



PEACE RIVER REGIONAL DISTRICT

JUNE BOARD MEETING MINUTES

DATE: June 25, 2015

PLACE: Hudson's Hope Community Hall, Hudson's Hope, BC

PRESENT:

Directors

Chair Ackerman, City of Fort St. John
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
Director Plowright, Village of Pouce Coupe
Director Rose, Electoral Area 'E'
Director Sperling, Electoral Area 'C'
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Ponto, District of Taylor
Alternate Director Galbraith, District of Chetwynd
Alternate Director Caisley, District of Tumbler Ridge

Absent

Vice-Chair Fraser, District of Taylor
Director Bumstead, City of Dawson Creek
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd

Staff

Chris Cvik, Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Bruce Simard, General Manager of Development Services
Jeff Rahn, General Manager of Environmental Services
Paulo Eichelberger, Manager of Solid Waste Services
Fran Haughian, Communications Manager / Commission Liaison
Brenda Deliman, Recording Secretary

Others

Jesse Bèmbè, Fort St. John
Larry Wade, Charlie Lake
David Okraince, Charlie Lake
Janet Moody, Charlie Lake
Wendy Basisty, Charlie Lake
Julie Bannerman, Charlie Lake
Mark Uprichard, Charlie Lake
Rudy Willms, Fort St. John
Loretta Giesbrecht
Chuck Fowler
Ann Sawyer, Charlie Lake
Arlene Blair, Charlie Lake
Betty-Lou Olson, Charlie Lake

Mary Wade, Charlie Lake
Paul Wade, Fort St. John
Donna Brown, Charlie Lake
Montana Currie, Charlie Lake
Judy Lang, Charlie Lake
Ross Bannerman, Charlie Lake
David Smith, Charlie Lake
Tony Sawyer, Charlie Lake
Audrey Fowler
Kelly Smeeth, Charlie Lake
L. Allan Blair, Charlie Lake
Lloyd Olson, Charlie Lake

Delegation

D-1 NP Division of Family Practice
Dr. Danette Dawkin
Mary Augustine

Call to Order The Chair called the meeting to order at 1:02 p.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/15/06/01 (25)

MOVED Director Hiebert, SECONDED Director Plowright,
That the Peace River Regional District Board agenda for the June 25, 2015 meeting,
including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
 - M-1 Regional District Meeting Minutes of June 11, 2015
 - M-2 Committee of the Whole Meeting Minutes of June 11, 2015
5. **Business Arising from the Minutes**
6. **Delegations**

1:15 p.m.

- D-1 North Peace Division of Family Practice
Re: Distribution of Funds to Resident Doctors
Dr. Danette Dawkin

Handout: Resident funding application status and correspondence

7. **Petitions**
8. **Correspondence**
 - C-1 June 5, 2015 – Village of Pouce Coupe – 2015 Canada Day Parade
 - C-2 June 10, 2015 – Ministry of Community, Sport and Cultural Development – Meetings at UBCM
 - C-3 June 3, 2015 – Karen Fedderly – Baldonnel Flea Market

Handout:

- C-4 June 9, 2015 – C3 Alliance Corp - Resource Breakfast Series

9. **Reports**

- CW-1 Recommendations from the June 25, 2015 Committee of the Whole Meeting (*to be distributed at meeting*)
- R-1 June 16, 2015 – Trish Morgan, General Manager of Community & Electoral Area Services – Kwadacha Nation Letter of Support for NDIT Funding Application
- R-2 June 10, 2015 – Christina Wards, Assistant Treasurer – Banking Services Contract Award
- R-3 June 17, 2015 – Paulo Eichelberger, Manager of Solid Waste Services – Contract Award for Design and Contract Administration Services for Bessborough Landfill
- R-4 June 17, 2015 – Fran Haughian, Communications Manager / Commission Liaison – UBCM Community Excellence Awards Program
- R-5 June 18, 2015 – Jo-Anne Frank, Corporate Officer – Release of Resolution from Closed Meeting
- R-6 June 18, 2015 – Kim Frech, Chief Financial Officer – Auditor Appointment
- R-7 June 19, 2015 – Trish Morgan, General Manager of Community & Electoral Area Services – PRIS Letter of Support for NDIT Funding Application
- R-8 June 18, 2015 – Kim Frech, Chief Financial Officer, and Shannon Anderson, Deputy CAO – Rural Fringe Policy
- R-9 Development Variance Permit Application 063/2015 (Willms)
- R-10 ALR Exclusion Application 067/2015 (Gladysz)
- R-11 ALR Exclusion Application 073/2015 (Willms)

RD/15/06/01 (25)
(continued)

Adoption of Agenda: (continued)

9. Reports (continued)

R-12 ALR Exclusion Application 080/2015 (0825038 BC Ltd.)

Handout: April 20, 2015 – Dennis and Marilyn Scheck – Letter of Concern

R-13 ALR Subdivision Application 076/2015 (0813983 BC Ltd.)

R-14 ALR Subdivision Application 077/2015 (McLelland)

R-15 ALR Subdivision Application 084/2015 (Lucas)

R-16 ALR Subdivision Application 106/2015 (Green)

R-17 June 19, 2015 – Trish Morgan, General Manager of Community & Electoral Area Services –
Special Event Grant – North Peace 4H District Council

R-18 June 19, 2015 – Fran Haughian, Manager of Communications / Commission Liaison – PRRD
2014 Annual Report

R-19 June 19, 2015 – Chris Cvik, Chief Administrative Officer – Regional Diary Update

10. Bylaws

~~B-1 North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2189, 2015 and
Zoning Amendment Bylaw No. 2190, 2015 (Wade Group Development Ltd.)~~

~~**Consideration of First and Second Readings**~~

~~a) May 27, 2015 report from Bailey Chabot, North Peace Land Use Planner; and~~

~~b) “North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2189, 2015”;
and~~

~~c) “Zoning Amendment Bylaw No. 2190, 2015” *Withdrawn by Applicant*~~

~~*Handouts:* June 15, 2015 – Charlie Lake Conservation Society – Letter of Opposition; and~~

~~June 22, 2015 – Petition; and~~

~~June 23, 2015 – Ross and Julie Bannerman – Letter of Opposition~~

B-2 Zoning Amendment Bylaw No. 2208, 2015 (Gardner)

Consideration of First and Second Readings

a) May 19, 2015 report from Bailey Chabot, North Peace Land Use Planner; and

b) “Zoning Amendment Bylaw No. 2208, 2015”

Handout: June 24, 2015 – Bill Brown – Letter of Complaint

B-3 Zoning Amendment Bylaw No. 2204, 2015 (Kitchen)

Consideration of First and Second Readings

a) May 25, 2015 report from Kole A. Casey, South Peace Land Use Planner; and

b) “Zoning Amendment Bylaw No. 2204, 2015”

B-4 Zoning Amendment Bylaw No. 2198, 2015 (Dyck)

Consideration of Third Reading and Adoption

a) June 11, 2015 report from Bailey Chabot, North Peace Land Use Planner; and

b) “Zoning Amendment Bylaw No. 2198, 2015”

B-5 South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184, 2014 and
Zoning Amendment Bylaw No. 2185, 2014 (CGF Church)

Consideration of Adoption

a) June 9, 2015 report from Kole A. Casey, South Peace Land Use Planner; and

b) “South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184, 2014”;
and

c) “Zoning Amendment Bylaw No. 2185, 2014”

11. Diary

a) Agenda Preparation Schedule

b) Schedule of Events

12. New Business

13. Appointments

a) 2015 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 Regional Parks Committee Meeting Minutes of June 11, 2015

CA-1 June 16, 2015 – Northern Lights College – Trades Training in Peace River Area

CA-2 June 18, 2015 – Brenda Deliman, Secretary of Legislative Services – South Peace Grain
Business Plan

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

CORRESPONDENCE:

C-1
June 5, 2015 – Village
of Pouce Coupe

2015 CANADA DAY PARADE

RD/15/06/07 (25)

MOVED Director Stewart, SECONDED Director Rose,

That those Electoral Area Directors wishing to do so be authorized to attend the 2015 Canada Day Parade on July 1, 2015 in Pouce Coupe, BC.

CARRIED.

C-2
June 10, 2015 –
Ministry of Community,
Sport and Cultural
Development

MEETINGS AT UBCM

RD/15/06/08 (25)

MOVED Director Stewart, SECONDED Director Hiebert,

That a Committee of the Whole meeting be scheduled for the purpose of discussing topics for the meetings with Ministers at the 2015 Union of BC Municipalities Convention.

CARRIED.

C-3
June 3, 2015 – Karen
Fedderly

BALDONNEL FLEA MARKET

RD/15/06/09 (25)

MOVED Director Sperling, SECONDED Director Plowright,

That June 3, 2015 correspondence from Karen Fedderly regarding the Baldonnel Flea Market be referred to the PRRD Bylaw Enforcement Officer, and that bylaw enforcement on the subject property be continued, and further, that a report be prepared on the status of same for the Board's review.

CARRIED.

C-4 (*Handout*)
June 9, 2015 – C3
Alliance Corp

RESOURCE BREAKFAST SERIES

RD/15/06/10 (25)

MOVED Alternate Director Galbraith, SECONDED Alternate Director Ponto,

That two seats for the 2nd Annual Resource Breakfast Series on September 22 – 24, 2015 in Vancouver, BC be reserved.

CARRIED.

RD/15/06/11 (25)

MOVED Director Goodings, SECONDED Director Hiebert,

That the June 9, 2015 invitation from the C3 Alliance Corp regarding the 2nd Annual Resource Breakfast Series be referred to the Electoral Area Directors' Committee.

CARRIED.

DELEGATION:

D-1
North Peace Division
of Family Practice – Dr.
Danette Dawkin / Mary
Augustine

**NORTH PEACE DIVISION OF FAMILY PRACTICE – DISTRIBUTION OF FUNDS TO
RESIDENT DOCTORS**

The delegation provided information on the distribution of funds to resident doctors in the UBC Residency Training Program in Fort St. John and requested that the Regional Board provide further funding in 2016.

Topics included:

- Housing stipend
- Exam fees
- Rural electives and training in the Northeast
- Retention
- Cost of living and student loans

REPORTS:

R-1
June 16, 2015 – Trish
Morgan, General
Manager of Community
& Electoral Area
Services

KWADACHA NATION LETTER OF SUPPORT FOR NDIIT FUNDING APPLICATION

RD/15/06/12 (25)

MOVED Director Goodings, SECONDED Director Plowright,

That a letter be forwarded to Kwadacha Nation in support of their funding application to Northern Development Initiative Trust to assist in purchasing furnishings and fixtures for the Community and Youth Recreation Centre.

CARRIED.

R-2
June 10, 2015 –
Christina Wards,
Assistant Treasurer

BANKING SERVICES - CONTRACT AWARD

RD/15/06/13 (25)

MOVED Alternate Director Ponto, SECONDED Alternate Director Galbraith,

That the 5 year Banking Services Contract be awarded to the Toronto Dominion Bank, with the option to renew for 5 years thereafter.

CARRIED.

R-3
June 17, 2015 – Paulo
Eichelberger, Manager
of Solid Waste
Services

**CONTRACT AWARD FOR DESIGN AND CONTRACT ADMINISTRATION SERVICES
FOR BESSBOROUGH LANDFILL**

RD/15/06/14 (25)

MOVED Director Stewart, SECONDED Director Plowright,

- a) That the contract for the “Design and Contract Administration Services for the Bessborough Landfill” be awarded to Conestoga Rovers & Associates in the amount of \$190,498 including GST; and
- b) That the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

CARRIED.

REPORTS: (continued)

R-4
June 17, 2015 – Fran
Haughian,
Communications
Manager / Commission
Liaison

UBCM COMMUNITY EXCELLENCE AWARDS PROGRAM

RD/15/06/15 (25)
MOVED Alternate Director Galbraith, SECONDED Director Plowright,
That an application be submitted to the UBCM Community Excellence Awards program
under the Best Practices, Community Connections category.

CARRIED.

R-5
June 18, 2015 – Jo-
Anne Frank, Corporate
Officer

RELEASE OF RESOLUTION FROM CLOSED MEETING

RD/15/06/16 (25)
MOVED Alternate Director Ponto, SECONDED Director Hiebert,
That the following resolution released from the Closed Board meeting on June 11,
2015, be confirmed in open meeting:
“That the following resolution carried at the May 28, 2015 Regional Board Closed
Meeting, be confirmed in open meeting:
“That the Regional Board approves:
a) the creation of the General Manager of Community and Electoral
Area Services position in lieu of the vacant budgeted Electoral Area
Manager position; and
b) the current Manager of Community Services as the successful
candidate for the new General Manager of Community and Electoral
Area Services position; and
c) the hiring of a Parks and Rural Recreation Coordinator as part of a
department reorganization to support the new General Manager of
Community and Electoral Area Services Position.”

CARRIED.

R-6
June 18, 2015 – Kim
Frech, Chief Financial
Officer

AUDITOR APPOINTMENT

RD/15/06/17 (25)
MOVED Alternate Director Caisley, SECONDED Alternate Director Galbraith,
That the appointment of MNP LLP as Auditor for the Peace River Regional District be
extended to undertake the 2015 and 2016 audits.

CARRIED.

R-7
June 19, 2015 – Trish
Morgan, General
Manager of Community
& Electoral Area
Services

PRIS LETTER OF SUPPORT FOR NDIT FUNDING APPLICATION

RD/15/06/18 (25)
MOVED Director Goodings, SECONDED Director Hiebert,
That a letter be forwarded to the Peace Region Internet Society in support of their
funding application to Northern Development Initiative Trust to assist in extending fixed
wireless high-speed internet services for Northern BC's Peace Region.

CARRIED.

REPORTS: (continued)

R-8
June 18, 2015 – Kim
Frech, Chief Financial
Officer, and Shannon
Anderson, Deputy
CAO

RURAL FRINGE FUNDING

RD/15/06/19 (25)

MOVED Director Goodings, SECONDED Director Sperling,

1. That Motion RD/07/01/50 dated January 11, 2007 that reads:

“Rural Fringe Funding

a) That the following recommendation be approved, with the following amendment:

Second sentence, between water and sewer – change “and” to “or” to read as follows: that the \$1,750,000 (plus interest) one time Fair Share Fringe Area funding be allocated to any host municipality providing water or sewer servicing outside of its jurisdiction at a rate of \$2,500 per lot serviced until such time as the fund is depleted.

These funds are intended to support additional capacity to municipal infrastructure for rural lots serviced after January 1, 2007.”

be repealed; and

2. That the following Rural Budgets Administration Committee’s recommended policy change that reads:

Rural Fringe Funding

That the \$1,750,000 (plus interest) one-time Fair Share Fringe Area funding be allocated to any host municipality providing water or sewer services to the electoral areas, until such time as the fund is depleted. These funds are intended to support additional capacity to municipal infrastructure for rural service impacts in exchange for long-term guaranteed access to the municipal service for the Electoral Areas.

be approved.

CARRIED.

R-9
May 8, 2015

DEVELOPMENT VARIANCE PERMIT APPLICATION 063/2015 (WILLMS)

RD/15/06/20 (25)

MOVED Director Sperling, SECONDED Director Rose,

That the issuance of Development Variance Permit No. 063/2015 (Willms) be refused as it is an increase over the established limit for accessory floor area.

CARRIED.

REPORTS: (continued)

R-10
April 27, 2015

ALR EXCLUSION APPLICATION 067/2015 (GLADYSZ)

RD/15/06/21 (25)

MOVED Director Sperling, SECONDED Director Plowright,
That ALR Exclusion Application 067/2015 (Gladysz) be authorized to proceed to the
Agricultural Land Commission on the basis that the proposal is consistent with the
Official Community Plan.

CARRIED.

R-12
May 8, 2015

ALR EXCLUSION APPLICATION 080/2015 (0825038 BC LTD.)

RD/15/06/22 (25)

MOVED Director Sperling, SECONDED Director Hiebert,
That ALR Exclusion Application 080/2015 (0825038 BC Ltd.) be deferred until such a
time that an update of the study completed in 2011 regarding the infill of *Light/Service
Industrial* and *Light/Service Industrial (Serviced)* lands as shown on Schedule B, Map
No. 5 within the North Peace Fringe Area Official Community Plan can be completed.

CARRIED.

R-13
April 27, 2015

ALR SUBDIVISION APPLICATION 076/2015 (0813983 BC LTD.)

RD/15/06/23 (25)

MOVED Director Sperling, SECONDED Director Plowright,
That ALR Subdivision Application 076/2015 (0813983 BC Ltd.) be authorized to
proceed to the Agricultural Land Commission as it is consistent with the Official
Community Plan and zoning.

CARRIED.

R-14
April 27, 2015

ALR SUBDIVISION APPLICATION 077/2015 (MCLELLAND)

RD/15/06/24 (25)

MOVED Director Sperling, SECONDED Director Plowright,
That ALR Subdivision Application 077/2015 (McLelland) be authorized to proceed to the
Agricultural Land Commission as it is consistent with the Official Community Plan.

CARRIED.

R-15
May 1, 2015

ALR SUBDIVISION APPLICATION 084/2015 (LUCAS)

RD/15/06/25 (25)

MOVED Director Sperling, SECONDED Director Rose,
That ALR Subdivision Application 084/2015 (Lucas) be authorized to proceed to the
Agricultural Land Commission as it is consistent with the zoning.

CARRIED.

REPORTS: (continued)

R-16
May 26, 2015

ALR SUBDIVISION APPLICATION 106/2015 (GREEN)

RD/15/06/26 (25)
MOVED Director Hiebert, SECONDED Director Rose,
That ALR Subdivision Application 106/2015 (Green) be authorized to proceed to the
Agricultural Land Commission as it is consistent with the Official Community Plan.
CARRIED.

R-17
June 19, 2015 – Trish
Morgan, General
Manager of Community
& Electoral Area
Services

SPECIAL EVENT GRANT – NORTH PEACE 4H DISTRICT COUNCIL

RD/15/06/27 (25)
MOVED Director Goodings, SECONDED Alternate Director Galbraith,
That the North Peace 4H District Council be provided with a special event grant of
\$1,000 to sponsor a 4H Exchange Welcome Reception on July 9, 2015.
CARRIED.

R-18
June 19, 2015 – Fran
Haughian, Manager of
Communications /
Commission Liaison

PEACE RIVER REGIONAL DISTRICT 2014 ANNUAL REPORT

RD/15/06/28 (25)
MOVED Alternate Director Ponto, SECONDED Director Sperling,
That the 2014 Peace River Regional District Annual Report be adopted.
CARRIED.

R-19
June 19, 2015 – Chris
Cvik, Chief
Administrative Officer

REGIONAL DIARY UPDATE

RD/15/06/29 (25)
MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board approve the removal of items #1, 3 and 4 from the Regional
Diary, and that items #2 and 5 remain.
CARRIED.

Recess
The meeting recessed at 1:48 p.m.

Reconvene
The meeting reconvened at 1:55 p.m.

BYLAWS:

B-2
May 19, 2015

ZONING AMENDMENT BYLAW NO. 2208, 2015 (GARDNER)

RD/15/06/30 (25)
MOVED Director Sperling, SECONDED Director Rose,
That consideration of “Zoning Amendment Bylaw No. 2208 (Gardner), 2015” be
deferred until after a public information meeting with residents is held, and further, that
the City of Fort St. John be invited to attend.
CARRIED.

BYLAWS: (continued)

B-3
May 25, 2015

ZONING AMENDMENT BYLAW NO. 2204, 2015 (KITCHEN)

RD/15/06/31 (25)

MOVED Director Hiebert, SECONDED Director Rose,

1. That "Zoning Amendment Bylaw No. 2204 (Kitchen), 2015" be read a first and second time this 25th day of June, 2015; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area 'D'.

CARRIED.

B-4
June 11, 2015

ZONING AMENDMENT BYLAW NO. 2198, 2015 (DYCK)

RD/15/06/32 (25)

MOVED Director Sperling, SECONDED Director Rose,

That "Zoning Amendment Bylaw No. 2198 (Dyck), 2015" be read a third time, and adopted this 25th day of June, 2015.

CARRIED.

B-5
June 9, 2015

SOUTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2184, 2014 (CGF CHURCH)

RD/15/06/33 (25)

MOVED Director Hiebert, SECONDED Director Plowright,

That "South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184 (CGF Church), 2014" be adopted this 25th day of June, 2015.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2185, 2014 (CGF CHURCH)

RD/15/06/34 (25)

MOVED Director Hiebert, SECONDED Director Plowright,

That "Zoning Amendment Bylaw No. 2185 (CGF Church), 2014" be adopted this 25th day of June, 2015.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

It was noted that the 2015 World U-17 Hockey Challenge from October 30 to November 7, 2015 in Dawson Creek, BC and Fort St. John, BC be added to the Schedule of Events.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/15/06/35 (25)

MOVED Director Goodings, SECONDED Director Hiebert,
That the June 25, 2015 Consent Calendar be received.

CARRIED.

NOTICE OF MOTION:

NM-1 - Director Hiebert Taxation on privately purchased used vehicles

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 2:20 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on June 25, 2015 in the Hudson's Hope Community Hall, Hudson's Hope, BC.

Lori Ackerman, Chair

Jo-Anne Frank, Corporate Officer