network

Dark Fiber Network



Attract new or leverage existing Service Providers to operate on the fiber infrastructure

Single Wholesale ISP Operator – creates economies of scale and diversity

Dark Fiber Construction and Operations

Overview of Strategy Scope

- Needs assessment and recommendations by Electoral area. (Broadband and cellular)
- Identify current and future demand for products and services
- Compare needs assessment with current levels of service – identify and characterize short falls.
- Deliver written report with options for deploying broadband that includes:
 - ✓ Identification of various business models;
 - ✓ Advantages and disadvantages of various approaches;
 - ✓ Specific advantages and disadvantages of communities by Electoral Area;
 - ✓ Cost (capital and operating) identification;
 - ✓ Technology choice implications on costs; and,
 - ✓ Funding strategies.

Discussion

- Needs assessment and recommendations by Electoral area. (Broadband and cellular)
- Identify current and future demand for products and services
- Compare needs assessment with current levels of service – identify and characterize short falls.
- By Electoral Area we would like to identify:
 - ✓ Unique or specific stakeholders (large enterprise, public sector, First Nations, etc.);
 - ✓ Areas or communities of interest; and,
 - ✓ Policy initiatives that enable or take advantage of broadband availability;

Thank You

From: Tim Ryan <tim@kaslovia.com>
 Sent: Monday, December 23, 2019 11:38 AM
 To: Crystal Brown <Crystal.Brown@prrd.bc.ca>; Chair Brad Sperling <brad.sperling@prrd.bc.ca>
 Cc: 'KiN Board' <board@kaslo.org>
 Subject: Broadband Planning in the PRRD

Hi Crystal

I am currently out of the country and will be returning in mid January. I have a sporadic access to email, so I thought I would take advantage of it at the moment to pass on both some of our experiences with “broadband” development, and some issues that both could and should be addressed by a regional district government that has identified connectivity as an issue.

First lets take on the definition of “broadband itself”. As a term it is a meaningless catchall for network connectivity that has no specific qualitative value and can be manipulated to fit the circumstances. In fact various sectors of government are adjusting the baseline of “broadband” on a continuing basis. For example;

The CRTC and ISED currently define it as a service connection with a download capacity of 30 Mbps and an upload capacity of 10 Mbps. This is meaningful only in the context of providing a baseline that a provider needs to be able deliver in order to be seen as providing “broadband”, and simply ignores any and all issues of what can or cannot be achieved with it.

Probably the single most significant exercise that PRRD or any other rural government entity can do is to conduct a needs evaluation as to what is required to support the economic base and quality of life needs and expectations of the communities in the region.

This process is always a challenge as rural areas are unlikely to have skilled local people in the community with the experience to carry this out, and depending on the telecom monopolies to provide this insight is seldom done to the advantage of any community.

Kaslo infoNet was founded and has grown as a community not for profit society that was the community effort to provide for itself what for profit telecom companies were unwilling to provide.

This is in fact how KiN came to be in the first place. In Kaslo in the mid nineties connectivity was by dial up modem. Access to the modem banks was a local call in many areas, but many rural exchanges didn't have modem banks and the dial up access call was toll charged as “long distance”. KiN was originally incorporated in 1996 to provide a modem bank connection to provide un tolled dial up modem access for areas that were unfairly being toll charged for access. In fact those services lasted far longer than expected. In the late nineties DSL services arrived in the cities, but rural areas did without. This led KiN to build wireless radio networks to serve the areas that were beyond reach of DSL.

Telcos would provide DSL services “where it was profitable” and all others could do without. This led the BC governments of the day to push the telcos to provide internet connection ports to communities that they were not willing to serve so they could serve themselves. This was the Connecting Communities Agreement connection that made KiN wireless services possible in RDCK Area D.

In 2012 the Columbia Basin Trust set up a backbone network service that would provide higher capacity to communities that would build local “last mile” networks.

This effort was the trigger that convinced the Kaslo community KiN group to build local fibre to the premises networks. Why Kaslo? Kaslo had a few key individuals with contracting, permitting, fibre and network management expertise, and the KiN NFP wireless ISP society already in place with a dozen

years of operational experience.

KiN from 2006 to 2012 served a little over 250 users at 1.5 to 3.0 Mbps all on wireless services from “CCA” ports

KiN in 2019 serves around 200 wireless users, and over 500 fibre users, and provides land line telephone services at roughly half the costs of the telcos. The backbone is connected to Columbia Basin Broadband. This rate chart is the offering for 2020.

All telecommunications services are funded from the bottom up. It is the subscribers paying monthly connection fees at the “end point connection” that carry the costs of the network, and those revenues are always maximised as far as possible to contribute to the bottom line of the for profit telco.

When the revenue vs costs expectation is established in a dense city environment, it is small wonder that rural areas are largely ignored as “unprofitable”.

What we have done in the Village of Kaslo, and Area D of the Regional District of Central Kootenay is simply to make our own optical fibre service network, and to provide not only internet access, but site to site LAN interconnections, telephone services, and data storage services.

This service operates with “fibre end points” capable of 1 Gbps on backbone fibres currently operated at 10 Gbps. This allows us to provide services to any end point that meet whatever requirements are today with a path for expansion for the future.

We have just completed a backbone fibre deployment that serves all of the communities in the north arm of Kootenay Lake from Balfour to Lardeau and Argenta, and we expect to see our endpoint count reach the 1000 mark over the next year or so with the bulk of our wireless service endpoints upgraded to fibre.

This society employs 5 full time year round employees and a seasonal construction crew of 5 to 10 more depending on projects. It operates in positive cashflow and has done so for more than 20 years

This sort of fibre technology is both affordable and manageable by rural communities, and future proof from the standpoint of speed and capacity. We are more than willing to share what we know and how to deploy it for the benefit of all rural communities.

I would also add that we will be involved with the BC Broadband Association’s efforts to establish a Fibre Subcommittee to promote local fibre construction schemes in 2020.

Regards

Tim Ryan
Kaslo InfoNet Board
Suite 1, 404 Front Street
Kaslo BC V0G1M0
P: 250-353-0320



REPORT

To: Electoral Area Directors Committee

Date: December 31, 2019

From: Kevan Sumner, General Manager of Development Services

Subject: **Bylaw Enforcement Update**

RECOMMENDATION: [Corporate Unweighted]

That the Electoral Area Directors Committee receive the report 'Bylaw Enforcement Update', dated December 31, 2019 for discussion.

BACKGROUND/RATIONALE:

This report covers the period from January 1, 2019 to December 31, 2019. There are a total of 26 open bylaw enforcement files (18 Active and 8 Inactive). 38 files were closed in 2019.

There are 4 files on properties within the Old Fort Community. Three were placed on hold after the September 30, 2018 landslide. The other one was already on hold pending a Board of Variance application. Development Services is seeking direction as to when enforcement should resume on the 3 files placed on hold due to the landslide.

Active Files (shaded blue):


There are 18 active enforcement files.

- 9 of these files are new since the last bylaw enforcement update on January 17, 2019.
- 1 of these files has been forwarded to PRRD legal counsel and a petition has been filed in BC Supreme Court

Inactive or "On Hold" Files (shaded green):

There are 8 inactive or "on hold" files.

- File 11-194- At the June 14, 2018 Regional Board meeting, the TUP was approved pending receipt of confirmation of an ALC security and reclamation plan. We have confirmation that the security has been paid. The applicant is working with the ALC to provide the reclamation plan. The reclamation plan required by the ALC was for the gravel extraction area, not the work camp. The ALC has not been able to confirm if the reclamation plan submitted by the landowner is sufficient.
- File 16-111- applied to the Board of Variance on December 15, 2016.
- File 16-097- the Planning Department has received rezoning and development variance permit applications.
- File 15-103- Received 3rd reading for rezoning at the May 24th, 2018 Regional Board meeting, with final consideration pending the driveway re-location and a restrictive covenant being registered on title re: landscaping. A site inspection on October 24, 2019 found the property to be mostly clear of storage. This file was placed on hold due to the September 30, 2018 landslide that affected the Old Fort Community. This property is currently within an Evacuation Alert Area.

Staff Initials: 

Dept. Head: 

CAO: 

Page 1 of 2

- File 10-107- has been placed on hold pending the outcome of the ALC Compliance and Enforcement investigation. We have recently been notified that the property owner has consolidated two parcels and a Section 219 covenant is being prepared to restrict the construction of additional residences on the property.
- Files 15-265 and 17-079- are within the Old Fort Community and have been placed on hold due to the September 30, 2018 landslide. Although on hold, the landowner of the property in file 15-265 has been taking steps towards compliance.
- File 18-298- This file is on hold at the request of the Area Director.

Closed Files - shaded orange:

38 files have been closed in 2019.

- 27 were opened in 2019;
- 5 were opened in 2018;
- 1 was opened in 2017;
- 3 were opened in 2016- 1 of these files was a Remedial Action Requirement for demolition of an unsafe structure;
- 1 was opened in 2014;
- 1 was opened in 2007.

A detailed enforcement summary has been attached.

ALTERNATIVE OPTIONS:

1. That the Electoral Area Directors Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

COMMUNICATIONS CONSIDERATION(S):

OTHER CONSIDERATION(S):

Attachments:

1. Bylaw Enforcement File Summary; January 1 - December 31, 2019

Bylaw Enforcement File Summary- Active Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA
1	2007	91	27-Apr-07	Junkyard in residential zone	September 9, 2019- some cars removed, grass mowed	B
2	2010	64	12-Apr-10	Salvage yard in A-2	March 13, 2015- spoke to Richmond Steel. Scheduled to go when it dries up- March 2016 activity on property however not likely to be completely cleaned or remain cleaned up.	D
3	2013	102	3-Jun-13	Salvage yard in R-4 Zone	Owner is still experiencing considerable health issues. He was told the file has dragged on too long and in Spring 2019 PRRD will be looking for him to have the work complete	D
4	2014	219	17-Sep-14	Junk yard in R-4 zone	extension approved to Dec. 31, 2020	E
5	2015	251	6-Nov-15	3 Sheds located within Interior Side Parcel Setbacks	BC Supreme Court Petition filed and served on landowner	C
6	2017	235	25-Sep-17	Industrial trucking business on A-2 land within ALR- no dwelling	ALC Exclusion refused Oct. 8, 2019- Resolution #353/2019; prepared a S.57 file history for the BI; met with owners Nov. 7, they have until Dec. 13 to either submit a non-farm use application or a plan for compliance.	C
7	2018	46	2-Feb-18	automobile wrecking yard	spoke to Doug on Sept. 26, 2019. Difficulty getting cooperation, warning ticket to be issued in early 2020	C
8	2018	172	13-Jun-18	Demolition w/o permit	warning ticket	D
9	2018	312	15-Nov-18	Business on Residential Property- does not reside	waiting for outcome of the re-zoning app	C
10	2019	300	14-Jun-19	worker camp	ALC refused, submitted TUP App; worker camp has been dismantled	D
11	2019	303	4-Jun-19	unsightly premises	deadline given for full compliance	C

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Bylaw Enforcement File Summary- Active Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA
12	2019	304	16-May-19	Abandoned Work Camp	Bylaw 2079, 2013 was a text ammendment to allow the work camp. Could be cleaned up	B
13	2019	308	27-Aug-19	Requirements of Restrictive Covenant have never been met	sent copy of covenant- fence to be erected and landscaping to compelte in 2020	E
14	2019	312	13-Sep-19	Camping in MHP Zone- Rezoning Refused	must remove RV's by Dec. 31, 2019	C
15	2019	314	3-Oct-19	No BP's, structures in setback	DVP app to be submitted	E
16	2019	316	4-Nov-19	NO BP for modular and several seacans	BNT # PRRD 00159 Issued. Met with owner on Nov. 14.2019 DVP app required	C
17	2019	325	21-Nov-19	industrial use of property, no one living in home; heavy truck traffic damaging roads, yard is messy	sent letter to landowner	D
18	2019	327	9-Dec-19	No DP, No BP	SWN, Warning Ticket	C

Bylaw Enforcement File Summary- Inactive/On Hold Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA	DATE PLACED ON INACTIVE LIST
1	2011	194	7-Dec-11	Worker Camp	TUP approved pending ALC reclamation confirmation. Waiting for information from ALC	B	11-Mar-15
2	2016	111	31-May-16	building in setback	Applied to the Board of Variance on Dec.15, 2016	C	10-Jan-17
3	2016	97	9-May-16	HBB, BP, and Zoning contraventions on 3 parcels	Rezoning and DVP applications have been received and paid for. As per BE Policy effective at the time of application, BE goes on hold pending the outcome.	D	17-Mar-17
4	2015	103	6-May-15	Oilfield equipment storage on A2 land	3rd reading on May 24, 2018, restrictive covenant required on title re: landscaping buffer and driveway relocation(Not done). Property placed on Evacuation Alert on Nov. 4, 2018.	C	5-Oct-17
5	2010	107	19-Jul-10	3 homes	ALC has opened a C&E file and will advise of any steps they're taking.	B	19-Jul-18
6	2015	265	24-Nov-15	3 dwellings on .63 acres, no BP's, ALR Land	one of the structures has been removed. The other will be removed soon (as of September 6,2019)	C	7-Oct-18
7	2017	79	18-Apr-17	no BP, too many dwellings, shop/suites too close to property line	had discussion with agent, will follow up. On hold due to Evacuation Order issued Oct. 7, 2018	C	7-Oct-18
8	2018	298	5-Nov-18	shed too close to property line	gave July 31, 2019 deadline; Area Director Sperling requested that enforcement go on hold	C	25-Jul-19

Bylaw Enforcement File Summary- Closed Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA	DATED CLOSED
1	2018	159	30-May-18	unsightly premises	PRRD does not prohibit recycling of personal materials	C	29-Mar-19
2	2019	68	29-Mar-19	Garbage thrown out of truck	site inspection, no garbage, owner of truck reported being in a different location	D	29-Mar-19
3	2019	16	19-Jan-19	HBB not permitted	site inspection, met with owner of vehicle at property; letter sent	C	1-Apr-19
4	2018	311	15-Nov-18	too many trucks	met with owner; HBB is within regulations	C	31-May-19
5	2019	93	29-Apr-19	garbage in yard	cleaned up during free dumping week	D	24-May-19
6	2019	94	29-Apr-19	no DP	MOTI will ensure proper permits in place	D	18-Jun-19
7	2019	95	29-Apr-19	No DP	DP 19-096 issued	D	28-Jun-19
8	2019	88	24-Apr-19	Salvage Yard	Landowner met deadlins- June 30, 2019 for household garbage clean up and Oct 15, 2019 for full compliance	D	3-Jul-19
9	2018	305	8-Nov-18	Business on Residential Property- no home	company removed	C	3-Jul-19
10	2019	72	4-Apr-19	Unsightly	property cleaned up	C	22-Jul-19
11	2016	253	21-Nov-16	too many dwellings, building in setback, garbage	property cleaned up	D	22-Jul-19
12	2019	306	22-May-19	rig mat cleaning	permitted use	C	25-Jul-19
13	2017	19	26-Apr-17	too many dwellings, derelict vehicles & junkyard	camper with tenant is gone	B	9-Sep-19
14	2019	302	9-May-19	un-permitted sewer connection	turned off at curb stop and monitored. Was not turned back on. Sewer Dept. to follow up.	D	12-Sep-19
15	2019	305	24-Jun-19	grain dryers running 24/7	No contravention. Farm Practices Protection (Right to Farm) Act	C	13-Sep-19

Bylaw Enforcement File Summary- Closed Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA	DATED CLOSED
16	2019	313	24-Jun-19	Commercial Building, limestone processing, large shop,	No contravention, use is permitted in zoning. Needs ALC NFU- complainant to contact the ALC	E	27-Sep-19
17	2019	307	9-Jul-19	RV living	no contravention	D	27-Sep-19
18	2019	309	13-Sep-19	Gravel extraction in R-4 Zone	researched and confirmed to be Existing Non-Conforming	D	27-Sep-19
19	2007	203	17-Apr-07	Concern regarding a recycling and salvage yard operating in Rolla not in compliance with zoning	Preoperty is clean and no longer being used as a salvage yard	D	30-Sep-19
20	2014	245	20-Oct-14	Junk yard in R-4 zone	5 bins of material removed from front of property and it looks good. No more items will be brought onto the property.	D	30-Sep-19
21	2019	301	4-Jun-19	unsightly premises	derelict vehicles removed	C	1-Oct-19
22	2019	310	9-Sep-19	camper in park 2 months	camper has been removed	B	2-Oct-19
23	2019	311	10-Sep-19	development without DP	applied for a DP on Oct. 7, 2019	D	7-Oct-19
24	2016	213	9-Sep-16	Disobey SWN, Restrictive Covenant and Consent Order	Remedial Action Requirement authorized and demolition complete	C	26-Oct-19
25	2016	99	12-May-16	3 dwellings in R-4 zone	1 extra dwelling removed, 1 extra dwelling decommissioned	E	30-Oct-19
26	2018	267	25-Sep-18	land use not permitted by zoning	lost existing non-conforming status, no more dumping appears to be occurring	C	31-Oct-19
27	2019	315	01-Nov-19	setback/tresspass	civil matter, PRRD will not get involved	B	1-Nov-19
28	2019	318	18-Nov-19	RCMP Referral	issued letter	C	19-Nov-19

Bylaw Enforcement File Summary- Closed Files

	YEAR	FILE NO.	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	ELECTORAL AREA	DATED CLOSED
29	2018	337	17-Dec-18	Placed a dwelling without BP	SWN posted; BN Ticket No. PRRD 00156 paid. prepared a S.57 Memo to Corporate Officer	C	19-Nov-19
30	2019	317	14-Nov-19	Construction w/o building permit	BNT # PRRD 00160 Issued. S.57 Memo to Corporate Officer	C	19-Nov-19
31	2019	67	29-Mar-19	BP Inspections not complete	Prepared a S.57 Memo to Corporate Officer	D	19-Nov-19
32	2019	319	19-May-19	construction of shop without BP	Prepared a S.57 Memo to Corporate Officer	D	19-Nov-19
33	2019	320	19-May-19	renovation_new construction of dwelling without BP	Prepared a S.57 Memo to Corporate Officer	D	19-Nov-19
34	2019	321	19-May-19	construction of dwelling without BP	Prepared a S.57 Memo to Corporate Officer	D	19-Nov-19
35	2019	322	19-May-19	construction of dwellings/shops without BP	Prepared a S.57 Memo to Corporate Officer	D	19-Nov-19
36	2019	323	19-May-19	construction of shop without BP	Prepared a S.57 Memo to Corporate Officer	C	19-Nov-19
37	2019	324	19-May-19	completion of shop without required inspections	Prepared a S.57 Memo to Corporate Officer	C	19-Nov-19
38	2019	326	3-Dec-19	placement of 1 mobile without required inspections (BP expired), placement of another mobile home without a permit	Prepared a S.57 Memo to Corporate Officer	D	3-Dec-19

ELECTORAL AREA DIRECTORS' COMMITTEE

DIARY ITEMS

<u>Topic</u>	<u>Notes</u>	<u>Added/Updated</u>
1. Cell Towers within the Region	Investigate partnership opportunities	May 27, 2019
2. Electoral Area D Referendum	Water (service areas) in 2020	October 16, 2018
3. Don Nearhood Museum	As the Peace Canyon building is closed, a new location for the display is needed	November 13, 2018
4. Oil and Gas Working Groups A. Template	Provide updates from each meeting	January 18, 2019 October 17, 2019
5. Natural Gas	Expansion of services to rural areas	May 27, 2019
6. Section 381(Cost sharing for services under Part 14 <i>[Planning and Land Use Management]</i> of the <i>Local Government Act</i> .		August 15, 2019
7. Volunteer Recognition		November 21, 2019