



Application to the Board of Variance

1. A person may apply to the Board of Variance for an order under Section 542 of the *Local Government Act* if the person alleges that compliance with any of the following would cause the person hardship:
 - (a) a bylaw respecting
 - (i) the siting, size or dimensions of a building or other structure, or
 - (ii) the siting of a manufactured home in a manufactured home park;
 - (b) a subdivision servicing requirement under section 506 (1) (c) [provision of water, sewer and other systems] in an area zoned for agricultural or industrial use;
 - (c) the prohibition of a structural alteration or addition under section 531 (1) [restrictions on alteration or addition while non-conforming use continued];
 - (d) a bylaw under section 8 (3) (c) [fundamental powers — trees] of the *Community Charter*, other than a bylaw that has an effect referred to in section 50 (2) [restrictions on authority — preventing all uses] of that Act if the council has taken action under subsection (3) of that section to compensate or mitigate the hardship that is caused to the person.
2. Pursuant to Section 544 of the *Local Government Act* a person may apply to a Board of Variance for an order if the person alleges that the determination by a building inspector of the amount of damage under Section 532(1) [end of non-conforming use protection of other structure is seriously damaged] is in error.
3. This application is regarding Bylaw No. _____ Section No. _____
4. Application fee: \$500.00

Notice of collection of personal information:

Personal information on this form is collected for the purpose of processing this application. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the PRRD. Documentation/Information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*.



A pre-application meeting is required prior to an application being submitted.

Please contact the Planning Department at planning@prrd.bc.ca or 250-784-3200 to schedule a pre-application meeting.

5. REGISTERED OWNER

Property Owner's Name	Authorized Agent of Owner (if applicable):
Address of Owner	Address of Agent
City / Town / Village	City / Town / Village
Postal Code	Postal Code
Telephone Number:	Telephone Number:
email address:	email address:

6. PROPERTY DESCRIPTION

Full legal description of each property under application	Area of each lot
	ha. / acres
	ha. / acres
	ha. / acres
	Total ha. / acres

7. Civic address or location of property: _____

8. Current Zoning: _____

9. Describe the existing uses and building(s) on the subject property:



10. This application is being submitted to appeal to the Board of Variance for:
- Relaxation of building height requirements;
 - Relaxation of floor area requirements;
 - Relaxation of setback requirements;
 - Siting of a manufacture home in a manufactured home park; or
 - Structural alteration or addition to a building supporting a non-conforming use.
 - Relaxation of a Subdivision and Development Servicing Bylaw requirement

11. Describe the proposed variance being requested:

12. Reasons why compliance with the bylaw regulations would cause hardship:

THE FOLLOWING INFORMATION MAY BE REQUIRED TO BE SUBMITTED WITH THIS APPLICATION (TO BE CONFIRMED DURING PRE-APPLICATION MEETING):

13. A survey plan which clearly shows the following:
- a. the legal boundaries and dimensions of the subject property;
 - b. boundaries, dimensions and area of any proposed lots (if subdivision is being proposed);
 - c. the location and size of existing buildings and structures on the subject property, with distances to property lines;
 - d. the location and size of any proposed buildings, structures, or additions thereto, with distances to property lines;
 - e. the location of any existing sewage disposal systems; and
 - f. the location of any existing or proposed water source.

Date

Signature of Owner/Applicant