



PEACE RIVER REGIONAL DISTRICT

SEPTEMBER BOARD MEETING MINUTES

DATE: September 18, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Goodings, Electoral Area 'B'
Director Bumstead, City of Dawson Creek
Director Caisley, District of Tumbler Ridge
Director Hadland, Electoral Area 'C'
Director Hiebert, Electoral Area 'D'
Director Jarvis, District of Taylor
Director Nichols, District of Chetwynd
Director Plowright, Village of Pouce Coupe
Director Schembri, Electoral Area 'E'
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Christensen
Alternate Director Heiberg

Absent

Director Ackerman, City of Fort St. John
Director Johansson, District of Hudson's Hope

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Bruce Simard, General Manager of Development Services
Jeff Rahn, General Manager of Environmental Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Brenda Deliman, Recording Secretary

Others

Oscar Etienne, Soufriere, Dominica
Henry Bergen
Laurel Hadland
Jonny Wakefield, Alaska Highway News
Joe Brei, Farmington, BC
Scott Campbell
Jill Earl, Northeast News

Call to Order

The Chair called the meeting to order at 10:18 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/14/09/01 (18)

MOVED Director Nichols, SECONDED Director Plowright,

That the Peace River Regional District Board agenda for the September 18, 2014 meeting, including additional items for the agenda, be adopted as amended:

1. Call to Order

2. Directors' Notice of New Business

3. Adoption of Agenda

4. Adoption of Minutes

M -1 Regional District Meeting Minutes of September 4, 2014

5. Business Arising from the Minutes

6. Delegations

7. Petitions

8. Correspondence

C-1 September 4, 2014 – BC Electoral Boundaries Commission – Electoral District Boundaries

Handout: Electoral District Boundary Maps – North and South Peace

C-2 September 10, 2014 – Recycling Council of BC – National Waste Reduction Week

C-3 September 10, 2014 – District of Chetwynd – 2014 Northeast BC Community Coal & Energy Forum

C-4 September 9, 2014 – University of Northern BC – Outcomes of Northern Medical Programs Trust Review

9. Reports

R-1 September 7, 2014 – Chris Cvik, Chief Administrative Officer – Strategic Planning

R-2 September 9, 2014 – Trish Morgan, Manager of Community Services – Contract Award for North Peace Sub-Regional Recreation Facility Inventory and Assessment

R-3 September 9, 2014 – Trish Morgan, Manager of Community Services on behalf of the Regional Parks Committee – Renewal of Sundance Lake Recreation Site Agreement

R-4 September 10, 2014 – Trish Morgan, Manager of Community Services on Behalf of the Regional Parks Committee – 2014 Recreational Trails Grants-in-Aid Allocations

R-5 September 12, 2014 – Kim Frech, Chief Financial Officer – North Peace Airport Society Resolution to Borrow

R-6 ALR Non-Farm Use Application 178/2014 (Ministry of Forests, Lands and Natural Resources)

R-7 September 12, 2014 – Karen Goodings, Chair Regional Board – Electoral Area Manager

Handout:

R-8 September 18, 2014 – Trish Morgan, Manager of Community Services on Behalf of the Regional Parks Committee – Recommendations for the Blackfoot Park Boat Launch

10. By-laws

B-1 Zoning Amendment Bylaw No. 1946, 2011 (Hayward)

Consideration of First and Second Readings

a) September 2, 2014 report from Kole A. Casey, South Peace Land Use Planner; and

b) "Zoning Amendment Bylaw No. 1946, 2011"

Handout: "Zoning Amendment Bylaw No. 1946, 2011" - Revised

B-2 Zoning Amendment Bylaw No. 2143, 2014 (0934298 BC Ltd.)

Consideration of Third Reading and Adoption

a) September 5, 2014 report from Kole A. Casey, South Peace Land Use Planner; and

b) "Zoning Amendment Bylaw No. 2143, 2014"

B-3 Zoning Amendment Bylaw No. 2149, 2014 (Campbell)

Consideration of Third Reading and Adoption

a) September 11, 2014 report from Kole A. Casey, South Peace Land Use Planner; and

b) "Zoning Amendment Bylaw No. 2149, 2014"

RD/14/09/01 (18)
(continued)

Adoption of Agenda: (continued)

10. By-laws (continued)

B-4 Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014

Consideration to Rescind Three Readings / Three Readings

- a) September 9, 2014 report from Jo-Anne Frank, Corporate Officer; and
- b) "Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014"

11. Diary

- a) Regional Diary
- b) Strategic Plan
- c) Agenda Preparations Schedule
- d) Schedule of Events

12. New Business

13. Appointments

- a) 2014 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

CA-1 September 3, 2014 – District of Taylor – Community Library Training Program Resolution: 2014 UBCM Convention

CA-2 September 3, 2014 - Environmental Assessment Office – 180 Day Review Process

CA-3 September 9, 2014 – Jo-Anne Frank, Corporate Officer – LP Peace Valley OSB

CA-4 September 10, 2014 – The Compass – September 10, 2014 Edition

CA-5 September 2, 2014 – BC Achievement Foundation – 2015 BC Community Achievement Awards

CA-6 September 12, 2014 – Electoral Area Directors' – NEBC Resource Municipalities Coalition

Handout: September 16, 2014 – NEBC Resource Municipalities Coalition – Peace River MOU Program

CA-7 September 12, 2014 – Surrey Coalition of Parents – BCTF Arbitration

Handout:

CA-8 September 15, 2014 – Cloverpoint - Hudson's Hope Media Roundup

RA-1 Building Permit Report for August 2014

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/14/09/02 (18)

MOVED Director Hiebert, SECONDED Director Caisley,

That the Board Meeting Minutes of September 4, 2014 be adopted.

CARRIED.

CORRESPONDENCE:

C-1

September 4, 2014 –
BC Electoral
Boundaries
Commission

ELECTORAL DISTRICT BOUNDARIES

RD/14/09/03 (18)

MOVED Director Nichols, SECONDED Director Schembri,

That a letter be forwarded to the BC Electoral Boundaries Commission to express the Regional Board's desire that no changes be made to the current Provincial Electoral Area Boundaries.

OPPOSED: Director Hadland

CARRIED.

CORRESPONDENCE: (continued)

C-4
September 9, 2014 –
University of Northern
BC

OUTCOMES OF NORTHERN MEDICAL PROGRAMS TRUST REVIEW

RD/14/09/04 (18)
MOVED Director Jarvis, SECONDED Alternate Director Christensen,
That a letter be forwarded to Christine Dillabaugh, UNBC Vice-President of External
Relations, to express concern that the Outcomes of the Northern Medical Programs
Trust Review meeting conflicts with other significant sessions during the UBCM
convention, and request that a similar meeting be held in Northeastern BC.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/14/09/05 (18)
MOVED Director Bumstead, SECONDED Director Stewart,
That the words “, further that Dr. Charles Jago, Northern Health Board Chair, be invited
to attend that meeting” be added to the end of the resolution.

CARRIED.

Motion as Amended

RD/14/09/04 (18)
MOVED Director Jarvis, SECONDED Alternate Director Christensen,
That a letter be forwarded to Christine Dillabaugh, UNBC Vice-President of External
Relations, to express concern that the Outcomes of the Northern Medical Programs
Trust Review meeting conflicts with other significant sessions during the UBCM
convention, and request that a similar meeting be held in Northeastern BC, further that
Dr. Charles Jago, Northern Health Board Chair, be invited to attend that meeting.

CARRIED.

Vary Agenda

RD/14/09/06 (18)
MOVED Director Goodings, SECONDED Director Nichols,
That the agenda be varied to deal with Item B-2 at this time.

CARRIED.

BY-LAWS:

B-2
September 5, 2014

ZONING AMENDMENT BYLAW NO. 2143, 2014 (0934298 BC LTD.)

RD/14/09/07 (18)
MOVED Director Goodings, SECONDED Director Hadland,
That “Zoning Amendment Bylaw No. 2143 (0934298 BC Ltd.), 2014” be read a third
time this 18th day of September, 2014.

CARRIED.

RD/14/09/08 (18)
MOVED Director Hadland, SECONDED Alternate Director Christensen,
That “Zoning Amendment Bylaw No. 2143 (0934298 BC Ltd.), 2014” be adopted this
18th day of September, 2014.

CARRIED.

BY-LAWS: (continued)

Vary Agenda RD/14/09/09 (18)
MOVED Director Hadland, SECONDED by Director Goodings.
That the agenda be varied to deal with Item B-3 at this time.

CARRIED.

B-3 ZONING AMENDMENT BYLAW NO. 2149, 2014 (CAMPBELL)
September 11, 2014

RD/14/09/10 (18)
MOVED Director Hadland, SECONDED Alternate Director Christensen,
That "Zoning Amendment Bylaw No. 2149 (Campbell), 2014" be read a third time this
18th day of September, 2014.

CARRIED.

RD/14/09/11 (18)
MOVED Director Hadland, SECONDED Director Jarvis,
That "Zoning Amendment Bylaw No. 2149 (Campbell), 2014" be adopted this 18th day
of September, 2014.

CARRIED.

REPORTS:

R-1
September 7, 2014 –
Chris Cvik, Chief
Administrative Officer

STRATEGIC PLANNING

RD/14/09/12 (18)
MOVED Director Nichols, SECONDED Director Caisley,
1. That the Regional Board approves scheduling of a Strategic Planning session
for March 2015. *The session is planned for the evening of March 12 and a full-
day session on March 13, 2015, and*
2. That the Regional Board approves David Marshall as Facilitator for the
Strategic Planning session, and
3. That the Regional Board approves \$10,000 in the 2015 budget under
Legislative – Regional to cover the cost of the Strategic Planning session.

DEALT WITH BY THE FOLLOWING

RD/14/09/13 (18)
MOVED Director Jarvis, SECONDED Director Schembri,
That consideration of the Strategic Planning Report of September 7, 2014 be tabled to
allow staff time to prepare a report on available dates for a two day strategic planning
process with a facilitator, for review by the Board at its October 9, 2014 meeting.

CARRIED.

REPORTS: (continued)

R-2
September 9, 2014 –
Trish Morgan, Manager
of Community Services

CONTRACT AWARD FOR NORTH PEACE SUB-REGIONAL RECREATION FACILITY
INVENTORY AND ASSESSMENT

RD/14/09/14 (18)
MOVED Alternate Director Christensen, SECONDED Director Stewart,
That the Regional Board award a contract to David Hewko Planning & Program
Management in the amount of \$57,700 (excluding GST) for the North Peace Sub-
Regional Recreation Facility Inventory and Assessment.

CARRIED.

R-3
September 9, 2014 –
Trish Morgan, Manager
of Community Services
on Behalf of the
Regional Parks
Committee

RENEWAL OF SUNDANCE LAKE RECREATION SITE AGEEMENT

RD/14/09/15 (18)
MOVED Director Jarvis, SECONDED Director Nichols,
That the Regional Board enter into a 10 year Recreation Sites and Trails BC
Partnership Agreement for Sundance Lake Regional Park commencing October 1,
2014 and ending September 30, 2024.

CARRIED.

R-4
September 10, 2014 –
Trish Morgan, Manager
of Community Services
on Behalf of the
Regional Parks
Committee

2014 RECREATIONAL TRAILS GRANTS-IN-AID ALLOCATIONS

RD/14/09/16 (18)
MOVED Director Jarvis, SECONDED Alternate Director Christensen,
That the Regional Board approve the 2014 Recreational Trails Grant-in-Aid applicants,
Bear Mountain Nordic Ski Association, Moose ATV Club and Northland Trail Blazers
Snowmobile Club, in the following amounts:

- Bear Mountain Nordic Ski Association	\$20,866.21
- Moose ATV Club	\$24,984.29
- Northland Trail Blazers Snowmobile Club	\$29,149.50

CARRIED.

REPORTS: (continued)

R-5
September 12, 2014 –
Kim Frech, Chief
Financial Officer

NORTH PEACE AIRPORT SOCIETY RESOLUTION TO BORROW

There was general discussion regarding potential Peace River Regional District (PRRD) liability. The Chief Financial Officer confirmed that the solicitor had advised there would be no financial responsibility or liability on the part of the PRRD by consenting to the Society's borrowing.

RD/14/09/17 (18)

MOVED Alternate Director Christensen, SECONDED Alternate Director Heiberg, That the Regional Board adopts and submits the following resolution to the North Peace Airport Society:

WHEREAS the Peace River Regional District is a member of the North Peace Airport Society (S-0036167) (the "Society");

AND WHEREAS the Society desires to borrow funds, in the form of a collateral mortgage, of up to \$15,000,000, from the Canadian Imperial Bank of Commerce ("CIBC");

THEREFORE BE IT RESOLVED that the Corporation of the Peace River Regional District approves and consents to the Society borrowing of up to \$15,000,000 from the CIBC, and the granting to the CIBC of a mortgage and general assignment of leases and rents as security for the funds.

CARRIED.

R-6
July 23, 2014

ALR NON-FARM USE APPLICATION 178/2014 (MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES)

RD/14/09/18(18)

MOVED Director Hiebert, SECONDED Director Schembri, That the Regional Board support ALR Non-Farm Use Application 178/2014 of the Ministry of Forests, Lands and Natural Resources, and authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

R-8
September 18, 2014 –
Trish Morgan, Manager
of Community
Services, on Behalf of
the Regional Parks
Committee

REGIONAL PARKS COMMITTEE RECOMMENDATIONS FOR THE BLACKFOOT PARK BOAT LAUNCH

RD/14/09/19 (18)

MOVED Director Jarvis, SECONDED Director Hadland, That the Regional Board forward information from the August 25, 2014 public meeting at Blackfoot to BC Hydro identifying an alternative location on BC Hydro property, at Clayhurst, for the construction of a public boat launch and that a meeting be scheduled between the Regional Parks Committee and BC Hydro to discuss the option.

CARRIED.

Recommendation No 1

REPORTS: (continued)

R-8 (continued) REGIONAL PARKS COMMITTEE RECOMMENDATIONS FOR THE BLACKFOOT
PARK BOAT LAUNCH (continued)

Recommendation No 2

RD/14/09/20 (18)

MOVED Director Jarvis, SECONDED Director Hadland,

That a letter be forwarded to the BC Comptroller of Water Rights and the Regional Water Manager with the Ministry of Forests, Lands and Natural Resource Operations recommending that BC Hydro be held accountable to fulfill their obligations under the 2007 Water Use Plan to provide safe and reliable access to the Peace River at Clayhurst / Blackfoot Regional Park.

CARRIED.

BY-LAWS:

B-1 ZONING AMENDMENT BYLAW NO. 1946, 2011 (HAYWARD)
September 2, 2014

RD/14/09/21 (18)

MOVED Director Hiebert, SECONDED Director Schembri,

1. That "Zoning Amendment Bylaw No. 1946 (Hayward), 2011" be read a first and second time this 18th day of September, 2014
2. That a Public Hearing be held pursuant to the *Local Government Act*
3. That the holding of the Public Hearing be delegated to the Electoral Area 'D' Director.

CARRIED.

B-4 TATE CREEK COMMUNITY CENTRE ANNUAL FINANCIAL CONTRIBUTION
September 9, 2014 SERVICE ESTABLISHMENT BYLAW NO. 2147, 2014 – AMENDED

RD/14/09/22 (18)

MOVED Director Hiebert, SECONDED Director Schembri,

That the three readings on August 7, 2014 of "Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014" be rescinded.

CARRIED.

RD/14/09/23 (18)

MOVED Director Hiebert, SECONDED Director Schembri,

That "Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014", as amended, be given three readings this 18th day of September, 2014.

CARRIED.

BY-LAWS: (continued)

B-4 (continued)

**TATE CREEK COMMUNITY CENTRE ANNUAL FINANCIAL CONTRIBUTION
SERVICE ESTABLISHMENT BYLAW NO. 2147, 2014 – AMENDED (continued)**

RD/14/09/24 (18)

MOVED Director Hiebert, SECONDED Director Schembri,

That the following Board Resolution No. RD/14/08/41 be rescinded:

“That the Regional District Board approve the Assent Voting (referendum) question for Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014, as follows:

“Are you in favour of the Peace River Regional District Board adopting “Service Establishment Bylaw No. 2147, 2014” which will permit the Regional District to provide an annual financial contribution to the Tomslake and District Recreation Commission for the operations of the Tate Creek Community Centre (previously the Tate Creek Elementary School) at a maximum annual tax requisition limit that is the greater of \$200,000 (Two Hundred Thousand Dollars) or \$1.78 per \$1,000 against the net taxable value assessed on improvements within the service area?”

CARRIED.

RD/14/09/25 (18)

MOVED Director Hiebert, SECONDED Director Bumstead,

That the Regional District Board approve the Assent Voting (referendum) question for Tate Creek Community Centre Annual Financial Contribution Service Establishment Bylaw No. 2147, 2014, as follows:

“Are you in favour of the Peace River Regional District Board adopting “Service Establishment Bylaw No. 2147, 2014” which will permit the Regional District to provide an annual financial contribution to the Tomslake and District Recreation Commission for the operations of the Tate Creek Community Centre (previously the Tate Creek Elementary School) at a maximum annual tax requisition limit that is the greater of \$200,000 (Two Hundred Thousand Dollars) or \$1.40 per \$1,000 against the net taxable value assessed on land and improvements within the service area (with cost recovery on the basis of the net taxable value of improvements only)?”

CARRIED.

CONSENT CALENDAR

RD/14/09/26 (18)

MOVED Director Schembri, SECONDED Alternate Director Christensen,

That the September 18, 2014 Consent Calendar be received.

CARRIED.

ADJOURNMENT

RD/14/09/27 (18)

MOVED Alternate Director Christensen, SECONDED Director Schembri,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 12:00 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on September 18, 2014 in the Regional District Office Board Room, Dawson Creek, BC.

Karen Goodings, Chair

Jo-Anne Frank, Corporate Officer