



# PEACE RIVER REGIONAL DISTRICT

## MARCH BOARD MEETING MINUTES

DATE: March 14, 2013

TIME: 10 a.m.

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**  
Chair Goodings  
Director Hadland  
Director Caisley  
Director Christensen  
Director Hiebert  
Director Schembri  
Director Bernier  
Director Jarvis  
Director Fynn  
Director Johansson  
Director Nichols

**Alternate Directors**  
Alternate Director

**Absent**  
Director Ackerman

### **Staff**

Fred Banham, Chief Administrative Officer  
Elaine Armigost, Invasive Plant Program Manager  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Fran Haughian, Communications Manager / Commission Liaison  
Trish Morgan, Manager of Community Services  
Jeff Rahn, Manager of Solid Waste Services  
Brenda Deliman, Secretary, Legislative Services

### **Others**

Anne Clayton, Pouce Coupe  
Leonard Hiebert, Tomslake  
Laurel Hadland, Baldonnel  
Allison Gibbard, Dawson Creek Daily News  
Andrea Dion, CJDC News

### **D-1 Sikanni River Campground and RV Park**

Jackie Allen, Owner

- 1) Call to Order                      The Chair called the meeting to order at 10:18 a.m.

## **ADOPTION OF AGENDA:**

### 2) Adoption of Agenda

RD/13/3/01

MOVED by Director Hiebert, SECONDED by Director Christensen, that the Peace River Regional District agenda for the March 14, 2013 meeting, including additional items for the agenda, be adopted:

Adoption of Agenda -  
continued

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Minutes**
  - M -1 Regional District Meeting Minutes of February 28, 2013
5. **Business Arising from the Minutes**
6. **Delegations**
  - 10:30 a.m.
  - D-1 Sikanni River Campground and RV Park  
Re: Impact of Progress Energy Canada Ltd. Water Withdrawal Operation  
Jackie Allen, Owner, Sikanni River Campground and RV Park
7. **Petitions**
8. **Correspondence**
  - C-1 February 25, 2013 – Pacific NorthWest Economic Region – 23rd Annual Summit
  - C-2
    - a) February 28, 2013 - City of Dawson Creek - Nominee for 2013-2014 Executive; and
    - b) January 17, 2013 - North Central Local Government Association - Call for Nominations for 2013-2014 Executive; and
    - c) February 21, 2013 - North Central Local Government Association - Nominations Procedures
  - C-3 February 22, 2013 - Swan Lake Enhancement Society - Weed Control at Swan Lake
  - C-4 March 4, 2013 – South Peace Landowners Association – Farmers' Advocacy Office
  - C-5 March 7, 2013 – Executive Assistant to Council and CAO, County of Grande Prairie No. 1 – Notice of Interprovincial / Intermunicipal Meeting
  - Handout:*
    - March 11, 2013 – County of Grande Prairie No. 1 – Interprovincial / Intermunicipal Meeting Agenda
9. **Reports**
  - R-1 February 20, 2013 – Bruce Simard, General Manager of Development Services and Kim Frech, Chief Financial Officer – Climate Action Revenue Incentive Program – Reporting Requirement
  - R-2 March 5, 2013 – Karen Goodings, Chair – Minerals North Conference
  - R-3 Development Variance Permit Application 001/2013 (Rea)
  - R-4 ALR Subdivision Application 016/2013 (Reznicek)
  - R-5 ALR Subdivision Application 019/2013 (Weaver)
  - R-6 March 7, 2013 - Shannon Anderson, General Manager of Environmental Services - Derelict Vehicles and Illegally Dumped Items on Crown Land
  - R-7 ALR Subdivision Application 013/2013 (Handfield)
  - R-8 ALR Subdivision Application 006/2013 (Salustro)
10. **By-laws**
  - B-1 Annual Financial Plan Bylaw No. 2054, 2013  
**Consideration of First and Second Reading**
    - a) March 5, 2013 report from Kim Frech, Chief Financial Officer; and
    - b) "Annual Financial Plan Bylaw No. 2054, 2013"; and
    - c) 2013 Financial Plan Summary; and
    - d) 2013 Financial Plan Package
  - B-2 Bylaw Notice Enforcement Amendment Bylaw No. 2059, 2013  
**Consideration of First Three Readings and Adoption**
    - a) March 14, 2013 report from Jacqueline Burton, Bylaw Enforcement Officer; and
    - b) "Bylaw Notice Enforcement Amendment Bylaw No. 2059, 2013"

*Continued on next page...*

Adoption of Agenda -  
continued

RD/13/3/01 continued:

**12. By-laws, continued**

B-3 Peace River Regional District Officers Establishment Bylaw 2056, 2013

**Consideration of First Three Readings and Adoption**

- a) March 6, 2013 report from Fred Banham, Chief Administrative Officer; and
- b) "Peace River Regional District Officers Establishment Bylaw 2056, 2013"

B-4 Peace River Regional District Zoning Amendment Bylaw No. 1944, 2011

**Consideration of Second Reading**

- a) March 4, 2013 report from Ken Kalirai, Assistant Manager of Development Services; and
- b) "Peace River Regional District Zoning Amendment Bylaw No. 1944, 2011"

**11. Diary**

- a) Regional Diary
- b) Strategic Plan
- c) Agenda Preparations Schedule
- d) Schedule of Events

**12. New Business**

**13. Appointments**

**14. Consent Calendar** (for consideration and receipt)

MA-1 Special Rural Budgets Administration Committee Meeting Minutes of January 18, 2013

MA-2 Rural Budgets Administration Committee Meeting Minutes of February 21, 2013

MA-3 Electoral Area Directors' Committee Meeting Minutes of February 21, 2013

MA-4 2013 Authentication of Parcel Tax Roll Meeting Minutes of March 5, 2013

CA-1 January 31, 2013 – District of Kent – Draft Public Health Plan

CA-2 February 18, 2013 – Minister of Environment – Peace Valley Oriented Strand Board Facility Proposed Permit Change

CA-3 February 15, 2013 - Union of BC Municipalities - 2012 Resolutions

CA-4 February 28, 2013 – District of Taylor – Canadian Natural Resources Limited Proposed Road and Turnaround, McElhanney File No 3111-20171

CA-5 March 6, 2013 – Resources North Association – Advancing Opportunities for Cooperative Land Management Conference

CA-6 March 4, 2013 – Director Hadland – Peace Valley Oriented Strand Board Plant Proposed MDI Usage

CA-7 March 2, 2013 - Director Hadland - Proposed Site C Reservoir Stability and Safety

**15. Notice of Motion** (for the next meeting):

**16. Media Questions** (on agenda items and business discussed at the meeting)

**17. Adjournment**

**CARRIED.**

**MINUTES:**

3) M-1  
Regional Board  
Meeting Minutes of  
February 28, 2013

RD/13/3/02  
MOVED by Director Nichols, SECONDED by Director Johansson,  
that the Regional Board Meeting Minutes of February 28, 2013 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

4) C-1  
February 25, 2013 –  
Pacific NorthWest  
Economic Region –  
23rd Annual Summit

RD/13/3/03  
MOVED by Director Hadland, SECONDED by Director Christensen,  
that a Director be authorized to attend the Pacific NorthWest Economic Region 23<sup>rd</sup>  
Annual Summit on July 14 – 19, 2013 in Anchorage, Alaska.

**CARRIED.**

**CORRESPONDENCE:**

continued

- 5) C-2  
a) February 28, 2013 - City of Dawson Creek - Nominee for 2013-2014 Executive; and  
b) January 17, 2013 - North Central Local Government Association - Call for Nominations for 2013-2014 Executive; and  
c) February 21, 2013 - North Central Local Government Association - Nominations Procedures
- Correspondence from the City of Dawson Creek advising that City Council had approved Councillor Shuman as a nominee for the Regional Representative position for North Central Local Government Association was considered. The Chair asked if there were any other nominations. Director Hiebert nominated Director Schembri. Director Schembri accepted the nomination. The Chair asked for further nominations. Hearing none, the Chair closed nominations and an election by secret ballot was conducted. Ballots were counted by the Chief Administrative Officer and the Manager of Community Services. The Chief Administrative Officer announced the results, being that Director Schembri was appointed as the Peace River Regional District's nominee to the North Central Local Government Association Executive.
- RD/13/3/04  
MOVED by Director Christensen, SECONDED by Director Hiebert, that the ballot papers be destroyed.
- CARRIED.**

**DELEGATION:**

- 6) D-1  
Sikanni River Campground and RV Park  
Re: Impact of Progress Energy Canada Ltd. Water Withdrawal Operation  
Jackie Allen, Owner, Sikanni River Campground and RV Park
- The delegate provided an overview of the noise impact of the Progress Energy Canada Ltd. water withdrawal operation to the Sikanni River Campground and RV Park. They have owned the campground since 2004 and live there full-time. The water withdrawal operation has generators that run 24 hours per day and Progress Energy has requested access to the water 365 days per year. Although the withdrawal operation is moving further down the river the noise will still impact those wanting to enjoy fishing, relaxing, and picnicking in the area. The delegate would like Progress Energy Canada Ltd. to consider moving beyond the old gravel pit. She requested that the Regional Board contact the Oil and Gas Commission and the Ministry of Environment to express concerns about the noise and request that Progress Energy move their water withdrawal operation to a new location.
- RD/13/3/05  
MOVED by Director Hadland, SECONDED by Director Christensen, that a letter be forwarded to the Oil and Gas Commission and to the Ministry of Environment, Water Stewardship Division, apprising them of the impact that noise from the Progress Energy Canada water withdrawal operation has on the Sikanni Campground and RV Park and requesting that the water withdrawal operation be relocated to a less intrusive area.

**CARRIED.**

**CORRESPONDENCE:**

- 7) C-3 RD/13/3/06  
February 22, 2013 - Swan Lake Enhancement Society - Weed Control at Swan Lake  
MOVED by Director Hiebert, SECONDED by Director Christensen, that the February 22, 2013 letter from Swan Lake Enhancement Society regarding a weed harvesting program at Swan Lake be referred to staff to prepare a report on options to address the Society's request. **CARRIED.**
- 8) C-4 RD/13/3/07  
March 4, 2013 – South Peace Landowners Association – Farmers' Advocacy Office  
MOVED by Director Hadland, SECONDED by Director Nichols, that a letter be forwarded to the South Peace Landowners Association, and other community members that have corresponded, advising that the Board will consider their concerns regarding the Farmers' Advocacy Office at a public Committee of the Whole meeting. **CARRIED.**
- 9) C-5 RD/13/3/08  
March 7, 2013 – Executive Assistant to Council and CAO County of Grande Prairie No. 1 – Interprovincial / Intermunicipal Meeting  
MOVED by Director Hiebert, SECONDED by Director Christensen, that any Director wishing to attend the Interprovincial – Intermunicipal meeting on April 5, 2013 at the Demmitt Hall, AB be authorized to do so. **CARRIED.**
- 10) Recess The meeting recessed at 11:01 a.m.
- 11) Reconvene The meeting reconvened at 11:15 a.m.

**REPORTS:**

- 12) R-1 RD/13/3/09  
February 20, 2013 – Bruce Simard, General Manager of Development Services and Kim Frech, Chief Financial Officer – Climate Action Revenue Incentive Program – Reporting Requirement  
MOVED by Director Hiebert, SECONDED by Director Christensen, that the Climate Action Revenue Incentive (CARIP) Public Report for 2012 be received. **CARRIED.**

**REPORTS:** continued

- 13) R-3  
Development Variance  
Permit Application  
001/2013 (Rea) RD/13/3/10  
MOVED by Director Hadland, SECONDED by Director Christensen,  
that the Regional Board approve issuance of Development Variance Permit (DVP) No.  
001-2013 to Cameron Rea to vary the exterior side parcel line setback of Lot 11, Plan  
11465, Section 20, Township 84, Range 19, W6M, PRD **from** the required minimum of  
5m (17 feet) **to** 4.08m (14 feet) in order to build a new 4.9m (16 feet) wide carport.  
**CARRIED.**
- 14) R-4  
ALR Subdivision  
Application 016/2013  
(Reznicek) RD/13/3/11  
MOVED by Director Hiebert, SECONDED by Director Bernier,  
that the Regional Board support ALR Subdivision Application 016/2013 of Ronald Lee  
Reznicek, to subdivide a 2.6 hectare (6.5 acre) portion from South ½, Section 36,  
Township 80, Range 17, W6M, PRD; and authorize the application to proceed to the  
Agricultural Land Commission as the proposal is consistent with the Official Community  
Plan and Zoning bylaw.  
**CARRIED.**
- 15) R-5  
ALR Subdivision  
Application 019/2013  
(Weaver) RD/13/3/12  
MOVED by Director Hiebert, SECONDED by Director Bernier,  
that the Regional Board support ALR Subdivision Application 019/2013 of Gregory and  
Heather Weaver, to subdivide the ½ section at Block A of Section 20, Township 27,  
PRD, excluding the most westerly 25m in parallel width thereof into two ¼ section  
parcels; and authorize the application to proceed to the Agricultural Land Commission  
as the proposal is consistent with the Official Community Plan and Zoning bylaw.  
**CARRIED.**
- 16) R-6  
March 7, 2013 -  
Shannon Anderson,  
General Manager of  
Environmental  
Services - Derelict  
Vehicles and Illegally  
Dumped Items on  
Crown Land RD/13/3/13  
MOVED by Director Hadland, SECONDED by Director Christensen,  
that a letter be forwarded to Jennifer Martin, Manager – Compliance and Enforcement,  
Ministry of Environment advising of a site containing illegally dumped items, located on  
a crown land subdivision, in the Pink Mountain area.  
**CARRIED.**
- 17) R-7  
ALR Subdivision  
Application 013/2013  
(Handfield) RD/13/3/14  
MOVED by Director Hiebert, SECONDED by Director Schembri,  
that the Regional Board support ALR Subdivision Application 013/2013 of Roland and  
Carol Handfield, to subdivide a 15.8 hectare (39 acre) portion from the North ½ of  
Section 26, Township 79, Range 17, W6M, PRD for a residence for their son; and  
authorize the application to proceed to the Agricultural Land Commission as the  
proposal is consistent with the Official Community Plan and Zoning bylaws.  
**CARRIED.**

Director Hadland declared a conflict of interest and left the meeting room.

**REPORTS:** continued

18) R-8 RD/13/3/15  
ALR Subdivision MOVED by Director Hiebert, SECONDED by Director Nichols,  
Application 006/2013 that the Regional Board postpone consideration of ALR Subdivision Application  
(Salustro) 006/2013 of Silvio Salustro, to subdivide a 10.4 hectare (25.7 acre) portion from the  
Northwest ¼ of Section 4, Township 78, Range 15, W6M, PRD, excluding part  
dedicated road on Plan BCP18313, until after completion of the South Peace Fringe  
Area Community Plan.

**CARRIED.**

Director Hadland returned to the meeting.

**BY-LAWS:**

19) B-1 RD/13/3/16  
March 5, 2013 – MOVED by Director Christensen, SECONDED by Director Johansson,  
Annual Financial Plan that “Annual Financial Plan, Bylaw No. 2054, 2013” be given First Reading this 14<sup>th</sup> day  
Bylaw No. 2054, 2013 of March, 2013.

**CARRIED.**

Kim Frech, Chief Financial Officer, reviewed the proposed budget with the Directors.

RD/13/3/17  
MOVED by Director Hiebert, SECONDED by Director Christensen,  
that “Annual Financial Plan, Bylaw No. 2054, 2013” be given Second Reading this 14<sup>th</sup>  
day of March, 2013.

**OPPOSED: Director Hadland**

**CARRIED.**

20) Recess The meeting recessed for luncheon at 12:15 p.m.

21) Reconvene The meeting reconvened at 1:00 p.m.

22) B-2 RD/13/3/18  
March 14, 2013 - MOVED by Director Christensen, SECONDED by Director Nichols,  
Bylaw Notice that “Bylaw Notice Enforcement Amendment Bylaw No. 2059, 2013” be given three  
Enforcement Readings this 14<sup>th</sup> day of March, 2013.  
Amendment Bylaw No.

**CARRIED.**

2059, 2013

RD/13/3/19  
MOVED by Director Christensen, SECONDED by Director Jarvis,  
that permission be given to adopt “Bylaw Notice Enforcement Amendment Bylaw No.  
2059, 2013”.

**CARRIED.**

**BYLAWS:** continued

B-2 continued RD/13/3/20  
MOVED by Director Nichols, SECONDED by Director Fynn,  
that "Bylaw Notice Enforcement Amendment Bylaw No. 2059, 2013" be adopted this  
14th day of March, 2013. **CARRIED.**

23) B-3 RD/13/3/21  
March 6, 2013 – MOVED by Director Christensen, SECONDED by Director Hiebert,  
Peace River Regional that "Peace River Regional District Officers Establishment Bylaw 2056, 2013" be given  
District Officers three Readings this 14th day of March, 2013. **CARRIED.**  
Establishment Bylaw  
2056, 2013

RD/13/3/22  
MOVED by Director Christensen, SECONDED by Director Hiebert,  
that permission be given to adopt "Peace River Regional District Officers  
Establishment Bylaw 2056, 2013". **CARRIED.**

RD/13/3/23  
MOVED by Director Jarvis, SECONDED by Director Hiebert,  
that "Peace River Regional District Officers Establishment Bylaw 2056, 2013" be  
adopted this 14th day of March, 2013. **CARRIED.**

24) B-4 RD/13/3/24  
March 4, 2013 – MOVED by Director Hadland, SECONDED by Director Schembri,  
Peace River Regional that Second and Third Readings of "Zoning Amendment Bylaw No. 1944, 2011" which  
District Zoning amends "Peace River Regional District Zoning Bylaw No. 1343, 2001", from A-2 "Large  
Amendment Bylaw No. Agricultural Holdings" to I-1 "Light Industrial" be rescinded this 14th day of March, 2013. **CARRIED**  
1944, 2011

RD/13/3/25  
MOVED by Director Hadland, SECONDED by Director Christensen,  
that "Peace River Regional District Zoning Amendment Bylaw No. 1944, 2011" be  
amended by replacing Schedule "A" with the revised Schedule "A" as presented. **CARRIED**

RD/13/3/26  
MOVED by Director Jarvis, SECONDED by Director Hadland,  
that "Zoning Amendment Bylaw No. 1944, 2011" as amended be given Second  
Reading this 14th day of March, 2013. **CARRIED**



**BYLAWS:** continued

B-4 continued RD/13/3/27  
MOVED by Director Hadland, SECONDED by Director Johansson,  
that the holding of a Public Hearing be waived pursuant to Section 890 (4) of the *Local Government Act*, and performance of public notification pursuant to Section 893 of the *Local Government Act* be authorized.

**CARRIED**

**NEW BUSINESS:**

25) NB-1 RD/13/3/28  
MOVED by Director Hadland, SECONDED by Director Christensen,  
that Directors be authorized to attend the 'Interest Based Approach to Water Stewardship' workshop on April 9, 2013 at the George Dawson Inn and report back to the Board.

**CARRIED**

26) NB-2 RD/13/3/29  
MOVED by Director Johansson, SECONDED by Director Nichols,  
that staff prepare a report outlining the Ministry of Environment - Water Stewardship Division's process for water licensing applications and opportunities for public input.

**CARRIED**

**SCHEDULE OF EVENTS:**

27) Schedule of Events The 'Interest Based Approach to Water Stewardship' on April 9, 2013 and the 2013 trade shows will be added to the Schedule of Events.

The location of the Interprovincial/Intermunicipal meeting on April 5, 2013 will be changed from Grande Prairie, AB to Demmit, AB on the Schedule of Events.

**NEW BUSINESS:**

28) NB-3 RD/13/3/30  
MOVED by Director Jarvis, SECONDED by Director Schembri,  
that any Directors wishing to participate in the 2013 Trade Shows be authorized to do so.

**CARRIED**

29) Consent Calendar RD/13/3/31  
MOVED by Director Hiebert, SECONDED by Director Bernier,  
that the March 14, 2013 Consent Calendar be received.

**CARRIED.**

- 30) Adjournment                      RD/13/3/32  
    MOVED by Director Hiebert, SECONDED by Director Fynn,  
    that the meeting adjourn

**CARRIED.**

The meeting adjourned at 1:50 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on March 14, 2013 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Karen Goodings, Chair

\_\_\_\_\_  
Fred Banham, Chief Administrative Officer