



# PEACE RIVER REGIONAL DISTRICT

## APRIL BOARD MEETING MINUTES

DATE: April 9, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

### **Directors**

Chair Ackerman, City of Fort St. John  
Vice-Chair Fraser, District of Taylor  
Director Bumstead, City of Dawson Creek  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director Plowright, Village of Pouce Coupe  
Director Rose, Electoral Area 'E'  
Director Sperling, Electoral Area 'C'  
Director Stewart, City of Fort St. John

### **Alternate Directors**

Alternate Director Brownlee, District of Chetwynd  
Alternate Director Caisley, District of Tumbler Ridge

### **Absent**

Director McPherson, District of Tumbler Ridge  
Director Nichols, District of Chetwynd

### **Staff**

Chris Cvik, Chief Administrative Officer  
Jo-Anne Frank, Corporate Officer  
Kim Frech, Chief Financial Officer  
Jodi MacLean, Assistant Manager of Development Services  
Trish Morgan, Manager of Community Services  
Brenda Deliman, Recording Secretary

### **Others**

D. Hunter, Fort St. John  
Mark Rogers, City of Dawson Creek  
Charlotte McLeod, Taylor  
Mike Carter, Alaska Highway News  
Cheryl Shuman, City of Dawson Creek  
Kevin Hrab, Fort St. John  
Blair Lekstrom, Dawson Creek  
Jonny Wakefield, Alaska Highway News.

Call to Order                      The Chair called the meeting to order at 10:03 a.m.

### **ADOPTION OF AGENDA:**

#### ADOPTION OF AGENDA

RD/15/04/01

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Peace River Regional District Board agenda for the April 9, 2015 meeting,  
including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**

M-1 Regional District Meeting Minutes of March 26, 2015

RD/15/04/01  
(continued)

**Adoption of Agenda: (continued)**

**4. Adoption of Minutes (continued)**

M-2 Committee of the Whole Meeting Minutes of March 26, 2015

**5. Business Arising from the Minutes**

**6. Delegations**

**7. Petitions**

**8. Correspondence**

C-1 March 24, 2015 – Kelly Lake Cree Nation – Spring Gathering

C-2 March 24, 2015 – City of Dawson Creek- Federal Gas Tax Fund Letter of Support

C-3 March 31, 2015 – Union of BC Municipalities – 2015 Keeping It Rural Conference

C-4 April 1, 2015 – District of Chetwynd – Fair Share Conversations

**9. Reports**

R-1 March 24, 2015 – Jill Rickert, Community Services Coordinator on behalf of the Regional Parks Committee – 2015 Recreational Trails Grants-in-Aid Allocations

R-2 March 24, 2015 – Trish Morgan, Manager of Community Services – Special Event Grant – Rotary International District Conference

R-3 March 25, 2015 – Terry Truchan, Fire Chief, Charlie Lake Fire Department – Grant Application Authorization

R-4 March 23, 2015 – Bruce Simard, General Manager of Development Services – Recommendation from the Agriculture Advisory Committee

R-5 April 1, 2015 – Bailey Chabot, North Peace Land Use Planner – Transition Strategy

R-6 March 31, 2015 – Jo-Anne Frank, Corporate Officer – Interprovincial / Intermunicipal Meeting

R-7 March 31, 2015 – Brenda Deliman, Secretary of Legislative Services – Notice of Closed Session

~~R-8 April 1, 2015 – Chris Cvik, Chief Administrative Officer – Consulting Services Agreement  
Withdrawn~~

R-9 ALR Subdivision Application 047/2015 (Berge)

R-10 ALR Subdivision Application 064/2015 (Pedersen)

~~R-11 ALR Subdivision Application 043/2015 (Pro-Mak Industrial Ltd.) Withdrawn by Applicant~~

R-12 Development Variance Permit Application 037/2015 (Mallis)

R-13 April 1, 2015 – Chris Cvik, Chief Administrative Officer – Participation in Northeast Strategic Advisory Group

~~R-14 Report – Award of North Peace Regional Landfill Storm Water Pond, Ditches and Road Construction Contract (to be distributed at meeting) Withdrawn~~

R-15 Temporary Use Permit Application 019/2015 (Crown)

*Handout:*

R-16 April 9, 2015 – PRRD Negotiating Team – Request to Amend Motions; and  
April 9, 2015 – Amended Motions

**10. By-laws**

B-1 Charlie Lake Sewage Local Service Area Establishment Amendment Bylaw No. 2194, 2015

**Consideration of Adoption**

a) March 30, 2015 report from Jo-Anne Frank, Corporate Officer; and

b) “Charlie Lake Sewage Local Service Area Establishment Amendment Bylaw No. 2194, 2015”

B-2 Zoning Amendment Bylaw No. 2198, 2015 (Dyck)

**Consideration of First and Second Readings**

a) March 16, 2015 report from Bailey Chabot, North Peace Land Use Planner; and

b) “Zoning Amendment Bylaw No. 2198, 2015 (Dyck)

**11. Diary**

a) Regional Diary

b) Agenda Preparations Schedule

c) Schedule of Events

**12. New Business**

**13. Appointments**

a) 2015 List of Board Appointments

**14. Consent Calendar (for consideration and receipt)**

MA-1 Rural Budgets Administration Committee Meeting Minutes of March 19, 2015

MA-2 Agriculture Advisory Committee Meeting Minutes of March 18, 2015

CA-1 March 19, 2015 – Meikle Wind – Meikle Wind Energy Project

RD/15/04/01  
(continued)

**Adoption of Agenda: (continued)**

**14. Consent Calendar (continued)**

- CA-2 March 20, 2015 – City of Fort St. John and District of Taylor – Fair Share Negotiations
- CA-3 March 16, 2015 – Progress Energy Canada Ltd. – Invitation to Regional Board Meeting
- CA-4 March 31, 2015 – TransCanada – Coastal GasLink Pipeline Project Information Sessions
- CA-5 April 1, 2015 – Walter Stewart – Corporate Seal

*Handout:* April 7, 2015 – Walter Stewart – Corporate Seal

*Handout:*

- CA-6 April 8, 2015 – City of Fort St. John and District of Taylor – Fair Share MOU

**15. Notice of Motion**

- NM-1 March 13, 2015 - Notice of Motion from Director Sperling – Fair Share Memorandum of Understanding

**16. Media Questions (on agenda items and business discussed at the meeting)**

**17. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/15/04/02

MOVED Director Bumstead, SECONDED Director Hiebert,  
That the Board Meeting Minutes of March 26, 2015 be adopted.

**CARRIED.**

M-2

RD/15/04/03

MOVED Director Sperling, SECONDED Director Fraser,  
That the Committee of the Whole Meeting Minutes of March 26, 2015 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

C-1

March 24, 2015 – Kelly  
Lake Cree Nation

**KELLY LAKE CREE NATION – SPRING GATHERING**

RD/15/04/04

MOVED Director Bumstead, SECONDED Director Hiebert,  
That Director Plowright be authorized to attend the Kelly Lake Cree Nation Spring  
Gathering event on April 16-17, 2015 in Tomslake, BC.

**CARRIED.**

C-2

March 24, 2015 – City  
of Dawson Creek

**FEDERAL GAS TAX FUND – LETTER OF SUPPORT**

RD/15/04/05

MOVED Alternate Director Brownlee, SECONDED Director Johannson,  
That a letter be forwarded to the City of Dawson Creek in support of their application,  
under the Federal Gas Tax Strategic Priorities Fund, to construct a trucked waste  
receiving facility.

**CARRIED.**

**CORRESPONDENCE: (continued)**

C-3  
March 31, 2015 –  
Union of BC  
Municipalities

2015 KEEPING IT RURAL CONFERENCE  
RD/15/04/06  
MOVED Director Stewart, SECONDED Alternate Director Brownlee,  
That those Electoral Area Directors wishing to do so be authorized to attend the  
Keeping it Rural 2015 Conference on May 26-28, 2015, in Salmon Arm, BC.

**CARRIED.**

C-4  
April 1, 2015 – District  
of Chetwynd

FAIR SHARE CONVERSATIONS  
RD/15/04/07  
MOVED Director Rose, SECONDED Director Hiebert,  
That the correspondence dated April 1, 2015 from the District of Chetwynd regarding  
Fair Share conversations be received.

**CARRIED.**

**REPORTS:**

R-1  
March 24, 2015 – Jill  
Rickert, Community  
Services Coordinator  
on behalf of the  
Regional Parks  
Committee

2015 RECREATIONAL TRAILS GRANTS-IN-AID ALLOCATIONS  
RD/15/04/08  
MOVED Director Rose, SECONDED Director Fraser,

1. That the Regional Board approve the 2015 Recreational Trails Grants-in-Aid applicants, Bear Mountain Nordic Ski Association, Northland Trail Blazers Snowmobile Club, Tumbler Ridge Snowmobile Association, Whiskey Jack Nordic Ski Club and Wolverine Nordic and Mountain Society in the following amounts:
  - Bear Mountain Nordic Ski Association \$21,375
  - Northland Trail Blazers Snowmobile Club \$25,538
  - Tumbler Ridge Snowmobile Association \$ 6,000
  - Whiskey Jack Nordic Ski Club \$15,000
  - Wolverine Nordic & Mountain Society \$ 6,750
2. That the Regional Board authorize that a letter be forwarded to Timberline Trail and Nature Club advising that their 2015 Recreational Trails Grants-in-Aid application cannot be funded this year as it does not meet the eligibility criteria.

**CARRIED.**

R-2  
March 24, 2015 – Trish  
Morgan, Manager of  
Community Services

SPECIAL EVENT GRANT – ROTARY INTERNATIONAL DISTRICT CONFERENCE  
RD/15/04/09  
MOVED Director Goodings, SECONDED Director Bumstead,  
That the Regional Board approve a special event grant of \$5,000 for the Rotary Club of Dawson Creek to host the 2015 District Conference in Dawson Creek from October 1 - 4, 2015.

**CARRIED.**

**REPORTS: (continued)**

R-3  
March 25, 2015 – Terry  
Truchan, Fire Chief,  
Charlie Lake Fire  
Department

**SHELL CANADA GRANT APPLICATION AUTHORIZATION**

RD/15/04/10

MOVED Director Sperling, SECONDED Director Stewart,  
That the Regional Board authorize Charlie Lake Fire Department member, David  
Bauer, to apply for a grant from Shell Canada on the Fire Department's behalf, under  
the direction and final review of the Fire Chief, for the purchase of wildland firefighting  
coveralls in the amount of \$18,400.

**CARRIED.**

R-4  
March 23, 2015 –  
Bruce Simard, General  
Manager of  
Development Services  
– Recommendation  
from the Agriculture  
Advisory Committee

**KEVIN KNOBLAUCH – ALLUVIAL FLOODPLAINS**

RD/15/04/11

MOVED Director Hiebert, SECONDED Director Plowright,  
That Kevin Knoblauch be invited to a future meeting of the Agriculture Advisory  
Committee to provide clarification on how the Committee can address his concerns.

**CARRIED.**

R-5  
April 1, 2015 – Bailey  
Chabot, North Peace  
Land Use Planner

**73<sup>RD</sup> AVENUE NEIGHBOURHOOD TRANSITION STRATEGY**

RD/15/04/12

MOVED Director Sperling, SECONDED Director Rose,  
That the Regional Board adopt the process for the 73<sup>rd</sup> Avenue Neighbourhood  
Transition Strategy as presented in the April 1, 2015 report of the North Peace Land  
Use Planner.

**CARRIED.**

R-6  
March 31, 2015 – Jo-  
Anne Frank, Corporate  
Officer

**INTERPROVINCIAL / INTERMUNICIPAL MEETING**

RD/15/04/13

MOVED Director Hiebert, SECONDED Director Rose,

- 1) That the 2015 Interprovincial / Intermunicipal meeting agenda include the topics  
of:
  - Update on construction of new Saddle Hills water facility; and
  - Sewage waste management in other jurisdictions; andthat Director's notify staff of any other topics they wish to include; and
- 2) That the meeting begin at 10:00 a.m. (local time); and
- 3) That those Directors who wish to attend the Interprovincial / Intermunicipal  
meeting on April 22, 2015, in Silver Valley, Alberta, be authorized to do so.

**CARRIED.**

**REPORTS: (continued)**

R-7                                      NOTICE OF CLOSED SESSION  
March 31, 2015 –  
Brenda Deliman,  
Secretary of Legislative              RD/15/04/14  
Services                                      MOVED Director Goodings, SECONDED Director Hiebert,  
That item R-7 be tabled until the end of the meeting.  
**CARRIED.**

R-9                                      ALR SUBDIVISION APPLICATION 047/2015 (BERGE)  
March 26, 2015  
RD/15/04/15  
MOVED Director Goodings, SECONDED Director Plowright,  
That the Regional Board support ALR Subdivision Application 047/2015 (Berge), and  
authorize the application to proceed to the Agricultural Land Commission as it is  
consistent with the Official Community Plan and Zoning.  
**CARRIED.**

R-10                                      ALR SUBDIVISION APPLICATION 064/2015 (PEDERSEN)  
March 25, 2015  
RD/15/04/16  
MOVED Director Sperling, SECONDED Director Goodings,  
That the Regional Board support ALR Subdivision Application 064/2015 (Pedersen),  
and authorize the application to proceed to the Agricultural Land Commission as it is  
consistent with the Official Community Plan.  
**CARRIED.**

R-12                                      DEVELOPMENT VARIANCE PERMIT APPLICATION 037/2015 (MALLIS)  
April 1, 2015  
RD/15/04/17  
MOVED Director Sperling, SECONDED Director Plowright,  
That the Regional Board issue Development Variance Permit (DVP) No. 037/2015 for  
an additional 24 feet<sup>2</sup> pursuant to the following:  
1. That the DVP include a condition that the existing 20' x 40' (1,120 foot<sup>2</sup>) shop  
must be removed within one year of issuance of the building permit for the new  
shop; and  
2. That the DVP include a condition requiring a security in the form of cash or  
certified cheque for the value of the demolition of the existing shop; and  
3. That the DVP include a condition for use of the security to effect the demolition  
of the existing shop if it has not been completed within one year; and  
4. That the DVP may be issued upon submission of the security in the form of  
cash or certified cheque for the value of the demolition of the existing shop,  
where such value is determined by submission of quotation from a qualified  
contractor.

**DEALT WITH BY THE FOLLOWING**

**REPORTS: (continued)**

R-12 (continued)                    DEVELOPMENT VARIANCE PERMIT APPLICATION 037/2015 (MALLIS) (continued)

RD/15/04/18

MOVED Director Sperling, SECONDED Director Fraser,  
That consideration of Resolution No. RD/15/04/17 be tabled until the April 23, 2015  
Regional Board meeting.

**CARRIED.**

R-13  
April 1, 2015 – Chris  
Cvik, Chief  
Administrative Officer

PARTICIPATION IN NORTHEAST STRATEGIC ADVISORY GROUP

RD/15/04/19

MOVED Director Johansson, SECONDED Director Rose,  
That Director Goodings be appointed as the Peace River Regional District  
representative to the Northeast Strategic Advisory Group, with Chair Ackerman as  
alternate.

**CARRIED.**

R-15  
April 1, 2015

TEMPORARY USE PERMIT APPLICATION 019/2015 (CROWN)

RD/15/04/20

MOVED Director Rose, SECONDED Director Hiebert,  
That the Regional Board postpone consideration of the Temporary Use Permit No.  
019/2015 (Prince Rupert Gas Transmission) for construction and operation of a worker  
camp serving a maximum of 1,200 workers, including a kitchen, work yard and storage  
site, for a three year term, until approval of the SEEMP (Socio-Economic Effects  
Management Plan) from the Ministry of Community, Sport and Cultural Development  
and the Environmental Assessment Office.

**CARRIED.**

**REPORTS: (continued)**

R-16 *Handout*  
April 9, 2015 – PRRD  
Negotiating Team

**FAIR SHARE NEGOTIATIONS COORDINATION**

RD/15/04/21

MOVED Director Bumstead, SECONDED Director Rose,  
That the Board Resolution No.'s RD/15/03/31 and RD/15/03/32 passed at the March 12, 2015 Regular Meeting be rescinded:

- 1) “That the Peace River Regional District is the appropriate organization to coordinate negotiation with the Province of BC on the extension of the Fair Share M.O.U. and, further, that the Peace River Regional District engage the services of Blair Lekstrom, Lidstone and Company, and CAO Chris Cvik as lead negotiators; and, further, that the Province of BC be notified that the Peace River Regional District is represented by this team and are prepared to commence negotiations as early as March 18, 2015; and, further, that member municipalities in support of this motion separately inform the Province of BC that they are represented by this team, that negotiations on their behalf will be coordinated by the Peace River Regional District and that they are prepared to commence negotiations as early as March 18, 2015.”; and
- 2) “That the Peace River Regional District Board authorize the CAO to enter into a contract with Mr. Lekstrom at a rate of \$1500 per day, to a maximum of five days per month, plus expenses, for the purpose of renegotiation of the Fair Share M.O.U. and to engage Lidstone and Company at its hourly rate, to a maximum of \$7500 per month, plus expenses, subject to the member municipalities in support of this motion separately confirming to the Peace River Regional District that they agree to have Fair Share negotiations coordinated by the Peace River Regional District and commit to contributing to the costs of the activity in proportion to the Fair Share proceeds to be received in 2015 and, further, that the Peace River Regional District agrees to pay a proportional share of the costs based on Fair Share proceeds received by the electoral area directors in 2015.”

**CARRIED.**



**REPORTS: (continued)**

R-16 (continued)

**FAIR SHARE NEGOTIATIONS COORDINATION (continued)**

RD/15/04/22

MOVED Director Bumstead, SECONDED Director Goodings,

- a) That the Peace River Regional District, as a party to the existing 2005 Fair Share Memorandum of Understanding (MOU), negotiate any changes to the MOU in relation to the electoral areas, and engages the services of Blair Lekstrom, Lidstone and Company, and Chief Administrative Officer, Chris Cvik, as lead negotiators in this regard; and, further, that the Province of BC be notified that the Peace River Regional District is represented by this team; and, further, that these negotiators (with the electoral area directors when applicable) meet and communicate with Dawson Creek, Chetwynd, Hudson's Hope, Pouce Coupe and Tumbler Ridge who have separately informed the Province of BC that they are also represented by this team; and
  
- b) That the Peace River Regional District agrees to pay a proportional share of the costs of these negotiations based on Fair Share proceeds received by the electoral areas in 2015, on the understanding that the six local governments will pay their pro rata share of the Lekstrom and Lidstone fees, with the total fees from all these communities for:
  - (i) Lekstrom being capped at a rate of \$1,500 per day, to a maximum of five days per month, plus expenses,
  - (ii) Lidstone being capped at its hourly rate, to a maximum of \$7,500 per month, plus expenses.

**DEALT WITH BY THE FOLLOWING**

RD/15/04/23

MOVED Director Fraser, SECONDED Director Stewart,

That consideration of Resolution No. RD/15/04/22 be deferred until such time as a second legal opinion is obtained.

**DEFEATED**

Recess

The meeting recessed at 11:16 a.m.

Reconvene

The meeting reconvened at 11:27 a.m.

Motion to Amend

RD/15/04/24

MOVED Director Fraser, SECONDED Director Stewart,

That the following amendments be made to Resolution No. RD/15/04/22:

- Section a) - That the words 'Consulting Limited' be added after the word 'Lekstrom'; and
- Section a) - That all words following 'be notified that the Peace River Regional District' be replaced with the words 'Electoral Area Directors are represented by this team'.

**CARRIED**

**REPORTS: (continued)**

R-16 (continued)                    FAIR SHARE NEGOTIATIONS COORDINATION (continued)

Motion as Amended                RD/15/04/22

MOVED Director Bumstead, SECONDED Director Goodings,

- a) That the Peace River Regional District, as a party to the existing 2005 Fair Share Memorandum of Understanding (MOU), negotiate any changes to the MOU in relation to the electoral areas, and engages the services of Blair Lekstrom Consulting Limited, Lidstone and Company, and Chief Administrative Officer, Chris Cvik, as lead negotiators in this regard; and, further, that the Province of BC be notified that the Peace River Regional District Electoral Area Directors are represented by this team; and
  
- b) That the Peace River Regional District agrees to pay a proportional share of the costs of these negotiations based on Fair Share proceeds received by the electoral areas in 2015, on the understanding that the six local governments will pay their pro rata share of the Lekstrom and Lidstone fees, with the total fees from all these communities for:
  - (i) Lekstrom being capped at a rate of \$1,500 per day, to a maximum of five days per month, plus expenses,
  - (ii) Lidstone being capped at its hourly rate, to a maximum of \$7,500 per month, plus expenses.

**CARRIED.**

**BY-LAWS:**

B-1                                        CHARLIE LAKE SEWAGE LOCAL SERVICE AREA ESTABLISHMENT AMENDMENT  
March 30, 2015                        BYLAW NO. 2194, 2015

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RD/15/04/25

MOVED Director Sperling, SECONDED Director Hiebert,

That "Charlie Lake Sewage Local Service Area Establishment Amendment Bylaw No. 2194, 2015" be adopted this 9<sup>th</sup> day of April, 2015.

**CARRIED.**

B-2                                        ZONING AMENDMENT BYLAW NO. 2198, 2015 (DYCK)  
March 16, 2015

RD/15/04/26

MOVED Director Sperling, SECONDED Director Plowright,

1. That "Peace River Regional District Zoning Amendment Bylaw No. 2198 (Dyck), 2015 be read a first and second time this 9<sup>th</sup> day of April, 2015; and
2. That a Public Hearing be held pursuant to the *Local Government Act*; and
3. That the holding of the Public Hearing be delegated to the Director of Electoral Area 'C'.

**CARRIED.**

**CONSENT CALENDAR:**

CONSENT CALENDAR

RD/15/04/27

MOVED Director Goodings, SECONDED Alternate Director Brownlee,  
That the April 9, 2015 Consent Calendar be received.

**CARRIED.**

CA-5  
April 1, 2015 – Walter  
Stewart

CORPORATE SEAL

RD/15/04/28

MOVED Director Bumstead, SECONDED Director Sperling,  
That staff prepare a report on when there was a change of use of the Regional  
District's corporate seal for review by the Board at its April 23, 2015 meeting.

**CARRIED.**

Recess

The meeting recessed for luncheon at 12:01 p.m.

Reconvene

The meeting reconvened at 12:59 p.m.

**NOTICE OF MOTION:**

NM-1  
March 13, 2015 -  
Notice of Motion from  
Director Sperling

FAIR SHARE MEMORANDUM OF UNDERSTANDING

RD/15/04/29

MOVED Director Sperling, SECONDED Director Rose,  
That the electoral areas and their allocation be recognized and written into the  
Memorandum of Understanding (MOU).

**DEFEATED.**

RD/15/04/30

MOVED Director Sperling, SECONDED Director Rose,  
That Electoral Area 'C' be included separately in the allocation formula in the MOU.  
With respect to paragraphs 1 through 20 specifically 1 through 5, 19 A and B and the  
assessments class 2, 4 and 5.

**DEALT WITH BY THE FOLLOWING**

RD/15/04/31

MOVED Director Goodings, SECONDED Director Rose,  
That consideration of Resolution No. RD/15/04/30 be tabled to the April 23, 2015  
meeting, and further, that the Director's be provided with copies of the Fair Share  
Memorandum of Understanding at that time.

**CARRIED.**

**REPORT:**

R-7  
March 31, 2015 –  
Brenda Deliman,  
Secretary of Legislative  
Services

**NOTICE OF CLOSED SESSION**

RD/15/04/32

MOVED Director Rose, SECONDED Director Hiebert,

That permission be granted to resolve to a closed meeting, pursuant to Section 90(2) of the *Community Charter* which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- “(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;”

**CARRIED.**

The Chair adjourned the meeting to a closed session at 1:39 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on April 9, 2015 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Lori Ackerman, Chair

\_\_\_\_\_  
Jo-Anne Frank, Corporate Officer