



# PEACE RIVER REGIONAL DISTRICT

## JULY BOARD MEETING MINUTES

DATE: July 25, 2013

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Goodings  
Director Hadland  
Director Caisley  
Director Christensen  
Director Hiebert  
Director Schembri  
Director Johansson  
Director Jarvis  
Director Ackerman

**Alternate Directors**

Alternate Director Galbraith

**Absent**

Director Shuman  
Director Fynn  
Director Nichols

**Staff**

Shannon Anderson, Deputy Chief Administrative Officer / General Manager of Environmental Services  
Jo-Anne Frank, Corporate Officer  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Fran Haughian, Communications Manager / Commission Liaison  
Trish Morgan, Manager of Community Services  
Brenda Deliman, Recording Secretary

**Others**

Daniel S.  
Greg Wilson  
Kory Pearson  
Theresa Linford, Taylor  
Laurel Hadland  
Jill Earl, NE News  
Stacey Robins, CJDC  
Will Stodalka, DC Daily News  
Andrea Dion

**D-1 – School District #59**

Gerry Slykhuis, Secretary-Treasurer  
Richard Powell, Trustee and Board Chair  
Wayne Ezeard, Rural Trustee

**D-2 - TransCanada**

Michelle Wagner, Community Relations Advisor  
Jean Pierre Hoyeck, Project Manager  
Carl Letwin, Senior Land Representative  
Carolyn Moore-Robin, Community Relations Advisor

**D-3**

Garry Loiselle

Call to Order                      The Chair called the meeting to order at 11:25 a.m.

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/13/07/01 (25)

MOVED by Director Hiebert, SECONDED by Director Caisley,  
That the Peace River Regional District Board agenda for the July 25, 2013 meeting,  
including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**

M -1 Regional District Meeting Minutes of July 11, 2013

5. **Business Arising from the Minutes**
6. **Delegations**

11:30 a.m.

D-1 School District #59

Re: School Bus Transportation for Rural Areas  
Gerry Slykhuis, Secretary – Treasurer

*Handout:*

Review of School District #59 School Bus Transportation System (updated June 19, 2013)

1:00 p.m.

D-2 TransCanada

Re: North Montney Mainline Project – Aitken Creek and Kahta Sections  
Michelle Wagner, Community Relations Advisor  
Jean Pierre Hoyeck, Project Manager

*Handout:*

Open House Events – North Montney Mainline Project

1:30 p.m.

D-3 Garry Loiselle

Re: Proposed Petroleum and Natural Gas Rights Disposition

7. **Petitions**
8. **Correspondence**
9. **Reports**

R-1 July 19, 2013 – Shannon Anderson, Deputy Chief Administrative Officer – Charlie Lake  
Sewer Development Cost Charge Bylaw

R-2 ALR Exclusion Application 114/2013 (Laughren and Besserer)

R-3 ALR Subdivision Application 115/2013 (Linford)

R-4 ALR Subdivision Application 105/2013 (Gibb)

R-5 July 19, 2013 - Fran Haughian, Communications Manager / Commission Liaison - Community  
Conversations Information Report

R-6 July 19, 2013 - Jo-Anne Frank, Corporate Officer - Proposed Policy - Directors' Code of  
Conduct

Adoption of Agenda -  
continued

RD/13/07/01 (25)

**9. Reports (continued)**

R-7 July 19, 2013 - Jo-Anne Frank, Corporate Officer - Proposed Policy - Employees' Code of Conduct

R-8 July 17, 2013 – Jo-Anne Frank, Corporate Officer – Notice of Closed Meeting Session – Bylaw Enforcement Matter

**10. By-laws**

B-1 South Peace Fringe Area Official Community Plan Bylaw No. 2048, 2012  
Consideration of Third Reading and Adoption

- a) July 16, 2013 report from Ken Kalirai, Assistant Manager of Development Services; and
- b) “South Peace Fringe Area Official Community Plan Bylaw No. 2048, 2012”

*Handout:*

“South Peace Fringe Area Official Community Plan Bylaw No. 2048, 2012”

**11. Diary**

- a) Regional Diary
- b) Strategic Plan
- c) Agenda Preparations Schedule
- d) Schedule of Events

**12. New Business**

*Handout:*

NB-1 Temporary Use Permit Application 085/2013 (1374190 Alberta Ltd.)

*Handout:*

NB-2 Temporary Use Permit Application 086/2013 (Wildfire Land & Cattle Co. Ltd.)

**13. Appointments**

**14. Consent Calendar** (for consideration and receipt)

CA-1 July 2, 2013 – Ministry of Natural Gas Development – Invasive Plants Best Practices Guidebook

CA-2 June 28, 2013 – BC Oil and Gas Commission – Process Maps

CA-3 July 12, 2013 - Coralee Oakes, Minister of Community, Sport and Cultural Development - Strategic Community Investment Fund

CA-4 July 12, 2013 – Spectra Energy – Pine River Integrity Dig

CA-5 July 16, 2013 – Green Communities Committee – Climate Action Recognition

*Handout:*

CA-6 July 2, 2013 – Patricia Markin – Site C Legacy Benefits

RA-1 Building Permit Report for June 2013

**15. Notice of Motion** (for the next meeting):

**16. Media Questions** (on agenda items and business discussed at the meeting)

**17. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/13/07/02 (25)

MOVED by Director Christensen, SECONDED by Director Schembri,  
That the 'Alternate Directors Present' list be corrected to include Alternate Director Heiberg and exclude Alternate Director Hiebert; and that the Board Meeting Minutes of July 11, 2013 be adopted as amended.

**CARRIED.**

**DELEGATION:**

D-1  
School District #59 –  
Gerry Slykhuis,  
Secretary-Treasurer  
and Richard Powell,  
Trustee and Board  
Chair

**SCHOOL BUS TRANSPORTATION FOR RURAL AREAS**

The delegations presented information on the negative effects of the transportation funding formula. School District #59 transportation funding has been substantially decreased as the formula does not recognize population disbursement. A presentation on the inequities of the funding formula was presented to the Deputy Minister and Minister of Education in February 2012. The presentation was then forwarded to a Technical Review Committee for review but results have not yet been received. Numerous measures have been taken in the attempt to minimize transportation cuts and reduce impacts to rural families. Discussion topics included:

- Reasoning behind funding formula changes
- Formula explanation and resulting impacts
- Inefficiencies of using one cost formula province wide

A question and answer period ensued. The following topics were discussed:

- Contact with elected officials
- Catchment areas

The 'Review of School District #59 School Bus Transportation System (updated June 19, 2013)' is available for viewing on the cover of the July 25, 2013 agenda on the Regional District website as item D-1.

<http://www.prrd.bc.ca/board/agendas/2013/2013-19-4412079991/AGENDA.html>

**NEW BUSINESS:**

NB-1  
July 2, 2013

**TEMPORARY USE PERMIT APPLICATION 085/2013 (1374190 ALBERTA LTD.)**

RD13/07/03 (25)

MOVED by Director Hadland, SECONDED by Director Christensen,

- That Greg Wilson and Kory Pearson, proponents, be given permission to speak from the gallery; and
- That the Regional Board support Temporary Use Permit Application 085/2013 of 1374190 Alberta Ltd. to operate a 500 person temporary work camp to service petroleum industry workers working on oil and gas projects in the area at District Lot 1371, Peace River District, except Plan 28971, for a three year term, subject to obtaining approval from the Ministry of Transportation and Infrastructure.

**CARRIED.**

**NEW BUSINESS:** (continued)

NB-2  
July 2, 2013

TEMPORARY USE PERMIT APPLICATION 086/2013 (WILDFIRE LAND & CATTLE CO. LTD.)

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RD/13/07/04 (25)

MOVED by Director Hiebert, SECONDED by Director Christensen,  
That Greg Wilson and Kory Pearson, proponents, be given permission to speak from the gallery.

**CARRIED.**

RD/13/07/05 (25)

MOVED by Director Ackerman, SECONDED by Director Jarvis,  
That the Regional Board support Temporary Use Permit Application 086/2013 of Wildfire Land & Cattle Co. Ltd. to operate a 300 person temporary work camp to service petroleum industry workers working on oil and gas projects in the area at Northeast ¼ of District Lot 41, Peace River District, for a three year term, subject to obtaining approval from the Ministry of Transportation and Infrastructure.

**CARRIED.**

Recess  
The meeting recessed for luncheon at 12:25 p.m.

Reconvene  
The meeting reconvened at 1:00 p.m.

**DELEGATIONS:**

D-2  
TransCanada –

NORTH MONTNEY MAINLINE PROJECT – AITKEN CREEK AND KAHTA SECTIONS

Michelle Wagner,  
Community Relations  
Advisor and Jean  
Pierre Hoyeck, Project  
Manager

The delegates provided an overview of the North Montney Mainline Project - Aitken Creek and Kahta Sections. Topics of discussion included:

- Project scope
- Necessity of project
- Project schedule
- Safety and Environmental Regulations and Compliance
- Construction
- Stakeholder engagement
- Community benefits

A question and answer period ensued. The following topics were discussed:

- Anticipated volume
- Compensation
- Right-of-ways

D-3  
Garry Loiselle

PROPOSED PETROLEUM AND NATURAL GAS RIGHTS DISPOSITION

The delegation requested that the Regional Board forward a letter to the Minister of Energy, Mines and Natural Gas requesting a moratorium on the disposition of petroleum and natural gas in residential areas.

**DELEGATIONS:** (continued)

D-1  
School District #59 –  
Gerry Slykhuis,  
Secretary-Treasurer

**SCHOOL BUS TRANSPORTATION FOR RURAL AREAS**

RD/13/07/06 (25)

MOVED by Director Ackerman, SECONDED by Director Hiebert,  
That the Regional Board forward a letter to Peter Fassbender, Minister of Education,  
to:

- Request the timeline for completion of the Technical Review Committee's review of transportation funding
- Comment on the inefficiencies of using one cost formula province wide
- Present data on communities the Minister would have familiarity with such as Langley
- Comment on the potential economic growth anticipated in the Peace River Regional District
- Comment on increased highway traffic
- Stress that School District #59 should be focussing on the business of educating children, not investigating means of transporting them.

**CARRIED.**

D-3  
Garry Loiselle

**PROPOSED PETROLEUM AND NATURAL GAS RIGHTS DISPOSITION**

RD/13/07/07 (25)

MOVED by Director Christensen, SECONDED by Alternate Director Galbraith,  
That the Regional Board forward a letter to Rich Coleman, Minister of Energy, Mines  
and Natural Gas, to:

- Voice the Board's concerns regarding surface land disturbance in the Peace River Regional District
- Request that a moratorium on the disposition of petroleum and natural gas be placed on properties in the Loiselle Subdivision and vicinity, more specifically described as Parcel #64757, Reference #1305004, JUROL #759003602050 and properties abutting this area that have been brought to the Board's attention; and
- Relay the Board's awareness of the Charlie Lake, BC exclusion zone
- Comment on the regulations of the *Oil and Gas Activities Act*

**CARRIED.**

**REPORTS:**

R-1  
July 19, 2013 –  
Shannon Anderson,  
Deputy Chief  
Administrative Officer

**CHARLIE LAKE SEWER DEVELOPMENT COST CHARGE BYLAW**

RD/13/07/08 (25)

MOVED by Director Hadland, SECONDED by Director Christensen,  
That the Regional Board authorize staff to proceed with the preparation of a  
Development Cost Charge (DCC) bylaw for the Charlie Lake Sewer System.

**AMENDED BY THE FOLLOWING**

**REPORTS:** (continued)

R-1 (continued) RD/13/07/09 (25)  
MOVED by Director Hadland, SECONDED by Director Christensen,  
Motion to Amend That the words "with a maximum budget of \$50,000.00" be added to the end of  
Resolution RD/13/07/08 (25). **CARRIED.**  
The Chair called the question on the motion as amended.

Motion as amended RD/13/07/10 (25)  
MOVED by Director Hadland, SECONDED by Director Christensen,  
That the Regional Board authorize staff to proceed with the preparation of a  
Development Cost Charge (DCC) bylaw for the Charlie Lake Sewer System with a  
maximum budget of \$50,000.00. **CARRIED.**

R-2 ALR EXCLUSION APPLICATION 114/2013 (LAUGHREN AND BESSERER)  
July 16, 2013 RD/13/07/11 (25)  
MOVED by Director Hadland, SECONDED by Director Ackerman,  
That ALR Exclusion Application 114/2013 of Floyd and Edna Laughren, and Gerald and  
Isabelle Besserer, be referred to the August 8, 2013 Regional Board meeting. **CARRIED.**

R-3 ALR SUBDIVISION APPLICATION 115/2013 (LINFORD)  
July 15, 2013 RD/13/07/12 (25)  
MOVED by Director Hiebert, SECONDED by Director Schembri,  
That the Regional Board support ALR Subdivision Application 115/2013 of Darwin  
Linford to subdivide Northwest ¼, Section 7, Township 82, Range 17, W6M, PRD,  
except the most westerly 14 feet in parallel width thereof into approximately one 36  
hectare (90 acre) and one 24 hectare (60 acre) parcel, and authorize the application, as  
submitted, to proceed to the Agricultural Land Commission on the basis that the  
proposal conforms with the Official Community Plan. **CARRIED.**

R-4 ALR SUBDIVISION APPLICATION 105/2013 (GIBB)  
July 15, 2013 RD/13/07/13 (25)  
MOVED by Director Goodings, SECONDED by Director Christensen,  
That the Regional Board support ALR Subdivision Application 105/2013 of Miranda  
Mackenzie Gibb, to subdivide the approximately 20 hectare (50 acres) that is severed  
by the Alaska Highway from the West ½, Section 9, Township 85, Range 20, W6M,  
PRD except Plans A1027 and 18934 to sell as a hobby farm, and authorize the  
application, as submitted, to proceed to the Agricultural Land Commission on the basis  
that the proposal conforms with the Official Community Plan. **CARRIED.**

**REPORTS:** (continued)

R-6  
July 19, 2013 – Jo-  
Anne Frank, Corporate  
Officer

**PROPOSED POLICY – DIRECTORS’ CODE OF CONDUCT**

RD/13/07/14 (25)  
MOVED by Director Christensen, SECONDED by Director Hadland,  
That the draft *Peace River Regional District Board Code of Conduct Policy* be referred  
to the Personnel Committee for review.

**CARRIED.**

R-7  
July 19, 2013 – Jo-  
Anne Frank, Corporate  
Officer

**PROPOSED POLICY – EMPLOYEES’ CODE OF CONDUCT**

RD/13/07/15 (25)  
MOVED by Director Christensen, SECONDED by Director Hadland,  
That the draft *Employee Code of Conduct Policy* be referred to the Personnel  
Committee for review.

**CARRIED.**

**BY-LAWS:**

B-1  
July 16, 2013

**SOUTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN BYLAW NO. 2048,  
2012**

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RD/13/07/16 (25)  
MOVED by Director Hiebert, SECONDED by Director Ackerman,  
That “South Peace Fringe Area Official Community Plan Bylaw No. 2048, 2012” be read  
a third time this 25<sup>th</sup> day of July, 2013.

**OPPOSED: Director Hadland**

**CARRIED.**

Director Johansson left the meeting at 2:30 p.m.

RD/13/07/17 (25)  
MOVED by Director Hiebert, SECONDED by Director Jarvis,  
That permission be given to adopt “South Peace Fringe Area Official Community Plan  
Bylaw No. 2048, 2012”.

**OPPOSED: Director Hadland**

**CARRIED.**

RD/13/07/18 (25)  
MOVED by Director Hiebert, SECONDED by Director Jarvis,  
That “South Peace Fringe Area Official Community Plan Bylaw No. 2048, 2012” be  
adopted this 25<sup>th</sup> day of July, 2013.

**CARRIED.**

Director Johansson entered the meeting at 2:40 p.m.



