



PEACE RIVER REGIONAL DISTRICT

Chetwynd Civic Properties Commission Bylaw No. 1049, 2006

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidated bylaw. The amending bylaws have been combined with the original bylaw for convenience only and is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaw on this subject.

Original Bylaw

Bylaw No. 1049

Date of Adoption

March 14, 1996

Amending Bylaw

Bylaw No.1058

May 9, 1996

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**CHETWYND AND AREA CIVIC PROPERTIES COMMISSION BYLAW 1049, 1996
(Consolidated)**

WHEREAS the Peace River Regional District owns and operates, on behalf of the District of Chetwynd and defined portions of Electoral Area "E": the Chetwynd Recreation Centre; the Chetwynd Leisure Centre, and ancillary Tennis Courts and Ballfields (the facilities); and

WHEREAS the Regional District pursuant to Section 688 of the *Municipal Act* wishes to establish a Civic Properties Commission and to delegate certain duties, powers and responsibilities for operating the facilities;

NOW THEREFORE, the Regional Board, in open meeting assembled enacts as follows:

1. There is hereby established the "Chetwynd and Area Civic Properties Commission" (the Commission).
2. The commission is composed of six members known as Commissioners as follows:
 - a. Regional District Director for Electoral Area "E" is a member ex-officio.
 - b. The Regional District Director for the District of Chetwynd is a member ex-officio or, with the director's consent, the council of the District of Chetwynd may nominate another council member.
 - c. The Regional District Director for Electoral Area "E" and the Council of the District of Chetwynd each may nominate two members.
 - d. The District of Chetwynd and the Director of Electoral Area E may each nominate an alternate who may serve in the absence of a Commissioner nominated by the District and the Director respectively.**
3. Nominations for appointment to the commission must be submitted in writing to the administrator of the regional district in time for the inaugural meeting of the Regional District Board and may be changed as required by the nominating jurisdictions by written notice to the administrator of the regional district.
4. **Nominations under 2. b), 2.c), 2.d), and 3. must be accepted and appointed by the Regional District Board and serve at pleasure.**
5. Commission meetings must be held every month unless changed by resolution of the Commission.
6. A quorum is four Commissioners.
7. The Chairman and Deputy Chairman must be elected from within the membership of the Commission and shall serve at pleasure.
 - 7.1 **Where a vote for the election of the Chair of the Chetwynd Civic Properties Commission results in a tie, which does not appear likely to be resolved, the Board of the Peace River Regional District may appoint a Chair for the remainder of the calendar year.**
8. All Commissioners may move or second a motion on a question before the Commission and each Commissioner has one vote and all questions shall be decided by a majority of the votes cast.
9. The Chairman must ensure that minutes are taken and distributed to Commissioners and the Regional District.
10. The Regional District hereby delegates to the Commission the following duties, powers and responsibilities:
 - a. To establish policies, procedures and management goals and objectives for the operation of the facilities.
 - b. To make recommendations on all contracts to be entered into by the Regional District for the operation of the facilities and to monitor performance under these contracts.
 - c. To recommend provisional budgets to the Peace River Regional District no later than November 1 and annual budgets no later than January 20.
 - d. On request, to submit an annual report to the Regional District by May 15 including financial statements, attendance records, staffing, repairs and maintenance, and capital expenditures.
11. Bylaw No. 335, cited as the "Peace River-Liard Regional District Chetwynd and Area Civic Properties Commission Bylaw No. 335, 1983", as amended, is repealed.
12. This by-law may be cited as "Chetwynd and Area Civic Properties Commission Bylaw No. 1049, 1996.

READ A FIRST TIME THIS	<u>22</u>	day of	<u>February</u>	1996
READ A SECOND TIME THIS	<u>22</u>	day of	<u>February</u>	1996
READ A THIRD TIME THIS	<u>22</u>	day of	<u>February</u>	1996
ADOPTED THIS	<u>14</u>	day of	<u>March</u>	1996

Chair

(Corporate Seal has been affixed to the original bylaw)

Corporate Officer

CERTIFIED a true and correct copy of "Chetwynd and Area Civic Properties Commission By-law No. 1049, 1996"

THE CORPORATE SEAL of the Peace River Regional District was hereto affixed in the presence of:

Moray Stewart, Administrator

Moray Stewart, Administrator

Joe Judge, Chairman