

PEACE RIVER REGIONAL DISTRICT ELECTORAL AREA DIRECTORS COMMITTEE MEETING

A G E N D A

for the meeting to be held on Thursday, November 19, 2015 in the
Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC
commencing immediately following the Rural Budgets Administration Committee meeting.

1. Call to Order: Director Goodings to Chair the meeting
2. Director's Notice of New Business:
3. Adoption of Agenda:
4. Adoption of Minutes:
 - M-1 Electoral Area Directors' Committee Minutes of October 15, 2015.
5. Business Arising from the Minutes:
6. Delegations:
7. Correspondence:
 - C-1 October 13, 2015 - Copies of letters from Colleen Wangler - Dogs at Large.
8. Reports:
 - R-1 Trish Morgan, General Manager of Community and Electoral Area Services - Regulating Agri-tourism and Farm Retail Sales in the Agricultural Land Reserve (ALR).
 - R-2 Chris Cvik, Chief Administrative Officer - Communication / Vetting Procedure.
 - R-3 Fran Haughian, Communications Manager - Referendum Communications Report.
 - R-4 Fran Haughian, Communications Manager - Referendum Community Meeting Notes.
 - R-5 Trish Morgan, General Manager of Community and Electoral Area Services - Recommendations from Community Meetings in Pink Mountain and Upper Halfway.
 - R-6 Trish Morgan, General Manager of Community and Electoral Area Services - Electoral Area Directors Newspaper Insert.
9. New Business:
 - NB-1 November 13, 2015 - Spectra Energy - Booster Station No. 3 Kobes, Air Permit PA-3457 Amendment Application
10. Communications:
11. Diary:
12. Adjournment:



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

M-1

DATE: October 15, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair
Brad Sperling, Director, Electoral Area 'C'
Leonard Hiebert, Director, Electoral Area 'D'
Dan Rose, Director, Electoral Area 'E'

Staff: Chris Cvik, Chief Administrative Officer
Bruce Simard, General Manager of Development Services
Shannon Anderson, Deputy Chief Administrative Officer
Trish Morgan, General Manager of Community and Electoral Area Services
Kim Frech, Chief Financial Officer
Fran Haughian, Communications Manager / Commissions Liaison
Barb Coburn, Recording Secretary

Call to Order Chair Goodings called the meeting to order at 9:03 a.m.

ADOPTION OF AGENDA:

October 15, 2015 Agenda MOVED by Director Hiebert SECONDED by Director Rose,
That the Electoral Area Directors' Committee agenda for the October 15, 2015 meeting,
including items of New Business, be adopted:
Call to Order: Director Goodings to Chair the meeting
Director's Notice of New Business:
Adoption of Agenda:
Adoption of Minutes:
M-1 Electoral Area Directors' Committee Meeting Minutes of September 10, 2015.
Business Arising from the Minutes:
Delegations:
Correspondence:
Reports
R-1 Discussion regarding Community Planning - Prespatou.
R-2 October 8, 2015 - Chris Cvik, Chief Administrative Officer - Building Bylaw Non-binding
Referendum on Building Inspection Service
New Business:
NB-1 Prespatou
NB-2 October 14, 2015 - Gwen Johansson - BC Hydro Rate Design Hearings
Communications:
Diary:
Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of
September 15, 2015 MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee Meeting minutes of September 15, 2015 be
adopted with the following amendment:
R-3; in point 3.7, remove the words "unless otherwise arranged" from the end of the
sentence.

CARRIED.

November 19, 2015

VARY THE AGENDA: MOVED by Director Hiebert, SECONDED by Director Rose,
That the agenda be varied to deal with R-2 at this time.

CARRIED.

REPORTS:

R-2 The Directors discussed at length the various options regarding the proposed non-binding
Building Bylaw Non-binding referendum on a building inspection service. Some of the issues discussed were:
Referendum • the logistics around referendums;
 • options for moving forward;
 • engagement with stakeholders;
 • challenges of rural fire protection;

The Directors requested time to review the information presented today with the goal of a report being forwarded to the Board for November 12th.

R-1 The Directors discussed future opportunities and community planning in Prespatou. The
Prespatou discussion included topics such as recreation, water, sewer, commercial endeavours,
 subdivisions, etc.

Adjourn The meeting adjourned to the call of the Chair at 10 a.m.

Reconvene The meeting reconvened at 12:35 p.m. Director Rose and Shannon Anderson left the meeting.

NEW BUSINESS:

NB-1 The Directors were advised that the Peace River Regional District has registered as an
BC Hydro Rate Design intervener with BC Utilities Commission (BCUC) in the matter of the BC Hydro and Power
Meetings Authority 2015 Rate Design Application.

The Directors also discussed the following:

- future planning options for possible expansion in Prespatou;
- the condition of Beddell Road by Cariboo Road Service (CRS) and road maintenance by Yellowhead Road and Bridge (YRB);
- benefits of attending conventions such as Union of British Columbia Municipalities (UBCM), Federation of Canadian Municipalities (FCM), North Central Local Government Association (NCLGA), etc.;
- the *Water Act* and Regulations and the registration of private water sources; and
- gun shots and target practice in rural areas.

ADJOURNMENT: The Chair adjourned the meeting at 1:45 p.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary

November 19, 2015

Constable Anderson Re file: 2015 3963

Regarding your call on the evening of

Oct. 13th 2015 I feel I must say I found your tone and venom towards me uncalled for and I truly hope the conversation was recorded. You told me you spoke to Curtis and he said my dog drew his across the fence line to my house (which is a 1/2 mile away at this point). I immediatley said that is not true! To which you replied I also had a female whose odor enticed his dog " Buddy " up to my home. NEVER ONCE did you ask my version of the events, morning of Oct. 10th 2015. That morning my husband and in-laws were gone on a morning elk hunt by 7 am., my farrier was out at 8 am. we trimmed 2 mares and 2 donkeys. I was in the house shortly after 9 am. to fix something to eat. My female was on her blanket on the inside porch with the door open to the outside. When she started barking I opened my kitchen door to see Buddy in the doorway and my male who had been lying at my feet inside the kitchen flew out to defend his territory and the 3 way dog fight was on. Please ^{bare} bear in mind that my female is 11 years old, arthritic and losing mobility in her hip. She has been spayed for 10 1/4 years and even though I graduated veterinary science with a diploma of highest honors, even a layman should know that spaying removes the sexual organs resulting in NO HEAT CYCLES and therefore NO ODOR to draw a male. As to my male being on the fence line, that whole concoction is ludicrous. My dogs and I have been there twice this year, once early May to do fenceline repairs prior to turning out some broodmares and foals and then again May 31 2015 as I had turned a stallion out with them and he gathered them in a corner near Curtis's and when safety allowed I manouverd them out into the open area away from the fence. My dogs were right there with me both times at my side, loyal companions to me as I am to them. Your whole attitude towards me was extremely condencending at best. Saying more than once you'd closed my file since I hadn't called since May, not true again, I did leave voice messages and once I was even told that Const. Tukeah (sp) no longer had my file, but it was now yours. I do realize now that I should have followed Const. Tukeah's advice and called every single time Buddy came up, but if you recall my very first words to you when you identified yourself, was that I was so sorry to have to bother you with such a petty thing compared to serverity of other issues you deal with. Here are the latest dates I should have called in: Aug 9th Buddy up again and not neutered as I had discussed with the SPCA the first time I took him in and surrendered him for running loose and terrorizing my animals and me. Aug 16th up again put in our kennel. Sept. 8th up again put in our kennel. Sept. 16th evening on our deck looking in the window, pissing on the hot tub. Curtis called in a panic had done another drive through the yard, but I hadn't conveniently penned his dog up for him. Sept. 19th took him back into the SPCA, met Const. Jones who was there with her own dog issue. Sept. 23rd up again late afternoon I could see that he'd just been neutered, I get a lead shank on him and am being dragged towards my kennel when Curtis shows up. I ask him is this is ever going to end ?? He says he just got neutered and took off when I let him out of the truck, wouldn't come when he was called and he was drowsy. Guess you didn't notice him dragging me, I replied. Oct. 10th back to the SPCA for a third time, a one hour round trip for me. I do have a couple of questions. You told me Curtis wouldn't put up a kennel as Buddy was a guard dog and how

could he guard the property. I'm just curious how he can guard the back door when he is inhumanely chained to a post at the front door for hours on end? And your statement that 3 dogs constituted a pack and if you were dispatched, in a chase of livestock / fight situation you would dispose of all 3. Does that mean my dogs? On my property, defending their home? When I have been terrorized since March 2014? (please see attached letter originally written to SPCA mgr. Wendy when this all started) My fish pond, fountain, pump destroyed? My begonias, antique planters annihilated? You may now close my file with my permission, I don't like the undercurrent of the conversation. I respect the uniform and motto that goes with it to serve and protect.....Do you

Colleen Wagner

250 843-7337

cc. Sgt. Anderson

cc. Staff Sergeant Guilbault

cc: Wendy Davis - SPCA

in:sent

C-1

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Dear Wendy Thank you for responding to my phone call and giving me the cruelty hotline # which I will call tomorrow. I did not realize that I was actually out of your jurisdiction. This has been an ongoing and worsening problem for over a year, beginning March 2014. At that time "Buddy" a pit bull / lab cross was about 5 – 6 months old and showed up early one morning. I caught him and he had a tag with the phone number 780-289-5441. I called it thinking he must have fallen out of somebody's truck since it was an Alberta #. MUCH later that day my neighbour Curtis called and said it was his dog and he was at work. When he came to get him he told me he had been wandering and would get loose from where he was tied. I told him then that he should neuter the dog to begin with and showed him my 24 x 24 chain link kennel with 2 insulated dog houses for my dogs when I go to work as I will never chain or tie up a dog. This kept happening as the dog kept growing and getting extremely strong, hard for us to handle and stick in our kennel while we phoned Curtis time and time again. Since I raise Quarter Horses I told Curtis I wanted this to stop as I couldn't have him chasing my mares and foals. One day last summer he was here again and got into a fight with my neutered male which brought my 11 yr. old female sheltie cross with a bad hip into it and she ended up pinned down, bit and bleeding. While I'm trying to deal with that, Buddy gets into my fish pond, breaks my fountain and pump, drags the surrounding rocks into it. I called Curtis again, he taped up the pump but everything else was ruined. I again told him to get the dog neutered. This has been going on and on and it breaks my heart to see the dog chained up, and cower when he comes to get him. He appeared again last Sunday May 24th when I had two farriers here, mares up with their new babies getting their feet trimmed. All of a sudden I hear a dog fight and here he is on top of my male screwing his brains out while he attacks him. Today May 26th I am sorting my yearlings and 2 yr. olds and bang the horses stampede, I'm in the middle of the fray and he's here again. As I go chasing after him, he is on my male again jumps into my fish pond twice before I can catch him its all destroyed and muddy now. Got him in my kennel left a note on the gate that I was very mad and was calling the SPCA and the next time I would be taking him in. After I spoke to your girl I'm heading back outside in time to see Curtis peeling out the driveway with Buddy in his truck. I really need some help with this matter. Curtis lives on 12 acres that came off my home 1/4 just before we bought this place. [REDACTED] I will also print this off and draw a map bring it to the SPCA

Thank – you for your time. Sincerely Colleen Wangler

November 19, 2015

Oct. 22 2015

C-1

Dear Mayor Bernstad.

I have been having major issues with the neighbour and his dog since March 2014

I am at my witt's end and am sending copies of the letter I wrote to the RCMP and my initial contact with the SPCA

My only point in sending you all this is to make you more aware of what us rural property owners go through at times and the lack of help we can never seem to find.

We are after all working and shopping in Dawson Creek and should still be afforded some of the protection that city dwellers enjoy

Thank you for your time

Colleen Wampler
250 843-7337



Peace River Regional District REPORT

R-1

To: Electoral Area Directors Committee

Date: October 29, 2015

From: Trish Morgan, General Manager of Community & Electoral Area Services

Subject: Regulating Agri-tourism & Farm Retail Sales in the Agricultural Land Reserve

BACKGROUND/RATIONALE:

At the October 22, 2015 meeting of the Regional Board the following resolution was passed:

"That the Ministry of Agriculture 'Discussion Paper and Proposed Minister's Bylaw Standards' be forwarded to the Electoral Area Directors' Committee."

STRATEGIC PLAN RELEVANCE: none

FINANCIAL CONSIDERATION(S): none

COMMUNICATIONS CONSIDERATION(S): none

OTHER CONSIDERATION(S):

Please see the attached

November 19, 2015

Staff Initials:

Dept. Head:

T. Morgan

CAO:

Ch. Birk

Page 1 of 1



**Regulating
Agri-tourism and Farm Retail Sales
in the Agricultural Land Reserve**

**DISCUSSION PAPER AND PROPOSED MINISTER'S BYLAW
STANDARDS**

September 14, 2015

**Prepared by:
Strengthening Farming Program
Innovation and Adaptation Services Branch**

November 19, 2015

Executive Summary

This discussion paper ('white paper') has been prepared by the B.C. Ministry of Agriculture (AGRI) Strengthening Farming Program, Innovation and Adaptation Branch for input on the establishment of a Minister's Bylaw Standard to assist local government bylaw development regarding agri-tourism, agri-tourism accommodation and farm retail sales.

Its preparation follows the 2014 AGRI's consultation on the Agricultural Land Reserve (ALR) Use, Subdivision and Procedure Regulation (ALR USP Regulation) in which local governments expressed strong support for AGRI to provide greater clarity in guidance to local government bylaws on agri-tourism.

The proposed Minister's Bylaw Standard criteria, set out in Part 3.0, result from input contributed by the Agricultural Land Commission (ALC), local governments and the agricultural sector. While the proposed Minister's Bylaw Standard provisions apply to land in the Agricultural Land Reserve (ALR), local governments may also wish to adopt for all agriculturally zoned property.

AGRI invites local governments to review the proposed Minister's Bylaw Standard and provide feedback to the contact listed on page 13 by November 30, 2015. Feedback received will be analysed by AGRI staff, with updates and improvements made to the proposed Minister's Bylaw Standard in preparation for the Minister of Agriculture's (Minister) consideration.

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Introduction

This paper outlines draft criteria to assist local governments in regulating their agri-tourism, agri-tourism accommodation and farm retail sales bylaws, aiming to encourage further discussion on the matter with local governments, the ALC and the farm sector. It is important that the bylaw standard criteria effectively guide local government land use regulations within the context, and intents, of the *Agricultural Land Commission, Farm Practices Protections (Right to Farm)*, and *Local Government and Community Charter Acts* and their regulations. The draft criteria reflect analysis undertaken by AGRI staff, previous consultations with local governments, the ALC, industry, and the Ministry of Community, Sport and Cultural Development (CSCD).

1.0 Part one – The Criteria Development Process

This paper explores and proposes land use regulation and policy guidance for local governments to address agri-tourism and farm retail sales issues in their communities, while recognizing these uses are permitted (with exceptions) within the ALR.

Following consultation with stakeholders and approval by the Minister, the bylaw criteria will become a Minister’s Bylaw Standard and incorporated within the “Guide for Bylaw Development in Farming Areas” (Bylaw Guide).¹

1.1 Purpose and Goals

The purposes of establishing land use regulation criteria to address local government concerns regarding agri-tourism and farm retail sales are to:

1. Establish a Minister’s Bylaw Standard that provides flexibility for local governments to shape agri-tourism activity in their community while ensuring that agriculture in the ALR continues as a priority use;
2. Address the needs of the agriculture sector/industry to supplement farming income;
3. Minimize the impact of agri-tourism and retail sales on farm practices and farming potential in farming areas;
4. Minimize loss and/or fragmentation of farmland due to agri-tourism and retail sales uses;
5. Reduce the financial imbalance that results from large scale commercial operations locating inexpensively in the ALR and outcompeting those that have located in appropriate commercial zones; and
6. Minimize the risk of agri-tourism and farm retail sales buildings and structures being used for non-farm purposes.

1.2 Stakeholders

Stakeholders involved in developing these Bylaw Standard criteria include:

¹ Under the *Local Government Act* (Part 26, Division 8, Section 916), the Minister responsible for the *Farm Practices Protection (Right to Farm) Act* can develop bylaw standards to guide the development of zoning and farm bylaws. Development of provincial standards is intended to promote consistency in the regulation of, and planning for, farming. However, provision has been made under Section 916(3) to allow the standards to differ, if necessary, to respond to BC’s diverse farming industry and land base.

- a) Local governments and their Agricultural Advisory Committees (AAC);
- b) Agriculture industry;
- c) ALC;
- d) Strengthening Farming Directors Committee,
- e) CSCD; and
- f) Ministry of Jobs, Tourism and Skills Training.

1.3 Objectives of the Process

The objectives of the process are to:

- 1. Create a set of Bylaw Standard criteria for stakeholder review;
- 2. Consult with stakeholders; and
- 3. Develop a Minister's Bylaw Standard that local governments can apply as regulation or policy.

1.4 Key Steps

The key steps in creating the Minister's Bylaw Standard are:

- 1. Review relevant literature including AGRI and ALC policies;
- 2. Review and compare local government regulations and policies;
- 3. Develop draft criteria;
- 4. Consult with internal and external stakeholders on the draft criteria;
- 5. Revise criteria for consideration by the Minister;
- 6. Seek Minister's approval; and
- 7. Encourage local governments to adopt and apply criteria.

1.5 Current Status (August 2015)

AGRI staff have:

- Reviewed previous agri-tourism and farm retail sales consultations with local governments, industry, the ALC and CSCD;
- Reviewed existing ALC policies on agri-tourism, agri-tourism accommodation and farm retail sales; and,
- Prepared this draft discussion 'white paper' on agri-tourism and farm retail sales land use bylaw guidance for further local government consultations over the 2015/2016 fall and winter.

1.6 Context for Bylaw Standard Establishment

AGRI has initiated Minister's Bylaw Standards in the past for three significant agricultural issues which have been approved by the Minister. AGRI staff use the Minister's Bylaw Standards to encourage local governments to adopt them into their land use bylaws. They are:

- Regulating Medical Marihuana Production Facilities in the ALR (2014);
- Combined Heat and Power Generation at Greenhouses in the ALR (2013); and

- Siting and Size of Residential Uses in the ALR (2011).

These Minister's Bylaw Standards can be found in AGRI's "Guide for Bylaw Development in Farming Areas" with additional information at:

<http://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards-and-farm-bylaws>.

2.0 Part two - Background

2.1 Context

Farmers throughout B.C. are looking for options to increase their economic viability, including agri-tourism and farm retail sales. These two particular issues have become more prominent in recent years and local governments are amending their agri-tourism, agri-tourism accommodation and farm retail sales bylaws, sometimes causing frustration with farmers and the public. Sometimes there may be conflicting community views on what actually constitutes agri-tourism activities, and what 'accessory', 'seasonal', and 'temporary' within this context really mean.

While the ALC provides direction regarding agri-tourism and farm retail sales in the ALR, one of the questions asked during the Ministry's 2014 ALR USP Regulation consultation process included agri-tourism, with local governments indicating strong support for AGRI to develop greater clarity in bylaw guidance for agri-tourism. Incorporating analysis from previous consultation, AGRI staff anticipate strong response from stakeholders on the subject.

Ideally, developing this new Minister's Bylaw Standard will assist in balancing stakeholder concerns, minimize community frustration, and provide greater certainty while maintaining the flexibility required for local government community decision making and variation. The proposed Minister's Bylaw Standard applies to property in the ALR. Given, however, that agricultural activity in B.C. takes place both on ALR and non-ALR property, local governments with agriculturally zoned land may also consider adopting it.

2.2 Current Policy, Legislation and Regulation

Agri-tourism and farm retail sales are defined as farm uses by the ALR USP Regulation² of the *Agriculture Land Commission Act* where a farm use means an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the *Farm Practices Protection (Right to Farm) Act*:

- Agri-tourism is a tourist activity, service or facility accessory to ALR land classified as a farm under the *Assessment Act*, if the use is **temporary and seasonal**, and promotes or markets farm products grown, raised or processed on the farm.
- Farm retail sales if all of the farm product offered for sale is produced on the farm on which the retail sales are taking place, or at least 50% of the retail sales area is limited to the sale of farm products produced on the farm on which the retail sales are taking place

² B.C. Reg. 171/2002 Agricultural Land Reserve Use, Subdivision and Procedure Regulation. Last retrieved August 24, 2015 from <http://www.alc.gov.bc.ca/alc/content.page?id=A631A2319799460A98F62978A2FE60E3>

and the total area, both indoors and outdoors, used for the retail sales of all products does not exceed 300 m².

Local governments cannot prohibit agri-tourism activities, other than agri-tourism accommodation, or farm retail sales regulated by the ALR USP Regulation unless by a Farm Bylaw designated by the Minister by Section 917 of the *Local Government Act*.

The ALC also publishes several policy documents on agri-tourism, agri-tourism accommodation and farm retail sales with respect to land in the ALR.

“The policies of the Commission provide interpretation and clarification of the regulations; outline guidelines, strategies, rules or positions on various issues and provides clarification and courses of action consistently taken or adopted, formally or informally.”³ - ALC

These ALC policies include their terms of ‘seasonal’ and ‘temporary’:

- **Temporary** –means a use or activity in a facility or area that is established and used on a limited time basis for agri-tourism activities. If a building or structure is required for this use, temporary use of the building or structure means a use for agri-tourism for less than 12 months of the year. The building or structure may be used for other permitted uses during the course of, or for the remainder of the year.
- **Seasonal** - means a use or activity in a facility or area for less than 12 months of the year.⁴

A recent 2015 B.C. Supreme Court ruling *Heather Hills Farm Society v. Agricultural Land Commission*, addresses the subject of agri-tourism, and in this case whether a particular golf course and sheep pasture is a permitted agri-tourism use. Interestingly, within the reasons for judgement that ultimately dismisses the petition; the judge also references what cannot be described as reasonably temporary, with respect to what is written in the ALR USP Regulation:

[51] The Regulation also requires that an agri-tourism use be temporary and seasonal. A golf course requires alteration of the land in the form of particular landscaping, sand traps, water hazards etc. Photographs that were put into evidence show changes of precisely that kind to the petitioners’ property. Those changes must remain in place as long as operation of the golf course continues and cannot reasonably be described as temporary.⁵

The intent of this proposed Bylaw Standard is to provide greater clarity on what constitutes agri-tourism, agri-tourism accommodation, farm retail sales, and the definitions of temporary and seasonal.

³ ALC. *Legislation and Regulation*. Last retrieved August 24, 2015 from <http://www.alc.gov.bc.ca/alc/content.page?id=4179AB0F33494261A5B6CEF2A4F8F296>

⁴ ALC. *Policy #4 Activities designated as Farm Use: Agri-tourism Activities in the ALR*, 2003. Last retrieved August 24, 2015 from http://www.alc.gov.bc.ca/alc/DownloadAsset?assetId=9A907E9B31224D808675BE2E5D78ADBB&filename=policy_4_agri-tourism_activities.pdf

⁵ *Heather Hills Farm Society v. Agricultural Land Commission*, 2015 BCSC 1108

For farm retail sales, the processing/marketing of off-farm products may not be protected under the *Farm Practices Protection Act* unless there are limits prescribed by the Minister under the *Farm Practices Protection Act*.⁶ This has implications for farms considering those options.

3.0 Part three – Proposed Set of Criteria

Part three introduces a set of criteria in which local governments would be encouraged to consider when developing or amending their own bylaws on agri-tourism, agri-tourism accommodation and farm retail sales. A rationale is provided for why certain criteria provisions should be introduced and a proposed list is summarized of criteria and definitions.

3.1 Proposed Definitions

Accessory (agri-tourism)	means that the <i>agri-tourism</i> is subordinate to the active <i>farm operation</i> on the same lot. <i>Agri-tourism</i> uses and activities only augment a farmer's regular farm income, not exceed or replace it.
Agri-tourism	is travel that combines agricultural or rural settings with products of agricultural operations – all within a tourism experience that is paid for by visitors. It is a tourist activity, service or facility which is <i>accessory</i> to a <i>farm operation</i> , as defined in the <i>Farm Practices Protection (Right to Farm) Act</i> , where the land is classified as a farm under the <i>Assessment Act</i> ; and, where the farm is in active operation each year.
Off-farm and non-farm products	means products that are not from the <i>farm unit</i> of which the subject property is part.
Regular Seasonal (agri-tourism)	means the occurrence over the same <i>season(s)</i> , or at the same time, each year.
Season (agri-tourism)	means: one of the four periods of the year: spring, summer, autumn or winter; the period of the year when something that regularly occurs every year happens; e.g. pumpkin festival before Halloween; and/or the period(s) when most people take their holidays, go to visit places, or take part in an activity outside of work.
Seasonal (agri-tourism)	means: relating to, dependant on, determined by, or characteristic of a particular <i>season</i> of the year; fluctuating according to the <i>season</i> ; and/or

⁶ For more information, readers may wish to review the September 7, 2011 BC Farm Industry Review Board decision *Maddalozzo v. Pacific Coast Fruit Products Ltd* last retrieved September 8, 2015 from http://www2.gov.bc.ca/assets/gov/business/natural-resource-industries/agriculture/documents/bc-farm-industry-review-board-docs/maddalozzo_v_pcfp_dec_sep7_11.pdf

available, or used, during one or more *seasons*, or at specific times of the year - for less than twelve months of the year.

Small-scale (agri-tourism)

means to be minor or limited in size, scope, or extent. [Local governments could specify amounts.]

Temporary (agri-tourism)

means having a limited duration, lasting or designed to last for only a limited time each week, month, or year. E.g. an activity occurs each year at the same time at a nearby festival, or other event, or only a maximum duration of three days at a time.

3.2 Accessory Farm Activity

Local governments should identify *agri-tourism* as a permitted *accessory* use in all zones where agriculture or farming is a permitted use. *Accessory agri-tourism* use in the ALR is subordinate and customarily incidental to the active *farm operation* on the same lot. **Agri-tourism uses and activities only augment a farmer's regular farm income, rather than exceed or replace it.**

Table 1. Examples of Agri-Tourism and Farm Incomes

Column A	Column B
Agri-tourism Income	Farm Income
Entry or participation fees, tour fees	Primary agricultural production income
Fees for tours, services and workshops related to the farm operation	Value-added operations: processing of <i>own farm products</i>
Retail sales of <i>off-farm</i> or <i>non-farm products</i>	Retail sales of <i>own farm products</i>
Agri-tourism accommodation charges	

To be considered *accessory*, the annual income from *agri-tourism* [Column A] must be no more than the annual regular farm income [Column B]. The ALC may allow a larger proportion of *agri-tourism* activity on a farm, if the farmer applies for a non-farm use approval.

Examples include a farmer intending to regularly host special events such as commercial weddings, conferences or an annual music festival. A local government could decide whether to support those commercial activities in its zoning if it is authorized by the ALC.

3.3 Farm Class

Income from *accessory agri-tourism* activities is not used to define *farm class* under the *Assessment Act* (Sec 23 and Farm Class Reg. 411/95). Income for the purposes of *farm class* is calculated based on the farm gate amounts for qualifying agricultural products and must be generated in one of two relevant reporting periods (i.e., once every two years).

3.4 Agri-tourism Temporary and Seasonal Use in the ALR

Local governments should regard *agri-tourism* uses as a *temporary* and *seasonal* use. See the definitions for guidance on defining these terms.

3.5 Permitted and ALC approval required agri-tourism activities

Table 2. Tiers of Agri-tourism Activities

Activities	Tier 1 Permitted Agri-tourism activities	Tier 2 Activities/events that require ALC approval
On-farm	<ul style="list-style-type: none"> educational tours – general public, school children on-farm marketing, including U-pick and pumpkin patches temporary corn maze or Christmas tree maze agricultural heritage events ranch or farm tours livestock shows harvest festivals on-farm classes and/or workshops related to the farm operation farm stays or B&B on-farm processing facility tours 	<ul style="list-style-type: none"> Non-farm-uses and commercial entertainment activities which do not have an agricultural component: e.g., paint ball course, dirt bike trails, all-terrain vehicles trails, mini-train parks, remote control runways, helicopter tours, etc. event and facility rentals concerts, theatre or music festivals commercial weddings, banquets, celebrations and any other commercial assembly activity
Parking	<ul style="list-style-type: none"> self-contained, off-road parking some overflow could be on neighbouring farm(s) provided it's for infrequent events, no permanent alterations to the agricultural land, and no resurfacing such as with gravel or asphalt paving allow for school and tour buses on-road parking at the discretion of the local government or Ministry of Transportation in Regional Districts 	<ul style="list-style-type: none"> Off-site overflow parking that is used on a frequent basis or that requires resurfacing
ALC non-farm use application approval or local government	<ul style="list-style-type: none"> No local government temporary use or rezoning permits required,; outright use is permitted 	<ul style="list-style-type: none"> ALC non-farm use application approval Local government non-agriculture related activities or

permit requirements	<ul style="list-style-type: none"> No ALC non-farm use application approval 	<p>events may also require a separate zone or temporary use permit</p> <ul style="list-style-type: none"> Special local government permits - per event or per day, or both
---------------------	--	---

3.6 Agri-tourism Accommodation

Section 3 of the ALR USP Regulation permits *accessory* accommodation for agri-tourism on a farm in the ALR, but allows a local government to regulate and/or prohibit the use.

Where accommodation for agri-tourism is allowed by a local government the following standards are recommended:

- Total developed area for buildings, landscaping and access to the accommodation must be no more than 5% of the parcel area;
- Could include a maximum of 10 sleeping units composed of:
 - Seasonal* campsites, *seasonal* cabins, or bed-and-breakfast (B+B) bedrooms (**maximum of four**) B+B bedrooms per legal parcel is recommended);
 - Unless ALC consent is received, accommodation must not include cooking facilities because doing so may result in long term rental housing on farm land;
 - The local government could specify the number of persons per unit;
 - Should an operator wish to have more than 10 sleeping units, he/she could apply to the local government and the ALC;
 - On smaller lots, a local government may wish to set a lower number of allowed sleeping units;
 - The BC Building Code should be the minimum standard applied for sleeping units such as cabins.
- Should be located close to the front of the lot, or an adjacent side road, and clustered with the *home plate(s)* of the farm residence(s). A farmer may wish to vary this location to minimise impact on his/her farm.
- Depending on the location of the farm, the *agri-tourism* accommodation may need to be available during more than one *season*, or its availability may vary with the *seasons*; e.g., horseback riding on trails in spring, summer, and fall, and cross-country skiing in the winter.
- Occupation of a lot *by agri-tourism* accommodation are only permitted to be *temporary*, *seasonal*, and/or *regular seasonal*, to a maximum stay per person or per family of 30 consecutive days in any 12 calendar-month period. The ALC may allow longer occupation if the farmer applies for a non-farm use; local zoning would also have to allow it.
- Each local government which permits *agri-tourism* accommodation could develop a monitoring methodology to ensure the occupation meets the above criteria.

3.7 Other Agri-tourism Criteria

3.7.1 Off-street Loading Areas and Parking

Off-street loading areas may be needed to transfer field products to a market stand/shop, and to the customer's vehicle. For criteria, see Part 2 of the "Guide for Bylaw Development in Farming Areas".

All vehicles visiting the *agri-tourism* activities must be parked on site, or as otherwise permitted by the local government. The parking capacity could be based on the average daily vehicle numbers (recommended); local parking bylaws may have a different measure and short term events with large numbers of people may require different parking standards. Overflow parking occurs on public roads should adhere to local bylaws including clearances for emergency vehicles and farm machinery.

For farm site parking overflow situations, *agri-tourism* operators should provide alternate means of transportation, such as shuttles, bicycle parking, or horse corrals and off-site horse trailer parking areas.

To minimise impacting farm land, parking should be along field edges, adjacent to farm roads, farm yard areas near farm structures.

- The parking and loading area surfaces should maximize infiltration of precipitation to limit impacting a farm's ground and surface water; pavement may not be appropriate.
- The depth and type of fill for *agri-tourism* parking and loading areas should facilitate possible future removal e.g., if the *agri-tourism* activity ceases.

3.7.2 Site Layout for Agri-tourism Activities

Site coverage and setbacks for *agri-tourism* structures must follow the standards for farm structures provided in Part 2 of the "Guide for Bylaw Development in Farming Areas".

Agri-tourism facilities should be located to minimize coverage of farm land and minimise disturbance of the present and potential future operation of the farm, neighbouring farms or nearby urban uses; e.g., close to the road, and/or clustered with other farm structures.

3.7.3 Lights

Floodlights and spotlights for *agri-tourism* activities should be directed away and/or screened from adjacent farms and other land uses.

3.7.4 Signage

Each *agri-tourism* and farm retail operation, and the farm itself, should be allowed at least one sign of at least 1.0 square metre. Normally, signs are located at the farm entrance, but variation should be allowed for different building and site layouts and to ensure traffic safety. Third-party signs and lighting of signs should follow local bylaws.

3.7.5 Noise

Loudspeakers and other noise sources associated with the *agri-tourism* activity could be regulated with local government noise bylaws.

3.8 Farm Retail Sales and Marketing

For on-farm retail marketing, farmers sell their own *farm products*, and may sell some *off-farm or non-farm products* directly from the *farm unit* and may require a retail indoor and/or outdoor sales and display area.

Areas necessary for on-farm retail sales but not calculated as part of the on-farm retail sales area are:

- storage space for products awaiting display and/or bulk sales; larger storage areas may be available in a barn;
- an office area for doing sales and farm-related paperwork;
- washrooms;
- driveways, parking and loading areas; and
- some preparation space where products are put in packages for display or shipping.

Local governments should not limit retail sales area of a farmer's own *farm products* i.e. the *direct farm marketing area*. The ALR USP Regulation does not state an upper limit.

Local government regulations must allow for the possibility of a retail sales area for complementary *off-farm or non-farm products*. The ALR USP Regulation requires at least 50% of the total retail sales area be devoted to that farm's products, and where both *farm products* and *off-farm or non-farm products* being sold, the allowed upper limit of the total of the indoor and outdoor sales area is 300 square metres. This should be adopted by local governments and not reduced.

To develop a larger retail sales area, or to sell less than 50% of that farm's *farm products*, a farmer must have both local government and ALC non-farm use application approval.

3.9 Local Government Permits and Fees

Other than the usual permits and fees required for construction, local governments should only require permits and fees for operations that require a non-farm application to the ALC and should not require the use of temporary (commercial) use permits.

Local governments should only request reimbursement of extra local government costs generated by the event or operation; e.g., policing, fire service, road clean-up, and/or traffic management.

3.10 Commercial Weddings

The use of the ALR for commercial weddings is considered a non-farm use which requires approval of the ALC. Where a farm has received non-farm use approval from the ALC, the local

government may require a rezoning or temporary use permit. Temporary use permits are the preferred method of dealing with this use as the local government can place additional controls on the use that are not possible through zoning. These requirements could include hours of operation.

3.11 Bistros and Restaurants

Bistros, cafes and restaurants are considered in most cases non-farm uses which require non-farm use approval of the ALC. Under specific criteria in the ALR USP Regulation, however, winery, brewery, cidery, distillery, and meadery lounges are permitted which do not require non-farm use approval.

4.0 Ministry Contact Information

Stakeholders are welcome to provide feedback on the content of this discussion by email or letter.

Email: AgriServiceBC@gov.bc.ca
Mailing Address: Ministry of Agriculture, Strengthening Farming Program
 1767 Angus Campbell Road
 Abbotsford, B.C. Canada V3G 2M3



Peace River Regional District REPORT

R-3

To: Electoral Area Directors

Date: November 12, 2015

From: Fran Haughian; Manager of Communications

Subject: Referendum Communications Report

RECOMMENDATION(S): THAT the Electoral Area Directors receive the Referendum Communications Report for information.

BACKGROUND/RATIONALE: In November the Electoral Area Director received a communications plan for the Potable Water and Domestic Sewage referendums.

STRATEGIC PLAN RELEVANCE: Marketing and Rural Servicing

FINANCIAL CONSIDERATION(S): Included in 2015 administration budget

COMMUNICATIONS CONSIDERATION(S): The communication plan was executed as planned. Going forward for any future campaigns that include a mail out, staff will ensure that the mail out is completed before the first community meeting.

OTHER CONSIDERATION(S):

November 19, 2015

Staff Initials: FH

Dept. Head:

CAO: 

Page 1 of 1



PEACE RIVER REGIONAL DISTRICT

Potable Water and Domestic Sewage Referendum Communications Report

DEPARTMENT: **Communications**

AUTHOR: **Fran Haughian**

DATE: **November 9, 2015**

diverse. vast. abundant.

November 19, 2015

Summary

20 meetings were held in 17 communities:
 10 meetings were held in Electoral Area “B”
 4 meetings were held in Electoral Area “C”
 6 meetings were held in Electoral Area “D”

510 people attended the meetings

Resources available to people who attended the meeting included the presentations: the presentation, the brochure, the notice of assent voting, an Engage! Postcard, the GIS mapping postcard and the communications survey. The Solid waste survey was distributed at 5 of the meetings.

People utilized the Engage! pages and participated in the discussions.

People contacted staff via the PRRD webpage, through emails and the telephone.

Lessons to take forward to multi meeting, multi topic campaigns:

- Mail out information before the meetings take place.
- Team approach worked well in the planning, organizing and designing resources.
- Do not book a night meeting on a board meeting day.
- Confirm meeting locations, dates and snacks two days before the meeting takes place.
- Book cars needed when booking dates.
- Have a point person assigned for communications, meeting administration and to answer questions from the public outside of the meetings.
- Engage! tab to add -Related Resources to put items such as the sustainability report.
- Use plain language in publications and on the website that are not statutory in nature.
- Include polling stations on the information brochures if it is a referendum.

Communications

Objective: Creation of a potable water service for Electoral Areas B, C and D. Creation of a domestic sewage service for Electoral Areas B and C.

Strategy: The use of a referendum to determine support for the proposed water and sewage service.

Tactics:

Consistent Messaging

The use of consistent messaging was incorporated into the posters, brochure, print advertising, web advertising and radio advertising.

Media

Statutory- The statutory advertising plan included advertising for scrutineers, legislative advertising of the referendum and polling stations. Print advertisements were placed in the following publications the Alaska Hwy News, the Northeast News. A total of eight statutory ads were placed in papers on September 28 and October 1, 5th, 8, 21, and 22.

Meeting Information/Promotion Advertising -

Three information campaigns utilized radio ads, print media, posters, social media, a mail out, and inclusion of two pages dedicated to the referendum in the October 15 insert in the North East News.

Campaign 1 – Meetings – September 24- October 22

R-3

- ✓ The meeting poster was posted in 24 locations throughout the region at post offices, stores, gas stations, unmanned bin sites and at transfer stations.
- ✓ The meeting poster was posted on the PRRD Facebook and posted on 34 social media sites.
- ✓ The meeting poster was in the North East News, the Alaska Highway news on September 24, October 8 and 22.
- ✓ The poster was in the November issue of the Dawson Creek table toper program.
- ✓ A web banner of the meeting poster was shown on Energeticcity.ca 80,000 times with a link to the PRRD Engage! Page.
- ✓ 432 ads on three radio stations notifying residents of the meetings. The daily ads included notification of each meeting date, location and time.
- ✓ Daily and weekly postings of the meetings on the PRRD Facebook and website.
- ✓ Two email blitzes to 352 community residents.

Campaign 2- Brochure(s)

- ✓ The water and sewage brochures were mailed to 4166 residents in electoral Areas B and C during the week of October 5- 9th.
- ✓ The Water brochure were mailed to 2386 residents in Electoral area D during the week of October 5-9th.
- ✓ The brochures were dropped off at the same locations as the poster.
- ✓ The brochures were available at information meetings.
- ✓ Brochures were available at the front desk of both PRRD offices.

Campaign 3 – Get Out and Vote – October 24- November 6th

- ✓ Get out and vote with voting locations print advertising in Alaska Hwy News and North East news October 22, 29 and November 5.
- ✓ Get out and vote web banner advertising was shown on Energeticcity.ca. 20,000 times.
- ✓ 56 ads of Get out and vote advertising on three radio stations.
- ✓ Weekly posts on the PRRD Facebook and website.
- ✓ Posted on 56 community Facebook and webpages October 23, October 29 and on November 6.
- ✓ Two New Harvest jumbo screens in Fort St John advertised get out and vote November 2-7.

Unanticipated Promotion

- ✓ **Facebook**- the posting on the PRRD Facebook page was liked an average of 116 times per post.
- ✓ **Facebook Friends**- shared the meeting poster and brochures with their social media contacts 79 times.
- ✓ **Friends in the community**- the email blitzes were shared in the communities, posters were shared via emails

November 19, 2015

Engagement Activities – Inform & Empower

INFORM – to provide the public with balanced and objective information to assist them in understanding the plans through the public meeting process.

R-3

EMPOWER- to place final decision making in the hands of the public through a referendum process.


- ✓ Community Meeting Presentations- Power points were developed from the approved messaging and presented consistently by staff.
- ✓ Community meetings were held in the following communities: Prespatou, Tomslake, Farmington, Buick Creek, Rose Prairie, Dawson Creek, Clearview, Tower Lake, Wononwon, Charlie Lake, Baldonnel, Montney, Cache Creek, Doe River, Upper Halfway, Cecil Lake, Pink Mountain, Doe River, Kelly Lake, Halfway Graham and Prespatou.
- ✓ Mail out- Constituents in Electoral Area's B, C and D received information about the referendum in the mail.
- ✓ Engage! – The engagement tool on the PRRD website will be utilized to inform about the referendum. The pages included the following information tabs-Overview, Community Info meetings, voting info, presentations and discussions.
- ✓ The PRRD website RSS feed sent out daily and weekly information about the meeting dates and locations, where to vote and links to the engage! page.
- ✓ Interviews- the CAO and Elected officials did interviews with the print media to inform them public of what the referendum is about and to encourage people to get out and vote.
- ✓ Elected Officials attended community events to promote the information- The Women's Institute Peace Region Rally and at The Rotary conference (booth)

Communications Time Lines

All communication timelines were met

DATE	TASKS
Sept 1- 14	Develop advertising, flyers and posters for the community meetings Develop the mail out package Present draft mail out to EDAC on September 10 Finalize all meeting locations
Sept 14- 21	Final approvals for mail out document Advertising for the community meetings secured
Sept 17- Oct22	Radio, web and print advertising campaign for community meetings
Sept 28- Oct 22	Community Meetings
Sept 28- Nov 6	Electoral Area Directors will attend meetings and events in the community, conduct media interviews to promote voting in the upcoming referendum.
third week in Oct	Mail out to the Electoral Area B,C,D Insert in the North East News Statutory advertising- print
Oct 26- Nov 6	Get out and vote campaign- radio
November 7	Referendum Day
November 7	Preliminary results
November	Official results Report out to the community via a press release

November 19, 2015


PEACE RIVER REGIONAL DISTRICT

Notice of Assent Voting DOMESTIC SEWAGE RECEIVING FACILITY SERVICE REFERENDUM

PUBLIC NOTICE is given to the electors within the proposed Domestic Sewage Receiving Facility Service Area, in Electoral Areas B and C of the Peace River Regional District as identified on the map shown, that Assent Voting (referendum) will be held on the following question:

"Are you in favour of the Peace River Regional District adopting Domestic Sewage Receiving Facility Service Establishment Bylaw No. 2217, 2015 which will permit the Regional District to establish a domestic sewage receiving function at the Charlie Lake Sewer Treatment Plant for Electoral Areas B and C, at a maximum annual tax requirement limit that is the greater of \$500,000 (Five Hundred Thousand Dollars) or \$0.114 per \$1,000 calculated on the net taxable value of land and improvements and assessed on improvements only"

Note: The domestic sewage service property tax limit of \$0.114 per \$1,000 of assessment is an average of all tax classes. Based on current 2015 assessment values, the residential tax rate is estimated to be \$0.06 per \$1,000. Land will not be taxed for this service – only improvements (buildings).

VOTING DATES AND LOCATIONS
GENERAL VOTING: **Saturday, November 7, 2015, from 8:00 a.m. to 8:00 p.m. at:**

Location	Address
Peace River Regional District office, Dawson Creek	1981 Alaska Avenue
Peace River Regional District office, Fort St. John	9505 100 Avenue

Electoral Area 'B' locations:

Buffalo Inn	22701 (Mile 143) Alaska Highway
Buck Creek Community Hall	15288 Rodero Road
Cheche Creek Community Hall	17031 Robinson Road
Cecil Lake Community Hall	4864 Cecil Lake Road
Clearview Arena	13786 223 Road
Halfway Graham Community Hall	22308A Upper Halfway Road
Osborn Community Hall	17526 Sisson Creek Road
Prespatou Elementary Secondary School	22113 Triad Road
Rose Prairie Curling Club	16242 Rose Prairie Road
Winowen Elementary School / Horse Club Hall	19211 Petrosan Subdivision

Electoral Area 'C' locations:

Baldonnel Elementary School	5836 Baldonnel Road
Charlie Lake Elementary School	Mile 52 Alaska Highway

ADVANCE VOTING: **October 28, 2015, 8:00 a.m. to 8:00 p.m. and November 4, 2015, 8:00 a.m. to 8:00 p.m. and November 2, 3, 5 and 6, 2015, 8:30 a.m. to 4:30 p.m.**

Location
Peace River Regional District office
Peace River Regional District office
Note: All qualified electors may vote at an advance voting opportunity.

Address
1981 Alaska Avenue, Dawson Creek
9505 100th Street, Fort St. John

ELECTOR REGISTRATION

Elector Qualifications
There is no need to pre-register to vote as the registration of all electors will take place at the time of voting. You will be required to make a declaration that you meet the following requirements:

- Eighteen (18) years of age or older on voting day,
- Canadian citizen,
- resident of BC for at least six (6) months immediately before voting day,
- resident of OR registered owner of real property in the Domestic Sewage Receiving Facility Service Area for at least 30 days before voting day, and
- not disqualified under the Local Government Act or any other enactment from voting in the assent voting and not otherwise disqualified by law.

Resident electors must produce 2 pieces of identification (at least one with a signature). Picture identification is not necessary. The identification must prove both residency and identity.

If you own property in the Domestic Sewage Receiving Facility Service Area and live somewhere else in BC, you may be able to vote in this assent voting as a Non-resident property elector if you meet the above qualifications.

Non-resident property electors must produce 2 pieces of identification (at least one with a signature) to prove identity, proof that they are entitled to register in relation to the property, and, if there is more than one owner, written consent from a majority of the property owners to one owner voting. If voting as a Non-resident Property Elector, you are encouraged to contact the Chief Election Officer well in advance of voting day to ensure that all required information is submitted.

Special Voting Opportunity will be held as follows:

Saturday, November 7, 2015
Dawson Creek and District Hospital, 11108 13 Street, Dawson Creek, BC, between 1:30 p.m. and 2:30 p.m.
Fort St. John Hospital, 8407 112 Avenue, Fort St. John, BC, between 1:30 p.m. to 2:30 p.m.

The only electors who may vote at a Special Voting Opportunity are electors who are qualified under the Local Government Act and who have been admitted as patients or are employed at the above-noted health care facilities.

Mail Ballot Voting
You may vote by mail if you:

- have a physical disability, illness or injury that affects your ability to vote in the conventional manner; OR
- expect to be absent from the Peace River Regional District on general voting day and at the times of all advance voting opportunities;
- reside further than ninety (90) kilometres away from the nearest voting place, as measured by road distance.

REQUESTING A MAIL BALLOT PACKAGE:
Before 4:00 p.m. on October 30, 2015 you must submit the following information to the Peace River Regional District (1981 Alaska Avenue, Dawson Creek, BC from 8:30 a.m. to 4:30 p.m. office closed between 1:00 p.m. and 1:00 p.m.) by mail (Box 810, Dawson Creek, BC, V1G 4B8); by fax (250-784-3201); or email (prdd@prdd.bc.ca):

1. Full name,
2. Residential (911) address,
3. Physical address of the property in relation to which you are voting (for non-resident property electors).

4. Method of delivery of your mail ballot package:

- (a) pick up at Peace River Regional District office,
- (b) regular letter mail through Canada Post to mailing address, OR
- (c) regular letter mail through Canada Post to an alternate address that you provide when requesting the ballot package.

5. To ensure you receive the correct mail ballot package, you must indicate whether you are going to be registering as a resident or non-resident property elector.

Upon receipt of a request, the Peace River Regional District will send out mail ballot packages commencing on or about October 5, 2015. To be counted, your mail ballot must be received by the Chief Election Officer before the close of voting on general voting day (Saturday, November 7, 2015).

NOTE: Pursuant to the Local Government Act, no corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.

SYNOPSIS OF PROPOSED BYLAW
BYLAW NO. 2217 – Domestic Sewage Receiving Facility Service Establishment Bylaw No. 2217, 2015: If adopted, this bylaw will establish a Local Service Area known as the "Domestic Sewage Receiving Facility Service" in Electoral Areas B and C. The service will permit the Peace River Regional District to establish operating and capital reserve accounts to assist with the operations and maintenance of the Charlie Lake sewage treatment and disposal system, including replacing equipment and making upgrades to the facility as the Service Area grows.

Tax Rate
The proposed annual maximum requirement is the greater of \$500,000, or an amount equal to the amount that could be raised by a property value tax of \$0.114/\$1,000 when applied to the net taxable value of land and improvements in the service area. Based on current 2015 assessment values, the estimated residential tax rate is \$0.06 per \$1,000 of assessed value of improvements (buildings). Land will not be taxed for this proposed service.


Service Area
The Service Area boundary is as shown on the map appearing in this notice.

TAKE NOTICE that the above is a synopsis of proposed Bylaw No. 2217 and that this synopsis is not intended to be and is not to be understood as an interpretation of the bylaw. The full bylaw may be inspected online at www.prdd.bc.ca on Voting Day at the voting places or at the following locations during regular business hours:

- Peace River Regional District office, 1981 Alaska Avenue, Dawson Creek, BC, and
- Peace River Regional District office, 9505 100 Street, Fort St. John, BC.

For further information on the bylaw or the assent voting process, please call:
Jo Anne Frank, Chief Election Officer or
Trish Morgan, Deputy Chief Election Officer
(250-784-3200 or 1-800-670-7773)

(0011129164)


PEACE RIVER REGIONAL DISTRICT

Notice of Assent Voting POTABLE WATER SERVICE REFERENDUM

PUBLIC NOTICE is given to the electors within the proposed Potable Water Service Area, in Electoral Areas B, C and D of the Peace River Regional District as identified on the map shown, that Assent Voting (referendum) will be held on the following question:

"Are you in favour of the Peace River Regional District Board adopting Potable Water Service Establishment Bylaw No. 2212, 2015 which will permit the Regional District to establish capital and operating reserve accounts to construct or upgrade potable water tank loader sites in various locations throughout Electoral Areas B, C and D at a maximum annual tax requirement limit that is the greater of \$2,000,000 (Two Million Dollars) or \$0.331 per \$1,000 calculated on the net taxable value of land and improvements and assessed on improvements only"

Note: The potable water service property tax limit of \$0.331 per \$1,000 of assessment is an average of all tax classes. Based on current 2015 assessment values, the residential tax rate is estimated to be \$0.17 per \$1,000. Land will not be taxed for this service – only improvements (buildings).

VOTING DATES AND LOCATIONS
GENERAL VOTING: **Saturday, November 7, 2015, from 8:00 a.m. to 8:00 p.m. at:**

Location	Address
Peace River Regional District office, Dawson Creek	1981 Alaska Avenue
Peace River Regional District office, Fort St. John	9505 100 Avenue

Electoral Area 'B' locations:

Buffalo Inn	22701 (Mile 143) Alaska Highway
Buck Creek Community Hall	15288 Rodero Road
Cheche Creek Community Hall	17031 Robinson Road
Cecil Lake Community Hall	4864 Cecil Lake Road
Clearview Arena	13786 223 Road
Halfway Graham Community Hall	22308A Upper Halfway Road
Osborn Community Hall	17526 Sisson Creek Road
Prespatou Elementary Secondary School	22113 Triad Road
Rose Prairie Curling Club	16242 Rose Prairie Road
Winowen Elementary School / Horse Club Hall	19211 Petrosan Subdivision

Electoral Area 'C' locations:

Baldonnel Elementary School	5836 Baldonnel Road
Charlie Lake Elementary School	Mile 52 Alaska Highway

Electoral Area 'D' locations:

Dereaux Elementary School	4584 206 Road
Doe River Community Hall	3816 Rolla Road
Farmington Community Hall	4794 Parkland Road
Kelly Lake Community Centre	107 Kelly Lake Road
Rolla Discovery School	5164 405 Street
Tornakale Community Cultural Association Hall	15392 Old Edmonton Highway
Tower Lake Community Centre	5018 226 Road

ADVANCE VOTING: **October 28, 2015, 8:00 a.m. to 8:00 p.m. and November 4, 2015, 8:00 a.m. to 8:00 p.m. and November 2, 3, 5 and 6, 2015, 8:30 a.m. to 4:30 p.m.**

Location
Peace River Regional District office
Peace River Regional District office
Note: All qualified electors may vote at an advance voting opportunity.

Address
1981 Alaska Avenue, Dawson Creek
9505 100th Street, Fort St. John

ELECTOR REGISTRATION

Elector Qualifications
There is no need to pre-register to vote as the registration of all electors will take place at the time of voting. You will be required to make a declaration that you meet the following requirements:

- Eighteen (18) years of age or older on voting day,
- Canadian citizen,
- resident of BC for at least six (6) months immediately before voting day,
- resident of OR registered owner of real property in the Potable Water Service Area for at least 30 days before voting day, and
- not disqualified under the Local Government Act or any other enactment from voting in the assent voting and not otherwise disqualified by law.

Resident electors must produce 2 pieces of identification (at least one with a signature). Picture identification is not necessary. The identification must prove both residency and identity.

If you own property in the Potable Water Service Area and live somewhere else in BC, you may be able to vote in this assent voting as a Non-resident property elector if you meet the above qualifications.

Non-resident property electors must produce 2 pieces of identification (at least one with a signature) to prove identity, proof that they are entitled to register in relation to the property, and, if there is more than one owner, written consent from a majority of the property owners to one owner voting.

If voting as a Non-resident Property Elector, you are encouraged to contact the Chief Election Officer well in advance of voting day to ensure that all required information is submitted.

Special Voting Opportunity will be held as follows:

Saturday, November 7, 2015
Dawson Creek and District Hospital, 11100 13 Street, Dawson Creek, BC, between 1:30 p.m. and 2:30 p.m.
Fort St. John Hospital, 8407 112 Avenue, Fort St. John, BC, between 1:30 p.m. to 2:30 p.m.

The only electors who may vote at a Special Voting Opportunity are electors who are qualified under the Local Government Act and who have been admitted as patients or are employed at the above-noted health care facilities.

Mail Ballot Voting
You may vote by mail if you:

- have a physical disability, illness or injury that affects your ability to vote in the conventional manner; OR
- expect to be absent from the Peace River Regional District on general voting day and at the times of all advance voting opportunities;
- reside further than ninety (90) kilometres away from the nearest voting place, as measured by road distance.

REQUESTING A MAIL BALLOT PACKAGE:
Before 4:00 p.m. on October 30, 2015 you must submit the following information to the Peace River Regional District (1981 Alaska Avenue, Dawson Creek, BC from 8:30 a.m. to 4:30 p.m. office closed between 1:00 p.m. and 1:00 p.m.) by mail (Box 810, Dawson Creek, BC, V1G 4B8); by fax (250-784-3201); or email (prdd@prdd.bc.ca):

1. Full name,
2. Residential (911) address,
3. Physical address of the property in relation to which you are voting (for non-resident property electors).

4. Method of delivery of your mail ballot package:

- (a) pick up at Peace River Regional District office,
- (b) regular letter mail through Canada Post to mailing address, OR
- (c) regular letter mail through Canada Post to an alternate address that you provide when requesting the ballot package.

5. To ensure you receive the correct mail ballot package, you must indicate whether you are going to be registering as a resident or non-resident property elector.

Upon receipt of a request, the Peace River Regional District will send out mail ballot packages commencing on or about October 5, 2015. To be counted, your mail ballot must be received by the Chief Election Officer before the close of voting on general voting day (Saturday, November 7, 2015).

NOTE: Pursuant to the Local Government Act, no corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.

SYNOPSIS OF PROPOSED BYLAW
BYLAW NO. 2212 – "Potable Water Service Establishment Bylaw No. 2212, 2015": If adopted, this bylaw will establish a Local Service Area known as the "Potable Water Service" in Electoral Areas B, C and D and permit the Peace River Regional District to establish capital and operating reserve accounts to improve existing potable water tank loader sites, build new potable water tank loader sites and maintain these sites in the future.

Tax Rate
The proposed annual maximum requirement is the greater of \$2,000,000, or an amount equal to the amount that could be raised by a property value tax of \$0.331/\$1,000 when applied to the net taxable value of land and improvements in the service area. Based on current 2015 assessment values, the estimated residential tax rate is \$0.17 per \$1,000 of assessed value of improvements (buildings). Land will not be taxed for this proposed service.

Service Area
The Service Area boundary is as shown on the map.

TAKE NOTICE that the above is a synopsis of proposed Bylaw No. 2212 and that this synopsis is not intended to be and is not to be understood as an interpretation of the bylaw. The full bylaw may be inspected online at www.prdd.bc.ca on Voting Day at the voting places or at the following locations during regular business hours:

- Peace River Regional District office, 1981 Alaska Avenue, Dawson Creek, BC, and
- Peace River Regional District office, 9505 100 Street, Fort St. John, BC.

For further information on the bylaw or the assent voting process, please call:
Jo Anne Frank, Chief Election Officer or
Trish Morgan, Deputy Chief Election Officer
(250-784-3200 or 1-800-670-7773)

(0011129164)



PEACE RIVER REGIONAL DISTRICT

NOTICE OF ASSENT VOTING

POTABLE WATER SERVICE REFERENDUM

PUBLIC NOTICE is given to the electors within the proposed **Potable Water Service Area**, in Electoral Areas B, C and D of the Peace River Regional District as identified on the map shown, that Assent Voting (referendum) will be held on the following question:

"Are you in favour of the Peace River Regional District Board adopting Potable Water Service Establishment Bylaw No. 2212, 2015 which will permit the Regional District to establish capital and operating reserve accounts to construct or upgrade potable water tank loader sites in various locations throughout Electoral Areas B, C and D at a maximum annual tax requisition limit that is the greater of \$2,000,000 (Two Million Dollars) or \$0.331 per \$1,000 calculated on the net taxable value of land and improvements and assessed on improvements only?"

Note: The potable water service property tax limit of \$0.331 per \$1,000 of assessment is an average of all tax classes. Based on current 2015 assessment values, the residential tax rate is estimated to be \$0.17 per \$1,000. Land will not be taxed for this service – only improvements (buildings).

VOTING DATES AND LOCATIONS

GENERAL VOTING: **Saturday, November 7, 2015, from 8:00 am to 8:00 pm at:**

Location	Address
Peace River Regional District office, Dawson Creek	1981 Alaska Avenue
Peace River Regional District office, Fort St. John	9505 100 Avenue
Electoral Area 'B' locations:	
Buffalo Inn	23701 (Mile 143) Alaska Highway
Buick Creek Community Hall	15288 Rodeo Road
Cache Creek Community Hall	17031 Robinson Road
Cecil Lake Community Hall	4864 Cecil Lake Road
Clearview Arena	13786 223 Road
Halfway Graham Community Hall	22308A Upper Halfway Road
Osborn Community Hall	17526 Siphon Creek Road
Prespatou Elementary Secondary School	22113 Triad Road
Rose Prairie Curling Club	16242 Rose Prairie Road
Wonowon Elementary School / Horse Club Hall	19211 Petrocan Subdivision
Electoral Area 'C' locations:	
Baldonnel Elementary School	5836 Baldonnel Road
Charlie Lake Elementary School	Mile 52 Alaska Highway
Electoral Area 'D' locations:	
Deveraux Elementary School	4584 208 Road
Doe River Community Hall	3816 Rolla Road
Farmington Community Hall	4794 Parkland Road
Kelly Lake Community Centre	107 Kelly Lake Road
Rolla Discovery School	5164 405 Street
Toms Lake Community Cultural Association Hall	15392 Old Edmonton Highway
Tower Lake Community Centre	5018 226 Road

ADVANCE VOTING: **October 28, 2015, 8:00 a.m. to 8:00 p.m.**
 - and -
November 4, 2015, 8:00 a.m. to 8:00 p.m.
 - and -
November 2, 3, 5 and 6, 2015, 8:30 a.m. to 4:30 p.m.

Location	Address
Peace River Regional District office	1981 Alaska Avenue, Dawson Creek
Peace River Regional District office	9505 100th Street, Fort St. John

Note: All qualified electors may vote at an advance voting opportunity.

ELECTOR REGISTRATION

Elector Qualifications

There is no need to pre-register to vote as the registration of all electors will take place at the time of voting. You will be required to make a declaration that you meet the following requirements:

- Eighteen (18) years of age or older on voting day,
- Canadian citizen,
- resident of BC for at least six (6) months immediately before voting day,
- resident of OR registered owner of real property in the Potable Water Service Area for at least 30 days before voting day, and
- not disqualified under the *Local Government Act* or any other enactment from voting in the assent voting and not otherwise disqualified by law.

Resident electors must produce **2 pieces of identification** (at least one with a signature). Picture identification is not necessary. The identification must prove both residency and identity.

If you own property in the Potable Water Service Area and live somewhere else in BC, you may be able to vote in this assent voting as a **Non-resident property elector** if you meet the above qualifications.

Non-resident property electors must produce 2 pieces of identification (at least one with a signature) to prove identity, proof that they are entitled to register in relation to the property, and, if there is more than one owner, written consent from a majority of the property owners to one owner voting.

If voting as a Non-resident Property Elector, you are encouraged to contact the Chief Election Officer well in advance of voting day to ensure that all required information is submitted.

Special Voting Opportunity will be held as follows:

Saturday, November 7, 2015
 Dawson Creek and District Hospital,
 11100 13 Street, Dawson Creek, BC, between 1:30 p.m. and 2:30 p.m.
Wednesday, November 4, 2015
 Fort St. John Hospital
 8407 112 Avenue, Fort St John, BC, between 1:30 p.m. to 2:30 p.m.

The only electors who may vote at a Special Voting Opportunity are electors who are qualified under the *Local Government Act* and who have been admitted as patients or are employed at the above-noted health care facilities.

Mail Ballot Voting

You may vote by mail if you:

- have a physical disability, illness or injury that affects your ability to vote in the conventional manner; OR
- expect to be absent from the Peace River Regional District on general voting day and at the times of all advance voting opportunities; OR
- reside further than ninety (90) kilometres away from the nearest voting place, as measured by road distance.

REQUESTING A MAIL BALLOT PACKAGE:

Before 4:00 p.m. on October 30, 2015 you must submit the following information to the Peace River Regional District (1981 Alaska Avenue, Dawson Creek, BC) from 8:30 a.m. to 4:30 p.m. (office closed between 12:00 p.m., and 1:00 p.m.) by mail (Box 810, Dawson Creek, BC, V1G 4H8); by fax (250-784-3201); or email (prnd.dc@prnd.bc.ca):

1. Full name,
2. Residential (911) address,
3. Physical address of the property in relation to which you are voting (for non-resident property electors),
4. Method of delivery of your mail ballot package:
 - (a) pick up at Peace River Regional District office,
 - (b) regular letter mail through Canada Post to mailing address, OR
 - (c) regular letter mail through Canada Post to an alternate address that you provide when requesting the ballot package,
5. To ensure you receive the correct mail ballot package, you must indicate whether you are going to be registering as a resident or non-resident property elector.

Upon receipt of a request, the Peace River Regional District will send out mail ballot packages commencing on or about October 5, 2015. To be counted, your mail ballot must be received by the Chief Election Officer before the close of voting on general voting day (Saturday, November 7, 2015).

NOTE: Pursuant to the *Local Government Act*, no corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.

SYNOPSIS OF PROPOSED BYLAW

BYLAW NO. 2212 – "Potable Water Service Establishment Bylaw No. 2212, 2015": If adopted, this bylaw will establish a Local Service Area known as the "Potable Water Service" in Electoral Areas B, C and D and permit the Peace River Regional District to establish capital and operating reserve accounts to improve existing potable water tank loader sites, build new potable water tank loader sites and maintain these sites in the future.

Tax Rate

The proposed annual maximum requisition is the greater of \$2,000,000, or an amount equal to the amount that could be raised by a property value tax of \$0.331/\$1,000 when applied to the net taxable value of land and improvements in the service area. Based on current 2015 assessment values, the estimated residential tax rate is \$0.17 per \$1,000 of assessed value of improvements (buildings). Land will not be taxed for this proposed service.

Service Area

The Service Area boundary is as shown on the map.

TAKE NOTICE that the above is a synopsis of proposed Bylaw No. 2212 and that this synopsis is not intended to be and is not to be understood as an interpretation of the bylaw. The full bylaw may be inspected online at www.prnd.bc.ca, on Voting Day at the voting places or at the following locations during regular business hours:

- Peace River Regional District office, 1981 Alaska Avenue, Dawson Creek, BC; and
- Peace River Regional District office, 9505 100 Street, Fort St. John, BC.

For further information on the bylaw or the assent voting process, please call:

Jo-Anne Frank,
 Chief Election Officer

or
Trish Morgan,
 Deputy Chief Election Officer

(250-784-3200 or
 1-800-670-7773)



November 19, 2015



PEACE RIVER REGIONAL DISTRICT

NOTICE OF ASSENT VOTING

DOMESTIC SEWAGE RECEIVING FACILITY SERVICE REFERENDUM

PUBLIC NOTICE is given to the electors within the proposed **Domestic Sewage Receiving Facility Service Area**, in Electoral Areas B and C of the Peace River Regional District as identified on the map shown, that Assent Voting (referendum) will be held on the following question:

"Are you in favour of the Peace River Regional District Board adopting Domestic Sewage Receiving Facility Service Establishment Bylaw No. 2217, 2015 which will permit the Regional District to establish a domestic sewage receiving function at the Charlie Lake Sewer Treatment Plant for Electoral Areas B and C, at a maximum annual tax requisition limit that is the greater of \$500,000 (Five Hundred Thousand Dollars) or \$0.114 per \$1,000 calculated on the net taxable value of land and improvements and assessed on improvements only?"

Note: The domestic sewage service property tax limit of \$0.114 per \$1,000 of assessment is an average of all tax classes. Based on current 2015 assessment values, the residential tax rate is estimated to be \$0.06 per \$1,000. Land will not be taxed for this service – only improvements (buildings).

VOTING DATES AND LOCATIONS

GENERAL VOTING: **Saturday, November 7, 2015, from 8:00 am to 8:00 pm at:**

Location	Address
Peace River Regional District office, Dawson Creek	1981 Alaska Avenue
Peace River Regional District office, Fort St. John	9505 100 Avenue
Electoral Area 'B' locations:	
Buffalo Inn	23701 (Mile 143) Alaska Highway
Buick Creek Community Hall	15288 Rodeo Road
Cache Creek Community Hall	17031 Robinson Road
Cecil Lake Community Hall	4864 Cecil Lake Road
Clearview Arena	13786 223 Road
Halfway Graham Community Hall	22308A Upper Halfway Road
Osborn Community Hall	17526 Siphon Creek Road
Prespatou Elementary Secondary School	22113 Triad Road
Rose Prairie Curling Club	16242 Rose Prairie Road
Wonowon Elementary School / Horse Club Hall	19211 Petrocan Subdivision
Electoral Area 'C' locations:	
Baldonnel Elementary School	5836 Baldonnel Road
Charlie Lake Elementary School	Mile 52 Alaska Highway

ADVANCE VOTING: **October 28, 2015, 8:00 a.m. to 8:00 p.m.**
- and -
November 4, 2015, 8:00 a.m. to 8:00 p.m.
- and -
November 2, 3, 5 and 6, 2015, 8:30 a.m. to 4:30 p.m.

Location	Address
Peace River Regional District office	1981 Alaska Avenue, Dawson Creek
Peace River Regional District office	9505 100th Street, Fort St. John

Note: All qualified electors may vote at an advance voting opportunity.

ELECTOR REGISTRATION

Elector Qualifications

There is no need to pre-register to vote as the registration of all electors will take place at the time of voting. You will be required to make a declaration that you meet the following requirements:

- Eighteen (18) years of age or older on voting day,
- Canadian citizen,
- resident of BC for at least six (6) months immediately before voting day,
- resident of OR registered owner of real property in the Domestic Sewage Receiving Facility Service Area for at least 30 days before voting day, and
- not disqualified under the *Local Government Act* or any other enactment from voting in the assent voting and not otherwise disqualified by law.

Resident electors must produce **2 pieces of identification** (at least one with a signature). Picture identification is not necessary. The identification must prove both residency and identity.

If you own property in the Domestic Sewage Receiving Facility Service Area and live somewhere else in BC, you may be able to vote in this assent voting as a **Non-resident property elector** if you meet the above qualifications.

Non-resident property electors must produce 2 pieces of identification (at least one with a signature) to prove identity, proof that they are entitled to register in relation to the property, and, if there is more than one owner, written consent from a majority of the property owners to one owner voting. If voting as a Non-resident Property Elector, you are encouraged to contact the Chief Election Officer well in advance of voting day to ensure that all required information is submitted.

Special Voting Opportunity will be held as follows:

Saturday, November 7, 2015
Dawson Creek and District Hospital,
 11100 13 Street, Dawson Creek, BC, between 1:30 p.m. and 2:30 p.m.

Wednesday, November 4, 2015
Fort St. John Hospital
 8407 112 Avenue, Fort St. John, BC, between 1:30 p.m. to 2:30 p.m.

The only electors who may vote at a Special Voting Opportunity are electors who are qualified under the *Local Government Act* and who have been admitted as patients or are employed at the above-noted health care facilities.

Mail Ballot Voting

You may vote by mail if you:

- have a physical disability, illness or injury that affects your ability to vote in the conventional manner; OR
- expect to be absent from the Peace River Regional District on general voting day and at the times of all advance voting opportunities; OR
- reside further than ninety (90) kilometres away from the nearest voting place, as measured by road distance.

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1. Full name,
2. Residential (911) address,
3. Physical address of the property in relation to which you are voting (for non-resident property electors),
4. Method of delivery of your mail ballot package:
 - (a) pick up at Peace River Regional District office,
 - (b) regular letter mail through Canada Post to mailing address, OR
 - (c) regular letter mail through Canada Post to an alternate address that you provide when requesting the ballot package.
5. To ensure you receive the correct mail ballot package, you must indicate whether you are going to be registering as a resident or non-resident property elector.

Upon receipt of a request, the Peace River Regional District will send out mail ballot packages commencing on or about October 5, 2015. To be counted, your mail ballot must be received by the Chief Election Officer before the close of voting on general voting day (Saturday, November 7, 2015).

NOTE: Pursuant to the *Local Government Act*, no corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.

SYNOPSIS OF PROPOSED BYLAW

BYLAW NO. 2217 – Domestic Sewage Receiving Facility Service Establishment

Bylaw No. 2217, 2015: If adopted, this bylaw will establish a Local Service Area known as the "Domestic Sewage Receiving Facility Service" in Electoral Areas B and C. The service will permit the Peace River Regional District to establish operating and capital reserve accounts to assist with the operations and maintenance of the Charlie Lake sewage treatment and disposal system, including replacing equipment and making upgrades to the facility as the Service Area grows.

Tax Rate

The proposed annual maximum requisition is the greater of \$500,000, or an amount equal to the amount that could be raised by a property value tax of \$0.114/\$1,000 when applied to the net taxable value of land and improvements in the service area. Based on current 2015 assessment values, the estimated residential tax rate is \$0.06 per \$1,000 of assessed value of improvements (buildings). Land will not be taxed for this proposed service.

Service Area

The Service Area boundary is as shown on the map appearing in this notice.

TAKE NOTICE that the above is a synopsis of proposed Bylaw No. 2217 and that this synopsis is not intended to be and is not to be understood as an interpretation of the bylaw. The full bylaw may be inspected online at www.prdd.bc.ca, on Voting Day at the voting places or at the following locations during regular business hours:

- Peace River Regional District office, 1981 Alaska Avenue, Dawson Creek, BC; and
- Peace River Regional District office, 9505 100 Street, Fort St. John, BC.

For further information on the bylaw or the assent voting process, please call:

Jo-Anne Frank,
Chief Election Officer

or

Trish Morgan,
Deputy Chief Election Officer
 (250-784-3200 or 1-800-670-7773)



November 19, 2015



PEACE RIVER REGIONAL DISTRICT
diverse. vast. abundant.



REFERENDUM

Establishing Safe,
Sustainable and
Secure **Water**
and **Sewage Services**
In The Rural Areas.

The Peace River Regional District is hosting a series of community meetings across the region to talk about the upcoming referendum to provide clean and safe drinking water in Electoral Areas B, C and D and safe sewage disposal service in Electoral Areas B and C.

COMMUNITY MEETINGS: 7PM

SEPT 26	CACHE CREEK COMMUNITY HALL	WATER/SEWAGE
SEPT 28	TOMSLAKE COMMUNITY CULTURAL CENTRE	WATER
SEPT 29	FARMINGTON COMMUNITY HALL	WATER
SEPT 30	BUICK CREEK COMMUNITY HALL	WATER/SEWAGE
OCT 1	ROSE PRAIRIE CURLING CLUB	WATER/SEWAGE
OCT 2	PRESPTOU SCHOOL	WATER/SEWAGE
OCT 5	MONTNEY COMMUNITY HALL	WATER/SEWAGE
OCT 5	CALVIN KRUK CENTRE FOR THE ARTS (KPAC)	WATER
OCT 6	CLEARVIEW SCHOOL	WATER/SEWAGE
OCT 13	BALDONNEL SCHOOL	WATER/SEWAGE
OCT 13	WONOWON SCHOOL/HALL	WATER/SEWAGE
OCT 15	CECIL LAKE COMMUNITY HALL	WATER/SEWAGE
OCT 20	DOE RIVER COMMUNITY HALL	WATER
OCT 20	CHARLIE LAKE COMMUNITY HALL	WATER/SEWAGE
OCT 21	HALFWAY GRAHAM COMMUNITY HALL	WATER/SEWAGE
OCT 22	TOWER LAKE COMMUNITY HALL	WATER
OCT 28	CHARLIE LAKE COMMUNITY HALL	WATER/SEWAGE
NOV 4	CHARLIE LAKE COMMUNITY HALL	WATER/SEWAGE
TBA	PINK MOUNTAIN	WATER/SEWAGE



find out more

www.prrd.bc.ca/engage
FOR MORE INFORMATION: 250 784 3200

FIND US ON FACEBOOK!

GET OUT AND
VOTE
NOVEMBER 7

REFERENDUM

Establishing Safe, Sustainable and
Secure **Water** and **Sewage Services**
In The Rural Areas.



PEACE RIVER REGIONAL DISTRICT
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For information on upcoming community meetings and voting:
www.prrd.bc.ca/engage TOLL FREE: 1-800-670-7773



November 19, 2015



Establishing Safe, Sustainable and Secure
Water and Sewage Services In The Rural Areas.
 ADVANCE POLL DATES OCT 28, NOV 2,3,4,5,& 6



PEACE RIVER REGIONAL DISTRICT
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For information on upcoming community meetings and voting:
www.prrd.bc.ca/engage TOLL FREE: 1-800-670-7773

R-3



**Potable Water
 Service Referendum**
 Electoral Areas B, C & D
**Domestic Sewage
 Service Referendum**
 Electoral Areas B & C

REFERENDUM: Saturday, November 7, 2015 | 8:00am - 8:00pm

ADVANCE VOTING DAYS:

October 28 & November 4
 8:00am - 8:00pm
 PRRD Fort St. John Office | PRRD Dawson Creek Office

November 2,3,5 & 6
 8:30am - 4:30pm
 PRRD Fort St. John Office | PRRD Dawson Creek Office

Electoral Area B	Electoral Area C	Electoral Area D
Buffalo Inn Buick Creek Community Hall Cache Creek Community Hall Cecil Lake Community Hall Charlie Lake School Clearview Arena Halfway Graham Comm. Hall Osborn Community Hall Prespatou School Rose Prairie Community Hall Wonowon School/Hall PRRD Fort St. John Office	Baldonnel Elementary Charlie Lake Elementary School PRRD Fort St. John Office	Devereaux Elementary School Doe River Community Hall Farmington Community Hall Kelly Lake Community Centre Rolla Discovery School Tomslake Community Hall Tower Lake Community Hall PRRD Dawson Creek Office



find out more
www.prrd.bc.ca/engage
 MORE INFORMATION: 1-800-670 7773
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PEACE RIVER REGIONAL DISTRICT
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November 19, 2015



Potable Water Service Referendum

Electoral Areas B, C & D

Domestic Sewage Service Referendum

Electoral Areas B & C

REFERENDUM:

Saturday, November 7, 2015
8:00am - 8:00pm

ADVANCE VOTING DAYS:

October 28 & November 4
8:00am - 8:00pm

PRRD Fort St. John Office | PRRD Dawson Creek Office

November 2, 3, 5 & 6
8:30am - 4:30pm

PRRD Fort St. John Office | PRRD Dawson Creek Office



PEACE RIVER REGIONAL DISTRICT
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Electoral Area B

Buffalo Inn
Buick Creek Community Hall
Cache Creek Community Hall
Cecil Lake Community Hall
Charlie Lake School
Clearview Arena
Halfway Graham Community Hall
Osborn Community Hall
Prespatou School
Rose Prairie Community Hall
Wonowon School/Hall
PRRD Fort St. John Office

Electoral Area C

Baldonnel Elementary
Charlie Lake Elementary School
PRRD Fort St. John Office

Electoral Area D

Devereaux Elementary School
Doe River Community Hall
Farmington Community Hall
Kelly Lake Community Centre
Rolla Discovery School
Tomslake Community Hall
Tower Lake Community Hall
PRRD Dawson Creek Office

All eligible electors must register at the time of voting by providing 2 pieces of acceptable ID and signing a declaration.

You will be asked to provide 2 pieces of ID, one with a signature, that proves identity and residency. Picture ID is not necessary.

BC Drivers Licence	BC ID Card or Services Card
ICBC vehicle insurance	BC CareCard
SIN Card	Citizenship Card
Property tax notice	Credit or debit card

find out more
www.prrd.bc.ca/engage

MORE INFORMATION: 1-800-670 7773

FIND US ON FACEBOOK!



Front

Back

November 19, 2015

GET OUT AND
VOTE

NOVEMBER 7

Potable Water Service Referendum

Electoral Areas B, C & D

Domestic Sewage Service Referendum

Electoral Areas B & C

REFERENDUM: Saturday, November 7, 2015 | 8:00am- 8:00pm

ADVANCE VOTING DAYS:

October 28 & November 4
8:00am - 8:00pm

PRRD Fort St. John Office | PRRD Dawson Creek Office

November 2,3,5 & 6
8:30am - 4:30pm

PRRD Fort St. John Office | PRRD Dawson Creek Office

Electoral Area B

Buffalo Inn
Buick Creek Community Hall
Cache Creek Community Hall
Cecil Lake Community Hall
Charlie Lake School
Clearview Arena
Halfway Graham Comm. Hall
Osborn Community Hall
Prespatou School
Rose Prairie Community Hall
Wonowon School/Hall
PRRD Fort St. John Office

Electoral Area C

Baldonnel Elementary
Charlie Lake Elementary School
PRRD Fort St. John Office

Electoral Area D

Devereaux Elementary School
Doe River Community Hall
Farmington Community Hall
Kelly Lake Community Centre
Rolla Discovery School
Tomslake Community Hall
Tower Lake Community Hall
PRRD Dawson Creek Office

find out more

www.prrd.bc.ca/engage

MORE INFORMATION: 1-800-670 7773

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PEACE RIVER REGIONAL DISTRICT
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Peace River Regional District REPORT

R-4

To: Electoral Area Directors

Date: November 13, 2015

From: Fran Haughian; Manager of Communications

Subject: Referendum Community Meeting Notes

RECOMMENDATION(S): THAT the Electoral Area Directors receive the Referendum Community Meeting Notes to review and approve to be posted to the Engage! page on the Peace River Regional District webpage.

BACKGROUND/RATIONALE: In November the Electoral Area Director received a communications plan for the Potable Water and Domestic Sewage referendums that included having notes taken at each community meeting.

STRATEGIC PLAN RELEVANCE: Marketing and Rural Servicing

FINANCIAL CONSIDERATION(S): Included in 2015 administration budget

COMMUNICATIONS CONSIDERATION(S): The notes were placed on the Engage! page as set out in the communications plan. The notes were removed as Directors had not had time to review them before they were posted. Going forward before notes from public meetings are posted on the website they will be sent to Directors to review and approve.

OTHER CONSIDERATION(S):

November 19, 2015

Staff Initials: **FH**

Dept. Head:

CAO:

A handwritten signature in black ink, appearing to read "Ch. Birk", is written over the CAO field.

Page 1 of 1



PEACE RIVER REGIONAL DISTRICT
September 26, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Cache Creek Community Hall @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Director Gwen Johannson, District of Hudson's Hope

Staff:

Chris Cvik, Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

16 members of the public were in attendance

Water

Comment: Does not affect us now, but may in the future.

Question: An aerial study was conducted this summer, could it assist in decisions on where to drill for water, do you have access to this information?

Response: Yes, the Regional District will receive the results from the Geoscience BC aerial study.

Question: Will you shut down lagoon systems so we will have to use the Charlie Lake Sewage system?

Response: No, not if your lagoon is certified by Northern Health.

Question: Water is more at risk?

Response: Yes, our untreated water systems are at risk of being shut down by Northern Health. The Regional District needs a function to provide for the provision of water to residents.

Other Issues

Question: When will our roads get gravelled? Need calcium next year.

Comments: Yellowhead Road and Bridge (YRB) should be doing gravelling but have not, nor have they graded roads this summer. Brushing needs to be done along road. Residents watered the road. There is a need to put heavy load standards in place. Silaging caused some problems. Calling YRB made no difference.

Response: Director Goodings advised that she will contact Maria Butts, District Manager, Ministry of Transportation and Infrastructure to discuss these issues.

Comment: There is Canada Thistle along the right-of-way.
Response: Will advise Kari Bondaroff, Invasive Plant Program Manager.

Comment: It was noted that the Ministry of Transportation meetings will be coming up in October, issues could be brought up for discussion at these meetings.

Solid Waste Director Goodings inquired if residents were satisfied with the solid waste dumpsters? Those in attendance felt the system was working well, good contractors, kept area tidy.

Telephones

Comment: Land line coverage is bad.
Response: 9-1-1 call issues in the past, no cell service. Need tower brought in to service the area. Lack of cell service was discussed at the Union of BC Municipalities conference – perhaps there is a way to tap into towers used by industry in the area.

Water Act

Question: Do you know about the new Water Act?
Response: Regulations will be coming out in January. People may consider taking out licences on water before the Act comes into effect. Licences protect your water access and rights.

Adjourned: The meeting adjourned at 8:22 p.m.



PEACE RIVER REGIONAL DISTRICT
September 28, 2015 Public Information Meeting Notes
Proposed Potable Water Services Referendum
Tomslake Community and Cultural Association Hall @ 7:00 PM

Present:

Director Leonard Hiebert, Electoral Area D

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Jo-Anne Frank, Corporate Officer

Others:

41 members of the public were in attendance

Question: If 25% of the water here is not usable, why wouldn't you try drilling somewhere else?

Response: We did try other test wells but they were all of poor quantity and quality – the proposed site here on community hall land was far superior.

The Ministry of Environment will allow us to discharge the wastewater from the proposed site in the ponds around the land.

Question: Was test ever done on Gumbo Gulch?

Response: No, because that is getting too close to Pouce Coupe municipality, and we wanted to stay more around this area.

Question: How does the Regional District feel about residents from Alberta buying water here?

Response: The PRRD currently has an arrangement where Saddle Hills residents pay a fee to use a nearby PRRD transfer station so philosophically, do not foresee any issues with this. Would need to obtain a FOB as all other users will.

Question: At the last public meeting out here, I thought we agreed you were going to check with the water hauler companies to see how much water they anticipate using – to see whether the 80 gpm would be sufficient to supply everyone.

Response: Do not think quantity will be an issue. The operational issue will be more about the quality and what we need to do to treat it to make it potable.

Question: With all the fracking going on, what is going to happen if the water source fails – who will pay to get water back if fracking affects the well?

Response: The aquifer stretches across regions and would be difficult for PRRD to determine what effected a failure. Would be mandate of other levels not PRRD. Don't really have an answer for what would happen in such a case. Would have to prove it.

-
- Question: Is there a way to request a contingency agreement - financial compensation from the fracking company in the event something happens to the water?
- Response: We might be able to keep them from fracking within a certain distance of the well, such as is done with school properties, etc., but remember we're talking about a huge aquifer – goes beyond just here.
- Question: Is the quality of the water treatment going to be the same as Dawson Creek's treatment?
- Response: Yes. And we will have qualified treatment operators attending the site, as is the case with Dawson Creek.
- Question: What is the difference between the \$0.331 per \$1000 and the \$0.17 per \$1,000?
- Response: The \$0.331 per \$1,000 is the maximum rate that could be legally assessed per the bylaw and based on the calculation the way the Province requires. The \$0.17 per \$1,000 is the actual residential rate, based on 2015 assessment values, that you would pay. It is calculated based on the average of all classes. (Went back to the slide that laid this out). Also, informed of the Board Resolution directing staff to keep it at the \$0.17.
- Question: Will we be advised of what the user fee amount will be before the vote?
- Response: No. The User Fee amount is not part of this bylaw. We anticipate setting it at the market value at that time.
- Question: Is there a fixed term for building/collecting the capital reserves? If the reserves are full, will you keep collecting?
- Response: The proposal is that we will continue to build up the reserves and then use them to construct potable water sites without borrowing.
- Question: You said this is the same aquifer as Farmington, is the quality the same for them?
- Response: Yes.
- Question: Say each water site costs \$1 million to build, your proposal does not have a limit on how much you will collect. Do we continue to give you \$1 million per year for the rest of our lives?
- Response: There is also the operational, repairs and maintenance costs. (Several attendees made comments also about ongoing maintenance, etc.)
- Question: Will the water only be used for domestic purposes. What's to stop industry to use it for fracking?
- Comment from member of public: The community has always understood that the intent was that the site would be potable domestic water and not for industry. Domestic water hauler companies would be considered to have permission to use the site. This is the proposal that previous Electoral Area 'D' directors committed to in past conversations and community meetings in Tomslake.

- Question: Why isn't Area E participating in the referendum?
Response: Area E Director based the decision on input from residents who stated they did not want a water service in Area E.
- Question: Can you guarantee the water will taste good?
Response: Water will be treated for taste and smell. Taste is subjective. (Some comments from attendees along the lines of "taste is subjective")
- Comment: I would like a guarantee that if this water service, for some reason does not continue, that the City of Dawson Creek will not cut us off from getting water.
Response: Director Hiebert has had discussions with Mayor of Dawson Creek towards agreement for supply of water. City of Dawson Creek has made it clear they consider rural residents part of "the community" and have no intention of stopping the supply of water from its sources. A guarantee however, is unlikely as councils of today can't bind future councils. (Several attendees made general comments that such a guarantee is not possible.)
- Question: Have you looked into the potential value of the 25% sulphate content in the water – looked at getting a revenue from selling it?
Response: The Regional District hasn't developed a business plan to sell it. We are just looking to divert what we can from the landfill and would be happy to find a source that would take it. Understand MOTI might want to use as road dust suppressant.
- Noted the wastewater is not 25% sulphate as there are many other substances in the wastewater also.
- Question: Will the sulphate by-product be stockpiled somewhere, what are you going to do with it?
Response: It is an operational issue that will have to be determined. At this point we do not have a plan but have had looked at some options, such as MOTI
- S. Anderson asked attendees to indicate, by a show of hands how many thought they would use the proposed water service, if the referendum were successful. By a show of hands approximately 1/3 of those in attendance indicated that they would.
- Comment: It is not just water, this will save on personal hauling costs, fuel going and coming from Dawson Creek.
- Adjourned: The meeting adjourned at 8:30 p.m.



PEACE RIVER REGIONAL DISTRICT
September 29, 2015 Public Information Meeting Notes
Proposed Potable Water Services Referendum
Farmington Community Hall @ 7:00 PM

Present:

Director Leonard Hiebert, Electoral Area 'D'

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Kim Frech, Chief Financial Officer

Others:

20 members of the public were in attendance

Question: If 25% of the water here is not usable, why wouldn't you try drilling somewhere else?

Response: The proposed site here on community hall land was deemed suitable and a good location for residents

The quality of the treated waste water is such that the Ministry of Environment will allow us to discharge the wastewater from the proposed site into the ponds and ditches around the area, and the solids can be used for dust suppression, farm mixture or hauled to landfill sites.

Question: With all the industrial activity, what is going to happen if the water source fails – who will pay to get water back if the wells are affected?

Response: The aquifer stretches across regions and would be difficult for PRRD to determine what effected a failure. Would be mandate of other levels not PRRD. Don't really have an answer for what would happen in such a case. Would have to prove it. But the companies will be made aware of any wells in the vicinity of their activities and there is full expectation that the companies will be cautious and that regular testing and reporting will be done for evaluation purposes.

Question: Is the quality of the water treatment going to be the same as Dawson Creek's treatment?

Response: Yes. And we will have qualified treatment operators attending the site, as is the case with Dawson Creek.

Question: What is the difference between the \$0.331 per \$1000 and the \$0.17 per \$1,000?

Response: The \$0.331 per \$1,000 is the maximum rate that could be legally assessed per the bylaw and based on the calculation the way the Province requires which is an average of all classes of property including the residential.

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Question: Do we know what the user fee will be?

Response: No. The User Fee amount is not part of this bylaw. We anticipate setting the rate similar to what municipalities are changing. Decision ultimately rests with the Board.

Question: Is there a fixed term for building/collecting the capital reserves? If the reserves are full, will you keep collecting?

Response: The proposal is that we will continue to build up capital reserves and then use those funds along with what is raised that year to construct potable water sites without borrowing. Operating reserves will have a maximum established by Bylaw – which is yet to be determined and when reached will only collect taxes to replenish as used.

Question: You said this is the same aquifer as Tomslake, is the quality the same for them?

Response: Yes.

Question: Say each water site costs \$1 million to build, your proposal does not have a limit on how much you will collect. Do we continue to give you \$1 million per year for the rest of our lives?

Response: There is also the operational, repairs and maintenance costs as well as there may be additional sites requested within the service area that will be looked at and possibly constructed. The collection of taxes will only be to pay for the reserves and planned construction. The budget will be established each year as to what is being planned for the upcoming year and that is the amount to be collected – so long as it doesn't exceed the maximum amount established in the bylaw that you will have an opportunity to vote on. Additionally for the Tomslake and Farmington sites there is a grant coming from Encana toward their development in excess of \$450,000 as well as there have been grant applications made that will offset the cost of providing water services.

Question: Will the water only be used for domestic purposes. What's to stop industry to use it for industry?

Response: The intent is that this is for domestic use. There are other sites that will provide untreated and higher volumes for industrial use even though all classes, including industry, will be paying the tax to build these facilities.

Question: Why isn't Area E participating in the referendum?

Response: Area E Director based the decision on input from residents who felt at this time there isn't a need.

Question: Can you guarantee the water will taste good?

Response: Water will be treated for taste and odor.

- Comment: Is there a guarantee that if this water service does proceed that there will be a guarantee that the City of Dawson Creek will not cut us off from getting water.
- Response: Director Hiebert has had discussions with Mayor of Dawson Creek towards agreement for supply of water. City of Dawson Creek has made it clear they consider rural residents part of "the community" and have no intention of stopping the supply of water from its sources. A guarantee however, is unlikely as councils of today can't bind future councils and that their responsibility is to their municipal residents first and the municipalities are growing each year in population, facilities and infrastructure.
- Question: Will the water be treated with fluoride?
No the water will be treated to drinking standard and will be chlorinated.
- Question: Will the water be hard like Dawson Creek or soft like Taylor?
The plan is to be the same quality as Dawson Creek, but other treatments such as a softener, ultra-violet light, etc. can be looked at.
- Question: Will domestic water truck haulers have access to the facility?
Yes. The truck haulers will still be able to fill and make domestic deliveries. With regard to non-domestic use that will become a political decision in the future.
- Question: Will the design allow for filling of small containers such as the blue drinking water jugs?
Has not been discussed but will take under consideration in the design stage for a water hose similar to what is at Prespatou.
- Question: Concern was raised that we are going to referendum before the location has been confirmed with the land owner?
There has been some discussion when the test well went in and will be working on finalizing a location in the immediate future.
- Question: Can the well be relocated so it does not cause an issue with trucks at the site during events when there are activities at the hall including weekend events with recreational vehicles and children running around?
Will be discussed with the community association regarding where location should be.
- Question: Will there be a fence to keep the neighbouring livestock away and protected?
Again, the design will be discussed with the association when determining locations.
- Question: Why does the initial reserve funds to start in 2016 before the tax is started in 2017 have to be paid back? Why can't the start-up funds come from a Fair Share grant?
This will be looked into and discussed with Electoral area directors.
- Adjourned: The meeting adjourned at 8:40 p.m.



PEACE RIVER REGIONAL DISTRICT
September 30, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Buick Creek Community Hall @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Chris Cvik, Chief Administrative Officer

Jo-Anne Frank, Corporate Officer

Others:

35 members of the public were in attendance

Water

Comment: (The service should be funded by) at least 50% user fees because why should we pay taxes for a service when we already have our own water source and won't use it.

Question: So this meeting is not for us to tell you whether or not we want to go to referendum on this issue?

Response: No, the purpose of the meeting is to present you with the information so you are informed and can make your decision.

Comment: With future development there won't always be the land for us to have dugouts. I am thinking of my kids, grandkids, it is worth it.

Comment: The best access for the tank loader would be to put it by the rodeo grounds.

Response: Agree it would be a convenient location but would depend on whether there is water there.

Question: What is the minimal gallons per minute you would need to supply everyone – is it 50 gallons per minute?

Response: Not sure.

Question: Would this facility allow us to also fill drinking bottles?

Response: Yes.

Comment: We would not have to haul from town which would cut down on our costs.

Sewer

Question: Is this a big lagoon at Charlie Lake?

Response: The Regional District is constructing more than just a lagoon, it is a treatment facility to treat sewage

Question: Does industry have a vote?

Response: No.

Comment: It is entirely by chance – word of mouth – that I heard about this meeting.

Question: How long will it take to get new water system operational?

Response: If approved the Regional District would start in 2016 to construct new water sites and improve existing water sites.

Comment: So what you are saying is this area does not have a mandate to have water? And so you are going to referendum to get a water service so that you can start to provide water.

Response: That's correct.

Adjourned: The meeting adjourned at 8:30 p.m.



PEACE RIVER REGIONAL DISTRICT
October 1, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Rose Prairie Community Hall @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Jeff Rahn, General Manager of Environmental Services

Fran Haughian, Communications Manager/Commission Liaison

Others:

28 members of the public were in attendance

Water

Question: How deep is the aquifer in Tomslake and Farmington?

Request: Can we get a copy of the voting structure – Electoral Area Directors and Municipal Directors – how many votes does each get?

Response:

Electoral Area B	3 votes
Electoral Area C	3 votes
Electoral Area D	2 votes
Electoral Area E	2 votes
District of Chetwynd	1 vote
City of Dawson Creek	4 vote
City of Fort St John	7 votes
District of Hudson's Hope	1 vote
Village of Pouce Coupe	1 vote
District of Taylor	1 vote
District of Tumbler Ridge	1 vote

Question: Did you research if people need these services? Why do we need potable water?

Response: Under the Drinking Water Protection Regulation treatment in the form of disinfection is required if the water source is surface water or ground water.

Question: Where are funds coming from to pay for the service now?

Response: The Parks function pays for it now. The referendum, if passed, will create a function to tax for the service.

Question: Has the City of Fort St. John indicated that it will be cutting of water services?

Response: Not at all. **November 19, 2015**

Question: Why can't we pay as we use it, instead of taxing people, just use the industrial tax?

Response: We cannot depend on the industrial tax base.

Comment: Working together, taxing Areas 'B' and 'C' makes it affordable for all.

Comment: It was noted that non-profit societies will need to pay residential fees.

Adjourned: The meeting adjourned at 8:30 p.m.



PEACE RIVER REGIONAL DISTRICT
October 2, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Prespatou School @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Chris Cvik, Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

13 members of the public were in attendance

Question: Will the rate go up past \$0.17 cents?

Response: If the referendum is successful, the maximum residential tax rate will be capped at \$0.17 per \$1,000 of taxable assessment on improvements only and that staff have been directed to bring a report back to the Board for consideration if the rate is to be increased in the future to accommodate regulatory or other changes.

Question: Will we be taxed forever?

Response: Yes, it is estimated that the PRRD will require up to \$2,000,000 per year to construct, maintain, operate and contribute to reserve funds for potable water tank loader sites in various locations in Electoral Areas B, C and D. However, this could be reduced in the future.

Question: Can we pipe water to the community and to seniors?

Response: It is an option we can explore.

Question: Do all votes go together to be calculated?

Response: Votes are counted for each service area, i.e. combined Electoral Areas B, C, and D; and combined for Electoral Areas B and C.

To Do Plan a planning/visioning exercise for Prespatou community.

Adjourned: The meeting adjourned at 8:30 p.m.



PEACE RIVER REGIONAL DISTRICT
October 5, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Montney Community Hall @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Jeff Rahn, General Manager of Environmental Services

Fran Haughian, Communications Manager/Commission Liaison

Others:

37 members of the public were in attendance

Comment: Having our own water supply makes us more independent.

Comment: Site C is increasing population.

Comment: Fracking trucks are filling up at water sites.

Comment: Does the City of Fort St. John get PRRD taxes?

Response: No, they get Fair Share.

Comment: Tax those that use it.

Comment: Why not just increase user fees.

Suggested properties for sourcing water:

Chad and Christine Taylor - 281 Road off the 256 Road

Taylor hill – 262 Road off the Prespatou Road

Adjourned: The meeting adjourned at 8:30 p.m.



PEACE RIVER REGIONAL DISTRICT
October 6, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Clearview School @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Chris Cvik, Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

52 members of the public were in attendance

Question: Will water be chlorinated or have fluoride?

Response: Water will be disinfected, may use chlorine. No Fluoride being contemplated.

Question: What will be the treatment to make the water clean and safe?

Response: Design has not been finalized, will be treated to BC drinking water guidelines.

Question: What is wrong with the water at Fey Spring?

Response: Nothing at this time.

Comment: Isn't "Use at own risk" good enough?

Comment: Just keep it "agricultural use" only until Northern Health shuts us down.

Response: Too much liability for the PRRD in providing untreated water

Question: Is BC government contributing to these project(s)?

Response: No, but the Regional District will be applying for funding grants as they become available.

Question: If they referendum fails, will you leave the tank loaders open, i.e. Fey Spring?

Response: Until the water sampling tests deem the water to be unsafe we would keep it open.

Question: If this goes ahead will there be a user fee?

Response: Yes

Comment: Tokens will be a pain.

Response: At this point the Regional District is not sure what type of payment method will be used.

Question: What will be the user fee be?

Response: It will be comparable to municipal charges, i.e. \$0.30 per cubic metre.

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- Comment:** If user fees cover more than what we need, will taxation be decreased?
- Response:** It is hoped that user fees will cover facility operations although we can't guarantee this. Taxation will be used to establish operational and replacement capital reserves for unforeseen emergency and facility replacements. Once all reserves are topped up and the need for new facilities is completed, then the PRRD could look at potentially look at lowering the tax rate. This would not happen for a number of years as it will take time to complete all of this.
- Comment:** Cost to haul water from Fort St. John is expensive.
- Comment:** There is a personal cost now to get water.
- Question:** Isn't the tankloader at Goodlow owned by industry?
- Response:** No, the Regional District took it over.
- Comment:** Present system may not go into future, first time someone gets sick it will be shut down.
- Question:** Cecil Lake area needs a water supply, where can we get a well?
- Response:** There are no good sources of water that we are aware of in the Cecil Lake area.
- Comment:** Why do I care about sewer and have to pay extra taxes, I have a lagoon.
- Lagoons at some point have to be dredged. This facility will receive the waste sewage.
- Comment:** Work camps require sewer services and need to dump their sewage. They pay higher taxes. We all have a connection to oil and gas.
- Question:** Will you make use stop using our lagoons and make us use the sewage facilities?
- Response:** No, not as long as your lagoon is working properly. The Regional District does not want to regulate lagoons. Proper soils and at least 4.5 acres is required for a lagoon.
- Comment:** Charlie Lake does not have an industrial tax base.
- Response:** Electoral Areas B and C together makes these services affordable.
- Comment:** Industrial waste goes to Tervita.
- Question:** What is the population of all four rural areas?
- Response:** Approximately – Area B = 5,000; Area C = 6,000; Area D = 5,000; Area E = 4,000. Province determines taxation ratios.
- Question:** Where does Fair Share funds go?
- Response:** For numerous projects, i.e. natural gas extensions, Clearview Arena, temporary sewage facility in Charlie Lake.

Question: What is an upgrade to a water system?

Response: Providing treatment to make it potable

Comment: Electrical issues, water supply, long line ups, need a better facilities.

Response: The Regional District would upgrade the service, source and upgrade to potable water standards, set by Provincial regulations.

Comment: Do a real upgrade.

Response: Yes, we will look at each site to meet the needs of the community.

Question: Fort St. John water loading system is faster, the Goodlow site is slow – can you make it go faster and have two loading systems and a reservoir system (tandem system).

Response: We will explore options.

Question: How did you determine the dollar amount, will taxes go up if you need more money?

Response: If the referendum is successful, the maximum residential tax rate will be capped at \$0.17 per \$1,000 of taxable assessment on improvements only and that staff have been directed to bring a report back to the Board for consideration if the rate is to be increased in the future to accommodate regulatory or other changes.

Question: Will all facilities be standardized across the region?

Response: For the most part, it will save money.

Comment: Need a surveillance camera at Fey Spring.

Comment: Shelf life of a camera during hunting season is not long in the rural areas.

Question: Can we share costs to get natural gas into our area?

Response: Director Goodings is working hard to get natural gas out to the rural area.

Comment: Charlie Lake sewage facility will be a manned station.

Comment: Cannot access dump on a regular basis, so I got a dumpster.

Question: If the referendum fails, will you bring it back?

Response: No.

Community Topics

- Power surges and blips – BC Hydro monitored in July, no one from hydro would come out.
- Natural Gas – working on with Fortis to bring to community over a longer period
- Roads – no representative could attend

Solid Waste comments/issues

- bin in yard – 12 people
- out of the way and hours of operation
- the style of dumpsters are cumbersome to use
- would like to see bulky waste bins on site for a month in the spring and fall
- need more road side dumpsters
- bulky waste items like stoves, fridges on Peace River hill
- dump – did not use local gravel.
- people do not recycle if bins are there

Action Item

- Eco-Depot in Fort St. John did not accept the agricultural plastic that a resident had taken in, they took it in 2014, in 2015 resident was told to burn it. Staff will investigate.
- Tires – where do take them? Resident was charged and not able to bring them.
- Charge for unsecure loads was imposed to assist local residents not to have garbage in ditches

Question: Does Regional District have the authority to impose a charge for unsecure loads?

- standard hours across region.
- survey coming out to residents, can find it in the Northeast News, PRRD website and transfer stations
- dumpster should be encouraged and not have transfer stations
- give residents with dumpsters a discount rebate.
- Dawson Creek and Fort St. John are able to put out waste and recycling.
- Unsecure loads are a problem, cover your loads.
- Need better signage at recycle bins, metal or coroplast.
- would like information mailed to me (Box 74, Cecil Lake, BC V0C 1G0)

Adjourned: The meeting adjourned at 8:40 p.m.



PEACE RIVER REGIONAL DISTRICT
October 13, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Baldonnel School @ 7:00 PM

Present:

Director Brad Sperling, Electoral Area C

Staff:

Chris Cvik, Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

20 members of the public were in attendance

Comment: Should be user fee charges, different for residents and industry. Residents rates should be less than industry.

Response: No decision has been made on rates.

Question: Where will Baldonnel residents go?

Response: Taylor and Fort St. John are still available.

Response: No decisions have been made on locations, once priorities are identified new locations may be test drilled.

Comment: Should we put money towards Fort St. John to guarantee water access.

Response: That is an option, but the City is continually growing.

Question: What amount of water does Fort St. John sell to industry?

Response: We did not look into this.

Question: Will we be charged this tax rate forever?

Response: Not necessarily, taxes should be reduced as new sites are constructed.

Comment: If you have a water well and lagoon, we will be paying taxes for others.

Comment: We all pay school taxes, it's the neighbourly thing to do, you may need in the future.

Comment: Do not mind paying taxes if we get access.

Comment: We pay taxes and user fees for garbage, I do not want to pay for a service I will never receive.

Question: Are the Fort St. John lagoons on Regional District property?

Response: No those lagoons are located on City owned property.

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Question: Where does industry dump its garbage?

Response: Industrial waste goes to Tervita.

Question: Did you do a survey in the rural areas of lagoon systems?

Response: No survey was conducted, it was determined that 2,500 rural residents use haulers, therefore a sewage handling facility is needed.

Comment: Lagoons are only effective for 25 years, and they need to be cleaned out.

Question: What is life expectancy of the sewage facility?

Response: 20 years.

Comment: Trucking costs have tripled now with the new facility in Charlie Lake.

Response: The Regional District does not control trucking costs, we control user fees. It is a very competitive business.

Comment: Wait times for dumping may be built into costs into future and then residents will have to pay more for trucking.

Response: The Regional District has constructed the sewage handling facility to be able to handle increased dumping.

Response: May need to dedicate one side for residential dumping and one side for industrial dumping.

Question: How is the vote being tabulated?

Response: It is a regional vote, not by electoral area.

Question: Where do residents along the Swanson Lumber Road get their water?

Response: From the City of Fort St. John.

Question: Why can't people get their water from the City?

Response: Your property would have to be within City limits to be eligible for that service.

Question: Are there other capital expenditures coming up that will raise taxes?

Response: Not that we are aware of.

Question: Water and sewer is needed by worker camps, are we building this just for them?

Response: No, but they need the services as well.

Comment: Site C dam camps are self-sufficient.

Question: Are you talking regionalization plan for delivery of water and sewer to municipalities.

Response: No this is a sub-regional function.

Comment: It is a good idea to work with municipalities, we will continue talking with them and work together. We know this would be more economical. It would be ideal to keep Fort St. John tank loaders open.

Comment: User fees – no cash, it may be a fob or a card to access the system.

Comment: Cards or fobs – need to show balance when you go to fill up at facility.

Other Issues:

Comment: Official Community Plan review is underway, need residents to get involved.

Bylaw Enforcement

- We have to police our own area, if it is zoned a certain way the rules should be enforced. Five year plans are great but elected officials should ensure that bylaws are followed.
- The Regional District has one bylaw enforcement officer for the entire region. Residents are encouraged to submit their complaints for any bylaw enforcement concerns.
- Pellet plant issues for years and complaints have not been followed up by staff northeast of the traffic circle.
- Residents said no and Board said yes.
Director Sperling advised that he will check into it.

Comment: Alta Gas went around the Regional District and went through the Oil and Gas Commission.

Solid Waste

- We lost our dumpsters, people are now dumping in ditches. What is the Regional District doing about it.
- Put bins back with access card and fence.
- This system did not work in Moberly Lake.
- Road side dumping has increased.
- Recycle bins should be before you get weighed at the landfill.
- Baldonnel wants its own site.

Adjourned: The meeting adjourned at 8:40 p.m.

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PEACE RIVER REGIONAL DISTRICT
October 13, 2015 Public Information Meeting Notes
Proposed Potable Water and Sewer Services Referendum
Wonowon School @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Jeff Rahn, General Manager of Environmental Services

Kim Frech, Chief Financial Officer

Others:

35 members of the public were in attendance

Mr. Rahn presented the power point regarding the water, the sewer and the referendum process. Mr. Rahn explained that the Regional District listened to what the people were saying last year and have taken direction to proceed with the project as requested. During the presentation, and at the end of each section, questions were answered and comments were made.

Proposed Water service

1. Comment: Wonowon doesn't require water.
Reply from a member of the group was that yes she had to abandon her well and now has a cistern and pays for water to be hauled – and there could be others in the same situation. It was also explained that this referendum is for three of the electoral areas and even though there may be some that do not require it now there are others that do and may in the future.
2. Comment: Why was Romedo Spring cancelled when it has been used for so many years?
Explained the testing results and the cancelling of the license from Northern Health due to unsafe water. It was explained that when looking for a replacement for the closed Romedo Spring the location will be closer to or in Buick for convenience of the residents. Each area will require a study and that will determine the best location based on quantity, quality and number of users. It was explained that the Regional District will remove its infrastructure and not maintain the spring and provide signage that it is not potable water, but that will not stop people from using it on their own. The Romedo Spring was a very slow flow so it would be in the plans to have a larger system that will allow more storage and filling at the new site when selected (Buick).
3. Comment: Will these be manned facilities?
Water facilities will not be manned but there will be a charge the same as municipal water tankloaders (card, fob, or similar).

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4. Comment: Where will the sites be located?
Sites to be determined. Studies will determine where sufficient quantity and good quality of water is.
5. Comment: Why is there a site being looked at in Charlie Lake?
There is no guarantee that the present municipal water tankloader will be available for rural residents.
6. Comment: What happens if one area votes to not have the service?
The vote is a one-vote for all of the service area. The votes are counted all together and not by area. It will be the majority of “yes” or “no” of the whole proposed service area.
7. Comment: What about service closer to Wonowon?
Director Goodings stated that once the priority wells are established and if the community wanted such a service then it would be looked into for a suitable source.

Proposed Sewer service

8. Comment: Why did the RD build a new sewage truck facility?
The current facility in FSJ was no longer available for rural access.
9. Comment: Some say that the process at some of the camps purifies the sewage treatment making the discharged water fit to drink.
No one had seen this officially happen regarding drinking the discharged water.
10. Comment: What happens if the water is not “potable”?
Would be fines associated, repairs done to fix the problem and if no solution then would be closed.
11. Comment: This service is not needed by many in this area.
Agree that not everyone will require the service but to make it a full sub-regional service it took in this large area to help pay for it and to ensure it is there for those that will require it. The people that require this service are those with septic tanks, step systems and those that need their lagoons emptied for repairs or to close them properly.
12. Comment: Why did Fort St. John close their system to rural usage.
There were cases of contamination that required closing portions of their ponds that took months to be active again. This along with the delayed

Referendum Information and Other Questions

13. Comment: Didn’t receive the mail-out.
Yes, we are aware that the mail-outs were late being sent and that it would have been good to have at the meeting. But the hand-out info covers the material and when the mail-out is received it will provide the info discussed at this meeting.

It was pointed out that the Board has passed a resolution that the rate of 17¢/1000 for water and 6¢/1000 for sewer are the maximum Class 1 Residential Rates that can be used even if it means less funds to use due to reduced assessments. If the assessments go up then those maximum amounts will raise additional funds. This is a Board resolution and the only way it could increase is by justification to the Board and a Board resolution allowing it.

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PEACE RIVER REGIONAL DISTRICT
October 20, 2015 Public Information Meeting Notes
Proposed Potable Water Services Referendum
Doe River Community Hall @ 7:00 PM

Present:

38 members of the public were in attendance

Staff:

Chris Cvik, Chief Administrative Officer

Jo-Anne Frank, Corporate Officer

Question: Is Dawson Creek giving any water to industry for fracking?

Response: City of Dawson Creek Councillor Mark Rogers was in the audience and answered this question with a "yes".

Question: Would the City of Dawson Creek be considering discontinuing providing water to industry?

Response: That would be a question to ask the City of Dawson Creek.

Comment from City of Dawson Creek Councillor Rogers - Currently, the City of Dawson Creek is in the process of building a new water storage facility. Just started clearing more land for another retention pond to store water taken from Kiskatinaw River. Another water storage facility will be built and some new treatment upgrades will be made. Due to advances in technology, industry is using much more of its water waste. Therefore the amount of water that it uses for fracking has been reduced considerably as industry is reusing much more of its water.

Question: Then aren't we duplicating services with this if the City of Dawson Creek is spending money on updating its facility and then PRRD is looking at a new service also?

Response: Councillor Rogers stated his opinion that ten years from now with amount of drilling industry is doing, and the blow back, industry isn't going to need Dawson Creek as a water source as they will have enough water without Dawson Creek water.

Question: What is the Blackfoot/Doe River facility shown in the slide (presented)?

Response: These are areas that the PRRD has identified as priorities that we would look at first. That does not mean that those locations are final.

Question: Does that mean the Blackfoot facility would be shut down or is it being proposed that there would be a facility at both Blackfoot and Doe River?

Response: A – It would be one facility only. At this stage these locations are identified only as priorities. Depending on results of the referendum, we would then look at the feasibility of moving forward with each site.

Question: So, before the vote, are we going to know if it will be in Blackfoot?

Response: No. We will look at feasibility if the referendum passes and we have a service.

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- Question:** How are we supposed to get access to the water? Does that mean we would have to hire a truck to deliver it?
- Response:** It would be similar to how you get it now. Some would haul from DC, some may haul from another site such as Blackfoot.
- Question:** Why would anyone vote yes if we don't know for sure that there will be a facility at Blackfoot? Why wouldn't we just give the City of Dawson Creek the money to update their facility?
- Response:** We've recorded that as a suggestion.
- Question:** If the referendum passes does priority two or three get taxed immediately or only as they are constructed?
- Response:** Taxes would begin in 2017 for everyone and construction would begin on the facilities based on priorities identified.
- Comment:** Commercial rate is a lot more than residential rate.
- Question:** (about proposed budget as presented in slide show). The grant you are showing is a one-time only grant? Then how can you be carrying it forward as revenue every year in the budget?
- Response:** Explanation given that confirmed the grant was a onetime only grant.
- Question:** So, no matter whether you are going to use this service or not, we would be paying for it every year?
- Response:** Yes. Beginning in 2017
- Question:** Once you've built all facilities would taxes go down?
- Response:** Future Boards may decide to build additional facilities. Also, there would still be operational costs. It would ultimately be a decision of a future Board.
- Question:** Why does it show 33 cents per \$1000 in one place and then 17 cents per \$1000 in another place?
- Answer:** Explanation given that the 33 cents per \$1000 is calculated based on an average of all tax class rates while the 17 cents per \$1000 is what the residential tax rate is, based on current 2015 assessment values, and on improvements only.
- Question:** People get older and can't stay on their land. And you rent your house out. Do you still have to pay the tax?
- Response:** Yes.
- Question:** Where are they going to get the water in Farmington?
- Response:** Previous feasibility study showed there is adequate water but the quality of the water means it will need to be treated.
- Question:** What if the water source gets polluted because of fracking?
- Response:** We would be testing the water as required of any local government water system.

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- Question:** Does the PRRD have the ability to control keeping O and G facilities away from the water facility?
Response: We would look into that if we proceed with the water service.
- Question:** What if one Electoral Area votes for it and another one doesn't?
Response: This proposal is across all of Electoral Areas B, C and D. The vote is not separated between Areas.
- Question:** Why would we want to pay for something we aren't going to get?
Question: I live about a mile from Dawson Creek? I've been paying for water for about ten years? If this goes through would I have to pay for both?
Response: You've been paying a user fee but not a Dawson Creek property tax. This proposal is about a tax. There would be a user fee to use the Regional District facility also.
- Question:** Why should we pay for something we don't need?
Question: You need to do your homework and figure out where these would go before you ask us to vote on it.
- Question:** Is the default location going to be Blackfoot Park and if it turns out it isn't a good water source, only then look at Doe River?
Response: Since we have already got a water source at Blackfoot we would look at that first. If we found that the water source in Doe River is better, we would look at that instead of Blackfoot.
- Question:** We already have a facility in Blackfoot. Why do we need to pay taxes for anything else?
Response: It is not potable water. There is a risk that the facility will be discontinued similar to when Northern Health required the Regional District to close down the site at Romedo Springs.
- Question:** Who initiated this?
Response: Explained how current proposal was arrived at. Previous Electoral Area 'D' Director Wayne Hiebert, who was in the audience, also provided history on what previous Boards had considered regarding a water service.
- Question:** How did you come up with the amount of 2 million per year?
Response: That is the estimate based on our research as to what it would cost to build each facility.
Comment: There is a risk to rural communities with not having their own water source. I can recall times where past Councils did talk about the fact that they are supplying water to rural people and questioning whether they should be doing so. There is some security there if we have our own water source. Some people in this area pay for a swimming pool that they don't use. It would cost me less to haul water from Blackfoot than from Dawson Creek. Plus, if you're a senior, you get a discount on your taxes.

Question: If the facilities are all built would the taxes stop?

Response: This will be up to future Board's to decide. There could be the decision to build other facilities besides the ones that are identified on the priority list. Also, there will be operational costs to keep all the facilities running.

Question: What are the user fees used for?

Response: They will provide funds for annual operations.

Question: The PRRD has decided not to borrow money. I would suggest it would be better if you did borrow because people down the road who would still be getting the benefit from the service would still be paying for it, rather than asking people today to pay for it all.

Question: Who is going to be managing these facilities? PRRD employees or contractors?

Response: Most likely we would go through a tender process and look for a qualified individual or company to manage. But at this point, we have not made a decision pending the results of the referendum.

Comment: Some years ago, the PRRD had a workshop with all the people who managed community halls that had to do with public water use or water treatment.

Comment: Councillor Rogers read out water usage statistics for Pouce Coupe for September.

Comment: Again, as stated earlier, would be better if you would put the money into partnering with Dawson Creek and upgrade their system instead of spending money on a new facility in Blackfoot.

Response: Confirmed that the comment has been noted in the notes.

Meeting adjourned – 8:15 p.m.



PEACE RIVER REGIONAL DISTRICT
October 20, 2015 Public Information Meeting Notes
Proposed Potable Water and Sewer Services Referendum
Charlie Lake Community Hall @ 7:00 PM

Present:

Director Brad Sperling, Electoral Area C

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Kim Frech, Chief Financial Officer

Others:

61 members of the public were in attendance

Mr. Anderson presented the power point regarding the water, the sewer and the referendum process. Mr. Anderson explained that the Regional District listened to what the people were saying last year and have taken direction to proceed with the project as requested. During the presentation, and at the end of each section, questions were answered and comments were made.

Proposed Water service

1. Comment: Why are Tomslake and Farmington a high priority since close together and other sources are available in Dawson Creek for them?
There is a financial commitment from Encana of approximately \$500K toward these two specific projects and we don't want to lose out on this donation since these are areas that would be on the list to be done. It is anticipated that there will be other partnerships to create other wells throughout the service area.
2. Comment: Will the provincial studies help determine the location of the facilities.
Yes the studies being done by the province as well as the Regional District will help with the selection process to ensure a good source of water is located.
3. Comment: Can industry use the tankloader facilities?
Yes so long as it is for potable domestic use, the same as a commercial water hauler can use it.
4. Comment: How will the limits be managed?
All users will have a "card" or "fob" and the usage can be monitored. The "honour" system will be used and of course there will be the reporting of any suspicious activity for follow up.

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5. Comment: Why is Fair Share used to pay for this?

It was pointed out that each Electoral Area receives around \$600K a year and that is to fund many projects, not just one service.

Proposed Sewer service

6. Comment: Why did the RD build a new sewage truck facility?

The current facility in FSJ was no longer available for rural access.

7. Comment: Will the facility be “manned”?

Yes there will be a contractor and there will be set hours. There are strict rules and guidelines that must be followed including only those with accounts through the Regional District will have access. There was a public offering for a contractor and we are in the process of selecting and entering into a contract for the complete Charlie Lake operation including the new operations. The current “temporary pond” has had 3 rejected loads that have had to have special procedures such as sending out tests and waiting for results prior to accepting the loads.

8. Comment: Are the rates going to stay the same? With regard to the current temporary pond there has been a request for the Income Statement and nothing has been received as of yet.

First time hearing of the request for the Income Statement, but even if we were to provide it would not provide accurate information since billing is done monthly and bills are received the following month after operational period and there is the cost to close the pit that has to come from that – therefore, hoping the revenues have been sufficient over the year to cover all of the associated costs.

9. Comment: Will the user fee remain the same?

For starting up the user fee will remain the same. It won't be known for a while whether the user fees are sufficient to cover operations or not. These will be reviewed periodically to determine appropriate rates.

10. Comment: What happens to the solids?

They are taken to the landfill and mixed with wood chips making very good compost. True it is not an easy sell to people when they know of the mix but it is also very good for landfill cover that we need.

11. Comment: This service is not needed by many in this area.

Agree that not everyone will require the service but to make it a full sub-regional service it took in this large area to help pay for it and to ensure it is there for those that will require it. The people that require this service are those with septic tanks, step systems and those that need their lagoons emptied for repairs or to close them properly.

12. Comment: Can you opt out of the service if it passes?

No. We realize that this service will not benefit so to be heard you must come out to vote.

13. Comment: Could you consider a Sani-Dump at the site?

Hadn't been discussed but could be looked at.

14. Comment: What about the damage to the roads caused by the heavy trucks?

MoTI is working on this. The Regional District had to pay additional cost to allow 100% weight loads to access the site at all times when weight restrictions were in place.

15. Comment: Is the new design large enough to cover the additional growth and usage.

It was designed to last for 20 years. But something that needs to be done is to address the infiltration and to educate people not to add run-off water into their sewer system which uses up capacity.

16. Comment: Is Site C camp going to make use of this facility?

The temporary camp they have set up now is using it but part of the major camp includes their own water and sewage systems so it will not be used when that camp is completed.

17. Comment: What about the "outfall" - Will it need to be relocated with Site C?

Yes it will need to be relocated and that is at Hydro's cost. The outfall discharge use to be once per year and with the new system will be all year.

18. Comment: Will the smell in the area get better?

There will always be a smell from the lagoons but hopefully when the open temporary pond is finished and covered it will reduce the smell.

19. Comment: Will there be other sewage facilities constructed?

None are being planned. For the other areas. The Regional District will be working with the City of Dawson Creek and the District of Chetwynd to assist financially with their upgrades in exchange of long-term agreement for rural usage.

Referendum Information and Other Questions

20. Comment: Didn't receive the mail-out.

Yes, we are aware that the mail-outs were late being sent and that it would have been good to have at the meeting. But the hand-out info covers the material and when the mail-out is received it will provide the info discussed at this meeting.

It was pointed out that the Board has passed a resolution that the rate of 17¢/1000 for water and 6¢/1000 for sewer are the maximum Class 1 Residential Rates that can be used even if it means less funds to use due to reduced assessments. If the assessments go up then those maximum amounts will raise additional funds. This is a Board resolution and the only way it could increase is by justification to the Board and a Board resolution allowing it.



PEACE RIVER REGIONAL DISTRICT
October 20, 2015 Public Information Meeting Notes
Proposed Potable Water and Sewer Services Referendum
Progress Worker Camp, Pink Mountain @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Kim Frech, Chief Financial Officer

Others:

10 members of the public were in attendance

Mr. Anderson presented the power point regarding the water, the sewer and the referendum process. Mr. Anderson explained that the Regional District listened to what the people were saying last year and have taken direction to proceed with the project as requested. During the presentation, and at the end of each section, questions were answered and comments were made. There were many questions asked at the start that were referred to later in the meeting since the answers would be provided during the presentation.

Proposed Water service

1. Comment: There is a private water tankloader operation in the area that will be open in a couple days. Yes we are aware of this and it will hopefully meet some of the immediate needs of the area.
2. Comment: Why are Tomslake and Farmington a high priority since close together and other sources? There is a financial commitment from Encana of approximately \$500K toward these two specific projects and we don't want to lose out on this donation since these are areas that would be on the list to be done. It is anticipated that there will be other partnerships to create other wells throughout the service area.
3. Comment: Pink Mountain doesn't require water. There are many areas that do not require the service, but by creating such a large sub-regional service area it provides a greater source of tax assessment to use to raise funds and it also enables work at any location within the large area in the future. Regional Districts can only operate by creating a "function" to allow the funds to flow through and this will be done via referendum.
4. Comment: What about those tankers that fill from the rivers? That doesn't come under the Regional District authority and any abuse or concerns need to be reported to the Province.

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5. Comment: Who will be policing that the haulers are hauling for domestic purposes only and not using potable water for industrial uses such as fracing leaving nothing for the residents to fill their tanks?
This is mostly based on the “honour” system, but there will be tracking based on the “cards” or “fobs” issued to the customer to obtain the water and it is hoped that the usage will enable patterns to be seen and investigated. It may involve cancellation of access or limiting volume per time.
6. Comment: Will these be manned facilities?
Water facilities will not be manned but there will be a charge the same as municipal water tankloaders (card, fob, or similar).
7. Comment: Will these be fast recharge systems?
The present design is to fill 40 gallons/minute. It will be designed to meet the needs of the area and to ensure it doesn’t go dry and burn out the system.
8. Comment: How long before the facilities are built?
Will continue to investigate sites and build as funding and budget allows.
9. Comment: What happens if one area votes to not have the service?
The vote is a one-vote for all of the service area. The votes are counted all together and not by area. It will be the majority of “yes” or “no” of the whole proposed service area.
10. Comment: Why is the business rate higher than the residential rate?
The Province sets the ratios to charge (for instance business is 2.45 times residential rate).
11. Comment: What about service closer to Pink Mountain?
Director Goodings stated that once the priority wells are established and if the community wanted such a service then it would be looked into for a suitable source.

Proposed Sewer service

12. Comment: Why did the RD build a new sewage truck facility?
The current facility in FSJ was no longer available for rural access.
13. Comment: Will the facility be “manned”?
Yes there will be a contractor and there will be set hours. There are strict rules and guidelines that must be followed including only those with accounts through the Regional District will have access.
14. Comment: This service is not needed by many in this area.
Agree that not everyone will require the service but to make it a full sub-regional service it took in this large area to help pay for it and to ensure it is there for those that will require it. The people that require this service are those with septic tanks, step systems and those that need their lagoons emptied for repairs or to close them properly.

15. Comment: Can you opt out of the service if it passes?

No. We realize that this service will not benefit so to be heard you must come out to vote.

Referendum Information and Other Questions

16. Comment: Didn't receive the mail-out.

Yes, we are aware that the mail-outs were late being sent and that it would have been good to have at the meeting. But the hand-out info covers the material and when the mail-out is received it will provide the info discussed at this meeting.

It was pointed out that the Board has passed a resolution that the rate of 17¢/1000 for water and 6¢/1000 for sewer are the maximum Class 1 Residential Rates that can be used even if it means less funds to use due to reduced assessments. If the assessments go up then those maximum amounts will raise additional funds. This is a Board resolution and the only way it could increase is by justification to the Board and a Board resolution allowing it.



PEACE RIVER REGIONAL DISTRICT
October 21, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Halfway Graham @ 7:00 PM

Present:

Director Karen Goodings, Electoral Area B

Staff:

Jeff Rahn, General Manager of Environmental Services

Fran Haughian, Communications Manager/Commission Liaison

Others:

24 members of the public were in attendance

Question: Would there be an impact to private and industry sales if I dug my own water well to sell water?

Response: The Regional District will not compete or undermine private businesses, we will charge the market rate.

Question: Will there be a water loading facility here in this area?

Response: Right now it is not on the priority list, maybe in the future if the community requested one.

Comment: Water report will be available to the public by November 26, 2015.

Question: Will we pay taxes if the referendum passes even though a water tank loading facility will not be constructed here?

Response: Yes.

Comment: Is this for industrial use as well and they will pay 85% of taxes.

Question: What are projects costs for 2020?

Response: We do not have that data but expect that user fees will cover costs.

Question: Why can't we spread on land?

Response: This is not under our jurisdiction.

Comment: Some camps are looking to treat their own sewage, sewage hauling costs are high.

Adjourned: The meeting adjourned at 8:00 p.m.

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PEACE RIVER REGIONAL DISTRICT
October 28, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Charlie Lake Community Hall @ 7:00 PM

Present:

Director Brad Sperling, Electoral Area C

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

34 members of the public were in attendance

Question: Did the Regional District go to the Province or Feds for funding?

Response: Yes, the Regional District has submitted an application under the gas tax fund program.

Response: The province will not provide funds for the function.

Question: Why didn't the Regional District include Buick Creek in the initial funding application?

Response: We have not completed a feasibility study in that area.

Response: The Regional District will continue to apply for grants for the projects.

Comment: You want to tax people who have a well and a lagoon, get 100% from industry and leave us out of it. Use grant money and industry money?

Response: Local government cannot use the cookie cutter approach when developing functions, the whole area must be included.

Response: The province sets out the tax rate not the Regional District so we cannot lower the %.

Question: Where does Fair Share money go? Is not meant to be used for infrastructure?

Response: Some Fair Share funds were used for the upgrades at the Charlie Lake Sewer System and for the sewage receiving facility.

Comment: Fair Share funds for Electoral Area C is approximately \$600,000. It is for projects and infrastructure. We now apply for the funding in the new Fair Share Memorandum of Understanding Agreement.

Comment: Treatment for all haulers? Why not non-treated for industrial use?

Response: We are taking care of domestic usage.

Question: So every year the Regional District will need \$2 million.

Response: Yes, we could borrow the money but people have indicated "no borrowing."

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Comment: And the rate will never go above \$0.17.

Question: Is there a monitoring system for domestic sewage?

Response: Yes, and the facility only accepts domestic sewage.

Question: Why not use Charlie Lake Treatment?

Response: It is abandoned and the City holds the water rights.

Response: If we can partner we will work towards that, we are doing this with Dawson Creek and Chetwynd.

Question: Why didn't you partner with someone for sewer?

Response: Fort St. John did not want to, they were having capacity issues.

Comment: You put the cart before the horse, you improved the 273 Road, it is the 243 Road that needs improvements. You did not consider what would happen to our roads.

Response: We have working with Yellow Road and Bridge on road improvements, we spent \$47,000 on road improvements.

Comment: 40 trucks go by each day, the route to the site is bad, 104 traffic on the 242 Road.

Response: We are talking with the Ministry of Transportation.

Comment: There are oilfield trucks that use that road too.

Response: We will continue to work toward upgrading the road to 100%.

Comment: Clairmont Subdivision roads are horrible, you promised paving.

Response: It was not the Regional District that promised paving. It is the Ministry of Transportation that does paving, the Regional District has no say or control on what the Ministry does.

Comment: Gas tax and Fair Share money is what paid for the sewage facility? Did you take Clairmont? Truckers pay \$10/cubic metre? Why did rates go up \$2.50?

Response: Haulers increased their hauling rates.

Comment: We will pay taxes and dumping fees?

Response: Yes.

Comment: You received grants and the truckers increased their rates?

Comment: We are not getting a sewer system, we get to dump sewage.

Comment: Let us look at the bigger picture and install independent sewer systems in Clairmont and Grandhaven.

Response: This was investigated a number of times, but residents in the area voted against it.

Question: Who is the main users, % of industry – double; % of residential.

-
- Comment:** You are asking us to subsidize industry.
Response: No, you may not need it now but you may need in the future.
- Comment:** Some residents are self-sufficient. When user fees go up sewage may be dumped into the environment (ditches).
- Comment:** We are legislated to go to the people through the referendum process to approve any new function.
- Question:** If we do not vote “yes”, user fees will go up?
Response: They may, we will have no choice if we need to replace infrastructure in the future.
- Comment:** Lagoons have a life expectancy of 20 years and that will end up in the facility.
- Question:** How much did you pay Urban Systems to prepare these studies?
Comment: The Regional District undertook many studies to try to lower the cost for the residents.
- Question:** How much does it cost to operate the facility?
Response: \$600,000 – operator has Class 2 certification.
Response: Treatment now is the temporary lagoon.
- Comment:** The new facility will be permanent.
- Question:** Can the Regional District do a power deal from Hydro?
Comment: We are waiting and hope to get it in by the end of the year.
- Question:** Have you looked at sewer treatment in Clairmont/Grandhaven?
Response: Not yet, industry is proposing options.
- Comment:** Sell gray water to industry to use in fracking.
Comment: Hydro is treating their own.
Comment: The temporary camp is hauling sewage but the permanent camp will treat.
Comment: Road to Site C, the dump road, old fort road, Hudson’s Hope road are all over run.
Comment: PRRD – garbage coupons, have improved, good thing the PRRD is doing.
- Adjourned:** The meeting adjourned at 8:49 p.m.



PEACE RIVER REGIONAL DISTRICT
November 4, 2015 Public Information Meeting Notes
Proposed Potable Water and Domestic Sewage Services Referendum
Charlie Lake Community Hall @ 7:00 PM

Present:

Director Brad Sperling, Electoral Area C

Staff:

Shannon Anderson, Deputy Chief Administrative Officer

Fran Haughian, Communications Manager/Commission Liaison

Others:

38 members of the public were in attendance

Comment: It was noted that the Regional District is governed by the Local Government Act, which stipulates that money cannot be removed from one function of the financial plan to be applied to another function in the financial plan.

Question: Will treated water be used by industry?

Response: At this time, the Regional District does not sell water as we have no function for that. The municipalities are selling water.

Response: We are talking about a “domestic” water source.

Question: I have lots of water and I paid for it, why should I pay for others?

Response: We have heard this at all the meetings, we made a map that encompasses a large industrial tax base to help pay for the service.

Response: What happens if your well runs dry?

Response: Then I would get my well fixed or dig another one.

Question: Is the Charlie Lake in addition to the one we have now?

Response: It would be independent from the one in Charlie Lake now, as the one in Charlie Lake is owned by the City of Fort St. John.

Comment: You still have to pay user fees and taxes.

Question: Isn't there money left at the end of the day from the taxes we pay each year.

Response: Regional Districts can only tax for the service, they cannot take money from already taxed services.

Comment: I do not have children and still pay school taxes for the good of the community.

Response: This tax will be an additional tax to what you already pay. It is agreed that not everyone will require the service but to make it a full sub-regional service it took in this large area to help pay for it and to ensure it is there for those that will require it. The people that require this

service are those with septic tanks, step systems and those that need their lagoons emptied for repairs or to close them properly.

Question: Will the tax rate be a fixed cost?

Response: It was pointed out that the Board has passed a resolution that the rate of 17¢/1000 for water and 6¢/1000 for sewer are the maximum Class 1 Residential Rates that can be used even if it means less funds to use due to reduced assessments. If the assessments go up then those maximum amounts will raise additional funds. This is a Board resolution and the only way it could increase is by justification to the Board and a Board resolution allowing it.

Question: If I vote this in I will never have to pay more than 17¢.

Response: Yes, the Regional District will be applying for grants as well to assist in offsetting costs.

Question: If the referendum does not pass will that mean it will take the Regional District longer to do establish these services?

Response: Yes, taxation costs would be approximately residential 14¢, industry 86¢.

Comment: Industry can write it off, we cannot.

Comment: It is the Province that sets ratios.

Question: Can industry use the services?

Response: Water and sewer services are for domestic use only.

Question: Is that written down that industry cannot use these services?.

Response: The Regional District will follow municipalities lead, for example, industry pays a higher rate.

Comment: Water should not be sold to industry.

Question: If we do not do the improvements on our property, will we be taxed?

Response: Taxes are collected on buildings/improvements.

Question: Do you have an idea of which residents have lagoons/wells in the area?

Response: No, but water haulers have reported a large amount of water being trucked into the rural areas.

Comment: Approximately 2,500 people use water haulers.

Question: You will decide after the fact who has access to water?

Response: Yes.

Question: Will the facility be constructed as an extension to the Charlie Lake sewer system?

Response: Yes it has been. The referendum will provide for taxation for the operation of the facility.

Question: User fees were raised, will the fees be raised again?

Response: The haulers set the rates, we charge the 10¢/cubic metre for disposal.

- Question:** Why does it have to be tested, this just adds to the costs?
Response: The system is self-tested, the Regional District has stringent rules who can haul.
Comment: Haulers will lose their privileges to dump if they bring in contaminated loads.
Comment: People are dumping gray water in rural areas.
Comment: PH raises the contamination level.
Comment: We are taking domestic sewage, we are still investigating the testing procedures.
Response: The Regional District will work with haulers, loads are monitored.
- Comment:** Lots of people are dumping in the ditches, who is monitoring that.
- Question:** Does sewer around Charlie Lake run into this lagoon?
Response: Yes. We do not know how many lagoons there are in the area.
Comment: Haulers have approximately 2,000 clients, that we are aware of.
Comment: Consider pricing, you cannot handle business you have now.
Response: It will be similar to the Fort St. John site.
- Comment:** Long wait times, will increase fees to customers.
Comment: Testing has increased wait times to 15 minutes.
Response: We will not be testing every load. Federal regulations dictate testing procedures.
- Question:** This lagoon was for the Charlie Lake residents, is Fort St. John not allowing rural residents to dump?
Comment: The current facility in Fort St. John was no long available for rural access.
- Question:** What are Charlie Lake residents paying now?
Response: \$250 user fee, no taxes.
Comment: So rural people must dump at this site, we cannot go to Fort St. John.
- Question:** If the referendum fails, who will pay for this?
Response: User fees would have to cover it if there is a shortfall. Taxation keeps user fees down.
- Question:** Can you get Site C camps to pay for it?
Response: They pay grants-in-lieu taxes plus user fees now. The grant-in-lieu is applied to Regional District functions.
- Question:** Can the Regional District not push BC Hydro for the water from the camp? Is the Regional District in competition?
Response: The Electoral Area Directors are working for the people to provide a service everyone will need in the future.
- Question:** 60,000 cubic metres every year, what is the breakdown, commercial vs residential?
Response: 250 residential, rest is commercial.

Question: Why don't you just increase user fees for them (commercial users) to pay for it?

Comment: Ballot question should say "tax only users" – not everyone.

Comment: You are taxing people who will not use the service.

Question: Once the reserve fund has reached its maximum, will we still have to pay taxes?

Response: The capital reserve will take years to reach its maximum, and once reached, payment of taxes will stop. However, if reserve funds are used, for example, repairs, then the following year taxes will be collected to build the reserve fund back up again.

Question: Will user fees go up if the referendum does not pass?

Response: At this time we do not know, we hope fees will cover it.

Comment: If natural gas gets back to work you won't be able to handle the amount.

Response: That is true, residential waste would be our priority.

Comment: Industry will have to manage their waste and the Regional District will manage waste from the rural areas.

Comment: Fees are extra about taxation.

Adjourned: The meeting adjourned at 8:34 p.m.



Peace River Regional District REPORT

R-5

To: Electoral Area Directors' Committee

Date: November 13, 2015

From: Trish Morgan, GM of Community & Electoral Area Services

Subject: Recommendations from Community Meetings in Pink Mountain & Upper Halfway

The following items are recommendations coming forward from community meetings hosted by Director Goodings in Upper Halfway and Pink Mountain in October 2015 in conjunction with the meetings re: water/sewer referendums

RECOMMENDATION(S):

- 1) That the Electoral Area Directors' Committee recommend to the Board of Directors that a request be made to Maria Butts, District Manager with the Ministry of Transportation and Infrastructure, that a study be conducted in 2016 on the Upper Halfway Road 117, to identify ways to increase public safety and that the Ministry provide a report back to the Peace River Regional District and to the community of Upper Halfway.
- 2) That the Electoral Area Directors' Committee recommend to the Board of Directors that Maria Butts, District Manager with the Ministry of Transportation and Infrastructure, and George Smith, Manager of Maintenance and Operations with Public Works Canada, be invited to present information at an upcoming meeting of the Regional Board on the recently completed Alaska Highway Corridor Study.
- 3) That the Electoral Area Directors' Committee recommend to the Board of Directors that a meeting be set with the Ministry of Transportation and Infrastructure, Public Works Canada and the Alaska Highway Community Initiative to discuss opportunities to increase public washroom facilities along the Alaska Highway and that all Directors be authorized to attend.
- 4) That the Electoral Area Directors' Committee recommend to the Board of Directors that a request be made to the Ministry of Justice and BC Hydro requesting a copy of the RCMP report on Site C impacts to police services, authored by Sgt. Rod Carlson, RCMP.

BACKGROUND/RATIONALE:

These following issues were identified at the community meetings held in Pink Mountain and Upper Halfway on October 20 and 21, 2015 respectively. As these items relate to the Board's Strategic Plan, they are being brought forward for the Electoral Area Directors to consider requesting the support of the Board of Directors.

November 19, 2015

... continued on next page

Staff Initials:

Dept. Head:

T. Morgan

CAO:

Ch. Birk

Page 1 of 3

1) Upper Halfway Meeting

i) Transportation Study on Upper Halfway Road

Industrial operations due to logging and oil and gas activity have increased dramatically over recent years in the Upper Halfway area. As a result the Upper Halfway Road is in disrepair, parts of the road are sliding and can only be temporarily fixed, many areas are too narrow for industrial traffic, there are no pullouts and safety is a major concern for residents. Given that the road was not designed for type and quantity of traffic it is experiencing, residents would like MOTI to study the traffic volumes, impacts of industrial activity and consider ways to increase public safety.

2) Pink Mountain Meeting

i) Alaska Highway Corridor Study

The Ministry of Transportation and Infrastructure (MOTI) and Public Works Canada (PWC) have recently completed a corridor study for the Alaska Highway from Charlie Lake to Sikanni River. It identifies areas for passing lanes, road upgrades, pullouts and more. The report is available at MOTI's office in Fort St John, but is not on their website at this time. Given the Board's interest in addressing transportation concerns, it is recommended that MOTI and PWC attend a Board meeting to discuss their short and long-term plans for the Highway.

ii) Public Washroom Facilities

Currently there are 2 public washroom facilities along the Alaska Highway in the Peace River Regional District. Due to the lack of facilities, the travelling public relies heavily on facilities operated by private business owners. One business owner estimates that he spends approximately \$8,000 per year to maintain his washrooms and only 40% of users are customers. With the 75th Anniversary quickly approaching in 2017 and the anticipated increase in travelling public, the issue of lack of facilities needs to be addressed. As such, it is recommended that a meeting be held with representatives from the PRRD, MOTI, PWC and the Alaska Highway Community Initiative to discuss opportunities to increase the number of facilities prior to the 75th Anniversary of the Alaska Highway.

iii) RCMP Report on Site C impacts to Police Services

Earlier this year it was announced by BC Hydro that they had hired Sgt. Rod Carlson to conduct a study on the potential impacts to police services as a result of the construction of Site C. That report is now complete and has been forwarded to the Ministry of Justice for consideration. Sgt. Carlson indicated at the Pink Mountain meeting that he has recommended that some items be built into the environmental assessment process for major projects, such as zero tolerance strategies related to speeding, drug and alcohol misuse, talking on phones while driving, etc. At the meeting it was suggested that there may be some important information in Sgt. Carlson's recommendations and finding that could be incorporated into the PRRD's Cumulative Effects Management Plan process for worker camps.

STRATEGIC PLAN RELEVANCE:

- 2.1 Work Camps: The PRRD will have a defined role in respect to the operation of worker camps in the Peace Region by 2018.
 - 2.1.4 Develop criteria for the approval of work camps.
- 2.4 Transportation: The PRRD will be a leader to proactively address transportation concerns in the Peace River Regional District.
- 2.6 Policing: The PRRD will lead a region wide strategy to address insufficient police resources in the region.
 - 2.6.3 Work with the RCMP to develop an effective regional strategy to address crime prevention.

FINANCIAL CONSIDERATION(S): none

COMMUNICATIONS CONSIDERATION(S): none

OTHER CONSIDERATION(S):

Please see the draft meeting notes from the meetings at Upper Halfway and Pink Mountain and email from Howard Shannon regarding the lack of public washroom facilities on the Alaska Highway.

**Pink Mountain Community Meeting Notes
Royal Camps 147 Lodge
Tuesday, October 20, 2015**

R-5

- **Hosted by the Peace River Regional District & Progress Energy -**

Bryant Bird (Shell Canada)
Dean Daniel (MoTI)
Florian Kund (MoTI)
Catie Underhill (TransCanada)
Kyle Martin (TransCanada)
Travis, Lynne & Logan Trask
Brad Bowdal (Vortex Ind)
Jeff Roth (Clean Harbours)
Bob Wright (Clean Harbours)
Harley Giberson (Calfrac)
Cathy Clarke
Korey Ollenberger (KHL/PMC)
Lory Dille (KHL/PIMC)
Mike Kurvers (RCMP)
Kurt Peats (Progress)
Chuck MacDougall (McTales)
Gingerlee MacDougall
Shane Kilback (Oculus)
Steven Cooper (Clean Harbours)
Randy Williams (Jimbo)
Warner Roho (Jimbo)
Jason Simpson (Tangle Ridge)

Julie Bourdon (Progress Energy)
Karen Goodings (PRRD)
Verne Goodings
Trish Morgan (PRRD)
Shannon Anderson (PRRD)
Kim Frech (PRRD)
Jeff Thompson (Canam Geomatics)
Holly Davidson (Intercept K9)
Dan Hague (Intercept K9)
Leigh Lund (Rusty Diamond Services)
Cam Rea (Energetic)
Doug Ross (Energetic)
Scott Gordon (Hall North)
Steve Perret (RCMP)
Peter Dalton (OGC)
Dan Walker (OGC)
Chad Endresen (Energetic)
Dave Turchanski (Gas Link)
Doug Powell (BC Hydro)
Rod Carlson (BC Hydro RCMP)
Jay Morrison (Spectra)
Joel Lizee (Progress)
Joan Trask

* thank you to Progress Energy for providing lunch and refreshments

Director Karen Goodings called the meeting to order at 1:00 pm

Industry Update

1. Progress Energy

- General Update:

- currently has 13 rigs, including one in Hudson's Hope
- Anticipate 10 to 15 rigs consistently over the next few years as they are in the development phase of the project. Activity level represents approximately 2,800 jobs
- will be shifting into development and therefore not as many pads will be developed, instead will be drilling from existing pads with 10 to 12 wells per pad
- Progress is the most active driller in BC with 203 wells drilled in 2014 representing approx. 30% of all of wells drilled in the province.

November 19, 2015

Q: question

A: answer

- In 2014 Progress has spent over \$500 million on service and supply companies in NEBC
- Seismicity:
 - Progress takes all seismic activity seriously
 - If a seismic event is recorded at a magnitude of 4 or greater, all operations cease until the event has been investigated
 - If there are concerns from the community, please contact Julie Bourdon with Progress
- Airstrip & Campsite:
 - Progress has not yet made its final investment decision and is still applying for land tenure
 - Currently only hold an investigative permit that allows Progress to conduct soil sampling, geotechnical investigations, etc.
 - Still looking at the feasibility of a campsite in the area of the airstrip
- Connectivity:
 - Exploring whether there is an opportunity with the new campsite to help residents with internet connectivity
- Garbage Bins:
 - Well used with 100 tons of garbage collected in 2015 in the North Montney joint venture area and 10 tons emptied from bins in the Farrell Creek/Cypress Area
- Safety Stand Downs:
 - Progress will be having another safety stand down this week
 - The safety discussion is not in response to any incident but a normal part of doing business to ensure safety is top of mind
- Roads:
 - Focus is on maintenance

2. TransCanada

- Two main projects underway in the region:
 - a) Prince Rupert Gas Transmission Line
 - 900 km from Beryl Prairie to Prince Rupert
 - Waiting for final positive investment decision
 - Working with the OGC in final permits, starting to identify potential contractors, starting to identify areas for camps
 - b) North Montney Mainline
 - Waiting for final positive investment decision
 - Examining camp strategy and identifying plans at this time
- Will be a major media announcement once the final investment decisions are made
- There will be contractor Open Houses in Fort St John, Hudson's Hope, Dawson Creek, and Chetwynd once the decision has been made

3. Spectra Energy

- Focus is on maintenance and operations in the gathering systems in this area which takes product to Taylor

November 19, 2015

Q: question

A: answer

- Applying to the National Energy Board to replace Beg pipeline around Mile 126 and Kobes line near mile 95 road.
- Wonowon pipeline replacement project complete
- Expanding sweet gas transmission system from northeast BC to Washington State: pipeline loops in NEBC area, compressor station upgrades further south.

4. Shell Canada

- Primary focus is in Groundbirch and maintain production commitments Gundy (around 109 Road) is still an exploration play with limited activity
- Currently have 2 rigs in operation in Groundbirch and nothing in Gundy
- In 2016 we expect to have a decision made on LNG export terminal in Kitimat which will influence or development plans going forward within the PRRD.

RCMP

- S/Sgt. Rod Carlson
 - Report in the impact of Site C and police services in now complete and has been sent to the Ministry of Justice for review
 - Recommendation that some items be built into the BC Environmental Assessment (EA) process such as strategies for zero tolerance at camps for speeding, drugs, alcohol, talking on phones and driving
 - By having appropriate strategies for the above, it will reduce calls for service to the RCMP

Q: what happens if the project is outside of the EA process?

A: Unsure at this time

ACTION: PRRD to follow-up to see if can obtain a copy of the report and integrate some items into the PRRD process for worker camps.

- Insp. Mike Kurvers/Sgt. Perret
 - 27 calls since the last meeting
 - Please call when you have a concern or issue, the RCMP cannot make a case for more staff without the stats to support it
 - Crime reduction unit targets prolific offenders, info you provide may help us in addressing these individuals

Q: how do residents communicate better with the RCMP around traffic complaints? It seems like there is no action.

A: dispatch will prioritize, sometimes it may be addressed if there are members in the area, if we get a number of calls in a short period of time it may become a higher priority. If residents can get the plate number then the RCMP can also follow-up. It is critical that even if you are not getting assistance, that you call the RCMP.

Q: How many members are located in the Fort St John detachment?

A: 50 uniform members with some dedicated to traffic and some Provincial members for the rural areas

November 19, 2015

Q: question

A: answer

Ministry of Transportation & Infrastructure (MOTI)

- MOTI is responsible for the Alaska Highway to Mile 83
- Progress is doing a great job to reduce issues on roads
- Currently testing new products for line painting
- Highway Corridor Study is not available on the website, but can be reviewed at the office in Fort St John
 - It identifies some areas where passing lanes could be added and there are short and long term plans
 - Looking at passing lane at Mile 58, and between 73 and 83
- Working closely with Public Works Canada and on signage to help drivers
- Would like to hear from residents in order to make improvements successful

- Director Goodings: there is a lack of public washroom facilities along the corridor, 2017 is the 75th Anniversary of the Alaska Highway and there will be a lot more traffic
- MOTI: rest areas are becoming more challenging because of sewage, but would like to work with the PRRD and Public Works Canada on this

C: As a business owner, I currently spend about \$8,000 for maintain the bathroom at my business, with 40% of users not being customers. Where is the provincial and federal responsibility for this? Why can't this be part of the road maintenance contract?

A: MOTI will need to have a separate meeting

ACTION: PRRD to set-up meeting with MOTI and Public Works to discuss lack of public washrooms in the Alaska Highway corridor

- Mile 143 Road brushing will start next year and will be doing select segments
- Pink Mountain Road 147 will be doing maintenance on culverts

BC Oil & Gas Commission (OGC)

- Dan Walker, Sr. Petroleum Geologist
 - Provided a presentation on induced seismicity
 - OGC encourages people to call them and to report any earthquakes to Natural Resources Canada <http://earthquakescanada.nrcan.gc.ca/index-eng.php> . Please complete a "felt report" noting day and time
- Peter Dalton, Director, Public Protection & Safety
 - Provided overview of the OGC's responsibility to ensure companies have up-to-date emergency response plans, that they conduct exercises and that the OGC oversees the response by the company when there is an incident

Peace River Regional District (PRRD)

- **Cumulative Effects Management Plans for Worker Camps**
 - Director Goodings referred to the template provided and indicated that the PRRD is working to develop a process to implement the framework
 - If operators or residents have questions please contact the PRRD

November 19, 2015

Q: question

A: answer

General Questions

- Q: What is the helicopter with the “thing” underneath doing in the area?
- A: GeoScience BC is looking for aquifers. They will be making a presentation to the PRRD Board on November 26.

ACTION: PRRD to bring information on GeoScience BC’s study to the next Pink Mountain Community Meeting

- Q: Was there anything in the MOTI report about the scales at Charlie Lake?
- A: Director Sperling is working with MOTI to come up with better options

Next Meeting: Consider finding a date that coincides with final investment decisions on major projects

A presentation on the proposed water and sewage services referendum immediately followed and was presented by Shannon Anderson, Deputy CAO, PRRD

November 19, 2015

Q: question

A: answer



PEACE RIVER REGIONAL DISTRICT

Upper Halfway Community Meeting Notes

DRAFT

R-5

DATE: Wednesday, October 21, 2015
PLACE: Halfway Graham Community Hall, Upper Halfway, BC
PRESENT:

Stan & Lorraine Westergaard	Rodney Hafner, Yellowhead Road & Bridge
Neil & Chelsey Ward	Curtis McKay, Yellowhead Road & Bridge
Pascal & Meg Olivier	Director Karen Goodings, Electoral Area 'B'
Violetta Pavlovets	Trish Morgan, GM of Community & Electoral Area Services
Denise Simpson	Jeff Rahn, GM of Environmental Services
Davrel Pustanyk	Fran Haughian, Communication Manager
Dave & Pam Simpson	
Waldemar Fritz	
Jaclyn Gieni	
Stevie Olsthoorn	
Kevin Frompory	

*** sandwiches were provided by the PRRD as the meeting was called for 5:00 pm and would be followed by another presentation at 7:00 pm*

- 1) Call to Order:** Director Goodings called the meeting to order at 5:16 p.m.
- 2) Welcome:** Director Goodings welcomed and thanked everyone for attending. Self-introductions were made around the table.
- 3) Purpose:** To provide updates to the community and gain feedback on the following:
- A. Road maintenance
 - B. Policing
 - C. Solid Waste
 - D. Worker Camps
- 4) Yellowhead Road & Bridge (YRB)**
Representatives from YRB included Rodney Hafner and Curtis McKay
- Q: Simpson Road, first 3 km is washboard and needs grading
R: We will attend after the meeting to inspect it
- Q: Km 39, why did the cattle guards come out? The community wanted the cattle guards to stay.
R: Because they were not able to be maintained and were in need of constant repair. Ministry of Transportation & Infrastructure (MOTI) wanted them removed as they were also a liability. We could hold off on paving and make a request MOTI.
- Q: Goat Hill, kms 45 and 28 – the pavement is breaking up, why can't it be fixed
R: These are slide areas and a temporary fix will be done. MOTI doesn't want to do anything permanent until these areas are stable.

November 19, 2015

- Q: Speed of YRB trucks; 3 trucks passed a vehicle going up a hill and loaded with gravel when working on Iron Creek
- R: we have shut down the gravel program and have received some complaints. The employee involved has been disciplined. Any issues can be called into the office at 250 262-2600 and you may ask for a call back.
- Q: When working on the Iron Creek Road, we were cut off for 3 days from our cattle. The supervisor was not easy to work with. Why was there no communication to residents?
- R: Our policy is to go door to door to notify, thanks for the info
- Q: Pull offs – there is a tendency for trucks to park in the middle of driveways at km 7 and km 9
- R: Can take a recommendation back to MOTI on possible locations if the community can provide some ideas
- Q: Call channel signs removed. Canfor needs to slow down in the area.
- R: MOTI issue. The signs were removed as they didn't want the area to feel or operate like an industrial road. Some km signs have been reinstated. Some logging trucks will use radio channels on dangerous corners, etc.
- Q: Speed bumps in high traffic areas?
- R: Can talk to MOTI, but speed bumps pose an issue for snow removal. Instead we could look at rumble strips.
- Q: Shoulders?
- R: Originally it was ½ meter on each side, but now have made the pavement wider, some sections need shoulders and work
- Q: Could we get a bus sign near the hall and Freedom Farms?
- R: Please call dispatch and ID where you would like the signs to go
- Q: Need sand truck earlier in the day and more often in the winter for the 8:30 bus route. It is usually here between 11:00 and 12:00.
- Q: Km 35 ½, snow plowed into driveway
- R: YRB tries not to plow into a driveway, but sometimes it builds up. It is standard practice.

5) Policing

Director Goodings read an email from Insp. Mike Kurvers encouraging residents to let the RCMP know when there are high traffic times and then their First Nations Policing Unit may be able to adjust their schedule to conduct some traffic enforcement on their way to/from the reserve.

- Q: RCMP are not doing traffic enforcement now on their way to/from the reserve. Numerous vehicles have flipped over with no police presence on them
- R: Regional District can request MOTI to conduct a traffic impact study to determine level of service and potentially increase police presence as well as road maintenance. As an example, a gravel hauling company has 50 trucks making 3-5 trips a day early in the evening and late in the day.

ACTION: PRRD to make request that MOTI study the issues on the Upper Halfway Road and identify options and a plan to increase public safety.

6) Solid Waste

Jeff Rahn provided a presentation on the upgrades to the waste transfer site.

- Will be open 26 hours per week, similar to other sites in the region
- Reviewed the fees

Q: Can we recycle plastic containers?

R: The attendant will be there to help guide you on what can be recycled.

Q: Will the Halfway Reserve use this site?

R: We will be meeting with them. They currently have their own bins and we the Regional District has an agreement with them. They may need to get their own hauler.

Q: There were 2 sites, but there will only be 1 now. There will be no place to dump garbage from the Rec/Campground Sites and the new transfer station won't be open when they need it

R: There are similar recreational sites throughout the province where users are expected to pack out what they packed in. As this is a change in practice, the PRRD will speak to the local Recreation Officer about it, but we cannot operate the old bins.

Q: Cimarron camp

R: This is a business and they are responsible for their waste

Q: What about the school? Why can't the bins go there?

R: The Regional District will speak to the Recreation Officer to see if they may install their own bins.

Q: Hours don't work. Need to start at 7:00 am.

R: We can talk to Tervita who has the contract. Is there someone local who may be looking for employment? They can apply to Tervita. Contact Joe Braun at 250 794-4147.

Q: Will the lights be on all the time?

R: No, they are on a timer

Q: In looking at the survey, will there be spring bins at Mile 52

R: No, they have been pulled due to cost, there will be one transfer station for all

Director Goodings: please mark it on your survey if it is important to you to have the spring bins back

Q: Sileage wrap, is it recyclable

R: Organic matter is attached to the plastic which is problematic for recycling. We are looking for another company that may be to accept it. We may be able to get something in place in Wonowon at certain times of the year based on producer feedback. We are also looking at plastic twine.

7) Worker Camps

Director Goodings reviewed the template for worker camps and explained that the Regional District is trying to understand how to manage them in the region as not all fall within the regulatory jurisdiction of the Regional District.

Q: Would like to see a camp at km 42 as it gets rid of a lot of traffic. Why is there no camp there now?

R: Because there was no permit. But now that we have guidelines, operator can contact our Development Services Department. Permits have been held up until now and the Regional District is trying to encourage one agency (Northern Health) to oversee all of it

Director Goodings thanked everyone for attending and sharing their views/concerns.

11) Adjournment The meeting adjourned at 6:25 pm

November 19, 2015



Peace River Regional District REPORT

R-6

To: Electoral Area Directors Committee

Date: November 13, 2015

From: Trish Morgan, General Manager of Community & Electoral Area Services

Subject: Electoral Area Directors Newspaper Insert

RECOMMENDATION:

That the Electoral Area Directors receive the following for information.

BACKGROUND/RATIONALE:

Attached are the draft articles prepared by staff for an upcoming Electoral Area Directors' Northeast News insert:

- 1) Results of the Water/Sewer Referendum
- 2) Updates on the West Peace and North Peace OCP's
- 3) Solid Waste Survey
- 4) Fair Share & the Peace River Agreement
- 5) Director's Profiles and Invitation to Attend Community Meetings

The purpose of the insert is to proactively inform the public of projects and issues that are relevant to residents in the electoral areas. For more background please see the "Communications Considerations" section of this report.

STRATEGIC PLAN RELEVANCE:

3.1 The PRRD will increase awareness of the Peace River Regional District through a comprehensive marketing and communications plan.

FINANCIAL CONSIDERATION(S): \$4,800 was budgeted for a June and December Electoral Area Directors newspaper insert.

COMMUNICATIONS CONSIDERATION(S):

In 2013 the Peace River Regional District contracted Acumen Communications Group to conduct a communications audit and develop a strategic communications strategy. The strategy was approved in principle by the Board in November 2013 and staff and directors have been collectively working towards implementing the recommendations.

The purpose of the strategy is to "increase overall public awareness of the Peace River Regional District -- its programs, services and activities -- and open effective engagement and communications channels with stakeholders and employees."

November 19, 2015

Staff Initials:

Dept. Head:

T. Morgan

CAO:

Chibrik

Page 1 of 3

Based on the Audit, the following was determined with respect to external communications and engagement:

Directors reported the need for an increase in external public education and communication with stakeholders and the general public due to the low public profile of the district overall. Directors would like to see contemporary and proactive communications strategies and tactics.

- **The who? The what?** – All groups described the PRRD's profile as low and unfamiliar to the public and stakeholders. Respondents also said that the public had little understanding of the PRRD's programs and services or relevance in regional decision making and governance.
- **Lack of proactive external communications** – Survey found that external communications is largely statutory in nature as it relates to notice and Minutes of Board meetings or to service changes or notices of public meetings and planning sessions.
- **In an ideal world** – Directors said that in order to achieve the best communications and engagement, people need to feel listened to and see that their local government is taking action in response to what they hear. Further, they reported that the public and stakeholders need to see the relevance of the district in their lives. This will require greater efforts to engage and educate the general public. "We are attracting the same small group of individuals to every meeting – there are a lot of people we are not reaching."

Some of the recommendations included:

- 1) **Create an Electoral Area page on web site.** District staff should work with Directors to develop content for a unique web page for each of the PRRD's four Electoral Areas or at the very least provide a link to Area Director site or page.
- 2) **Provide administrative support to Electoral Area Directors to increase communications with communities.** Directors representing the District's municipalities can access administrative support in communicating with constituents from their respective municipal staff. Electoral Area Directors would benefit from administrative support in preparing letters, mailings and other targeted communications with communities and community organizations.
- 3) **Develop a template for a new Electoral Area News page.** Develop a common template for a news page to be published in community newspapers serving the District's Electoral Areas. Some content can be of interest district-wide, other content should be specific to positive news, issues, PRRD funding and sponsorships, initiatives and consultations relevant to each Electoral Area. Look and feel to be the same for all pages and consistent with PRRD visual identity guidelines.

4) **Proactive Communications:** *As issues become increasingly complex, various interest groups within the region become more vocal and residents demand a higher degree of transparency and accountability from all levels of government, the PRRD needs to develop proactive communications to:*

- *better inform and educate the public about the role and mandate of the PRRD;*
- *better identify the PRRD with the positive and essential services residents are receiving from the District, and*
- *improve overall goodwill and build social capital as it relates to public support for the PRRD in order to maintain confidence and credibility with the public when dealing with difficult and contentious issues.”*

OTHER CONSIDERATION(S):

Please see the attached articles for discussion:

Water & Sewer Referendum Results

On November 7, 2015 the Peace River Regional District held two referendums – one in Electoral Areas B, C and D on establishing a potable water service and one in Electoral Areas B and C on establishing a domestic sewage receiving facility service. Both referendums failed by a small 3% to 5% margin respectively.

Potable Water Service Referendum Results:

YES	NO	Spoiled or Rejected Ballots	Total
701	763	2	1466

Voter Turnout = 13%

Domestic Sewage Receiving Facility Results:

YES	NO	Spoiled or Rejected Ballots	Total
420	510	2	932

Voter Turnout = 12%

Had the referendums passed, the Regional District would have moved forward with providing potable water tank loader facilities throughout the three electoral areas and building a reserve for the capital replacement of the Charlie Lake Sewage Receiving Facility.

Quotes from Directors:???

November 19, 2015

The Peace River Regional District (PRRD) is updating the North Peace Fringe Area Official Community Plan (NPFA OCP) and the West Peace Fringe Area Official Community Plan (WPFA OCP).

What is an OCP?

Official community plans (OCP's) focus on community aspirations for development and include economic, environmental and community values. This gets expressed in forward looking objectives and policies for land use and community character. The OCP's will help guide the PRRD Board over the next 5-10 years regarding the development and character of the area.

How Can You Be Involved?

Resident and stakeholder participation, comments and ideas are critical to inform the guiding policies of our OCP's. There are many ways to get involved in the process including logging onto our discussion forums on <http://prrd.bc.ca/engage/>, subscribing to our website to receive notifications and updates and attending community meetings. During the winter/spring of 2016 look for advertising about additional opportunities for review and participation. Your comments and ideas are welcome anytime and may be submitted:

- through our website at <http://prrd.bc.ca/engage/>
- by phone at 250 784-3200
- email at prrd.dc@prrd.bc.ca
- by mail to the Peace River Regional District, PO Box 810, Dawson Creek, BC V1G 4H8

The North Peace Fringe Area OCP

North Peace Fringe Area Official Community Plan (NPFA OCP) includes all of Electoral Area C and small portions of Electoral Areas B, D and E, including the fringe areas surrounding the City of Fort St. John and the District of Taylor. Previously updated in 2010, this OCP area includes the most intensively developed rural area within the PRRD. The rapid growth in the natural resource sectors, development of the Site C dam, and the growing importance of the North Peace as a central hub for commerce and industry in Northeast BC has necessitated a full review and update of the Plan to ensure it can withstand and guide development into the future.

Activities to date have included:

1. Engagement of planning consultant through a public request for proposals– City Spaces Ltd.
2. Preparation of Communications Plan
3. Community Survey (June 2015)
4. Preliminary Consultation (June 2015)
5. Establishment and meetings of a Regional Board Steering Committee as well as Community Advisory and Technical Advisory Committees
6. Preparation of Background Reports (Economic Growth Impact Study, Infrastructure Assessment, Transportation Network Plan)

Preliminary Consultation:

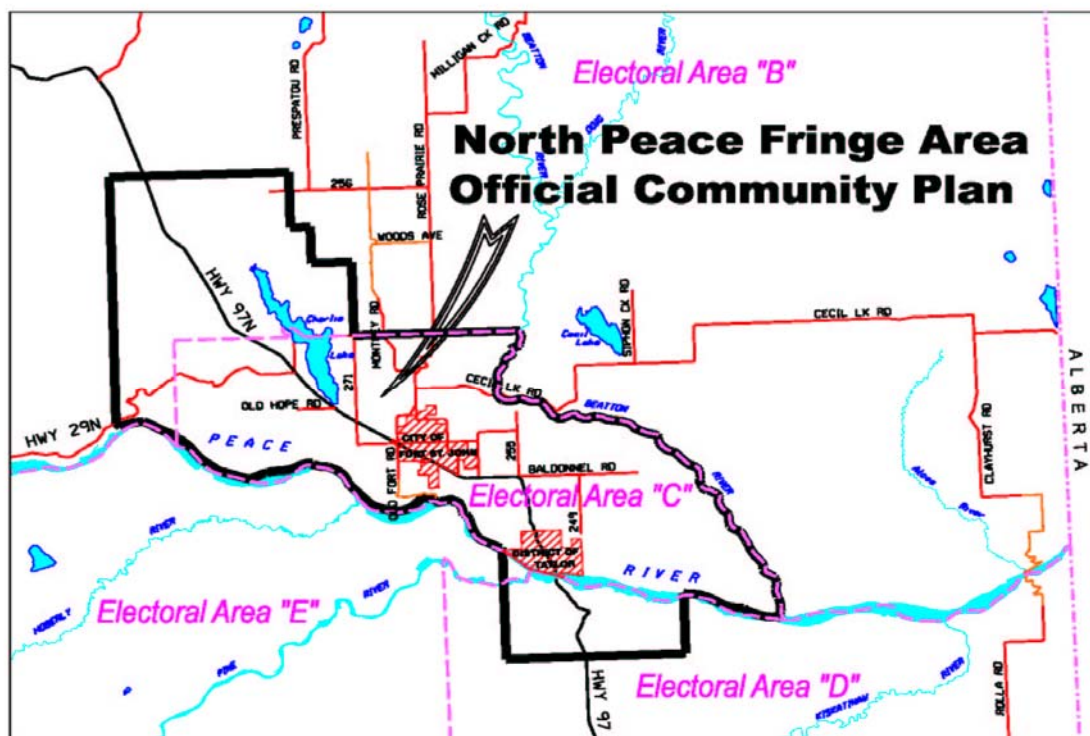
Results of the initial engagement and consultation are provided in a Consultation Summary (July 2015) that can be viewed at: <http://prrd.bc.ca/engage/north-peace-fringe-area-official-community-plan/>

Next Steps:

Along with the comments from the Community Advisory and Technical Advisory Committees, the Regional Board Steering Committee is working with the consultant to finalize and publish the Background Reports and prepare for the next round of consultations in early 2016.

November 19, 2015

In the meanwhile you can check out information about the North Peace Fringe Area OCP on our website at: <http://prrd.bc.ca/engage/north-peace-fringe-area-official-community-plan/>



November 19, 2015

West Peace Fringe Area OCP

The West Peace Fringe Area Official Community Plan (WPFA OCP) includes the areas of Moberly Lake, Jackfish Lake, Wabi Hill, Dokie and Wildmare. Since 1997 when the OCP was last updated, the population of this plan area has been decreasing at about 0.7% per year. During that time period, new subdivisions have been created or expanded in the Jackfish Lake and Wabi Hill areas, while old subdivisions have been experiencing in-fill (the use and development of existing vacant property). Despite a decreasing population, the average value of a house has more than doubled.

Activities to date have included:

1. Preparation of West Peace Fringe Area Background Report
2. Community Survey
3. Preliminary Consultation (Aug-Dec 2014)
4. Establishment of a Community Advisory Committee (2015)

Preliminary Consultation:

An introductory brochure and survey was mailed to all property owners within the West Peace Fringe Area, and a series of open houses were also hosted. Results of this consultation can be reviewed in the Consultation Report available at:

<http://prrd.bc.ca/engage/west-peace-fringe-area-official-community-plan/>

The following issues were highlighted from the survey and open houses:

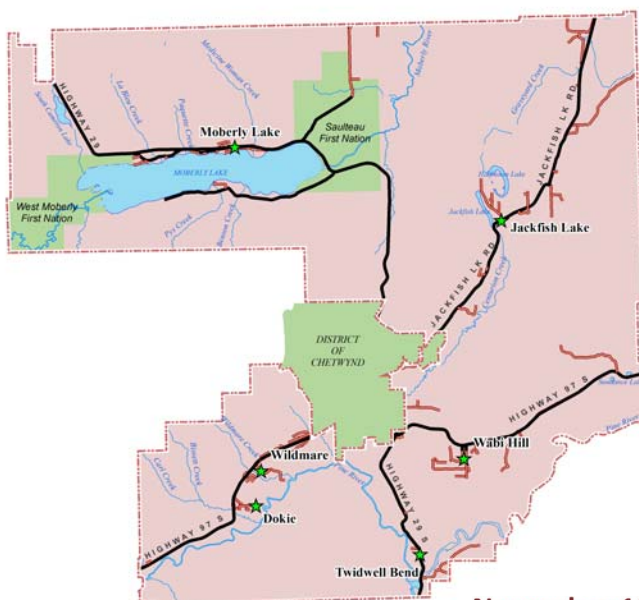
- Public consultation on commercial or light industrial development in your community
- Impact of resource development
- Effects of neighbouring activity on the use/enjoyment of your property
- Protection of lake health and water quality should guide development around Moberly Lake
- Appreciate low density agricultural land uses and natural environment of Jackfish Lake Road area

Next Steps:

Starting in the Fall 2015 the Community Advisory Committee will be considering a framework for the WPFA OCP in preparation for public consideration of a draft OCP in the Spring of 2016.

In the meanwhile you can check out information about the WPFA OCP on our website at:

<http://prrd.bc.ca/engage/west-peace-fringe-area-official-community-plan/>



November 19, 2015

Solid Waste Survey

Tell Us How We are Doing!! Complete a Solid Waste Survey!

Do you use our waste transfer sites or landfills? If so, please complete a customer satisfaction survey before December 11th to tell us how we are doing!

Surveys can be completed online at <http://prrd.bc.ca/services/garbage-and-recycling/>, at our rural transfer stations, the landfills and our offices in Dawson Creek and Fort St John.

It is your ideas and opinions that will help us to improve our services and plan for the future. Please take some time to complete a survey!

(attach survey)

November 19, 2015



Solid Waste Customer Satisfaction Survey

Please fill out the following the survey and return it to your nearest PRRD Office, Transfer Station or Landfill, or

simply go to the PRRD Website under Garbage and Recycling to find the survey electronically, at

prrd.bc.ca/services/garbage-and-recycling/

1. Which community do you live in:

2. Please check the sites you currently use (check all that apply):

Landfills

- ☐ Bessborough ☐ Chetwynd ☐ North Peace Regional

Attended Transfer Stations

- ☐ Buick Creek ☐ Cecil Lake ☐ Dawson Creek
☐ Goodlow ☐ Kelly Lake ☐ Pink Mountain
☐ Prespatou ☐ Rose Prairie ☐ Tomslake
☐ Wonowon ☐ Hudson's Hope ☐ Tumbler Ridge
☐ Mile 62.5 ☐ Moberly

Unmanned Transfer Sites

- ☐ Doe River ☐ Doig River ☐ East Pine ☐ Fellers Heights
☐ Groundbirch ☐ Hasler Flats ☐ Lebell ☐ Lone Prairie
☐ Milligan Creek ☐ Mount Lemoray ☐ Osborn ☐ Progress
☐ Rolla ☐ Sukunka ☐ Upper Cache ☐ Upper Halfway 26 & 52

3. I use the PRRD transfer stations

- A) Once a Month B) Once a Week C) Multiple Times a Week D) Other: _____

4. The hours of operations are:

- A) Very Good B) Good C) Fair D) Poor E) Very Poor

If poor, what hours would be more convenient?

5. The service at the attended sites is:

- A) Very Good B) Good C) Fair D) Poor E) Very Poor

6. If using an unattended site, are the bins are kept tidy (no waste on top or to the sides of the bins)?

- A) Always B) Sometimes C) Never

7. If using an unattended site, do you utilize the free dumping Clean-Up Bins provided in the Spring and Fall?

- A) Always B) Sometimes C) Never

November 19, 2015



8. Would you like to see the free dumping Spring/Fall Clean-Up Bins continued in your area?

- A) Yes B) No C) Doesn't Matter D) N/A

9. The rules at the solid waste management facilities:

- A) Very Good B) Good C) Fair D) Poor E) Very Poor

10. Are you aware of the PRRD's Unsecured Load By-Law?

- A) Yes B) No

11. I find the attendants to be helpful and friendly:

- A) Always B) Sometimes C) Never

12. I use the free-dumping coupons sent to me each Spring:

- A) Always B) Sometimes C) Never D) I do not receive any

13. The service in my area meets my needs:

- A) Always B) Sometimes C) Never

14. How do you hear about Solid Waste News, waste management plans, changes and/or communications by? Please check all that apply

YES NO

PRRD Facebook

Board Newsletter

RSS feeds on the website

Fall and Spring Newspaper inserts

Tax notice inserts

Posters/ Notices posted in the community

Mailed out notices/information

Email blasts

NEAT Publications

PRRD website

15. What do you like about the site?

16. What improvements would you like to see at the site?

17. Any other comments.

Rural Fair Share & the New Peace River Agreement

On May 29, 2015 the Peace River Regional District, along with our member municipalities, signed a 20 year agreement with the Province of BC valued at over \$1.1 billion. The new Peace River Agreement (formerly called “Fair Share”), provides a permanent framework for our municipalities and rural areas to plan for future needs. The Agreement also provides financial stability and certainty to residents of the region by providing our local governments with annual payments that recognize the lack of access to the industrial tax base in rural, unincorporated areas. These payments will ensure our local governments can continue to make the critical investments in local services and infrastructure over the coming years to maintain the region as a growing service sector for industry, including natural gas.

The first “Fair Share” agreement dates back to 1995 where our region received \$4 million and grew to \$46 million in 2015. Going forward, the Peace River Agreement will ensure a minimum payment of \$50 million a year for 20 years.

As part of the agreement, our electoral areas receive a portion of the total funds made available to the region each year. Since 1995 the Electoral Area Directors have worked together to invest \$19 million into services, facilities and projects in our communities to benefit our residents across the region. In some cases these funds have been used to reduce the cost to taxpayers for existing services and some have been provided as grants to non-profit organizations or our member municipalities who provide valuable services to our rural communities. Here are just a few:

- Rural and Municipal Recreation Facilities (arenas, community halls, fair grounds, etc.) = \$6.9 million
- **Water & Sewer Services = \$3.5 million**
- Fire & Emergency Services = \$2.8 million
- Arts, Culture, Libraries & Heritage = \$2.1 million
- Utility Main Line Extensions = \$1.5 million
- Seniors Housing = \$1 million
- Environmental Education & Projects = \$500,000

Insert Quotes from Electoral Area Directors:

DIRECTORS' PROFILES

Director Karen Goodings, Electoral Area 'B'

Karen was elected as Director for Electoral Area 'B' in 1988, elected by the Board as Vice Chair from 1994 to 1998 and as Chair from 1998 to 2014 for both the Peace River Regional District and the Peace River Regional Hospital District.

Karen and her husband, Verne, have owned and operated an 800 acre family farm in the Cecil Lake area for more than 40 years. The Goodings have five children, nine grandchildren and two great-grandchildren.

Electoral Area B Communities Include:

- | | | |
|----------------|-----------------|-----------------|
| • Altona | • Goodlow | • Rose Prairie |
| • Buick | • Montney | • Sikanni Chief |
| • Cecil Lake | • North Pine | • Trutch |
| • Clayhurst | • Osborn | • Upper Cache |
| • Clearview | • Pink Mountain | • Upper Halway |
| • Flatrock | • Prespatou | • Wonowon |
| • Golata Creek | | |

Quick Facts About Area 'B'

- Population = 5,552
- Total Area = 86,104 km²
- Electoral Area B is larger than the whole province of New Brunswick!
- Prespatou is one of the fastest growing rural communities, while Pink Mountain is the location of one of the world's largest marine vertebrate fossil excavations! The Ichthyosaur is measured at a giant 23 metre long!

Residence: (250) 785-5507

PRRD Office: Dawson Creek (250) 784-3200

PRRD Office: Ft St John (250) 785-8084

Cellular Telephone: (250) 262-1558

Fax: (250) 785 1262

Email: karen.goodings@prrd.bc.ca

Director Brad Sperling, Electoral Area 'C'

Brad was elected as Director for Electoral Area 'C' in 2014.

Brad has lived in Charlie Lake for the past 10 years and in Fort St. John for 35 years. He worked for BC Rail for 10 years and spent the past 35 years as a self-employed carpenter.

Brad enjoys ???

Electoral Area B Communities Include:

- Baldonnel
- Charlie Lake
- Clairmont
- Grandhaven
- Old Fort
- Two Rivers

Quick Facts About Area 'C'

- Population = 6,398
- Total Area = 581 km²
- Electoral Area C is the most densely populated electoral area in the region and is home to one of the region's most popular recreational lakes, Charlie Lake.
- The community of Old Fort was established in 1873 as a fur trading post and was one of the sites of the Fort St John trading post originally established in 1806.

Residence: 250 785-1621

PRRD Office Fort St. John: 250 785-8084

PRRD Office Dawson Creek: 250 784-3200

Email: brad.sperling@prrd.bc.ca

Director Leonard Hiebert, Electoral Area 'D'

Leonard was elected as the Electoral Area 'D' Director in 2014.

Leonard has lived in Saskatchewan, Manitoba, Alberta and Dawson Creek before settling in Tomslake in 2007. From 1985 to 2007 he worked on a number of hog farms while also maintaining his own family farm. In 2007 he started in the emergency medical field in Grande Prairie and LaCrete, Alberta and is now the Operations Manager for Koala-T First Aid Service while still maintaining a sheep and rabbit farm in Tomslake.

Leonard and his wife, Adina, were married in 1986 and have five children and 12 grandchildren. He enjoys playing volleyball and baseball, camping and working on the farm with their livestock. He is always interested in learning new concepts for farming.

Electoral Area D Communities Include:

- | | | |
|---------------|-------------------|--------------|
| • Arras | • Farmington | • Rolla |
| • Bessborough | • Kelly Lake | • Tomslake |
| • Cutbank | • Kilkerran | • Tower Lake |
| • Doe River | • One Island Lake | • Tupper |

Quick Facts About Area 'D'

- Population = 5,479
- Total Area = 11,709 km²
- Electoral Area D borders the Province of Alberta and with it shares Swan Lake, home of the 3rd oldest Provincial Park in BC.
- The farming community of Tomslake was settled in 1939 by the Sedeten Germans who fled Czechoslovakia at the beginning of World War II.
- The Historic Kiskatinaw Curved Bridge, built 1942-43, during the construction of the Alaska Highway during World War II, is the only bridge built by the US Public Roads Administration (PRA) that is still in use today.

Residence: (250) 786-6827

PRRD Office, Dawson Creek: (250) 784-3200

PRRD Fax: (250) 784-3201

Cellular Phone: (250) 219-8098

Email: leonard.hiebert@prrd.bc.ca

November 19, 2015

Director Dan Rose, Electoral Area 'E'

Dan was elected as Director for Electoral Area 'E' in November 2014.

Dan grew up in the Peace and has lived in Groundbirch since 1990. He served as the Electoral Area 'E' Alternate Director for Tim Caton from 2005 to 2011.

Dan and his wife, Wendy, operate a ranching business with 200 head of cattle. They have a daughter and two sons who all live in the Dawson Creek area.

Dan enjoys ????

Electoral Area E Communities Include:

- | | | |
|----------------|----------------|------------------|
| • East Pine | • Lone Prairie | • Progress |
| • Groundbirch | • McLeod | • Sunset Prairie |
| • Hasler Flats | • Moberly Lake | • Wabi Hill |
| • Jackfish | • Pine Valley | • Willow Flats |

Quick Facts About Area 'E'

- Population = 2,764
- Total Area = 16,356 km²
- Electoral Area E is home to the Pine River which was home to the first European Settlement in mainland BC in 1794 with the establishment of the Rocky Mountain Fort.
- The Moberly Lake area is rich in first nations history and culture with both the West Moberly First Nations and the Saulteau First Nations calling the area home.
- The Kiskatinaw Fall Fair, held in Sunset Prairie each year, celebrated its 75th anniversary this year.

Residence: (250) 780-2382

PRRD Office, Dawson Creek (250) 784-3200

PRRD Fax: (250) 784-3201

Email: dan.rose@prrd.bc.ca

Meeting with Your Electoral Area Directors

Is your community group holding a meeting or community gathering? Would you like to talk to your Electoral Area Director about community topics or Regional District services?

The Electoral Area Directors are always happy to meet with groups to talk about topics such as recreation, solid waste, emergency preparedness, internet access, community planning, invasive plants and more.

SPECTRA ENERGY TRANSMISSION
Bag Service 6180
Fort St John, BC V1J 4H7

250 262 3400 office
250 262 3410 fax



Peace River Regional District
1981 Alaska Avenue
Dawson Creek, BC V1G 4H8

November 13, 2015

ATTENTION: Chris Cvik, Chief Administrative Officer, Peace River Regional District

Subject: Booster Station No. 3 Kobes, Air Permit PA-3457 Amendment Application

Spectra Energy would like to notify the Peace River Regional District of the submission of an application to amend the Kobes Booster Station air permit PA-3457, on November 4, 2015.

For more information in regards to the application please see the attached Environmental Protection Notice.

If you have any questions in regards to this application please contact me at 250-262-3531.

Sincerely,

April Hauk
Environmental Specialist

CC:

Doug Gulevich
Li Wan

Spectra Energy Transmission, Gathering Operations
Ministry of Environment, Prince George

November 19, 2015

NB-1



ENVIRONMENTAL PROTECTION NOTICE

Application for a Permit Amendment Under The Provisions of the *Environmental Management Act*

Westcoast Energy Inc., carrying on business as Spectra Energy Transmission intends to submit this amendment application to the Director to amend Booster Station No. 03, Kobes Creek, PA-3457, issued February 5, 1976 last issued September 27, 2013 which authorizes the air emissions from the Kobes Creek Booster Station.

The land upon which the facility is situated on District Lot 2306, located at approximately at Mile 92 Alaska Highway, within the, Peace River Regional District.

The proposed changes to the permit include;

- Add gathering pipeline blowdowns and re-pressurizations as an authorized source.
- Add a new authorized source to include temporary emission sources used for maintenance outages. Proposed requirements include the development and submission of a Station Maintenance Outage Plan describing the temporary emissions.
- Update notification timelines to the Director to 60 hours
- Update the Bypass of Works Approval requirements, to exclude emergency conditions, and allow for temporary bypass of works as approved in the Station Maintenance Outage Plan.
- Currently the 3 Ingersoll Rand KVS Compressors Units can operate simultaneously for 700 hours/year. The proposed change is to remove the operating hour restriction to allow for unrestricted operation of these units.
- Add clarification in the calculation of station sulphur emissions, to exclude the emissions from pipeline blowdowns and re-pressurizations as these are authorized under the Oil and Gas Waste Regulation.
- Remove the requirement for a NOx Management Plan, as previous commitments have been complete.
- Remove the requirement for an Ambient Monitoring Plan and reporting requirements, as previous commitments have been complete.

Any person who may be adversely affected by the proposed amendment and wishes to provide relevant information may, within 30 days after the last date of posting, publishing, service or display, send written comments to the applicant, with a copy to the Regional Manager, Environmental Protection at 325 1011 4th Ave, Prince George, BC, V2L 3H9. The identity of any respondents and the contents of anything submitted in relation to this application will become part of the public record.

November 19, 2015

Dated this 3 day of November, 2015.

Contact person: April Hauk Email: ahauk@spectraenergy.com Telephone No. (250) 262-3531

Address: Bag Service 6180, Fort St. John, BC, V1J 4H7

Updated: May 22, 2015

ELECTORAL AREA DIRECTORS' COMMITTEE

DIARY ITEMS

<u>Item</u>	<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1. Farmer's Advocacy Office	on-going	provide the agenda and meeting notes of the Farmer's Advocacy meetings on a quarterly basis	May 21, 2015