



PEACE RIVER REGIONAL DISTRICT

DECEMBER BOARD MEETING MINUTES

DATE: December 12, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
Director McPherson, District of Tumbler Ridge
Director Plowright, Village of Pouce Coupe
Director Rose, Electoral Area 'E'
Director Sperling, Electoral Area 'C'
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Brownlee, District of Chetwynd

Absent

Director Nichols, District of Chetwynd

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Bruce Simard, General Manager of Development Services
Jeff Rahn, General Manager of Environmental Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Brenda Deliman, Recording Secretary

Guests

Alternate Director Boon, Electoral Area 'B'
Alternate Director Christensen, City of Fort St. John
Alternate Director Lavoie, Village of Pouce Coupe
Alternate Director Ponto, District of Taylor
Alternate Director Wilbur, City of Dawson Creek

Others

Cheryl Christensen, Fort St. John
Bronwyn Scott, Fort St. John
Jonny Wakefield, Alaska Highway News
Wendy Rose, Groundbirch
A. Ackerman, Fort St. John

Call to Order

The Chair called the meeting to order at 3:53 p.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/14/12/01 (12)

MOVED Director Hiebert, SECONDED Alternate Director Brownlee,
That the Peace River Regional District Board agenda for the December 12, 2014
meeting, including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
M -1 Regional District Meeting Minutes of November 27, 2014
5. **Business Arising from the Minutes**
6. **Delegations**
7. **Petitions**
8. **Correspondence**
C-1 December 4, 2014 – Union of BC Municipalities – Notification of Executive Vacancies
C-2 December 3, 2014 – District of Chetwynd – Peace River Regional District Directors
C-3 December 5, 2014 – City of Dawson Creek – Peace River Regional District Appointments
9. **Reports**
R-1 ALR Non-Farm Use Application 281/2014 (FSJ Farms Ltd.)
R-2 ALR Non-Farm Use Application 261/2014 (Wilson / Pearson)
R-3 December 2, 2014 – Fran Haughian, Communications Manager / Commission Liaison – Five Year North Peace Leisure Pool Operating Agreement
R-4 Temporary Trucked Sewer Facility, Contract Award (to be distributed separately)
Handout: December 11, 2014 – Jeff Rahn, General Manager of Environmental Services – Charlie Lake Temporary Sewage Lagoon Contract Award
R-5 December 2, 2014 – Chair Goodings – Staffing Requirements
R-6 Fran Haughian, Communications Manager / Commission Liaison – PRRD Promotional Video Presentation
R-7 December 4, 2014 – Jo-Anne Frank, Corporate Officer – 2015 Peace River Regional District Board Meeting Schedule
R-8 December 5, 2014 – North Peace Fringe Area OCP Steering Committee – Request for Proposals (RFP): Recommendations North Peace Fringe Area OCP Review
10. **By-laws**
B-1 South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184, 2014 and Zoning Amendment Bylaw No. 2185, 2014 (CGF Church)
Consideration of First and Second Readings
 - a) August 22, 2014 report from Jacqueline Burton, Bylaw Enforcement Officer; and
 - b) “South Peace Fringe Area Official Community Plan Amendment Bylaw No. 2184, 2014”;
and
 - c) Zoning Amendment Bylaw No. 2185, 2014”
B-2 North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2181, 2014 and Zoning Amendment Bylaw No. 2182, 2014 (Snider)
Consideration of First and Second Readings
 - a) November 3, 2014 report from Bailey Chabot, Land Use Planner; and
 - b) “North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2181, 2014”;
and
 - c) “Zoning Amendment Bylaw No. 2182, 2014”
B-3 Zoning Amendment Bylaw No. 2163, 2014 (292625 Alberta Ltd.)
Consideration of Adoption
 - a) November 27, 2014 report from Jacqueline Burton, Bylaw Enforcement Officer; and
 - b) “Zoning Amendment Bylaw No. 2163, 2014”

RD/14/12/01 (12)
(continued)

Adoption of Agenda: (continued)

10. By-laws (continued)

B-4 Zoning Amendment Bylaw No. 2063, 2013 (Kronhardt)

Consideration of Adoption

- a) November 21, 2014 report from Jacqueline Burton, Bylaw Enforcement Officer; and
- b) "Zoning Amendment Bylaw No. 2063, 2013"

B-5 Charlie Lake Domestic Sewage Receiving Fees and Charges Bylaw No. 2179, 2014

Consideration of Three Readings and Adoption

- a) December 4, 2014 report from Kim Frech, Chief Financial Officer; and
- b) "Charlie Lake Domestic Sewage Receiving Fees and Charges Bylaw No. 2179, 2014"

Handout: "Charlie Lake Domestic Sewage Receiving Fees and Charges Bylaw No. 2179, 2014" - Revised

11. Diary

- a) Regional Diary
- b) Strategic Plan
- c) Agenda Preparations Schedule
- d) Schedule of Events

12. New Business

13. Appointments

A-1 December 4, 2014 – Jo-Anne Frank, Corporate Officer – Appointments to the Northeast Regional Advisory Committee

A-2 2014 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 Rural Budgets Administration Committee Meeting Minutes of November 20, 2014

MA-2 Rural Budgets Administration Committee Meeting Minutes of November 27, 2014

Handout:

MA-3 NPFA OCP Steering Committee Meeting Minutes of December 4, 2014

CA-1 November 20, 2014 – Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment

CA-2 December 2, 2014 – Director Hadland, Electoral Area 'C' – BC On the Move Survey

CA-3 December 2, 2014 – Chair Goodings – BC On the Move Survey

CA-4 November 21, 2014 – Bob Zimmer, MP – New Building Canada Plan

CA-5 December 4, 2014 – Ministry of Community, Sport, and Cultural Development Newsletter, November 2014

Handout:

CA-6 December 3, 2014 – City of Fort St. John - Appointments

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/14/12/02 (12)

MOVED Alternate Director Brownlee, SECONDED Director Fraser,
That the Board Meeting Minutes of November 27, 2014 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
December 4, 2014 –
Union of BC
Municipalities

NOTIFICATION OF UBCM EXECUTIVE VACANCIES

RD/14/12/03 (12)

MOVED Director Bumstead, SECONDED Director Plowright,

- 1) That consideration of the December 4, 2014 correspondence from UBCM regarding Executive Vacancies be referred to the January 8, 2015 Board meeting; and
- 2) That, if no other nominations are made at the January 8, 2015 Board meeting, a letter of support be forwarded to the District of Tumbler Ridge.

CARRIED.

REPORTS:

R-1
December 1, 2014

ALR NON-FARM USE APPLICATION 281/2014 (FSJ FARMS LTD.)

RD/14/12/04 (12)

MOVED Director Goodings, SECONDED Director Bumstead,

That the Regional Board support ALR Non-Farm Use Application 281/2014 and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan and Zoning Bylaw, further, that Paulo Eichelberger, Manager of Solid Waste Services, be authorized to sign and submit the application.

CARRIED.

R-2
November 10, 2014

ALR NON-FARM USE APPLICATION 261/2014 (WILSON / PEARSON)

RD/14/12/05 (12)

MOVED Director Goodings, SECONDED Director Plowright,

That the Regional Board support ALR Non-Farm Use Application 261/2014 and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan and Zoning.

CARRIED.

R-3
December 2, 2014 –
Fran Haughian,
Communications
Manager / Commission
Liaison

FIVE YEAR NORTH PEACE LEISURE POOL OPERATING AGREEMENT

RD/14/12/06 (12)

MOVED Director Goodings, SECONDED Alternate Director Brownlee,

That the Peace River Regional District enter into a five year operating agreement with the City of Fort St. John to operate the North Peace Leisure Pool; and further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED.

REPORTS: (continued)

R-4 *Handout*
December 11, 2014 –
Jeff Rahn, General
Manager of
Environmental
Services

CHARLIE LAKE TEMPORARY SEWAGE LAGOON - CONTRACT AWARD

RD/14/12/07 (12)

MOVED Director McPherson, SECONDED Director Goodings,
That the Regional Board award a contract to the low bidder, J & B Bedell Ltd., to
construct a temporary sewage lagoon and associated works at the Charlie Lake
treatment facility, further, that the Chair and Chief Administrative Officer be authorized
to sign the agreement.

CARRIED.

R-5
December 2, 2014 –
Chair Goodings

STAFFING REQUIREMENTS

RD/14/12/08 (12)

MOVED Director Goodings, SECONDED Director Johansson,
That the Regional Board approves increasing the staffing complement by three (3)
positions effective January 1, 2015. The three positions are as follows:

- Development Services Coordinator (union) – Development Services
Department
- Protective Services Manager (non-union) – Community Services Department
- Environmental Services Coordinator (union) – Environmental Services
Department

CARRIED.

R-6
Fran Haughian,
Communications
Manager / Commission
Liaison

PROMOTIONAL VIDEO PRESENTATION: PRRD / ELECTORAL AREAS

Fran Haughian, Communications Manager / Commission Liaison, presented a
promotional video of the Peace River Regional District area.

R-7
December 4, 2014 –
Jo-Anne Frank,
Corporate Officer –

2015 PEACE RIVER REGIONAL DISTRICT BOARD MEETING SCHEDULE

RD/14/12/09 (12)

MOVED Director Rose, SECONDED Director Fraser,

- 1) That the 2015 Peace River Regional District Board meeting schedule as
presented be amended by cancelling the January 22 meeting, and approved as
amended; and
- 2) That the location of the June 25, 2015 outreach meeting be determined at a
future date.

CARRIED.

REPORTS: (continued)

R-8
December 5, 2014 –
North Peace Fringe
Area OCP Steering
Committee

REQUEST FOR PROPOSALS (RFP) – RECOMMENDATIONS NORTH PEACE
FRINGE AREA OCP REVIEW

RD/14/12/10 (12)

MOVED Director Sperling, SECONDED Director Fraser,

- 1) That the Regional Board direct that \$248,000 dollars be included in the 2015 budget for preparation of a new North Peace Fringe Area Official Community Plan; and
- 2) That the Regional Board authorize the Chief Administrative Officer to enter into a contract with CitySpaces Consulting Ltd. for the preparation of a new North Peace Fringe Area Official Community Plan as proposed in their submission for Request for Proposal (RFP) dated November 20, 2014, including options #1 (w/3 add. Open houses), 3, 4, 5, 7, for a lump sum of \$305,436 (excluding taxes).

CARRIED.

BY-LAWS:

B-1
August 22, 2014

SOUTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW
NO. 2184, 2014 AND ZONING AMENDMENT BYLAW NO. 2185, 2014 (CGF
CHURCH)

RD/14/12/11 (12)

MOVED Director Hiebert, SECONDED Director Plowright,

1. That the Regional Board has considered the requirements of Section 879 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated August 22, 2014; and
2. That “Official Community Plan Amendment Bylaw No, 2184 (CGF Church), 2014” be read a first and second time this 12th day of December, 2014, because an Official Community Plan change to a “civic, assembly and institutional” designation would be compatible with the existing Arras Fire Hall and the “park & natural environment” designation of the remainder of this parcel; and
3. That “Zoning Amendment Bylaw No. 2185 (CGF Church), 2014” be read a first and second time this 12th day of December, 2014; and
4. That a Public Hearing be held pursuant to the *Local Government Act*; and
5. That the holding of the Public Hearing be delegated to the Director of Electoral Area ‘D’.

CARRIED.

BY-LAWS: (continued)

B-2
November 3, 2014

NORTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT
BYLAW NO. 2181, 2014 (SNIDER)

RD/14/12/12 (12)
MOVED Director Sperling, SECONDED Director Hiebert,
That consideration of "Official Community Plan Amendment Bylaw No. 2181 (Snider),
2014" and "Zoning Amendment Bylaw No. 2182 (Snider), 2014" be deferred until a
transition strategy is established for the neighbourhood.

CARRIED.

B-3
November 27, 2014

ZONING AMENDMENT BYLAW NO. 2163, 2014 (292625 ALBERTA LTD.)

RD/14/12/13 (12)
MOVED Director Sperling, SECONDED Director Hiebert,
That "Zoning Amendment Bylaw No. 2163 (292625 Alberta Ltd.), 2014" be adopted this
12th day of December, 2014.

CARRIED.

B-4
November 21, 2014

ZONING AMENDMENT BYLAW NO. 2063, 2013 (KRONHARDT)

RD/14/12/14 (12)
MOVED Director Goodings, SECONDED Director Bumstead,
That "Zoning Amendment Bylaw No. 2063 (Kronhardt), 2013" be adopted this 12th day
of December, 2014.

CARRIED.

APPOINTMENTS

A-1
December 4, 2014 –
Jo-Anne Frank,
Corporate Officer

APPOINTMENTS TO THE NORTHEAST REGIONAL ADVISORY COMMITTEE

RD/14/12/15 (12)
MOVED Director Goodings, SECONDED Alternate Director Brownlee,
That Directors Goodings, Sperling, Hiebert and Rose be appointed to the Northeast
Regional Advisory Committee for the 2014 / 2015 term.

CARRIED.

BY-LAWS:

B-5
December 4, 2014

CHARLIE LAKE DOMESTIC SEWAGE RECEIVING FEES AND CHARGES BYLAW
NO. 2179, 2014

RD/14/12/16 (12)
MOVED Director Goodings, SECONDED Director Sperling
That "Charlie Lake Domestic Sewage Receiving Fees and Charges Bylaw No. 2179,
2014" be read three times this 12th day of December, 2014.

CARRIED.

BY-LAWS: (continued)

B-5 (continued) CHARLIE LAKE DOMESTIC SEWAGE RECEIVING FEES AND CHARGES BYLAW
NO. 2179, 2014 (continued)

RD/14/12/17 (12)

MOVED Alternate Director Brownlee, SECONDED Director Sperling
That "Charlie Lake Domestic Sewage Receiving Fees and Charges Bylaw No. 2179,
2014" be adopted this 12th day of December, 2014.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/14/12/18 (12)

MOVED Director Goodings, SECONDED Alternate Director Brownlee,
That the December 12, 2014 Consent Calendar be received.

CARRIED.

ADJOURNMENT

RD/14/12/19 (12)

MOVED Director Sperling, SECONDED Director Hiebert,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 4:53 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on December 12, 2014 in the Regional District Office Board Room, Dawson Creek, BC.

Lori Ackerman, Chair

Jo-Anne Frank, Corporate Officer