



## PEACE RIVER REGIONAL DISTRICT Special Solid Waste Committee Meeting Minutes

DATE: Thursday, November 24, 2016

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Director Rose, Electoral Area 'E' – Meeting Chair  
Director Goodings, Electoral Area 'B' – 9:20 am  
Alternate Director Deck, District of Chetwynd – via conference phone  
Director Sperling, Electoral Area 'C' – ex officio  
Director Ackerman, City of Fort St. John

### Staff

Paulo Eichelberger, General Manager of Environmental Services  
Phil Kovacs, Solid Waste Manager  
Suzanne Garrett, Corporate Services Coordinator

1) Call to Order      The meeting was called to order at 9:05 am

### **ADOPTION OF THE AGENDA:**

2) Adoption of the Agenda      MOVED by Director Ackerman, SECONDED by Alt. Director Deck, that the Solid Waste Committee agenda for the November 24, 2016 meeting including Director's new business and additional items for the agenda, be adopted as amended:

#### **Call to Order**

#### **Adoption of the Agenda**

#### **Reports:**

R-1      November 16, 2016 report from Paulo Eichelberger, General Manager of Environmental Services regarding the Waste Reduction, Promotion and Education Program.

#### **Adjournment**

CARRIED.

### **REPORTS:**

3) R-1 re:      On October 19, 2016 a meeting was held between the respective Chairpersons  
NEAT      of the Northern Environmental Action Team (NEAT) and the Regional District.  
contract      The purpose of the meeting was to establish items in the program that were needed,  
"nice-to-haves," or redundant.

On November 3<sup>rd</sup> NEAT presented a revised work plan with proposed program modifications and cost options to the Solid Waste Committee. During the Q & A period which followed, NEAT was further requested to:

- a) Provide financial information, costs apportioned to each program it provides, for example: school program – 74 schools x 2 staff @ \$18/hour = \$XX.00. (Appendix B, attached)
- b) Indicate where the program provided fits in with the Guiding Principles outlined in the Regional Solid Waste Management Plan (Appendix B, attached)
- c) Have the information provided to the Committee prior to Dec. 1, 2016

The Committee deemed that this information was critical for them to provide staff with direction as to the future of the NEAT contract in time for the Dec 31, 2016 contract expiry.

Reports: (continued)

3) R-1  
ontinued      Upon reviewing the cost options from NEAT's latest financial information provided the following is noted:

- Some of the design work, such as calendars, can move in-house, with NEAT providing content. However, that merely shifts costs and workload to another budget line item.
- True cost reductions would involve physically cancelling some of the programs and not bringing them in-house.
- If the contract is renewed annually, 2017 could be utilized by staff to look at efficiencies which can be realized in the program that will not simply transfer costs elsewhere in the PRRD overall budget. The results of this comparison can be presented in September 2017 to the Committee in order to capture those efficiencies in the 2018 budget year.

Discussion points:

- Value of social part will be hard to evaluate
- Use of "on-line tools" could be investigate as another tool to utilize
- Hard to evaluate program as there is no other type of programs being offered by any other group
- Need to evaluate, include PMAC – do basics, zero in on what RSWMP tells us
- Will need a line item included in the 2017 budget to conduct the consultation/review process
- Public keep asking for programs – we need to implement
- Would it be worthwhile to check what other Regional District's spend on education component (use information from similar size Regional District's)
- Consultation first with residents, use "app's", notices out to schools, landfills, transfer stations, booth at outreach meetings, events.
- IAP2 has a variety of tools that could be utilized, pull together different initiatives, let's talk recycling – "what do you want to see". Ask Communications Manager to put together a plan for Committee review, this is significant, need to get the word out.

MOVED by Director Ackerman, SECONDED by Alt. Director Deck,  
That the Solid Waste Committee recommends to the Regional Board:

- a) that the Waste Reduction, Promotion and Education Program Contract be awarded to the Northern Environmental Action Team, for a one year term beginning January 1, 2017, in the amount of \$345,780 plus applicable taxes;
- b) subject to a satisfactory review/evaluation of the program; and
- c) that the completion of a six month public consultation process be conducted with residents across the region, to determine their desire for these programs, with said consultation to take place prior to the program review/evaluation.

CARRIED.

4) Adjournment      The meeting adjourned at 9:40 am

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Director Dan Rose,  
Chair – Solid Waste Committee

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S. Garrett,  
Corporate Services Coordinator