



PEACE RIVER REGIONAL DISTRICT

JANUARY BOARD MEETING MINUTES

DATE: January 10, 2013

TIME: 1 p.m.

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Goodings, Chair
Director Hadland
Director Caisley
Director Christensen
Director Hiebert
Director Schembri
Director Nichols
Director Johansson
Director Ackerman
Director Jarvis

Alternate Directors
Alternate Director Shuman

Absent
Director Bernier
Director Fynn

Staff

Fred Banham, Chief Administrative Officer
Shannon Anderson, General Manager of Environmental Services
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Suzanne Garrett, Corporate Services Coordinator
Brenda Deliman, Secretary, Legislative Services

Others

Anne Clayton, Pouce Coupe
Greg Falk, Fort St. John
Wes and Sandy Mayer, Pouce Coupe
Jill Earl, NE News

The Chair welcomed Gwen Johansson as Director for the District of Hudson's Hope. She also welcomed Jo-Anne Frank as the new Corporate Officer, and Brenda Deliman as the new Secretary of Legislative Services.

1) Call to Order The Chair called the meeting to order at 1:00 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

2) Adoption of Agenda

RD/13/1/01

MOVED by Director Ackerman, SECONDED by Director Nichols,
that the Peace River Regional District agenda for the January 10, 2013 meeting,
including additional handout items for the agenda, be adopted as amended.

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Minutes
 - M-1 Regional District Inaugural Meeting Minutes of December 7, 2012
 - M-2 Regional District Meeting Minutes of December 7, 2012
5. Business Arising from the Minutes
6. Delegations
7. Petitions
8. Correspondence
 - C-1 November 23, 2012 - BC Oil and Gas Commission - Pipeline Right-of-way Surveys on Private Land
 - C-2 November 9, 2012 - BC Assessment Office - Environmental Assessment For the Natural Gas Transmission System - Northeast BC
 - C-3 December 7, 2012 - CI Energy Group - Shutdowns Fort St. John Conference April 23-24, 2013
 - C-4 December 12, 2012 - City of North Vancouver - Return to the PST
 - C-5 December 10, 2012 - Adolf and Rita Eichelberger - Tervita Corporation's intent to building an additional disposal well
 - C-6 Winter 2013 - Community Advisory Board invitation to participate in meetings as an Observer
 - C-7 December 24, 2012 - Intrinsic Environment Sciences Inc. - Invitation to Phase 2 Human Health Risk Assessment of Oil and Gas Activity in Northeastern BC

Handout:

- C-8 January 7, 2013 invitation from Stars – Stars Lottery Launch January 16, 2013

9. Reports

- R-1 December 20, 2012 - Shannon Anderson, General Manager of Environmental Services - Construction of Landfill Gas Management Facilities at the North Peace Regional Landfill - Contract Award
- R-2 December 27, 2012 - Wayne Hiebert, Chair - Agriculture Advisory Committee Recommendations
- R-3 December 21, 2012 - Kim Frech, Chief Financial Officer - Remuneration Increases
- R-4 October 3, 2012 - Director Goodings - Finance Committee - Provincial
- R-5 November 26, 2012 - Director Goodings - Northern Caucus
- R-6 December 12, 2012 - Director Hadland, Area 'C' - Peace Point 'Park'
- R-7 December 31, 2012 - Shannon Anderson, General Manager of Environmental Services - Janitorial Service Contract
- R-8 December 27, 2012 - Karen Goodings, Chair - Northeast Invasive Plant Committee Recommendations
- R-9 December 27, 2012 - Director Christensen, Chair - Solid Waste Committee Recommendations
- R-10 ALR Exclusion Application 248/2012 (487161 BC Ltd.)
- R-11 ALR Exclusion Application 211/2012 (Mayer)
- R-12 ALR Non-farm Use Application 240/2012 (Falk)
- R-13 Development Variance Permit Report DVP 235-2012 (Walters)

Handouts:

- R-13 Letters of Opposition – Allan and Arlene Blair; Patricia Smith; Dale and Wendy Basisty; and David Smith

Continued on next page...

Adoption of Agenda
- continued

RD/13/1/01 continued:

9. Reports - continued
 - R-14 December 17, 2012 - Fred Jarvis, Chair Regional Parks Committee - Discontinuation of Peace Valley Lookout Project.
 - R-15 ALR Subdivision and Non-Farm Use Application 222/2012 (Harris) (*Handout*)
10. By-laws
 - B-1 Solid Waste Disposal Fee Bylaw No. 2044, 2012
 - a) December 27, 2012 report from Director Christensen, Chair-Solid Waste Committee; and
 - b) "Solid Waste Disposal Fee Bylaw No. 2044, 2012"CONSIDERATION OF FIRST THREE READINGS AND ADOPTION
 - B-2 North Peace Leisure Pool Boundary Amendment Bylaw No. 2045, 2012
 - a) December 24, 2012 report from Kim Frech, Chief Financial Officer; and
 - b) "North Peace Leisure Pool Boundary Amendment Bylaw No. 2045, 2012"CONSIDERATION OF ADOPTION
 - B-3 City of Dawson Creek - Security Issuing Bylaw No. 2051, 2012
 - a) December 27, 2012 report from Christina Wastes, Assistant Treasurer; and
 - b) "Security Issuing Bylaw No. 2051, 2012"CONSIDERATION OF FIRST THREE READINGS AND ADOPTION
 - B-4 Zoning Amendment Bylaw No. 2050, 2013 (Hudson Hope Holdings Ltd.)
 - a) December 17, 2012 report from Ken Kalirai; and
 - b) "Peace River Regional District Zoning Amendment Bylaw No. 2050, 2013"CONSIDERATION OF FIRST AND SECOND READINGS AND AUTHORIZATION FOR PUBLIC NOTIFICATION
11. Diary
 - a) Regional Diary
 - b) Strategic Plan
 - c) Agenda Preparations Schedule
 - d) Schedule of Events
12. New Business
13. Appointments
 - A-1 Board Appointments 2013 (*Handout*)
14. Consent Calendar
 - MA-1 Committee of the Whole Meeting Minutes of November 8, 2012
 - MA-2 Northeast Invasive Plant Committee Meeting Minutes of November 28, 2012
 - MA-3 Agriculture Advisory Committee Meeting Minutes of December 18, 2012
 - MA-4 Solid Waste Committee Meeting Minutes of November 6, 2012
 - MA-5 Wildlife Committee Meeting Minutes of November 20, 2012
 - CA-1 December 14, 2012 - Environmental Assessment Office - Roman Coal Mine Project
 - CA-2 December 14, 2012 - City of Fort St. John - Helipad at Fort St. John Hospital
 - CA-3 December 3, 2012 - Gas Tax/Public Transit Management Services - Gas Tax Agreement Community Works Fund Payment
 - CA-4 December 28, 2012 - PRRD letter to Minister of State for Transportation and Minister of State for Finance - Proposed Sale of the Ridley Terminals Port Facility
 - CA-5 December 21, 2012 - Ministry of Energy, Mines and Natural Gas and Deputy Premier - long-term strategy for secondary and tertiary uses of natural gas
 - CA-6 MIABC - Quarterly Tidbits
 - CA-7 December 28, 2012 - PRRD letter to Minister of Environment - consultation between Peace Valley OSB plant management in Fort St. John and residents of the area
15. Notice of Motion (for the next meeting):
16. Media Questions (on agenda items and business discussed at the meeting)
17. Adjournment

CARRIED.

MINUTES:

3) M-1
Regional Board
Inaugural Meeting
Minutes of December
7, 2012

RD/13/1/02

MOVED by Director Hiebert, SECONDED by Director Ackerman,
that the Regional Board Inaugural Meeting Minutes of December 7, 2012 be adopted as
amended with the following amendment on: page one - under Election of Chair change
the name of Director Hadland to Alternate Director Brownlee. CARRIED.

MINUTES: continued

4) M-2 RD/13/1/03
Regional Board MOVED by Director Ackerman, SECONDED by Director Hiebert,
Meeting Minutes of that the Regional Board Meeting Minutes of December 7, 2012 be adopted.
December 7, 2012 CARRIED.

BUSINESS ARISING:

None

DELEGATIONS:

None

CORRESPONDENCE:

5) C-1 RD/13/1/04
November 23, 2012 MOVED by Director Hadland, SECONDED by Director Christensen,
BC OCG – Pipeline that the Regional Board refer the November 23, 2012 letter from the BC Oil and Gas
right-of-way surveys on Commission regarding pipeline right of way surveys on private land to the Agriculture
private land Advisory Committee.
DEFEATED.

RD/13/1/05
MOVED by Director Ackerman, SECONDED by Director Hiebert,
a) that the Regional Board forward a letter to Corey Jonsson, Director Public
Engagement, BC Oil and Gas Commission requesting a copy of the complete
process map with regard to the pipeline right-of-way surveys once completed;
and
b) that the complete process map be referred to the Agriculture Advisory
Committee.
CARRIED.

6) C-2 RD/13/1/06
November 9, 2012 MOVED by Director Hiebert, SECONDED by Director Hadland,
BC Assessment Office that Director Goodings, Electoral Area 'B' and Director Schembri, Electoral Area 'E' be
– Environmental appointed to participate in the advisory working group of the Environmental Assessment
Assessment for the Office's environmental assessment for 0948090 BC Ltd's proposed project: Natural
Natural Gas Gas Transmission System – Northeast BC to the Prince Rupert Area.
Transmission System – CARRIED.
Northeast BC

7) C-7 RD/13/1/07
December 24, 2012 MOVED by Director Ackerman, SECONDED by Director Jarvis,
Intrinsic Environment that the information-sharing session on the Phase 2 Human Health Risk Assessment
Sciences Inc – (HHRA) of Oil and Gas Activity in Northeastern BC on January 16, 2013 in Fort St.
Invitation to Phase 2 John, BC be referred to staff to determine if this information session is part of the
Human Health Risk HHRA and that the Chair or her designate be authorized to attend.
Assessment of oil & CARRIED.
gas activity in NE BC

Director Ackerman left the meeting at 1:30 p.m.

REPORTS:

- 8) R-1
December 20, 2012
Shannon Anderson,
GM of Environmental
Services –
Construction of LFG
management facilities
at NP regional LF –
contract award
- RD/13/1/08
MOVED by Director Christensen, SECONDED by Director Schembri,
a) that the Regional Board award a contract to Graydon Contracting Ltd. in the amount of \$1,339,000 excluding applicable taxes, for the construction of a landfill gas collection and control system at the North Peace Regional Landfill; and
b) that the contract amount be approved and included in the 2013 Annual Financial Plan.
- CARRIED.
- 9) R-2
December 27, 2012
Wayne Hiebert, Chair –
AAC –
Recommendation from
the Dec 18, 2012 AAC
meeting
- RD/13/1/09
MOVED by Director Hiebert, SECONDED by Director Christensen,
that two members of the Agriculture Advisory Committee be authorized to attend the 2013 Pacific Agri-Energy Forum on January 25, 2013 in Abbotsford, B.C.
- CARRIED.
- 10) R-4
October 3, 2012
Director Goodings -
Finance Committee –
Provincial
- RD/13/1/10
MOVED by Director Hiebert, SECONDED by Director Christensen,
that the Provincial Finance Committee Meetings held annually in October be diarized to allow Directors time to prepare presentations to the Committee.
- CARRIED.
- 11) R-6
December 12, 2012
Director Hadland, Area
"C"- Peace Point "Park"
- RD/13/1/11
MOVED by Director Jarvis, SECONDED by Director Hiebert,
that R6 be tabled until later in the meeting.
- CARRIED.
- 12) R-7
December 31, 2012
Shannon Anderson,
GM of Environmental
Services – Janitorial
Service Contract
- RD/13/1/12
MOVED by Director Nichols, SECONDED by Alternate Director Shuman,
that the Regional Board award the Janitorial Service Contract to TLC Basics Janitorial, for the supply of janitorial services for the Dawson Creek office and warehouse, for a three year period, for an annual amount of \$50,400 (office) and \$9.600 (warehouse), excluding taxes.
- CARRIED.
- 13) R-8 and MA-3
December 27, 2012
Karen Goodings, Chair
– Recommendations
from the November
28, 2012 NEIPC
meeting
- RD/13/1/13
MOVED by Director Hiebert, SECONDED by Director Schembri,
that the Disposal of Hand-Pulled Weed Program be continued in 2013 including the waiving of tipping fees for the general public, charge tipping fees to industry and the provision of clear plastic bags at Regional District offices, landfill sites and as promotional items.
- CARRIED.
- Recommendation #1 –
disposal of hand pulled
weeds

REPORTS: continued

R-8 and MA-3 NEIPC
Recommendations –
continued
RD/13/1/14
MOVED by Director Hiebert, SECONDED by Director Hadland,
that a letter of support for the training initiative entitled “Growing for the Future” be
forwarded to Investment Agriculture Foundation of BC, with a copy to Keefer Ecological
Services Inc.
Recommendation #2 –
Letter of Support
CARRIED.

RD/13/1/15
MOVED by Director Schembri, SECONDED by Director Jarvis,
that the Northeast Invasive Plant Committee be officially renamed “Invasive Plant
Committee – Peace River Regional District”.
Recommendation #3 –
Committee name
change
CARRIED.

14) R-9 and MA-4
December 27, 2012
Director Christensen,
Chair –
RD/13/1/16
MOVED by Director Christensen, SECONDED by Director Schembri,
that staff be authorized to commence a feasibility study to determine options for the
replacement of the Chetwynd Landfill.
Recommendations
from the November 6,
2012 Solid Waste
Committee Meeting
Recommendation #1 –
Chetwynd Landfill
CARRIED.

RD/13/1/17
MOVED by Director Christensen, SECONDED by Director Hiebert,
a) that the coupon program be continued in 2013; and
b) that spring and fall bulky waste bins being provided in areas that are not
serviced by a Tier 1 or Tier 2 Transfer Station; and
c) that the use of bulky waste bins be phased out after all the new transfer Tier 1
and Tier 2 transfer stations have been constructed.
Recommendation #2 –
2013 Coupon Program
CARRIED.

15) R-10
December 18, 2012
ALR Exclusion
Application 248/2012
(487161 BC Ltd.)
RD/13/1/18
MOVED by Director Hiebert, SECONDED by Alternate Director Shuman,
that the Regional Board support ALR Exclusion Application 248/2012 for 487161 BC
Ltd., to facilitate an RV Park on Parcel A (P39008), Northeast ¼ of Section 1, Township
80, Range 17, W6M, PRD; and authorize the application to proceed to the Agricultural
Land Commission on the basis that the proposal is consistent with the PRRD Rural
Official Community Plan Bylaw 1940, 2011.
CARRIED.

16) R-11
December 28, 2012
ALR Exclusion
Application 211/2012
Mayer (Aspen Grove
Property Services)
RD/13/1/19
MOVED by Director Hiebert, SECONDED by Director Schembri,
that the Regional Board support ALR Exclusion Application 211/2012 for Wesley and
Sandra Mayer, to facilitate subdivision for light industrial development on the Southeast
¼ of Section 17, Township 78, Range 15, W6M, PRD, except Plans BCP18560 and
BCP39424; and authorize the application to proceed to the Agricultural Land
Commission on the basis that the proposal is consistent with the South Peace
Comprehensive Development Plan and the draft South Peace Fringe Area Official
Community Plan.
CARRIED.

REPORTS: continued

- 17) R-12
January 2, 2012
ALR Non-Farm Use
Application 240/2012
(Falk)
- RD/13/1/20
MOVED by Director Hadland, SECONDED by Alternate Director Shuman,
that Non-Farm Use Application 240/2012 for Gregory Falk be referred to a future
meeting following a public meeting with area residents.
- CARRIED.
- 18) R-13
January 2, 2013
Development Variance
Permit Report DVP
235-2012 (Walters)
- RD/13/1/21
MOVED by Director Hadland, SECONDED by Director Nichols,
that the Regional Board refuse the issuance of Development Variance Permit No. 235-
2012 for Rick and Tawny Walters to increase the maximum accessory building floor
area on Lot 4, Plan 15555, Section 36, Township 84, Range 20, W6M, PRD, by
49.72m² (535.18 sq. ft.), from the permitted 187 m² (2012.85 sq. ft.) to 236.72m²
(2548.03 sq. ft.), in order to construct a new 114.46m² (1232 sq. ft.) shop for work
space and storage.
- CARRIED.
- 19) R-14
December 17, 2012
Fred Jarvis, Chair
Regional Parks
Committee –
Discontinuation of
Peace Valley Lookout
Project
- RD/13/1/22
MOVED by Director Jarvis, SECONDED by Director Hiebert,
that R-6 be lifted from the table.
- CARRIED.
- RD/13/1/23
MOVED by Director Jarvis, SECONDED by Director Hiebert,
a) that the Regional Board discontinue the Peace Lookout Park project; and
b) that all reports developed to determine the feasibility of the site be shared with
other interested government agencies or non-profit groups should they wish to
examine developing the site as a local park.
- CARRIED.
- R-6
December 12, 2012
Director Hadland, Area
"C"- Peace Point "Park"
- RD/13/1/24
MOVED by Director Hadland, SECONDED by Alternate Director Shuman,
that the Peace River Regional District approach the Ministry of Environment, BC Parks
Branch Fort St. John to initiate a process of developing / designating this site as a
Provincial Park, with a copy to Pat Pimm, MLA – North Peace.
- CARRIED

20) R-15 (handout) RD/13/1/25
December 17, 2012 MOVED by Director Schembri, SECONDED by Director Hadland,
Subdivision and Non- that the Regional Board support ALR Subdivision and Non-Farm Use Application
Farm Use ALR 222/2012 for Wayne and Pauline Harris to facilitate the subdivision of an 8.55 ha.
Application 222/2012 (21.13 acre) parcel from the two parent parcels on District Lot 1982 and Parcel A,
(Harris) District Lot 1981, PRD, in order to allow for the construction of a switching station for
BC Hydro; and authorize the application to proceed to the Agricultural Land
Commission on the basis that the proposal is consistent with the Peace River Regional
District Rural Official Community Plan Bylaw No. 1940, 2011 and Peace River Regional
District Zoning Bylaw No. 479, 1986.

CARRIED.

BY-LAWS:

21) B-1 RD/13/1/26
December 27, 2012 MOVED by Director Christensen, SECONDED by Director Caisley,
Solid Waste Disposal that "Solid Waste Disposal Fee Bylaw No. 2044, 2012" be given first three readings.
Fee Bylaw No. 2044, CARRIED.
2012

RD/13/1/27
MOVED by Director Christensen, SECONDED by Director Hiebert,
that permission be granted to adopt "Solid Waste Disposal Fee Bylaw No. 2044, 2012".
CARRIED.

RD/13/1/28
MOVED by Director Christensen, SECONDED by Director Nichols,
that "Solid Waste Disposal Fee Bylaw No. 2044, 2012" be adopted.
CARRIED.

22) B-2 RD/13/1/29
December 24, 2012 MOVED by Director Christensen, SECONDED by Director Hadland,
NP Leisure Pool that "North Peace Leisure Pool Boundary Amendment Bylaw No. 2045, 2012" be
Boundary Amendment adopted.
Bylaw No. 2045, 2012 CARRIED.

23) B-3 RD/13/1/30
December 27, 2012 MOVED by Alternate Director Shuman, SECONDED by Director Hiebert,
City of Dawson Creek that "Security Issuing Bylaw No. 2051, 2013" be given first three readings.
– Security Issuing CARRIED.
Bylaw No. 2051, 2013

– City DC RD/13/1/31
MOVED by Director Hiebert, SECONDED by Director Schembri,
that permission be granted to adopt "Security Issuing Bylaw No. 2051, 2013".
CARRIED.

RD/13/1/32
MOVED by Director Hadland, SECONDED by Director Christensen,
that "Security Issuing Bylaw No. 2051, 2013" be adopted.
CARRIED.

- 24) B-4 RD/13/1/33
December 17, 2012 MOVED by Director Schembri, SECONDED by Director Christensen,
Zoning Amendment a) that "Peace River Regional District Zoning Amendment By-law No. 2050, 2013"
Bylaw No. 2050, 2013 be given first and second readings to rezone Parcel A Plan 25143, District Lot
(HH Holdings Ltd.) 465, PRD and Lot 2, District Lot 466, PRD, Plan BCP5667, from R-4 (Residential
4) to R-3 (Residential 3) in Peace River Regional District Zoning Bylaw No. 1343,
2001; and
b) that the holding of a public hearing be waived pursuant to Section 890(4) of the
Local Government Act, and authorize performance of public notification pursuant
to Section 893 of the Local Government Act.

CARRIED.

NEW BUSINESS:

None.

APPOINTMENTS:

- 25) A-1 RD/13/1/34
January 9, 2013 – MOVED by Director Hiebert, SECONDED by Director Nichols,
Chair Goodings and that the recommended list of 2013 appointments to the Regional District Standing
Fred Banham, CAO – Committees, Operational Committees, Legislated/Bylaw Appointments and
PRRD Board Appointments to Outside Agencies be ratified, with the following changes incorporated:
Appointments 1. Add Director Fynn to the Solid Waste Committee; and
2. Delete the "Northwest Development Corridor".

CARRIED.

- 26) Adjournment RD/13/1/35
MOVED by Director Schembri, SECONDED by Director Christensen,
that the meeting adjourn.

CARRIED.

The meeting adjourned at 2:25 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on January 10, 2013 in the Regional District Office Board Room, Dawson Creek, BC.

Karen Goodings, Chair

Fred Banham, Chief Administrative Officer