



## PEACE RIVER REGIONAL DISTRICT Solid Waste Committee Meeting Minutes

DATE: Thursday, April 6, 2017

PLACE: Regional District offices, Dawson Creek, BC

PRESENT: Director Dan Rose, Electoral Area 'E' – Committee Chair  
Director Karen Goodings, Electoral Area 'B'  
Alternate Director Mel Deck, District of Chetwynd  
PRRD Chair Brad Sperling, ex officio

### Staff

Paulo Eichelberger, General Manager of Environmental Services  
Phillip Kovacs, Manager of Solid Waste Services  
Loryn Day, Solid Waste Coordinator  
Kim Frech, Chief Financial Officer  
Suzanne Garrett, Corporate Services Coordinator

1) Call to Order The meeting was called to order at 10:05 am

### **NOTICE OF NEW BUSINESS:**

Director Goodings Upper Halfway transfer station

### **ADOPTION OF THE AGENDA:**

2) Adoption of the Agenda MOVED by Director Goodings, SECONDED by Alternate Director Deck, that the Solid Waste Committee agenda for the April 6, 2017 meeting, including additional items for the agenda, be adopted as amended:

#### **Call to Order**

#### **Notice of New Business**

#### **Adoption of the Agenda**

#### **Minutes**

M-1 Solid Waste Committee Meeting Minutes of March 2, 2017

#### **Business Arising from the Minutes**

#### **Reports**

R-1 Review – (a) South and (b) North Peace Waste Haul

R-2 Review – Waste Transfer Station Operation and Haul

#### **New Business**

NB-1 Update – transition to new recycling contractor

NB-2 Update – status on securing land for future transfer stations locations

NB-3 Discuss direct award of transfer station design and construction quality assurance (CQA)

NB-4 Review of Regional Solid Waste Management Plan (Sections 1 to 5)

#### **Items for Information**

I-1 site maps - proposed transfer station locations in Lone Prairie, Lebel, and Doig/Milligan/Osborn.

#### **Adjournment**

CARRIED.

### **MINUTES:**

3) M-1 Mar 2, SWC Mtg Min. MOVED by Alternate Director Deck, SECONDED by Director Goodings, That the Solid Waste Committee meeting minutes of March 2, 2017 be adopted.

CARRIED.

**BUSINESS ARISING FROM THE MINUTES:**

- 4) Item #5  
Worker camp
- It was suggested that a follow-up visit to the BC Hydro worker camp take place. Need to ensure that recyclable material is not being taken to the landfill. Target tonnages for recycling, what is the level of contamination? It was noted that a “surprise” waste audit could be arranged to determine what these loads are comprised of.

**REPORTS:**

- 5) R-1  
draft  
SP & NP  
Waste Haul
- MOVED by Director Goodings, SECONDED by Alternate Director Deck, that the South and North Peace Waste Haul tender be approved, with the following amendments:
- include wording in tender indicating a 2 year term with option to renew;
  - include wording that tender submission must provide detailed explanation of contingency plans to ensure there is no disruption to services being provided
  - fuel adjustment – include an additional clause that fuel rate adjustments will be based on actual fuel invoices submitted (using commercial cardlock volumes) for that month.

CARRIED.

MOVED by Director Goodings, SECONDED by Alternate Director Deck, That the Solid Waste Committee recommends to the Regional Board that the tender documents for the “South Peace Rural Refuse Collection and Transfer Station Services” and “North Peace Rural Refuse Collection and Transfer Station Services” be approved and publicly tendered.

CARRIED.

- 6) R-2  
draft  
WTS Ops and  
Haulage
- MOVED by Alternate Director Deck, SECONDED by Director Sperling, that the Waste Transfer Station Operation and Haulage tender, be approved, with the following amendments:
- Intent to Submit page – include list of transfer station sites that proponent can check off which sites will be tendered on;
  - Scope of Work 1.4 (k) “error reference source not found” - update
  - include wording that tender submission must provide a detailed contingency plan with respect to staffing shortages (due to illness, etc.) to ensure there are no service disruptions at transfer stations
  - fuel adjustment – contractor to supply monthly fuel bills is included in the contract – include an additional clause that fuel rate adjustments will be based on actual fuel invoices submitted (using commercial cardlock volumes) for that month.

CARRIED.

MOVED by Director Goodings, SECONDED by Alternate Director Deck, That the Solid Waste Committee recommends to the Regional Board that tender documents for the “Waste Transfer Station Operation and Haulage” be approved and publicly tendered.

CARRIED.

**ITEMS FOR INFORMATION:**

- 7) NB-2 and  
I1 new TS
- Committee members reviewed site maps for new transfer stations to be situated in Lone Prairie, Lebel and Doig/Milligan/Osborn. Lone Prairie – staff will forward site maps to Sukunka area residents requesting feedback on the acceptability of the proposed Tier 2 transfer station as residents will have to drive a few kilometres out of their way to access the site.

**Items for Information (continued)**

- 7) NB-2 & I1 Doig/Milligan/Osborn – proposed site has hydro and access, appraisal and survey to be completed prior to purchase of property.

MOVED by Director Goodings, SECONDED by Director Sperling,  
That the Solid Waste Committee recommends to the Regional Board that staff be authorized to conduct a property appraisal and survey on a portion of the land legally described as Section 34, Township 87, Range 17, W6M. PRD except the most westerly 80 ft in parallel width, in the Doig/Milligan/Osborn area, for the purpose of siting a Tier 2 transfer station.

CARRIED.

Lebel Subdivision, prior to the meeting Director Hiebert approved the proposed Tier 2 transfer station location for the Lebel area. Committee members confirmed their approval of the site.

**NEW BUSINESS:**

- 8) NB-1 Staff provided an update on the transition process to the new recycling contractor.  
Recycling

9) Recess The meeting recessed at 11:50 am

10) Reconvene The meeting reconvened at 12:40 pm

- 11) NB-3 Using the same consultant for the design of transfer stations will reduce costs as drawings and technical specifications have been used for other sites. Some adjustments would be taken into account as each site has different specific requirements. Site supervision would be done by the same consultant to ensure specification conditions are being adhered to. It was noted that design improvements would be factored in, i.e. lighting being too bright, avoiding elevated platforms, requiring stair access, etc, Construction of the stations would be publicly tendered. It is anticipated that site preparations, land purchase and/or lease will take place in 2018, construction would commence in 2019.  
TS design

MOVED by Director Sperling, SECONDED by Director Goodings,  
That staff bring this item back for Committee review in 2018.

CARRIED.

- 12) NB-5 Concern has been expressed that service at the Upper Halfway Transfer Station has been deficient, not open or attendant is late. Members were advised that the contractor, Tervita, is monitoring the situation. Director Goodings requested that staff followup with the complainant to advise that the situation is being addressed.  
UHalfway TS

- 13) NB-4 Committee members reviewed the Regional Solid Waste Management Plan:  
RSWMP  
Review
- recycling – not everyone participating (convenience stores, multi-residential), costs for separated versus mixed loads are not high enough to encourage recycling
  - recycling fees would be passed onto consumer by convenience store, as these fees would need to be recouped
  - multi-residential – building managers are willing to implement recycling, however “head office” is not, need a policy or bylaw. Will need to provide options for the public to dispose of items.
  - to foster cooperation, request municipalities to implement a policy or bylaw to encourage waste diversion within their boundaries (part of the solution)

- 13) NB-4  
(continued)
- bylaw would stipulate that recycling bins will be on site
  - all Regional District can do is regulate tipping fees, increase tipping fees for mixed loads to promote separation/recycling
  - Page iv – pilot projects – waste oil and agriculture plastics (wrap and twine), staff are in the process of obtaining more information.

MOVED by Director Sperling, SECONDED by Alternate Director Deck,  
That the Solid Waste Committee recommends to the Regional Board that the Solid Waste Plan Monitoring Advisory Committee Terms of Reference “Scheduled Meetings” be amended to enable the Committee to meet on a more frequent basis.  
CARRIED.

- Phase 2 – focus on tipping fee increases for Institutional / Commercial and Industrial (ICI) sectors
- Pg vi – develop Solid Waste Management Plan report – staff working on
- Pg 9, 3.1.3 – equal levels of access, not same in rural areas. Thirty two PL6 bin sites down to 24 sites – convenience has been lost, should be consistent. Construction of Tier 1 and 2 sites are very expensive, are there other models? Residents are renting their own bins and paying for the convenience.

MOVED by Director Goodings, SECONDED by Alternate Director Deck,  
That the Solid Waste Committee recommends to the Regional Board that bulky waste bins be provided in rural areas for spring clean-up, for a two week period, May 15 to May 28, 2017.

CARRIED.

- inequality, same taxes no matter where you live, i.e. recycling – have to drive further than municipal residents for basic service. Rural residents have to sort everything, return is less.
- goals – alter methodology, does it need to be there? How do you evaluate it when you cannot define it. Triple bottom line – important to keep.

Left off at Section 4

14) 2017 Meeting Schedule      May 4; June 1; July 6; August 3; **September 7 (same day as Board meeting);**  
October 5; November 2; and December 7.

15) Committee Report      MOVED by Alternate Director Deck, SECONDED by Director Goodings,  
That the recommendations from the Solid Waste Committee meeting of April 6, 2017 be recommended to the Regional Board for approval.

CARRIED.

14) Adjournment      The Chair adjourned the meeting at 2:50 pm

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Director Dan Rose,  
Chair – Solid Waste Committee

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S. Garrett,  
Corporate Services Coordinator