



**PEACE RIVER REGIONAL DISTRICT
Solid Waste Committee
and
Plan Monitoring Advisory Committee
Joint Meeting Agenda**

for the meeting to be held on **Friday, May 13, 2016**
at the Regional District offices, 1981 Alaska Avenue, Dawson Creek, BC
commencing at 1:30 pm

Chair – Director Dan Rose

1. **Call to Order:**
 2. **Notice of New Business:**
 3. **Adoption of the Agenda:**
 4. **Topics for Discussion:**
 - a) Background with regard to the North Peace Regional Landfill development project.
 - b) Appendix – modification to the Regional Solid Waste Management Plan.
 5. **Adjournment:**
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Background Information:

For the purpose of the North Peace Regional Landfill Front Entrance redevelopment project a borrowing authorization bylaw is required which enables the Regional District to borrow money through the Ministry of Community, Sport and Cultural Development (MCSCD) in order to fund the work.

The MCSCD requires that we specify the project in our Solid Waste Management Plan with a capital cost estimate so that funds can be borrowed for this project. To that end, the Ministry of Environment has provided the following proposed guidelines to perform a minor amendment to the Solid Waste Management Plan:

- “ The development of an appendix to be attached to your current SWMP which outlines the immediate/medium term detailed expenditures for upcoming projects
- The appendix, once put together, should be reviewed by your PMAC, who would then suggest an appropriate level of broader public consultation (I consider PMAC to be serving a part of the role of public consultation already)
- Based on advice from your PMAC as to the level of consultation that they wish to see, you can begin consultation. Please keep me in the loop as you proceed. This will help me assess more quickly the results of the consultation as it happens.
- At this point, in order to obtain meaningful public input it is suggested:
 - a newspaper advertisement which describes what you are undertaking (i.e. adding an appendix to the SWMP which outlines costs and upcoming project details)
 - one public open house held for the service area for the gathering of comments on the proposed appendix
 - possibly a direct mail-out to households in the service area (if costs are unreasonable, then we can talk about an alternate combination of the above)”

Changes to the Regional Solid Waste Management Plan (RSWMP):
Appendix B (High Level Description)

Based on Section 5.3.3 of the Solid Waste Management Plan, the Regional District conducted its investigation and selected the option of remaining at the Fort St John Landfill (now referred to as the North Peace Regional Landfill) and utilizing its existing capacity. This necessitated an amendment to our Operational Certificate for the Landfill. The new Operational Certificate (OC #106160) required the development of a Design, Operations and Closure Plan (DOCP) in keeping with the Landfill Criteria for Municipal Solid Waste (MSW) which guides how the landfill is constructed to accommodate additional volumes of waste. The Regional District received approval of the new DOCP Plan from the BC Ministry of Environment in 2013. The combined OC and DOCP allows the District to operate the landfill until its available capacity has been used.

Part of the D&O Plan requires the redesign and relocation of the landfill's front entrance to accommodate added landfill capacity and allow for enhanced services to the public, including dual scale entry/exit to cut down traffic delays, continued drop-off options for waste diversion/recycling as well as a compost pad which will be used to compost chipped wood waste. In later years, the compost pad may be further enhanced to include organics processing.

Below is the table denoting capital cost estimates to perform the redesign and allow for future development:

Table A: Cost Estimates for Redesign/Development of Fort St John (now North Peace Regional) Landfill

Phase of Development	Capital Cost
Phase 1: includes relocation of front entrance, dual scale installation, transfer station; material storage areas, stormwater management, compost pad to process chipped wood waste.	\$5,000,000