

PEACE RIVER REGIONAL DISTRICT

MARCH BOARD MEETING **MINUTES**

DATE: March 12, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors Alternate Directors**

> Vice Chair Fraser, District of Taylor Alternate Director Christensen, City of Fort St. Director Bumstead, City of Dawson Creek John Director Goodings, Electoral Area 'B' Alternate Director Heiberg, District of Hudson's Hope

Director Hiebert, Electoral Area 'D'

Director McPherson, District of Tumbler Ridge Director Nichols, District of Chetwynd Director Plowright, Village of Pouce Coupe

Director Rose, Electoral Area 'E' Director Sperling, Electoral Area 'C' Director Stewart, City of Fort St. John

Brenda Deliman, Recording Secretary

Absent Chair Ackerman, City of Fort St. John

Director Johansson, District of Hudson's Hope

Staff

Chris Cvik. Chief Administrative Officer Shannon Anderson, Deputy Chief Administrative Officer Jo-Anne Frank, Corporate Officer Kim Frech. Chief Financial Officer Bruce Simard, General Manager of Development Services Jeff Rahn, General Manager of Environmental Services Fran Haughian, Communications Manager / Commission Liaison Trish Morgan, Manager of Community Services

Others

Scott Campbell Mark Rogers Debbie Snider, Fort St. John Harold Hansen, Dawson Creek Fred Jarvis, Taylor Charlette McLeod, Taylor Allen Watson, Swan Lake Audrey Isaak, Farmington Gina Goad, Tomslake Don Goad, Tomslake Irene Merrick, Pouce Coupe Aspen Fraser, Taylor Mike Fraser, Taylor Joe Breti, Farmington Jonny Wakefield, Alaska Highway News

Delegations

D-1 D-2

Claude Chaput Brian Derfler

Call to Order The Chair called the meeting to order at 10:03 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/15/03/01

MOVED Director Stewart, SECONDED Director McPherson,

That the Peace River Regional District Board agenda for the March 12, 2015 meeting, including additional items for the agenda, be adopted as amended:

- 1. Call to Order
- 2. Directors' Notice of New Business
- 3. Adoption of Agenda
- 4. Adoption of Minutes
 - M-1 Regional District Meeting Minutes of February 26, 2015
 - M-2 Committee of the Whole Meeting Minutes of February 26, 2015
- 5. Business Arising from the Minutes
- 6. Delegations

11:30 a.m.

D-1

a) Claude Chaput

Re: North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2181, 2014 and Zoning Amendment Bylaw No. 2182, 2014 (Snider)

b) Background Report

Handout: Additional Photos

1:30 p.m.

D-2 Peace Environment and Safety Trustees Society

Re: Air Monitoring

Andy Cole

David Craig

Brian Derfler

Handout: Proposal for Financial Support

7. Petitions

8. Correspondence

Handout:

C-1 March 9, 2015 – Emergency Management BC – Senior and Elected Officials Workshops Handout:

C-2 March 9, 2015 – Union of British Columbia Municipalities – BC Guidelines for Work Camp Operations

Handout:

C-3 March 9, 2015 – GW Solutions Inc. – Confidentiality and Non-Disclosure Agreement

9. Reports

- R-13 ALR Exclusion Application 09/2015 (Lessing)
- R-1 March 3, 2015 Jo-Anne Frank, Corporate Officer Modification Agreement: Tomslake Fire Protection Agreement
- R-2 March 3, 2015 Fran Haughian, Communication Manager / Commission Liaison North Peace Airport Society: Proposed Grant Application to Northern Development Initiative Trust
- R-3 March 4, 2015 Trish Morgan, Manager of Community Services Annual Event Grant: Sweetwater 905 Festival
- R-4 March 4, 2015 Jo-Anne Frank, Corporate Officer Sweetwater 905 Event: Application for Special Occasion Licence Policy Exemption
- R-5 March 3, 2015 Fran Haughian, Communications Manager / Commission Liaison Trade Show
- R-6 March 4, 2015 Shannon Anderson, Deputy Chief Administrative Officer Submission of a Federal Gas Tax, Strategic Priorities Fund, Grant Application
- R-7 March 4, 2015 Kari Bondaroff, Invasive Plant Program Manager PRRD Invasive Plant Committee Structure
- R-8 March 3, 2015 Jo-Anne Frank, Corporate Officer Release of Resolution from Closed Meeting

RD/15/03/01

Adoption of Agenda: (continued)

9. Reports (continued)

- R-9 March 4, 2015 Chris Cvik, Chief Administrative Officer Quarterly Listing Open Board Items – Follow-up Report
- R-10 March 5, 2015 Bruce Simard, GM of Development Services, and Kim Frech, Chief Financial Officer Climate Action Revenue Incentive Program Reporting Requirement
- R-11 February 24, 2015 Karen Goodings, Chair, Electoral Area Directors' Committee Recommendations from the February 19, 2015 Electoral Area Directors' Committee Meeting
- R-12 March 5, 2015 Trish Morgan, Manager of Community Services South Peace Recreation Facility Inventory & Needs Assessment
- R-14 ALR Exclusion Application 012/2015 (Frontier Property Investments Ltd)

Handout: Letter of Concern

- R-15 ALR Subdivision Application 039/2015 (Siemens)
- R-16 ALR Subdivision Application 045/2015 (Kuenzl)
- R-17 ALR Subdivision Application 026/2015 (Morrison)
- R-18 ALR Subdivision Application 020/2015 (Switzer)
- R-19 Development Variance Permit Application 283/2014 (Campbell)

Handout: Letter of Opposition

10. By-laws

B-1 Financial Plan Bylaw No. 2193, 2015

Consideration of First and Second Readings

- a) March 5, 2015 report from Kim Frech, Chief Financial Officer; and
- b) "Financial Plan Bylaw No. 2193, 2015"

Handout: Additional Information

3-2 Official Community Plan Amendment Bylaw No. 2184, 2014 and Zoning Amendment Bylaw No. 2185, 2014 (Ministry of Forests, Lands and Natural Resources)

Consideration of Third Reading

- a) March 3, 2015 report from Jacqueline Burton, Bylaw Enforcement Officer; and
- b) "Official Community Plan Amendment Bylaw No. 2184, 2014"; and
- c) "Zoning Amendment Bylaw No. 2185, 2014"

11. Diary

- a) Regional Diary
- b) Agenda Preparations Schedule
- c) Schedule of Events

12. New Business

13. Appointments

A-1 March 5, 2015 – Jo-Anne Frank, Corporate Officer – Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 Sundance/Taylor Wind Projects Joint Working Group Meeting Minutes of February 10, 2015

CA-1 February 23, 2015 – Port Moody – Declaration of the Right to a Healthy Environment

CA-2 February 23, 2015 - Chris Cvik, Chief Administration Officer - Letter to Old Fort Residents

CA-3 February 24, 2015 - Minister Coralee Oakes - Peace River Memorandum of Understanding

CA-4 February 12, 2015 - Province of BC Newsroom - Building Act Modernized

- **15. Notice of Motion** (for the next meeting):
- 16. Media Questions (on agenda items and business discussed at the meeting)
- 17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1 ADOPTION OF MINUTES

RD/15/03/02

MOVED Director Hiebert, SECONDED Director Plowright,

That the Board Meeting Minutes of February 26, 2015 be adopted.

ADOPTION OF MINUTES: (continued)

M-2 RD/15/03/03

MOVED Director Plowright, SECONDED Director Hiebert,

That the Committee of the Whole Meeting Minutes of February 26, 2015 be adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BA-1 <u>FAIR SHARE 101 – EDUCATION SESSION</u>

RD/15/03/04

MOVED Director Goodings, SECONDED Director Plowright,

That all Electoral Area Alternate Directors be invited and authorized to attend the Fair Share 101 Education Session to be held on March 17, 2015 at the North Peace Cultural

Centre, Fort St. John, BC.

CARRIED.

CORRESPONDENCE:

C-1 Handout

SENIOR AND ELECTED OFFICIALS WORKSHOPS

March 9, 2015 -

Emergency RD/15/03/05

Management BC – MOVED Director Goodings, SECONDED Director Plowright,

That all Electoral Area Directors be authorized to attend the 2015 Senior and Elected Officials Workshop to be held on April 30, 2015 at the Kiwanis Arts Center, Dawson

Creek, BC.

CARRIED.

REPORTS:

R-13

ALR EXCLUSION APPLICATION 09/2015 (LESSING)

February 27, 2015

RD/15/03/06

MOVED Director Sperling, SECONDED Director Plowright,

That the Regional Board support ALR Exclusion Application 09/2015 (Lessing), and authorize the application to proceed to the Agricultural Land Commission on the basis

that the proposal is consistent with the Official Community Plan.

CARRIED.

R-1

MODIFICATION AGREEMENT - TOMSLAKE FIRE PROTECTION AGREEMENT

March 3, 2015 – Jo-Anne Frank, Corporate

orate RD/15/03/07

Officer

MOVED Director Hiebert, SECONDED Director Nichols,

That the Modification Agreement changing the expiry date of the Tomslake Fire Protection Agreement to March 10, 2016, be endorsed; and the Chair and Chief

Administrative Officer be authorized to sign the agreement.

R-2

March 3, 2015 – Fran

Haughian,

Communication

Manager / Commission

Liaison

NORTH PEACE AIRPORT SOCIETY - PROPOSED GRANT APPLICATION TO NORTHERN DEVELOPMENT INITIATIVE TRUST

RD/15/03/08

MOVED Director Goodings, SECONDED Alternate Director Christensen,

That the Peace River Regional District Board supports an application for funding to Northern Development Initiative Trust for \$183,000 to assist with funding signage and

lighting at the North Peace Regional Airport.

CARRIED.

R-3

March 4, 2015 – Trish Morgan, Manager of **Community Services**

ANNUAL EVENT GRANT - SWEETWATER 905 FESTIVAL

RD/15/03/09

MOVED Director Hiebert, SECONDED Director Rose,

That the Regional Board approve a grant of \$750 to the Sweetwater 905 Society for the

purpose of hosting the Sweetwater 905 festival in 2015.

CARRIED.

R-4

March 4, 2015 – Jo-Anne Frank, Corporate Officer

SWEETWATER 905 EVENT - APPLICATION FOR SPECIAL OCCASION LICENCE POLICY EXEMPTION

RD/15/03/10

MOVED Director Goodings, SECONDED Director Hiebert,

- a) That the Regional Board has no objection to the Special Occasion Licence Policy Exemption application for the Sweetwater 905 Event, to be held on the Mattson Farm; and
- b) That the Corporate Officer be authorized to sign:
 - the Local Government Approval (part 4 of the Liquor Control and Licensing Form LCLB 031) to allow for an extension of event hours for the June 12-14, 2015 Sweetwater 905 public event beyond 10:00 p.m. for outdoor events or 2:00 a.m. for indoor events; and
 - the Special Occasion Licence application if required.

CARRIED.

R-5

March 3, 2015 – Fran

Haughian,

Communications

Manager / Commission

Liaison

TRADE SHOW

RD/15/03/11

MOVED Director Hiebert, SECONDED Alternate Director Christensen,

That any Director wishing to participate in the Fort St. John Trade Show scheduled for

April 10 to 12, 2015, be authorized to do so.

R-6

SUBMISSION OF A FEDERAL GAS TAX, STRATEGIC PRIORITIES FUND, GRANT

March 4, 2015 – Shannon Anderson,

<u>APPLICATION</u>

Deputy Chief

RD/15/03/12

Administrative Officer

MOVED Director Hiebert, SECONDED Director Plowright,

That the Regional Board approve the submission of a Federal Gas Tax Strategic Priorities fund application to fund the construction of potable water tank loader facilities

for the areas of Tomslake and Farmington.

OPPOSED: Vice-Chair Fraser

CARRIED.

R-7

PRRD INVASIVE PLANT COMMITTEE STRUCTURE

March 4, 2015 - Kari Bondaroff, Invasive Plant Program

RD/15/03/13

MOVED Director Goodings, SECONDED Director Hiebert,

That the Regional Board approve the recommendation that no further changes are required to the existing structure of the Peace River Regional District Invasive Plant

Committee.

CARRIED.

R-8

RELEASE OF RESOLUTION FROM CLOSED MEETING

March 3, 2015 – Jo-Anne Frank, Corporate Officer

RD/15/03/14

MOVED Director Rose, SECONDED Director Plowright,

That the following resolution carried at a Closed Board meeting held on February 12,

2015, be confirmed in open meeting:

"That the letter dated January 22, 2015 from Jared Giesbrecht on behalf of the Old Fort Residents, regarding Site C Dam impacts on private property, be referred to the CAO to work with the Regional District's solicitor to identify areas where the Regional District could assist property owners, within its mandate as a local government."

CARRIED.

R-9

QUARTERLY LISTING - OPEN BOARD ITEMS - FOLLOW-UP REPORT

March 4, 2015 – Chris Cvik. Chief

RD/15/03/15

Administrative Officer

MOVED Director Hiebert, SECONDED Director Plowright,

That the Regional Board approves the amended list of Archive items.

R-10

CLIMATE ACTION REVENUE INCENTIVE PROGRAM - REPORTING

March 5, 2015 - Bruce

Simard, GM of

Development Services,

and Kim Frech. Chief Financial Officer

RD/15/03/16

MOVED Director Plowright, SECONDED Director Hiebert,

That the Regional Board receives the Climate Action Revenue Incentive (CARIP) Public

Report for 2014.

REQUIREMENT

CARRIED.

R-11

POLICY STATEMENT FOR BYLAW ENFORCEMENT

February 24, 2015 -Karen Goodings,

Chair, Electoral Area

Directors' Committee -Recommendation from the February 19, 2015

Electoral Area Directors' Committee Meeting

RD/15/03/17

MOVED Director Rose, SECONDED Director Nichols,

That the Regional Board amend the Policy Statement for Bylaw Enforcement as

presented.

CARRIED.

R-12

March 5, 2015 - Trish

Morgan, Manager of **Community Services** SOUTH PEACE RECREATION FACILITY INVENTORY & NEEDS ASSESSMENT

RD/15/03/18

MOVED Director Rose, SECONDED Director Hiebert,

That the Regional Board include \$60,000 in the 2015 budget under the Regional Recreation function for the purpose of conducting a recreation facility inventory and

needs assessment for the South Peace.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/15/03/19

MOVED Alternate Director Christensen, SECONDED Director McPherson,

That the amount of "\$60,000" be increased to "\$100,000", and that the words "South Peace" be replaced with the words "rest of the Regional District not covered by the

North Peace Sub-Regional Recreation Inventory and Assessment".

CARRIED.

Motion as Amended

RD/15/03/18

MOVED Director Rose, SECONDED Director Hiebert.

That the Regional Board include \$100,000 in the 2015 budget under the Regional Recreation function for the purpose of conducting a recreation facility inventory and needs assessment for the rest of the Regional District not covered by the North Peace

Sub-Regional Recreation Inventory and Assessment.

DELEGATION:

D-1 Claude Chaput NORTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2181, 2014 AND ZONING AMENDMENT BYLAW NO. 2182, 2014 (SNIDER)

The delegate requested that the Board reconsider its decision to defer "North Peace" Fringe Area Official Community Plan Amendment Bylaw No. 2181 (Snider), 2014" and "Zoning Amendment Bylaw No. 2182 (Snider), 2014".

A question and answer period ensued. Topics included:

- Environment
- Building code
- Transition strategy

REPORTS:

R-14 March 5, 2015 ALR EXCLUSION APPLICATION 012/2015 (FRONTIER PROPERTY INVESTMENTS LTD.)

Director Bumstead declared a conflict of interest due to a personal relationship with the proponent and left the meeting at 11:43 a.m.

RD/15/03/20

MOVED Director Sperling, SECONDED Director Plowright,

That the Regional Board refuse authorization for ALR Exclusion Application 012/2015 (Frontier) to proceed to the Agricultural Land Commission as it is inconsistent with the Official Community Plan.

CARRIED.

Director Bumstead returned to the meeting at 11:47 a.m.

R-15 March 3, 2015

ALR EXCLUSION APPLICATION 039/2015 (SIEMENS)

RD/15/03/21

MOVED Director Goodings, SECONDED Director Rose,

That the Regional Board support ALR Subdivision Application 039/2015 (Siemens), and authorize the application to proceed to the Agricultural Land Commission as it is consistent with the Official Community Plan.

CARRIED.

R-16 March 5, 2015

ALR SUBDIVISION APPLICATION 045/2015 (KUENZL)

RD/15/03/22

MOVED Director Hiebert, SECONDED Director Sperling,

That the Regional Board support ALR Subdivision Application 045/2015 (Kuenzl) and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan.

R-17

ALR SUBDIVISION APPLICATION 026/2015 (MORRISON)

February 27, 2015

RD/15/03/23

MOVED Director Hiebert, SECONDED Director Plowright,

That the Regional Board support ALR Subdivision Application 026/2015 (Morrison), and

authorize the application to proceed to the Agricultural Land Commission as the

proposal is consistent with the Official Community Plan.

CARRIED.

R-18

ALR SUBDIVISION APPLICATION 020/2015 (SWITZER)

February 20, 2015

RD/15/03/24

MOVED Director Hiebert, SECONDED Director Bumstead,

That the Regional Board support ALR Subdivision Application 020/2015 (Switzer), and authorize the application to proceed to the Agricultural Land Commission as it is

consistent with the Official Community Plan.

CARRIED.

R-19

DEVELOPMENT VARIANCE PERMIT APPLICATION 283/2014 (CAMPBELL)

March 5, 2015

RD/15/03/25

MOVED Director Sperling, SECONDED Director Goodings,

That a public information meeting be held in regard to Development Variance Permit Application 283/2014 (Campbell), and that the holding of the public information meeting

be delegated to the Electoral Area 'C' Director.

CARRIED.

Recess

The meeting recessed for luncheon at 12:05 p.m.

Reconvene

The meeting reconvened at 1:00 p.m.

BY-LAWS:

B-1

FINANCIAL PLAN BYLAW NO. 2193, 2015

March 5, 2015

RD/15/03/26

MOVED Director Goodings, SECONDED Alternate Director Christensen, That grant funding provided to the Peace Liard Regional Arts Council remain at

\$15,000.

CARRIED.

Recess

The meeting recessed at 1:26 p.m.

Reconvene

The meeting reconvened at 1:34 p.m.

DELEGATION:

D-2

AIR MONITORING INITIATIVE

Peace Environment and Safety Trustees Society

The delegate provided information on a community based air monitoring research initiative and requested funding. Topics included:

- Initiative basis
- Brian Derfler
- Elm Air monitoring station
- Summary of oil and gas activities in Peace Region
- Professional support
- Best practices

A question and answer period ensued. Topics included:

- Types of pollution monitored
- Costs
- Placement of monitoring stations

BY-LAWS:

B-1 (continued)

FINANCIAL PLAN BYLAW NO. 2193, 2015

RD/15/03/27

MOVED Director Nichols, SECONDED Director Bumstead,

That "Financial Plan Bylaw No. 2193, 2015" be read a first and second time this 12th

day of March, 2015.

CARRIED.

B-2 March 3, 2015 SOUTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2184, 2014 (CGF CHURCH)

RD/15/03/28

MOVED Director Hiebert, SECONDED Director Sperling,

That "South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184

(CGF Church), 2014" be read a third time this 12th day of March, 2015.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2185, 2014 (CGF CHURCH)

RD/15/03/29

MOVED Director Hiebert, SECONDED Director Plowright,

That "Zoning Amendment Bylaw No. 2185 (CGF Church), 2014" be read a third time

this 12th day of March, 2015.

APPOINTMENTS:

A-1

BOARD APPOINTMENTS

March 5, 2015 – Jo-Anne Frank, Corporate Officer

RD/15/03/30 MOVED Director McPherson, SECONDED Director Rose,

- 1. That consideration of the updated list of Board Appointments be deferred to the March 26, 2015 Regional Board meeting; and
- 2. That the following changes be made to the list of Board Appointments:
 - North Peace Airport Commission Remove the word '(Alt)'
 - North Peace Airport Commission Change 'Councillor Batchelor' to 'Bob Batchelor'
 - Murray River Watershed Cumulative Effects Analysis (CEA) Steering Committee – Replace Director Rose with Director McPherson.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

It was noted that the dates for the North Peace Fall Fair be changed to August 14, 15, and 16, 2015.

CONSENT CALENDAR:

CA-3

February 24, 2015 – Minister Coralee Oakes

Resolution rescinded at the April 9, 2015 Regional Board meeting (see RD/15/04/21)

PEACE RIVER MEMORANDUM OF UNDERSTANDING

RD/15/03/31

MOVED Director Bumstead, SECONDED Director Nichols.

That the Peace River Regional District is the appropriate organization to coordinate negotiation with the Province of BC on the extension of the Fair Share M.O.U. and, further, that the Peace River Regional District engage the services of Blair Lekstrom, Lidstone and Company, and CAO Chris Cvik as lead negotiators; and, further, that the Province of BC be notified that the Peace River Regional District is represented by this team and are prepared to commence negotiations as early as March 18, 2015; and, further, that member municipalities in support of this motion separately inform the Province of BC that they are represented by this team, that negotiations on their behalf will be coordinated by the Peace River Regional District and that they are prepared to commence negotiations as early as March 18, 2015.

OPPOSED: Vice-Chair Fraser, Director Stewart, Alternate Director Christensen

CONSENT CALENDAR: (continued)

CA-3 (continued) PEACE RIVER MEMORANDUM OF UNDERSTANDING (continued)

Resolution rescinded at the April 9, 2015 Regional Board meeting (see RD/15/04/21)

RD/15/03/32

MOVED Director Burnstead, SECONDED Director Plowright,

That the Peace River Regional District Board authorize the CAO to enter into a contract with Mr. Lekstrom at a rate of \$1500 per day, to a maximum of five days per month, plus expenses, for the purpose of renegotiation of the Fair Share M.O.U. and to engage Lidstone and Company at its hourly rate, to a maximum of \$7500 per month, plus expenses, subject to the member municipalities in support of this motion separately confirming to the Peace River Regional District that they agree to have Fair Share negotiations coordinated by the Peace River Regional District and commit to contributing to the costs of the activity in proportion to the Fair Share proceeds to be received in 2015 and, further, that the Peace River Regional District agrees to pay a proportional share of the costs based on Fair Share proceeds received by the electoral area directors in 2015.

OPPOSED: Vice-Chair Fraser, Director Stewart, Alternate Director Christensen

CARRIED.

CONSENT CALENDAR

RD/15/03/33

MOVED Director McPherson, SECONDED Director Hiebert, That the March 12, 2015 Consent Calendar be received.

CARRIED.

Notice of Motion:

Director Sperling, Electoral Area 'C' That at its April 9, 2015 meeting, the Board consider the addition of Electoral Area 'C'

as signatory to the Fair Share Memorandum of Understanding

Director Sperling, Electoral Area 'C' That at its April 9, 2015 meeting, the Board consider the inclusion of Electoral Area 'C'

in the Fair Share allocation formula.

ADJOURNMENT

RD/15/03/34 MOVED Director Hiebert, SECONDED Director Plowright, That the meeting adjourn.

CARRIED.

The Chair adjourned the meeting at 3:23 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on March 12, 2015 in the Regional District Office Board Room, Dawson Creek, BC.	
Rob Fraser, Vice-Chair	Jo-Anne Frank, Corporate Officer