



## PRRD Regional Parks Committee Terms of Reference

### 1. Purpose:

1.1 The purpose of the PRRD Regional Parks Committee is to provide advice and recommendations on matters relating to Peace River Regional District parks and trails management, operations, and development.

### 2. Membership:

2.1 The Parks Committee membership shall consist of at least two elected Board Directors as appointed by the Peace River Regional District Board of Directors, the Manager of Community Services, the Field Services Supervisor, the General Manager of Environmental Services and the General Manager of Development Services and/or their delegates.

### 3. Meetings:

3.1 The Parks Committee will meet to address regional parks and trails issues.

3.2 Meetings will be open to the public.

3.3 The Parks Committee meetings will be chaired by a Director appointed by the Committee.

3.4 Agenda items for the Parks Committee meetings will include items that are:

- a. referred to the meeting by resolution of the Regional Board; or,
- b. pertaining to regional parks and trails.

3.5 Items for the regular agenda must be provided to the Manager of Community Services by noon Friday prior to the scheduled meeting.

3.6 All recommendations of the Committee shall be determined by majority consensus of the Committee.

3.7 Staff will take minutes and forward recommendations to the Regional Board for consideration and action.

3.8 Committee recommendations for major capital or planning projects will be ratified by the Regional Board prior to staff action being undertaken, unless previously authorized by a referring Board resolution.

Date Committee Established		Board Resolution #	
Date TOR Approved by Board	November 24, 2011	Board Resolution #	RD/11/11/09 (24)
Amendment Date		Board Resolution #	
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