



PEACE RIVER REGIONAL DISTRICT

MARCH COMMITTEE OF THE WHOLE MEETING MINUTES

DATE: March 26, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Ackerman, City of Fort St. John
Vice-Chair Fraser, District of Taylor
Director Bumstead, City of Dawson Creek
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Houley, Electoral Area 'E'
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Plowright, Village of Pouce Coupe
Director Rose, Electoral Area 'E'
Director Sperling, Electoral Area 'C'

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Jeff Rahn, General Manager of Environmental Services
Paulo Eichelberger, Manager of Solid Waste Services
Jodi MacLean, Assistant Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Brenda Deliman, Recording Secretary

Others

| | |
|----------------------------------|--------------------------------------|
| Mark Rogers, Dawson Creek | Bob Gregoire, Fort St. John |
| Angela DeSmit, Fort St. John | Blair Lekstrom, Dawson Creek |
| Dale Fleming, Chetwynd | Loretta Lieverse, MNP |
| Mike Carter, Alaska Highway News | Jonny Wakefield, Alaska Highway News |

Call to Order

The Chair called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA

CW/15/03/01

MOVED Director Nichols, SECONDED Director Fraser,

That the Peace River Regional District Board agenda for the March 26, 2015

Committee of the Whole meeting be adopted:

1. **Call to Order**
2. **Adoption of Agenda**
3. **Reports**
 - 3.1 March 19, 2015 – Paulo Eichelberger, Manager of Solid Waste Services – Award of Waste Reduction Promotion and Education Contract
 - 3.2 March 23, 2015 – Jo-Anne Frank, Corporate Officer – Draft Procedure Bylaw No. 2200, 2015
4. **Adjournment**

CARRIED.

REPORTS:

3.1

March 19, 2015 –
Paulo Eichelberger,
Manager of Solid
Waste Services

AWARD OF WASTE REDUCTION PROMOTION AND EDUCATION CONTRACT

CW/15/03/02

MOVED Director Goodings, SECONDED Director Nichols,

That the Committee of the Whole recommend to the Regional Board:

- 1) That the Regional Solid Waste Management Plan and 2015 Board Strategic Plan website links be emailed to each Director, and further that a presentation outlining the Regional Solid Waste Management Plan be included on the April 23, 2015 Committee of the Whole Agenda; and
- 2) a) That the proposal submitted by the Northern Environmental Action Team be rejected; and
b) That staff be authorized to negotiate a five-year contract at starting rate in the first year of \$339,000 which is within the draft 2015 budget allocation, and then providing a 2% inflationary increase in each year thereafter to prevent an undue increase to the budget and still accomplish the aforementioned goals.

CARRIED.

REPORT:

3.2
March 23, 2015 – Jo-
Anne Frank, Corporate
Officer – Draft

DRAFT BOARD PROCEDURE BYLAW NO. 2200, 2015

The Committee reviewed a draft Board Procedure Bylaw and suggested a number of amendments including:

- That the Committee of the Whole ‘Terms of Reference’ be included in the main body of the bylaw
- That it be indicated that the corporate seal will no longer be affixed
- Part II – Meetings – 8. Postponement if no Quorum:
 - that 24 hours be changed to 2 hours
 - that all circumstances that differentiate a quorum be defined
- Part III – Procedure for Meetings:
 - 25. Meeting Agenda - that 72 hours be changed to 5 calendar days
 - 26. Addition of Agenda Items - that it indicate that items proposed by Directors must be time sensitive
 - 29. Delegations:
 - that it indicate that days are “calendar” days
 - that section a) be pluralized
 - that section d) indicate that delegations can be scheduled back to back.

CW/15/03/03

MOVED Director Nichols, SECONDED Director Hiebert,
That the Committee of the Whole recommend to the Regional Board that the draft
“Procedure Bylaw No. 2200, 2015”, as amended, be considered at a future Committee
of the Whole Meeting.

CARRIED.

ADJOURNMENT

The Chair adjourned the meeting at 11:13 a.m.

CARRIED.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on March 26, 2015 in the Regional District Office Board Room, Dawson Creek, BC.

Lori Ackerman, Chair

Jo-Anne Frank, Corporate Officer