



PEACE RIVER REGIONAL DISTRICT

## ELECTORAL AREA DIRECTORS COMMITTEE MEETING

# A G E N D A

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Thursday, January 17, 2018

in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC

Commencing at 1 p.m.

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1. CALL TO ORDER: Director Goodings to Chair meeting
2. DIRECTOR'S NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:  
M-1 Electoral Area Directors' Committee Minutes of December 20, 2018 (Page 2)
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS  
D-1 Mike McConnell - Cattlemen's Association - Water Licensing Requirements
7. CORRESPONDENCE:
8. REPORTS:  
R-1 December 31, 2019 - Erin Price, Bylaw Enforcement Officer - Bylaw Enforcement Quarterly Update (Page 5)
9. DISCUSSION ITEMS:  
DI-1 ALR Applications  
DI-2 Farmington Oil and Gas Working Group
10. NEW BUSINESS:
11. DIARY: (Page 11)
12. ADJOURNMENT:



ELECTORAL AREA DIRECTORS' COMMITTEE  
MEETING MINUTES

DATE: December 20, 2018  
PLACE: Regional District Office Staffroom, Dawson Creek, BC  
PRESENT:  
DIRECTORS: Leonard Hiebert, Electoral Area 'D' (Chair)  
Brad Sperling, Electoral Area 'C'  
Karen Goodings, Electoral Area 'B' (via telephone)  
Dan Rose, Electoral Area 'E'  
STAFF: Shawn Dahlen, Acting CAO  
Crystal Brown, Electoral Area Manager  
Trish Morgan, General Manager of Community Services  
Barb Coburn, Recording Secretary

CALL TO ORDER: The Chair called the meeting to order at 10:02 a.m.

DIRECTOR'S NOTICE OF NEW BUSINESS:

Director Sperling Letter from Mayor Jack Crompton regarding climate change.

Director Goodings Agricultural Plastics

ADOPTION OF AGENDA:

December 13, 2018  
Agenda  
MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee agenda for the November 13, 2018  
meeting be adopted, including items of New Business:  
CALL TO ORDER: Director Hiebert Chaired the meeting  
DIRECTOR'S NOTICE OF NEW BUSINESS:  
ADOPTION OF AGENDA:  
ADOPTION OF MINUTES:  
M-1 Electoral Area Directors' Committee Minutes of November 13, 2018  
BUSINESS ARISING FROM THE MINUTES:  
DELEGATIONS  
CORRESPONDENCE:  
REPORTS:  
DISCUSSION ITEMS:  
DI-1 Audiotaping of Committee Meetings  
DI-2 Planning Section 381 *Local Government Act*, Part 14 (Municipal Participation)  
DI-3 2019 Roundtable Dates and Locations  
NEW BUSINESS:  
NB-1 Letter by Mayor of Whistler  
NB-2 Agriculture Plastic  
COMMUNICATIONS:  
DIARY:  
ADJOURNMENT:

CARRIED.

## ADOPTION OF MINUTES:

M-1  
November 13, 2018 EADC  
meeting minutes

MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee Minutes of November 13, 2018 be  
adopted.

CARRIED.

## BUSINESS ARISING:

BA-1  
Registration of  
Groundwater

The Directors requested that Crystal Brown, Electoral Area Manager forward the letter regarding licensing requirements for non-domestic groundwater users to the Regional District of Fraser-Fort George, the Regional District of Bulkley-Nechako, and the North and South Peace Members of the Legislative Assembly, and furthermore, NCLGA be requested to put the letter on their next agenda for discussion.

## DISCUSSION ITEMS:

DI-1  
Audiotaping Committee  
Meetings and Public  
Hearings

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommend that the Regional Board investigate the cost of purchasing audiotaping equipment to record public meetings; such as public hearings and community roundtables.

CARRIED.

DI-2  
Section 381, LGA, Part 14

The Directors discussed the 2018 Municipal Participation in Planning presentation.

DI-3  
2019 Roundtable Dates  
and Locations

MOVED by Director Roe, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommend that the Regional Board send letters to the various agriculture associations in the region, to express the Electoral Area Directors' interest in attending future meetings to discuss any concerns the agriculture associations may have.

CARRIED.

Director Hiebert has picked all of his dates for 2018.

Director Rose is looking at hosting roundtables early in 2019 at Moberly Lake, Jackfish and McLeod.

## NEW BUSINESS:

NB-1  
Letter from Mayor Jack  
Crompton, Whistler BC

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommend that the Regional Board write a letter to Mayor Jack Crompton of Whistler, BC to express disappointment towards the letter addressed to Canadian Natural Resources Ltd. dated November 15, 2018 regarding climate change, and furthermore, the next time UBCM is held in Whistler, the Regional District will not be attending as the Regional District will have no way to get there without the use of fossil fuels.

CARRIED.





# REPORT

To: Chair and Directors

From: Erin Price, Bylaw Enforcement Officer

Subject: Bylaw Enforcement Quarterly Update

Date: December 31, 2018

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## RECOMMENDATION:

That the Electoral Area Directors' Committee receive the December 31, 2018 Bylaw Enforcement Quarterly Update for discussion.

## BACKGROUND/RATIONALE:

Attached is a table summarizing the enforcement files; current to December 31, 2018. To date, there are a total of 28 bylaw enforcement files (Active and Inactive).

There are 4 files on properties within the Old Fort Community. Three were placed on hold after the September 30, 2018 landslide. The other one was already on hold pending a Board of Variance application. Staff is looking for direction as to when enforcement should resume on the 3 files placed on hold due to the landslide.

### Active Files - shaded blue:

There are 20 active enforcement files.

- 5 of these files are new since the last bylaw enforcement quarterly update.

### Inactive or On Hold Files- shaded green:

There are 8 inactive or "on hold" files.

- File 11-194 Ward – At the June 14, 2018 Regional Board meeting, the TUP was approved pending receipt of confirmation of an ALC security and reclamation plan. We have confirmation that the security has been paid. The applicant is working with the ALC to provide the reclamation plan. The reclamation plan required by the ALC was for the gravel extraction area, not the work camp. Confirmation from the ALC was requested on September 27, 2018.
- File 16-111 Aitchison - applied to the Board of Variance on December 15, 2016.
- File 16-097 Haney – this file is with the Planning Department.
- File 15-103 Gardner - Received 3<sup>rd</sup> reading for rezoning at the May 24<sup>th</sup>, 2018 Regional Board meeting, with final consideration pending the driveway re-location and a restrictive covenant being registered on title re: landscaping. A site inspection on July 5, 2018 found the property to be mostly clear of storage.
- File 10-107 Samuel Ranch- has been placed on hold pending the outcome of the ALC Compliance and Enforcement investigation.
- Files 15-265, 16-213 and 17-079 are within the Old Fort Community and have been placed on hold due to the September 30, 2018 landslide.

Closed Files - shaded orange:

11 files have been closed this quarter.

A detailed enforcement summary has been attached.

**ALTERNATIVE OPTIONS:**

N/A

**STRATEGIC PLAN RELEVANCE:**

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☐ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

N/A

**COMMUNICATIONS CONSIDERATION(S):**

N/A

**OTHER CONSIDERATION(S):**

N/A

**Attachments:**

1. Enforcement Summary - December 31, 2018

# ACTIVE FILES

## Bylaw Enforcement File Summary December 31, 2018

**R-1**

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL AREA
1	2007	91	WHITFORD, Jerry	27-Apr-07	Junkyard in residential zone	Several loads to landfill in October 2018. Will continue in Spring 2019	12498 256 RD Lot 1 & 2, Plan 27341, Part SW-15-86-19	B
2	2007	203	CLAY, Martin & Wendy	17-Apr-07	Concern regarding a recycling and salvage yard operating in Rolla not in compliance with zoning	clean up has started on the property with huge improvements.	5209 Rolla RD PCL A (\$22581) & PCL B (T18682) & Lots 5, 6, 7 & 10, Blk 1, PL 10648, 32-79-14	D
3	2010	64	LEFFERSON, Allan	12-Apr-10	Salvage yard in A-2	March13,2015- I spoke to Tammy from Richmond Steel. They are planning to go when it dries up- March 2016 activity on property however not likely to be completely cleaned or remain cleaned up.	13492 & 13522 Old Edmonton Hwy Lot 1, PL 28960, 21-77-14	D
4	2011	207	LUNDQUIST, Lanny	15-Nov-11	Unsightly Premises, 20-30 vehicles and junk yard	There has been some improvement, Mr. Lundquist has sold the tractor that was outside the fence.	9336 Willow RD Lot 2 & 3, Blk 4, 35-83-19 Plan 14402	C
5	2013	102	NORNBERG, Neil	3-Jun-13	Salvage yard in R-4 Zone	Owner is still experiencing considerable health issues. He was told the file has dragged on too long and in Spring 2019 PRRD will be looking for him to have the work complete	1728 210 RD Lot 2, Plan BCP30608 28-78-15	D
6	2014	219	BLAIR, Roxann	17-Sep-14	Junk yard in R-4 zone	extension approved to Dec. 31, 2018	3992 Blair RD DL 2083	E
7	2014	245	EVENSON, David	20-Oct-14	Junk yard in R-4 zone	ABC Recycling left a "metal only" container which Mr. Evenson filled. Mr. Evenson told ABC not to bring another bin for the garbage.- Sept.29/15 sent warning ticket and letter.	1372 210 RD Lot 5, 27-78-15 Plan 11473	D
8	2015	251	KILFOYLE, Robert	6-Nov-15	3 Sheds located within Interior Side Parcel Setbacks	1 shed removed by deadline, 1 shed still on property and drainage plan not complete. Report to Board prepared	12278 Oak Ave. Lot 7, Block 5, S2, T84, R19, W6M, PRD, PL 15012	C
9	2016	99	BASTION HOLDINGS LTD	12-May-16	3 dwellings in R-4 zone	issued a 3rd ticket, received plan for compliance- follow up required in early 2019	5979 Hillview Sub. PCL B, DL 1910, PL PGP35656	E

**January 17, 2019**

## ACTIVE FILES

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	CIVIC ADDRESS LEGAL DESCRIPTION	ELECTORAL <b>R-1</b>
10	2016	253	PUTRUS, Peter	21-Nov-16	too many dwellings, building in setback, garbage	considerable clean up complete. Legal survey confirmed structure not in setback, only 1 dwelling	2016 Taylor Frtg. RD PCL A (PJ28394), S24, TP82, R18, W6M, PRD, Plan 3039	D
11	2017	128	CNL RESOURCES LTD	22-Jun-17	Hazardous waste facility licensed to accept leachable toxic waste and specializing in NORM management and decontamination operating on I-1 land	landowner provided response to PRRD requesting more information	9676 Swanson Street Lot 8, S33, TP83, R18, W6M, PR, PL 23652	C
12	2017	235	HAAB, Michael	25-Sep-17	Industrial trucking business on A-2 land within ALR- no dwelling	submitted an ALC and a Rezoning application	5740 242 Rd. SE 1/4, S12, TP84, R18, W6M, PRD	C
13	2018	46	PIZZEY, Doug	2-Feb-18	automobile wrecking yard	spoke to Doug on Sept. 26, 2018. Difficulty getting cooperation, warning ticket to be issued in early 2019	13392 Park Ftg. Rd Lot 12, Bk 1, S19, TP84, R19, W6M, PR, PL 12852	C
14	2018	159	MACKAY, Mickey	30-May-18	unsightly premises	file opened, need to do a site inspection	13302 244 Rd. Lot 1, S14, TP84, R20, W6M, PRD, PL EPP 26850	C
15	2018	267	Evona KITZKE	25-Sep-18	land use not permitted by zoning	existing non-conforming status- referred complainant to MOE re: active file	12459 273 Rd Lot 6, S9, TP84, R19, W6M, PRD, PL 25350	C
16	2018	298	SANTUCCI, Anthony	5-Nov-18	shed too close to property line	site inspection needed early 2019	12268 Oak Ave. Lot 5, Block 5, S2, TP84, R19, W6M, PRD, PL 15019	C
17	2018	305	SERVUS LOGISTICS Ltd	8-Nov-18	Business on Residential Property- no home	owner required to submit plan for compliance	9317 Hwy 97 N. Lot 1, S35, TP84, R20, W6M, PRD, PL EPP 22566	C
18	2018	311	LEWIS, Ronald	15-Nov-18	too many trucks	met with owner; HBB is withing regulations; 2 tanks required to be removed	8382 269 Rd. Lot 2, S26, TP83, R19, W6M, PRD, PL BCP 17037	C
19	2018	312	SCHWARZ, Florian	15-Nov-18	Business on Residential Property- does not reside	BCDL received; more information required	8712 Hwy 97 N Lot 1, S17, TP84, R19, W6M, PRD, PL 22972	C
20	2018	337	BRILTZ, Cole	17-Dec-18	Placed a dwelling without BP	discussed with Building Inspector, will issue SWN and provide list of deficiencies	13237 Old Hope Rd. Lot 3, S12, TP84, R20, W6M, PRD, PL EPP65387	D

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# INACTIVE FILES

Bylaw Enforcement File Summary December 31, 2018

**R-1**

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	LEGAL DESCRIPTION	ELECTORAL AREA	DATE PLACED ON INACTIVE LIST
1	2011	194	GOERTZ, Howard-sold to WARD	7-Dec-11	Worker Camp	TUP approved pending ALC reclamation confirmation	Block A, District Lot 1307	B	11-Mar-15
2	2016	111	AITCHISON, Kevin	31-May-16	building in setback	Applied to the Board of Variance on Dec.15, 2016	8931 River Dr Lot 8, Bk 4, S18, TP83, R18, W6M, PRD, PL14194	C	10-Jan-17
3	2016	97	HANEY, Darryl	9-May-16	HBB, BP, and Zoning contraventions on 3 parcels	Rezoning and DVP applications have been received and paid for. As per BE Policy effective at the time of application, BE goes on hold pending the outcome.	8340, 8306 Micro Sub & 1080 210 RD Lots 1&2, S26, TP 78, R15, PL PGP46412 & PCL A (BNG a Consolodation of Lots 3&4 See BB1974913) S 26, TP 78, R15, PL 12184	D	17-Mar-17
4	2015	103	GARDNER, Robert	6-May-15	Oilfield equipment storage on A2 land	3rd reading on May 24, 2018, deferred pending restrictive covenant on title re: landscaping buffer and driveway relocation.	9819 240 RD PCL A (46726M), 19-83-18, W6M PR, EXC PL 20464	C	5-Oct-17
5	2010	107	SAMUEL RANCH LTD	19-Jul-10	3 homes	ALC has opened a C&E file and will advise of any steps they're taking.	13805 Rose Prairie RD Lot 16,Plan 3986	B	19-Jul-18
6	2015	265	Dr. BADENHORST	24-Nov-15	3 dwellings on .63 acres, no BP's, ALR Land	BP issued for the 2 structures, site plan shows they will be moved out of the setback. On hold due to Evacuation Order issued Oct. 7, 2018	8931 Old Fort Loop Lot 7, Bk 2, DL 418, Cariboo Situated in the PRD, PL 18222	C	7-Oct-18
7	2016	213	WILLIAMS, Darrell	9-Sep-16	Disobey SWN, Restrictive Covenant and Consent Order	need to conduct a hazard assessment and post for a new contractor. On hold due to Evacuation Order issued Oct. 7, 2018	9813 River Drive Lot 1, Bk 2, S18, TP83, R18, W6M, PR, PL 14194	C	7-Oct-18
8	2017	79	CAMPBELL, Mary	18-Apr-17	no BP, too many dwellings, shop/suites too close to property line	had discussion with agent, will follow up. On hold due to Evacuation Order issued Oct. 7, 2018	9473 River Drive Lot A, S18, TP83, R18, W6M, PRD PL EPP 14982	C	7-Oct-18

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# CLOSED FILES

## Bylaw Enforcement File Summary December 31, 2018

**R-1**

	YEAR	FILE NO.	LAND OWNER	DATE OPEN	COMPLAINT DESCRIPTION	STATUS	LEGAL DESCRIPTION	ELECTORAL AREA	DATED CLOSED
1	2018	278	People's Church of GP	10-Oct-18	property used for church retreats/camps, camping and horse facilities. Other complaints not regulated by PRRD	Current use of property is consistent with zoning. Any further construction of dwellings (cabins) needs to occur on E side of Kiskatinaw River or re-zoning is required	15875 Upper Cutbank Rd Frac NW1/4 , S22, TP 22, PRD	D	11-Oct-18
2	2017	87	REIMER, William & Anna	26-Apr-17	too many dwellings, clutter in yard	second dwelling is permitted by zoning, no unsightly bylaw in Area B	13097 260 RD NE1/4, S31, TP86, R19, W6M, PRD	B	11-Oct-18
3	2018	173	CRASHLEY, David	14-Jun-18	A second home in setbacks, business exceeds HBB	second dwelling removed from property, HBB is within regulations	9911 269 Rd. Lot C, S35, TP83, R19, W6M, PRD, PL 9974	C	15-Oct-18
4	2018	285	Skyway Heights Ent.	15-Oct-18	HBB not permitted, signs in setbacks, signs too big	No HBB taking place, the only sign regulation is if the sign is advertising a HBB on a residential property, signs are exempt from setbacks	6147 Airport Rd Lot B, S2, TP84, R19, W6M, PRD, PL EPP 20195	C	16-Oct-18
5	2018	286	Skyway Heights Ent.	15-Oct-18	signs in setbacks, use not permitted	signs are exempt from setbacks, the PRRD only regulates signs if they are advertising a HBB on a residential property.	No Civic assigned SW1/4, S2, TP84, R19, W6M, PRD, EXC PCL A (PL A1039), PLS 3094, DF 16711, A2069	C	16-Oct-18
6	2018	160	STEWART, Bernie	30-May-18	dumping construction waste on A-2 property	construction waste has been removed	13705 211 Rd NE1/4 S18, TP77, R14, W6M, PRD	D	17-Oct-18
7	2012	210	MARTIN, Brian	12-Oct-12	Salvage yard in A-2	Property has been cleaned up and is no longer being used as a salvage yard	15927 Prespatou RD NE 1/4 30-86-19	B	19-Oct-18
8	2018	36	KILFOYLE, Robert	30-Jan-18	shed in front setback	Shed has been removed	12278 Oak Ave. Lot 7, Block 5, S2, TP84, R19, W6M, PRD, PL 15012	C	30-Oct-18
9	2018	164	WHITING, David	5-Jun-18	unsightly premises	Property has been cleaned up	13346 Charlie Lake Cres. PCL A, S19, TP84, R19, W6M, PRD, PL 31112	C	15-Nov-18
10	2018	316	GREENE, Dale	20-Nov-18	illegal dumping at NP Landfill	Issued BNT No. PRRD 00154	14078 Stoddart Ck Rd.	C	21-Nov-18
11	2018	326	SUCCESS MGNT SERVICES	5-Dec-18	Work camp storage	permitted by zoning	8219 219 Rd. Lot 1, BK 1, S28, TP78, R15, W6M, PRD, PL 12614	D	24-Dec-18

**January 17, 2019**

## ELECTORAL AREA DIRECTORS' COMMITTEE

### DIARY ITEMS

<u>Topic</u>	<u>Notes</u>	<u>Diarized</u>
1. Water Advisory Committee Members	Arrange a final meeting 3 months after operation begins; to close the loop.	November 16, 2017
	Arrange a tour and ribbon cutting/grand opening event upon completion of the water station	June 21, 2018
2. Cell Towers within the Region	Hold discussion with Alberta counterparts (Interprovincial Meeting)	December 14, 2017
3. Electoral Area D Referendum	Water (service areas) in 2020	October 16, 2018
4. Don Nearhood Museum	As the Peace Canyon building is being closed a new location for the display is needed	November 13, 2018